

## CEREDIGION COUNTY COUNCIL

<b>Report to:</b>	<b>Council</b>
<b>Date of meeting:</b>	<b>3<sup>rd</sup> of March 2025</b>
<b>Title:</b>	<b>Amendments to the Constitution</b>
<b>Purpose of the report:</b>	<b>To consider amendments to the Constitution</b>
<b>For:</b>	<b>Decision</b>
<b>Cabinet Portfolio and Cabinet Member:</b>	<b>Cllr Matthew Vaux, Cabinet Member for Partnerships, Housing, Legal and Governance and Public Protection</b>

### **Background:**

The Constitution is published on the Council's website and is a live document. The Monitoring Officer is authorised to make minor amendments to the Constitution and update it as necessary. The currently published version 12<sup>th</sup> of December 2024 of the Council's Constitution is available at: [Ceredigion County Council Constitution](#)

Recently, changes to the Constitution were approved by Council on the 12<sup>th</sup> of December 2024 (meeting minutes – [Ceredigion County Council Agenda for Council on Thursday, 12th December, 2024, 10.00 am](#))

A meeting of the Cross-Party Constitution Working Group took place on the 31st of January 2025 during which the amendments presented in this report were considered and approved.

### **Current position**

#### **Proposed Changes to the Constitution**

All changes are summarised below and are shown in the appendices in highlighted text.

- 1) Part 2, Article 8 – Appendix 1 – Page 20  
Addition of quorum – “No business is to be transacted at a meeting of a Development Management Committee unless at least half of the total number of members of the committee, rounded up to the nearest whole number, is present, namely at least 8 of 15 members. Substitute members will not be permitted”.
- 2) Part 3.2 (Table 2) – Responsibility of Council's functions - Appendix 2 - Page 40  
Addition of point 28 - ‘Power to determine (Town/Village) Green applications, pursuant to S15 Commons Act 2006’
- 3) Part 3.3 (Table 3) – Appendix 2 – Page 41  
Addition of quorum - “No business is to be transacted at a meeting of a Development Management Committee unless at least half of the total number

of members of the committee, rounded up to the nearest whole number, is present, namely at least 8 of 15 members. Substitute members will not be permitted”.

4) Part 3.5 Document H - Appendix 3 - Pages 7-13

Scheme of Delegation to Officers

Delegations for the CLO Economy and Regeneration

Part 2 (further amendments following Audit Wales Planning Service Review Report July 2023);

Referral to Development Management Committee -part 2 criteria

5) Part 4 Document A – Appendix 4 – Page 6

Council Procedure Rules

Reword “*Save as set out in Article 8.2.1 (see Part 2 of the Constitution) in relation to the Development Management Committee, the quorum of a meeting will be one quarter of the membership for that meeting*”. to make it clear that the DMC quorum is one-half of the membership.

6) Part 4 Document I – Appendix 5 – Pages 1-20

The Development Management Committee –

Operational Procedures - further amendments (update following Audit Wales Planning Service Review Report July 2023)

7) Part 5 Document Q – Appendix 6 - Pages 5 -27

Planning Good Practice Guidance

Compatibility with Part 4 Document I

## PROPOSAL

It is proposed that Council approves the changes to the Constitution as set out in Appendix 1-6.

<b>Wellbeing of Future Generations:</b>	<b>Has an Integrated Impact Assessment been completed?</b> <b>If, not, please state why</b> <b>Summary:</b> This report does not represent a change in policy or strategy <b>Long term:</b> <b>Collaboration:</b> <b>Involvement:</b> <b>Prevention:</b> <b>Integration:</b>
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**Recommendation(s):** That the Council resolves to:

1. Approve the changes to the Constitution **(Appendix 1-6)**;
2. Authorise the Monitoring Officer to update the Council’s Constitution to reflect the above changes.

<b>Reasons for recommendations:</b>		<ul style="list-style-type: none"> <li>• Adherence to legislation</li> <li>• Ensuring that the Constitution is fit for purpose</li> <li>• To ensure that appropriate delegations are in place.</li> </ul>
<b>Overview and Scrutiny:</b>	and	n/a Constitution
<b>Corporate Priorities:</b>		n/a
<b>Finance and Procurement implications:</b>	and	None
<b>Legal Implications:</b>		Compliance with legislative requirements and statutory guidance
<b>Staffing implications:</b>		None
<b>Property/asset implications:</b>		None
<b>Risk(s):</b>		Without these changes, the Constitution will not be updated and fit for purpose.
<b>Statutory Powers:</b>		Local Government and Elections (Wales) Act 2021 <a href="https://www.legislation.gov.uk/asc/2021/1/contents">https://www.legislation.gov.uk/asc/2021/1/contents</a> Elections Act 2022 <a href="https://www.legislation.gov.uk/ukpga/2022/37/contents">https://www.legislation.gov.uk/ukpga/2022/37/contents</a>
<b>Background Papers:</b>		Report to Council – 12.12.2024 <a href="#">Ceredigion County Council Agenda for Council on Thursday, 12th December, 2024, 10.00 am</a>
<b>Appendices:</b>		<b>Appendix 1</b> – Part 2 Article 8 <b>Appendix 2</b> – Part 3 (Table2) & (Table 3) <b>Appendix 3</b> – Part 3.5 Document H <b>Appendix 4-</b> Part 4 Document A <b>Appendix 5-</b> Part 4 Document I <b>Appendix 6</b> – Part 5 Document Q
<b>Corporate Officer:</b>	<b>Lead</b>	Elin Prysor – Corporate Lead Officer: Legal & Governance (& Monitoring Officer)
<b>Reporting Officer:</b>		Elin Prysor
<b>Date:</b>		10.02.2025