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Cyngor Sir
CEREDIGION
County Council

Neuadd Cyngor Ceredigion, Penmorfa,
Aberaeron, Ceredigion SA46 0PA
www.ceredigion.gov.uk

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24 February 2025

Dear Sir / Madam

I write to inform you that a MEETING of COUNCIL will be held at NEUADD CYNGOR CEREDIGION, PENMORFA, ABERAERON AND REMOTELY VIA VIDEO CONFERENCE on Monday, 3 March 2025 at 10.00am for the transaction of the following business:

1. **Apologies**
2. **Disclosure of personal / prejudicial interests**
3. **Chair Announcements**
4. **To confirm the Minutes of the Meetings of the Council held on 23 January 2025 (Pages 3 - 8)**
5. **To consider the Joint Report of the Leader, Cabinet Member with responsibility for Financial Services, the Chief Executive and the Corporate Lead Officer: Finance and Procurement upon the Budget 2025/26, including the Capital Strategy, the Multi-year Capital Programme and Prudential Indicators for Capital Treasury Management (Pages 9 - 94)**
6. **To consider the report of the Corporate Lead Officer: Finance and Procurement upon Council Tax Setting for 2025/26 (Pages 95 - 108)**
7. **To consider the report of the Corporate Lead Officer: Finance and Procurement upon the Treasury Management Strategy and Minimum Revenue Provision (MRP) Policy for 2025/26 (Pages 109 - 132)**

8. **To consider the report of the Corporate Lead officer: Legal and Governance upon Amendments to the Council's Constitution (Pages 133 - 368)**

Members are reminded to sign the Attendance Register.

A Translation Service will be provided at this meeting and those present are welcome to speak in Welsh or English at the meeting.

Yours faithfully



Miss Lowri Edwards
Corporate Lead Officer: Democratic Services

To: Chairman and Members of Council

**Minutes of the Meeting of the Council
held at Neuadd Cyngor Ceredigion, Penmorfa, Aberaeron and remotely
via video conference on Thursday, 23rd January, 2025**

PRESENT: Councillor Keith Evans (Chair), Councillors Shelley Childs, Bryan Davies, Catrin M S Davies, Clive Davies, Euros Davies, Gareth Davies, Gethin Davies, Ifan Davies, Marc Davies, Meirion Davies, Rhodri Davies, Amanda Edwards, Endaf Edwards, David Raymond Evans, Elaine Evans, Elizabeth Evans, Eryl Evans, Gwyn Wigley Evans, Rhodri Evans, Wyn Evans, Keith Henson, Hugh R M Hughes, Chris James, Gareth Lewis, Maldwyn Lewis, Gareth Lloyd, Sian Maehrlein, Ann Bowen Morgan, Caryl Roberts, John Roberts, Mark Strong, Wyn Thomas, Matthew Vaux, Alun Williams and Carl Worrall.

(10.00am - 11.47am)

Procedure

The Chairman of the Council, Councillor Keith Evans welcomed all to the meeting and confirmed that the meeting was being webcasted.

1 Apologies

Councillors Gwyn James and Ceris Jones apologised for their inability to attend the meeting.

James Starbuck, Corporate Director and Elin Prysor, Corporate Lead Officer for Legal and Governance apologised for their inability to attend the meeting.

2 Disclosure of personal / prejudicial interests

Councillor Amanda Edwards declared a personal and prejudicial interest in relation to item 9 and withdrew from the meeting during discussions.

3 Chair Announcements

- a) Councillor Keith Evans extended his condolences to the family and friends of former Councillor Haydn Lewis on their recent bereavement;
- b) Councillor Keith Evans extended his condolences to Councillor Eryl Evans and her family following the recent bereavement of her father-in-law, Rhythwyn Evans from Silian;
- c) Councillor Keith Evans extended his condolences to the family of Tony and Jan Tucker on their recent bereavement;
- d) Councillor Keith Evans congratulated former Councillor Dan Potter on celebrating 30 years as a volunteer with the New Quay RNLI;
- e) Councillor Keith Evans congratulated Carys Davies, Dawn and Robert Davies and Ann Hughes on being awarded a British Empire Medal.

4 To confirm the Minutes of the Meetings of the Council held on 12 December 2024

It was **RESOLVED** to confirm as a true record the Minutes of the Council meeting held on 12 December 2024.

Matters arising

Councillor Rhodri Evans enquired as to whether a response had been received in relation to the Notice of Motion presented at the meeting dated 12 December 2024. It was confirmed that no response had been received to date.

5 To consider the report of the Corporate Lead Officer: Finance and Procurement upon the Council Tax Reduction Scheme 2025/26

Councillor Gareth Davies, Cabinet Member for Finance and Procurement presented the report noting that, in accordance with the Council Tax Reduction Schemes and Prescribed Requirements (Wales) Regulation 2013 there is a statutory obligation for a report to be presented to full council on an annual basis, even if there has been no change in the scheme since the previous year.

