



# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	01	04	2022	<b>To</b>	31	03	2023

## Section A Reference and administration details

**Charity name** War Memorial Hall

**Other names charity is known by** New Quay War Memorial Hall

**Registered charity number (if any)** 503653

**Charity's principal address** Penmorfa, Aberaeron, Ceredigion

Postcode SA46 0PA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ceredigion County Council	N/A	N/A	N/A
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
<b>Legal (Internal)</b>	Louise Harries - Legal Services	Cyngor Sir Ceredigion, Penmorfa, Aberaeron, Ceredigion, SA46 0PA
<b>Finance (Internal)</b>	Chris Macey – Finance	Canolfan Rheidol, Llanbadarn Fawr, Aberystwyth, Ceredigion
<b>Estates (Internal)</b>	Andrew Harries – Estates Section	Cyngor Sir Ceredigion, Penmorfa, Aberaeron, Ceredigion, SA46 0PA

**Name of chief executive or names of senior staff members (Optional information)**

N/A
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**Section B Structure, governance and management**

**Description of the charity’s trusts**

Type of governing document <i>(eg. trust deed, constitution)</i>	Charity Commission Scheme 02/07/1975 as affected by a Charity Commission Scheme 09/12/1998
How the charity is constituted <i>(eg. trust, association, company)</i>	Trust
Trustee selection methods <i>(eg. appointed by, elected by)</i>	N/A as only one trustee but the Council as trustee appoints elected members to its Charity Trustee Committee which take decisions on behalf of the trustee.

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity’s organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees’ consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>As described above, the trustee has a Charity Trustee Committee which is set up in the Council’s Constitution and which takes decisions for the trustee.</p> <p>All members of the Committee are provided with trustee training when being appointed to the Committee.</p> <p>Any decisions taken by the Committee are actioned by officers of the Council.</p>
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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The object of the charity is the provision and maintenance of a village hall and recreation grounds for the use of the inhabitants of New Quay and the neighbourhood thereof without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

To hold the land and buildings on trust for the purposes of a village hall and recreation grounds as above. The land and buildings held under this trust are the New Quay Memorial Hall and New Quay bowling green.

In relation to the land known as New Quay bowling green held under this trust, the land is leased out to the trustees of the New Quay Bowling Club on a 99 year lease dated 18/08/2003 which commenced on 01/04/2000. The lease was consented to by a Charity Commission Scheme dated 09/12/1998. The permitted use under the lease is use for the formal activities of a bowls club namely as a pavilion and bowling greens. This permitted use furthers the objects of the charity and are for the public benefit as use for bowls is a leisure/recreation occupation and would improve the conditions of life for those inhabitants that utilised the facility.

In relation to the land known as New Quay War Memorial Hall, the Hall is leased out to 'New Quay Memorial Hall' (charity number 1179995), a Charitable Incorporated Organisation ("the CIO"), on a 99 year lease dated, and commencing from, 10/02/2020. The permitted use under the lease is use for community based activities and other uses within the objects of the War Memorial Hall (Charity no. 503653) being use as a village hall for the use of the inhabitants of New Quay and the neighbourhood thereof without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The above, fits well within the objects of the charity and therefore through the CIO leasing the property so that it can remain open the inhabitants of New Quay and the surrounding area can use the property which improves the conditions of life in New Quay.

As per the terms of the lease, the CIO must provide the trustee with an annual summary setting out the use that the property has been put to during the past 12 months and the current update is as follows:

*"The charity was formed in September 2018 when the activities, assets and liabilities of the previous 'War Memorial Hall' were transferred, and a new lease granted by the Ceredigion County Council to a new committee to re-organise and provide services to local inhabitants.*

*The Memorial Hall was closed for full renovation work following the WG grant, from early January 2020. This was followed by the Covid-19 Lockdown from March 2020, which extended into early 2022.*

*The Hall is now fully accessible both upstairs to the main Hall and downstairs to the snooker club and meeting rooms. Ramped access and safety rails, reserved disabled parking, CCTV, fully accessible toilets and baby changing areas are all now in place benefitting all age groups. A new fire door has been fitted to access the emergency exit steps, Wi-fi is available throughout the Hall, and we received a grant from CCC-Cynall y Cardi for a Hybrid 72" screen enabling hybrid meetings, training and events.*

