

Ceredigion County Council Governance and Audit Committee Meeting Actions Log 2024-2025*

The purpose of this Actions Log is to monitor Actions agreed by the Governance and Audit Committee at their Meetings e.g. where the Governance and Audit Committee have requested a future Report to be presented to them, or information sought at a future Meeting.

For further information regarding the Actions Log please contact the Governance Officer.

Last updated: 25th June 2024

*Municipal Year

Actions marked Completed shall be removed from the subsequent Actions Log

Acronyms:

AW – Audit Wales

CE – Chief Executive

CLO – Corporate Lead Officer

DPO – Data Protection Officer

FWP – Forward Work Programme

GO – Governance Officer

MO – Monitoring Officer

CM – Corporate Manager

CMIA – Corporate Manager Internal Audit

DCC – Development Control Committee

GAC – Governance & Audit Committee

L&G – Legal & Governance

N/A – Not Applicable

TBC – To be confirmed

No	GAC Meeting Date	Item no	Noted / Comments	Action	Officer(s) responsible for action	Progress Update	To next be reported	Status	Notes
1	27/09/2023	8 Annual Governance Statement	<p>i) AGS / Local Code / Governance Framework</p> <ul style="list-style-type: none"> •Further work on these documents will be addressed following discussion with the chair. •An overarching document will be presented to consider both the Framework and Statement for 2023-24 	Work on update / revision of documents to commence.	Elin Prysor	Governance Framework has been created and shared with the chair and vice chair of GAC. It will be presented in GAC on 14.3.24	14/3/2024	Complete	
				Format and presentation of the AGS template will be reviewed and presented to a future committee meeting	Katy Sinnett-Jones		Jan-25	In Progress	
2			(iii) to note that a follow up meeting with the CLO and Corporate Manager for the Museum service had been undertaken and that a further Internal Audit of Financial Management & Income was due to be undertaken in October to ensure sufficient controls being addressed by management;	Further Audit of Financial Management to be undertaken by the Audit Section	Alex Jenkins	The Audit is currently in review and a draft report is due to be issued.	Jul-24	In Progress	

3	24/01/2024	6 Regulator & Inspectorate Reports & Responses	i) it was agreed that the following ORF's would be returned to a future GAC meeting.	Officers to be asked for updated ORF's.	Katy Sinnett-Jones	It was agreed that the link will be shared for the report and only the ORF will be circulated to reduce report volume.	14/3/2024	Complete	
			4b Cracks in the Foundation			Update - July	16/07/2024	In Progress	Updated ORF and action plan included
			6b Springing Forward - Workforce Management			Returned to GAC 14/03/2024		Complete	
			7b Setting of well-being objectives			No further update for July.	25/09/2024	In Progress	September GAC
			8b Poverty in Wales			No further update for July.	25/09/2024	In Progress	September GAC
			10b A Missed Opportunity - Social Enterprises,			Update in July GAC	16/072024	In Progress	
			Planning Service Review			No further update for July	25/09/2024	In Progress	September GAC
			Springing Forward - Strategic Asset Management - CCC			Update in July GAC	16/07/2024	In Progress	
			Use of Performance Information - Service User Perspectives and Outcomes			No further update for July	25/09/2024	In Progress	September GAC
			Digital Strategy Review			Update in July GAC	16/07/2024	In Progress	

4			iii) Democratic Services to be consulted on the role of GAC within context of the WG Guidance	Lowri Edwards to be asked for advice.	Elin Prysor	WG Guidance & officers replies to Lay members comments on the Guidance shared with Head of Democratic services. Thereafter ,It will be shared wider”	14/03/2024	Complete	Replies shared with Members
5	06/02/2024	6 Report of the Head of Finance	iii) That a progress report on addressing the Other Significant issues arising form the audit to be included on the Committee's Forward Work Programme	Mid-term report on The significant Property, Plant & Equipment issues reported in Audit Wales Report on the Accounts for 2022/23	Russell Hughes-Pickering		25/09/2024	In Progress	September GAC
6	14/03/2024	13 Revised Statutory and Non-Statutory guidance on democracy within Principal Councils	2) Role of GAC in relation to the AGS would be considered and reported back to committee	Report on the requirements of an AGS to be presented to GAC	Elin Prysor	Report included in the agenda	16/07/2024	Complete	on agenda
				Impact / effect of the additional WG guidance text	Elin Prysor		16/07/2024	Complete	On agenda