The regulations approved by Welsh Government to be adopted by all Councils in Wales provide for claimants to receive a reduction of up to 100% of their Council Tax liability in certain circumstances and ensure that each local authority consistently provides support for Welsh council taxpayers. The regulations also provide for 3 specific discretion elements, namely the War Disablement Pension, war Widows' Pension and War Widowers' Pensions, the extended payment period for working age claimants, and the backdating of late applications.

He noted that last year, the Council resolved to disregard all of the pensions above the first £10 for calculation purposes, and that it is estimated that for 2024/25 the disregard of war pensions for CTRS will cost the Council approximately £1.6k. the Council also resolved last year not to extend the payment period beyond the statutory 4 weeks, and that up to November there had only been 1 extended payment awarded costing £124.59. In addition, the Council resolved last year not to extend the backdating period for late applications beyond the statutory 3 months.

Councillor Gareth Davies noted that the majority of the costs of the Council Tax Reduction Scheme payments is met by Welsh Government, however there is still a significant requirement for Councils to meet the costs of payments that exceeds their contribution which in Ceredigion is equivalent to circa £1.8m.

Following a vote, it was **RESOLVED** unanimously to:

1. Note the making of the Council Tax Reduction Schemes (Prescribed Requirements and Default Scheme) (Wales) (Amendment) Regulations 2025;
2. Adopt the provisions of the Prescribed Requirement Regulations (2013) as the Council's Council Tax Reduction Scheme for 2025/26, subject to the local discretions that the Council is able to exercise as set out below:
 - (i) Continue to apply a 100% disregard beyond the statutory £10 disregard for War Disablement Pensions, War Widows' Pensions and War Widowers' Pensions, for both pensioners and working age claimants.
 - (ii) Not to increase the extended payment periods for pensioners and working age claimants from the standard 4 weeks currently contained within the Prescribed Scheme.

- (iii) Not to increase the backdate period for pensioners and working age claimants from the standard 3 months contained within the Prescribed Scheme.

6 To consider the report of the Corporate Lead Officer: Economy and Regeneration upon the Conservation Area Appraisals and Management Plans Public Consultation

Councillor Clive Davies, Cabinet Member for Economy and Regeneration presented the report to Council noting that Conservation Areas are areas of special architectural or historic interest, the character or appearance of which it is desirable to preserve or enhance, and that there are 13 conservation areas in Ceredigion.

He noted that the Historic Environment (Wales) Act 2023 which superseded previous legislation, brings existing legislation on the historic environment together in one bilingual act, providing a basis for more detailed management appraisals. In order to ensure that the Local Planning Authority is meeting its statutory duty, the Planning Policy Team sought funding from the UK Shared Prosperity Fund to support the preparation of conservation area appraisals and management plans. These plans are subject to public consultation, and it was noted that once the current Conservation Area Appraisals and Management Plans have been adopted, the intention is to prepare appraisals and management plans for the remaining conservation areas once resources allow.

Members asked regarding the flexibility of Article 4 on areas such as Llanddewi Brefi in relation to air source heating, solar panels and window frames. It was noted that this report related to consent to commence consultation, and that it did not propose the implementation of an Article 4. Members also asked about the removal of chimney stacks in Lampeter and it was noted that residents should apply for conservation area consent prior to removing the chimney stacks.

Following a vote, it was unanimously **RESOLVED** that the Conservation Area Appraisals and Management Plans be released for public consultation.

7 To consider the report of the Corporate Lead Officer: Customer Contact, ICT and Digital upon the Digital Strategy Post Consultation

Councillor Catrin M S Davies, Cabinet Member for Culture, Leisure and Customer Services presented the report to Council noting the need to be open to adapt to new technology that is developing, with a smart approach due to limited resources.

She noted that 27 responses were received to the consultation on Ceredigion County Council's digital strategy, noting that comments received were being implemented such as the plans to develop staff ICT skills and the inclusion of the community being essential.

Councillor Elaine Evans, Chair of the Corporate Resources Overview and Scrutiny Committee noted that the strategy had been considered during the

meeting dated 6 January 2025, and that it was agreed to recommend that Council approve the Digital Strategy.

Members asked about the high score of 9 on the risk register, and it was noted that capacity and finance is a risk to all services and that cyber security is a constant challenge to maintain and mitigate. Members also noted the importance of digital technology, whilst considering the needs of an ageing population. It was noted that the service should be designed with the end user experience in mind, involving public testing and feedback, and that the strategy looks to set up user groups to improve engagement and consultation. It was also noted that a presentation would be given to the Democratic Services Committee to ensure Councillors have a better understanding of Artificial Intelligence.

Following a vote, it was unanimously **RESOLVED** to approve the Digital Strategy 2024-2030.

