

Project Board Agenda

Project:	Aberaeron Coastal Defence Scheme		
Meeting place:	Microsoft Teams		
Meeting:	Project Board Meeting No.1		
Date:	08 January 2024	Time:	10.00am
Invitees:	Barry Rees (BR) – Corporate Director Russell Hughes-Pickering (RHP) - CLO, Economy and Regeneration Rhodri Llwyd (RL) – CLO, Highways and Environmental Services Duncan Hall (DH) - CLO, Finance and Procurement George Ryley (GR) – CM, Procurement Phil Jones (PJ) - CM, HES Steve Hallows (SH) – Service Manager, HES Alan Haird (AH) - Project Manager Coastal Defence Schemes		

- 1.0 Introduction & Apologies
- 2.0 Declaration of Interests
- 3.0 Previous Minutes – Acceptance & Matters arising
- 3.0 Project Governance
- 4.0 Highlight Report
 - A Actions Since Commencement
 - B Party Wall & Neighbouring Owners
 - C ECC Project Managers Instructions
 - D Design Submissions for Approval
 - E Compensation Events
 - F Early Warnings
 - G Technical Queries Raised
 - H Resources Required
 - I Programme Summary
 - J Project Costs – Spend to Date / Projected Monthly Forecast
- 5.0 Any Other Business
- 6.0 Date for Next Meeting

Attachments Enclosed:

- i. [PB Meeting No.1 Minutes.](#)
- ii. [Full Programme – 12 Dec 23 - for info](#)
- iii. [Projected Monthly Spend Forecast – Nov 23 version.](#)
- iv. [Main Contractors Dashboard – December Progress meeting update – For Information](#)