

CYNGOR SIR CEREDIGION COUNTY COUNCIL

Report to: Ethics and Standards Committee

Date of meeting: 15 November 2023

Title: Town and Community Council training plans

Purpose of the report: For information

The Ethics and Standards Committee requested in 2022 that officers collate the training plans of Town and Community Councils which had to be produced and published by 5/11/22 under S67 of The Local Government and Elections (Wales) Act 2021.

67 Community council training plans

- (1) A community council must make and publish a plan (a “training plan”) setting out its proposals in relation to the provision of training for—
 - (a) the councillors of the community council, and
 - (b) the community council's staff.
- (2) A community council must make its first training plan no later than six months after the date on which subsection (1) comes into force.
- (3) A community council must make a new training plan no later than three months after each ordinary election of community councillors to the council.
- (4) A community council must review its training plan from time to time.
- (5) If a community council revises or replaces its training plan, it must publish the revised or new plan.
- (6) Section 101 of the 1972 Act (arrangements for discharge of functions by local authorities) does not apply to a community council's functions of—
 - (a) determining the content of a training plan or any revised plan, and
 - (b) reviewing the training plan.
- (7) A community council must have regard to any guidance issued by the Welsh Ministers about the exercise of functions under this section.

The legislation requires that the training plans were made and published by 5th November 2023.

The Council's Standards Officers wrote to the Town and Community Councils on 21st December 2022 requesting a copy of their Council's training plan by 2nd January 2023. This was last reported to the Committee on 25 January 2023.

13 Town/Community Councils had shared their training plans at this point. 5 further training plans have been received, totalling 18.

This leaves 33 Town/Community Councils who have not responded and/or provided their training plans to the Council

Current position

The training plan content in so far as it refers to the Code of conduct for members is useful to the Committee to assess the training needs of Town/Community Councils. The Committee's views is now sought on future action .

Wellbeing of Future Generations:

Has an Integrated Impact Assessment been completed? If, not, please state why.

No

Summary of Integrated Impact Assessment:

Long term: N/A

Collaboration: N/A

Involvement: N/A

Prevention: N/A

Integration: N/A

Recommendation(s):

- I. That an email is sent to all clerks reminding them that they must prepare and publish a training plan, and to request that the plans are sent to Ceredigion County Council
- II. Consider if the Council should have a monitoring plan.

Contact Name: Lisa Evans

Designation: Scrutiny and Standards Officer

Date of Report: 26/10/23

Acronyms: