

CEREDIGION COUNTY COUNCIL



**REGISTER OF MEMBERS'  
INTERESTS**

Updated: 8 October 2016

## Guidance Note for Members

### 1. Completing the Register

- Under The Local Government Act 2000 (as amended), the Monitoring Officer is required to establish and maintain a Register of Members' Interests.
- The Local Government (Democracy) (Wales) Act 2013 extended the reference to Monitoring Officer to include the Proper Officer of a Town/Community Council.
- Paragraph 15 of the Code of Conduct adopted by Ceredigion County Council on 21 April 2016, (effective from 20 May 2016), requires Members and co-opted members of Ceredigion County Council, and Town/Community Councils in Ceredigion to register in the Register of Members' Interests any interests which fall within a category mentioned in paragraph 10(2)(a) of the Code of Conduct. This can be done by providing written notification to the County Council's Monitoring Officer; or, in the case of a Town/ Community Council with that authority's Proper Officer.
- Each Member has been given an individual Register like this one to complete and return. The Monitoring Officer keeps these together to form the statutory **Register of Members' Interests**. Each Register can be updated as necessary or separate forms can be completed by Members and inserted into the Register.
- The categories of interests mentioned in paragraph 10(2)(a) of the Code are set out on pages 5 - 7.  
Members are required to register any interests which fall within these categories by inserting details in the space provided (pages 9-14). **Members who have no such interests should write 'none' in the space provided.**

### 2. Upon Election

- This Register must be completed and returned to the Monitoring Officer **within 28 days** of your Authority's Code of Conduct being adopted or the mandatory provisions of this model code being applied to your authority; or, **your election or appointment to office**, whichever is the latest.

### 3. During your term of office

- Notifying the Monitoring Officer of any new interests

You must, within 28 days of becoming aware of any new personal interest falling within a category mentioned in paragraph 10(2)(a) register that new interest in your authority's Register of Members' Interests by providing written notification to the County Council's Monitoring Officer.

- Notifying the Monitoring Officer or Proper Officer of any changes

You must, within 28 days of becoming aware of any new personal interest or a change to any personal interest which has already been registered, register that new personal interest or change by providing written notification to your authority's Monitoring Officer, or in the case of a community council to your authority's Proper Officer.

- Notifying the Monitoring Officer of a personal interest in accordance with Paragraph 11 for the first time

You must, when disclosing a personal interest in accordance with paragraph 11 for the first time, register that personal interest in your authority's register of Members' Interests by providing written notification to your authority's Monitoring Officer, or in the case of a Town/ Community council to your authority's Proper Officer.

- Notifying the Monitoring Officer of any interests disclosed during meetings

When you disclose an interest orally at a meeting of the Authority, you must, before or immediately after the meeting, give written notification to the Monitoring Officer by completing the appropriate form, copies of which will be available at meetings.

You must disclose an interest each time it arises but you only need to give written notification to the Monitoring Officer (or Proper Officer) *once*.

**Members should be aware that the Local Government (Democracy) (Wales) Act 2013 requires the County Council to publish the Register of Members' interests.**

**The Register is available for inspection at all reasonable times by members of the public at:**

Chief Executive Services,  
Neuadd Cyngor Ceredigion,  
Penmorfa,  
Aberaeron,  
Ceredigion.  
SA46 0PA

**The Register is also available upon the Council's website:**

<https://www.ceredigion.gov.uk/English/Your-Council/Councillors-Committees/Councillors/Pages/default.aspx>

*(Click on the Councillor and then on 'downloads')*

<http://www.ceredigion.gov.uk/Cymraeg/Eich-Cyngor/Cynghorwyr-a-Phwyllgorau/Cynghorwyr/Pages/default.aspx>

*(Cliciwch ar y Cynghorwr ac yna ar 'lawrlwythwyd')*

**For further information/advice, please contact:**

Monitoring Officer – Elin Prysor.

Neuadd Cyngor Ceredigion,

Penmorfa,

Aberaeron,

Ceredigion.