*By April 2022 there was a gradual reopening of meetings, events and sports activities.*

*The New Quay Library, now run by volunteers, was opened in Room 4 at the Hall in October 2021 with initially a click and collect service. By early 2022 it was fully open.*

*The Friday Community Market resumed in April 2022, and was soon well booked with tables offering local crafts, donated bric a brac, produce, jams, eggs, cakes and savouries, plus a Volunteer run café.*

*Rural Futures Wales – Severn Wye , and Cwmpas - Social Business Wales, have continued to help and advise the Trustees, throughout 2022 and are currently helping the Trustees to apply for National Lottery funding for a full time Hub Coordinator to supplement the work of the Trustees and Volunteers. All Trustees have now attended Trustee training sessions.*

*New in August 2022 was the introduction of donated pre-loved clothing and school uniform 'The Clothes Rail Project'. The local response has been tremendous. This has prevented a huge amount of textiles being sent to landfill and filled an obvious need for low cost clothing.*

*This proved particularly successful and during the worst cold weather for many years in November / December 2022 we were able to provide free winter clothing for anyone who required it.*

*New in the Autumn of 2022 and the onset of the 'Cost of Living Crisis', was the need for a 'Warm Space'. With the help of a grant from CAVO we were able to provide a warm friendly environment run weekly by volunteers with a variety of craft activities, Wi-fi, hot drinks and snacks. Our fundraising activities and increased sports use of the Hall has required additional storage facilities and we have now purchased a storage unit to house the additional equipment and donations.*

*Weekly and monthly events and activities at the Hall in 2022 included a weekly market and café, family support and nurture services, Yoga, Clonc – Welsh conversation, Salsa, table tennis, badminton, Qingong, and a variety of crafts and wellbeing groups. Also WI-Seaside Sisters, Camera Club, Cor-Cei – choir, Snooker Club and British Legion.*

*Additional users of the Hall include the Town Council, Council Election Services, Blood Transfusion Services, New Quay Yacht Club, RNLI, New Quay Primary School, Scout Association Cubs and Beavers, and very importantly, the local fundraising group, 'Working 4 New Quay – W4NQ , who have organised a variety of events at the Hall for all age groups throughout the year.*

*Plans for the future include a full time Hub Coordinator for 3 years – subject to a successful Lottery bid, a new club for young people in partnership with the Urdd Centre, an indoor bowls group, a baby toys and equipment loan service, mother and toddler group, Luncheon Club and a community mini bus in partnership with Dolen Teifi.*

*The Hall also continues to be used for training events, meetings, exhibitions, music events, family parties and celebrations.*

*Volunteers continue to be vital to the running of the Hall and the Library, however, all the wonderful volunteers are busy people and we would love to have more help, let us know if you can spare a few hours occasionally to help out.*

*We would like to thank our volunteers and many supporters, CAVO, Severn Wye Rural Futures Group, Working 4 New Quay, The Seahorse and everyone who has donated to our fundraising events."*

Whilst the charity when making decisions do act for the benefit of the charity and the public it has not specifically reviewed the Charity Commission's guidance entitled 'Public benefit: reporting (PB3)' at its Charity Trustee Committee meetings and cannot confirm that all members of the Charity Trustee Committee have read the guidance

especially as some members will be new to the Committee therefore the charity intends to circulate the guidance (both PB3 and PB2) to the members of its Committee at the next meeting and will reference the same in future decision making.

**Additional details of objectives and activities (Optional information)**

The trustee notes and praises the contribution made by its tenants of the Bowling Club and New Quay Memorial Hall in continuing to operate facilities for the benefit of the inhabitants of New Quay as per the objectives of the charity.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

As the bowling green and Memorial Hall are leased out then the charity has little input into the sites on a day-to-day basis however the leases remain and the permitted uses (as can be seen from Section C above) provide facilities to the beneficiaries of the charity as per its objects.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

N/A – no reserves policy.

**Details of any funds materially in deficit**

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

None.

## Section F

## Other optional information

None.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

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Position (eg Secretary, Chair, etc)

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Date