SA46 0PA

01545 572120

[elin.prysor@ceredigion.gov.uk](mailto:elin.prysor@ceredigion.gov.uk)

[MonitoringOfficer@ceredigion.gov.uk](mailto:MonitoringOfficer@ceredigion.gov.uk) / [SwyddogMonitro@ceredigion.llyw.cymru](mailto:SwyddogMonitro@ceredigion.llyw.cymru)

**Please return this completed form to:-**

[ethicsandstandards@ceredigion.gov.uk](mailto:ethicsandstandards@ceredigion.gov.uk) /

[moesegasafonau@ceredigion.llyw.cymru](mailto:moesegasafonau@ceredigion.llyw.cymru)

## Relevant Code of Conduct Paragraphs

### Paragraph 10(2)(a)

<b>Para.</b>	<b>Type of personal interest</b>
10(2) (a)	<p><i>it relates to, or is likely to affect —</i></p> <ul style="list-style-type: none"><li>(i) any employment or business carried on by you;</li><li>(ii) any person who employs or has appointed you, any firm in which you are a partner or any company for which you are a remunerated director;</li><li>(iii) any person, other than your authority, who has made a payment to you in respect of your election or any expenses incurred by you in carrying out your duties as a member;</li><li>(iv) any corporate body which has a place of business or land in your authority's area, and in which you have a beneficial interest in a class of securities of that body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital of that body;</li><li>(v) any contract for goods, services or works made between your authority and you or a firm in which you are a partner, a company of which you are a remunerated director, or a body of the description specified in sub-paragraph (iv) above;</li><li>(vi) any land in which you have a beneficial interest and which is in the area of your authority;</li><li>(vii) any land where the landlord is your authority and the tenant is a firm in which you are a partner, a company of which you are a remunerated director, or a body of the description specified in sub-paragraph (iv) above;</li><li>(viii) any body to which you have been elected, appointed or nominated by your authority;</li><li>(ix) any —<ul style="list-style-type: none"><li>(aa) public authority or body exercising functions of a public nature;</li><li>(bb) company, industrial and provident society, charity, or body directed to charitable purposes;</li><li>(cc) body whose principal purposes include the influence of public opinion or policy;</li><li>(dd) trade union or professional association; or</li><li>(ee) private club, society or association operating within your authority's area,</li></ul></li></ul> <p>in which you have membership or hold a position of general control</p>

or management;

(x) any land in your authority's area in which you have a licence (alone or jointly with others) to occupy for 28 days or longer;

## Paragraph 11

Para.	1) Type of personal interest
11	<p>(1) Where you have a personal interest in any business of your authority and you attend a meeting at which that business is considered, you must disclose orally to that meeting the existence and nature of that interest before or at the commencement of that consideration, or when the interest becomes apparent.</p> <p>(2) Where you have a personal interest in any business of your authority and you make —</p> <ul style="list-style-type: none"><li>(a) written representations (whether by letter, facsimile or some other form of electronic communication) to a member or officer of your authority regarding that business, you should include details of that interest in the written communication; or</li><li>(b) oral representations (whether in person or some form of electronic communication) to a member or officer of your authority you should disclose the interest at the commencement of such representations, or when it becomes apparent to you that you have such an interest, and confirm the representation and interest in writing within 14 days of the representation.</li></ul> <p>(3) Subject to paragraph 14(1)(b) below, where you have a personal interest in any business of your authority and you have made a decision in exercising a function of an executive or board, you must in relation to that business ensure that any written statement of that decision records the existence and nature of your interest.</p> <p>(4) You must, in respect of a personal interest not previously disclosed, before or immediately after the close of a meeting where the disclosure is made pursuant to sub-paragraph 11(1), give written notification to your authority in accordance with any requirements identified by your authority's monitoring officer or in relation to a community council, your authority's proper officer from time to time but, as a minimum containing -</p> <ul style="list-style-type: none"><li>(a) details of the personal interest;</li><li>(b) details of the business to which the personal interest relates; and</li><li>(c) your signature.</li></ul> <p>(5) Where you have agreement from your monitoring officer that the information relating to your personal interest is sensitive information, pursuant to paragraph 16(1), your obligations under this paragraph 11 to disclose such information, whether orally or in writing, are to be replaced with an obligation to disclose the existence of a personal interest and to confirm that your monitoring officer has agreed that the nature of such personal interest is sensitive information.</p> <p>(6) For the purposes of sub-paragraph (4), a personal interest will only be</p>

deemed to have been previously disclosed if written notification has been provided in accordance with this code since the last date on which you were elected, appointed or nominated as a member of your authority.

- (7) For the purposes of sub-paragraph (3), where no written notice is provided in accordance with that paragraph you will be deemed as not to have declared a personal interest in accordance with this code.

CEREDIGION COUNTY COUNCIL



**REGISTER OF MEMBERS' INTERESTS**

I, [insert name]Ifan Lloyd Davies.....,

a member of Ceredigion County Council, give notice that I have set out below

the interests which I am required to register under paragraph 15 of the Code

of Conduct adopted by Ceredigion County Council on 21 April 2016, with effect from

20 May 2016, in accordance with the Local Government Act 2000 (as amended).



*Paragraph 10(2)(a)(i) of the Code of Conduct*

**Details of any employment or business carried on by you**

**Farming at Maesllyn Tregaron and Dolrychain Pontrhydfendigaid Farms.**

**Self catering accommodation at Dolrychain Farm.**

*Paragraph 10(2)(a)(ii) of the Code of Conduct*

**Details of:**

- **Any person who employs or has appointed you**
- **Any firm in which you are a partner**
- **Any company for which you are a remunerated director**

**Partner at self catering accommodation Dolrychain (cwmni I dot)**

**Partner in the Farm Business Maesllyn and Dolrychain**

*Paragraph 10(2)(a)(iii) of the Code of Conduct*

**Details of any person, other than Ceredigion County Council, who has made a payment to you in respect of your election or any expenses incurred by you in carrying out your duties as a member:**

**None**

*Paragraph 10(2)(a)(iv) of the Code of Conduct*

**Details of any corporate body which has a place of business or land in Ceredigion County Council's area, and in which you have a beneficial interest in a class of securities of that body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital of that body:**

**None**

*Paragraph 10(2)(a)(v) of the Code of Conduct*

**Details of any contract for goods, services or works made between Ceredigion County Council and**

- **you, or**
- **a firm in which you are a partner, or**
- **a company of which you are a remunerated director, or**
- **any corporate body which has a place of business or land in Ceredigion County Council's area, and in which you have a beneficial interest in a class of securities of that body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital of that body**

**none**

*Paragraph 10(2)(a)(vi) of the Code of Conduct*

**Details of any property and land in which you have a beneficial interest and which is in the area of Ceredigion County Council (including your primary residence and any other premises):**

Dolyrychain Ponrthydfendigaid  
Maesllyn Tregaron  
25 Alban Square Aberaeron  
22 heol y bannau Ponrthydfendigaid  
6 Bryn heulog Tregaron.

*Paragraph 10(2)(a)(vii) of the Code of Conduct*

**Details of any land where the landlord is Ceredigion County Council and the tenant is:**

- a firm in which you are a partner, or
- a company of which you are a remunerated director, or
- any corporate body which has a place of business or land in Ceredigion County Council's area, and in which you have a beneficial interest in a class of securities of that body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital of that body

**none**

*Paragraph 10(2)(a)(viii) of the Code of Conduct*

**Details of any body to which you have been elected, appointed or nominated by Ceredigion County Council:**

**none**

*Paragraph 10(2)(a)(ix) of the Code of Conduct*

**Details of any —**

- **public authority or body exercising functions of a public nature;**
- **company, industrial and provident society, charity, or body directed to charitable purposes;**
- **body whose principal purposes include the influence of public opinion or policy;**
- **trade union or professional association; or**
- **private club, society or association operating within Ceredigion County Council's area,**

**in which you have membership or hold a position of general control or management:**

**Tregaron Rugby Club**

**Tregaron Young Farmers club**

**Strata florida churchyard trust**

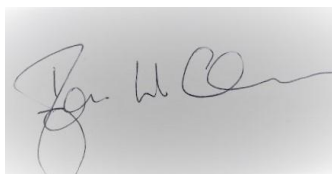
**Strata florida prince of wales trust**

*Paragraph 10(2)(a)(x) of the Code of Conduct*

**Details of any land in Ceredigion County Council's area in which you have a licence (alone or jointly with others) to occupy for 28 days or longer**

**NONE**

I hereby declare that the information provided above is correct.



Signed: .....

Dated: ~~02-05-22~~ .....

I hereby acknowledge receipt of the above information.

Signed: .....  .....

**Ms Elin Prysor (Monitoring Officer for Ceredigion County Council)**

Dated: ..... 10/06/2022 .....