8 To consider the report of the Corporate Lead Officer: Democratic Services upon Member e-learning modules

Councillor Bryan Davies, Leader and Cabinet Member for Democratic Services, Policy, Performance and People and Organisation presented the report to Council noting that members of the Democratic Services Committee considered a recommendation during its meeting held 5 December 2024 in relation to e-learning modules that are available to Members, which prioritised the various e-learning modules available.

Councillor Elizabeth Evans, Chair of the Democratic Services Committee noted that whilst the face-to-face training provision is very important, the e-learning modules are also excellent, and that the Committee recommended that the Local Government Finance e-learning module as added to the list of mandatory e-learning modules.

Members asked for refresher training on accessing the e-learning modules and it was noted that guidance would be sent to all Members.

Following a vote, it was unanimously **RESOLVED** to approve the categorisation of the e-learning modules available for Members as set out in Appendix 1 of the report, noting that all e-learning modules identified as mandatory must be completed by all Members.

9 To consider the report of the Corporate Lead Officer: Democratic Services upon a formal substitute appointment to cover a family absence period of a senior salary holder

Councillor Amanda Edwards left the meeting for the duration of the discussion on the following item.

Councillor Bryan Davies, Leader of the Council and Cabinet Member for Democratic Services, Policy, Performance and People and Organisation presented the report to Council noting that the Family Absence for Members of Local Authorities (Wales) Regulations 2013 and the determinations of the Independent Remuneration Panel for Wales (IRPW) allows Councils to

determine whether it is necessary to make a substitute appointment to cover the family absence of a senior salary holder and if so, the Member substituting will be eligible if the authority so decides to be paid a senior salary.

He noted the importance of strengthening equal opportunities, noting that if approved during a meeting to be held in March 2025, a recommendation would be made for a blanket approach to be implemented which would also apply to sickness absence and family absence. This would mean that, it would not be necessary to refer to specific individuals.

Members asked for clarification of the period of maternity leave, paternity leave and sickness absence and it was noted that this would be clarified with the IRPW and included in the report to be presented to Council in March 2025.

Following a vote. it was unanimously **RESOLVED**:

- a) That Councillor Amanda Edwards be appointed as a substitute for Councillor Ceris Jones;
- b) that Councillor Amanda Edwards is paid for the full duration of the family absence i.e. back-dated to 20th September 2024 and to be paid until such time as Councillor Ceris Jones returns after maternity leave.

10 To consider the report of the Corporate Lead Officer: Schools and Lifelong Learning upon Local Authority representatives on Governing Bodies

Councillor Wyn Thomas, Cabinet Member for Schools and Lifelong Learning presented the report to Council noting that Councillors Marc Davies and Ceris Jones had been nominated as Local Authority representatives at the request of the Governing Body of Ysgol Dyffryn Aeron.

Following a vote, it was **RESOLVED** to confirm Councillors Marc Davies and Ceris Jones as Local Authority representatives on the Governing Body of Ysgol Dyffryn Aeron.

**11 To confirm the following appointment:
Audit Wales Planning follow up Task and Finish Group: Councillor Raymond Evans**

Confirmed at the Meeting of the Council held on 3 March 2025

CHAIRMAN: _____

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CYNGOR SIR CEREDIGION COUNTY COUNCIL

Report to: Full Council

Date of meeting: 03/03/25

Title: Joint Report of the Leader, Cabinet Member - Finance & Procurement, the Chief Executive and the CLO - Finance & Procurement upon the 25/26 Budget, including the Capital Strategy, the Multi-year Capital Programme and Prudential Indicators for Capital and Treasury Management.

Purpose of the report: To approve the Budget Revenue Budget Requirement for 25/26; to determine the level of Council Tax for County Council purposes for 25/26; to approve the Capital Strategy, the Multi-year Capital Programme and Prudential Indicators.

For: Decision

Cabinet Portfolio and Cabinet Member:

Cllr Bryan Davies Leader of the Council

Cllr Gareth Davies Cabinet Member for Finance & Procurement

All Cabinet Members

1. **Background**

On 22/01/25, Cabinet considered a report on the draft 25/26 Revenue Budget, an updated Multi-year Capital Programme and made draft recommendations on the proposed level of Council Tax for 25/26 and proposals regarding the use of Council Tax Premiums monies.

That report set out full details of the overall Budget position and was based on the WG Provisional Local Government Finance settlement. The report and decisions can be found at:

[Agenda for Cabinet on Tuesday, 21st January, 2025, 10.00 am](#)

[Agenda Cabinet ar Dydd Mawrth, 21ain Ionawr, 2025, 10.00 am](#)

Cabinet then referred the report for the views of the Budget Overview and Scrutiny Committees.

On 03/02/25, 06/02/25 and 07/02/25 respectively, the Overview and Scrutiny Co-ordinating Committee and the four thematic Overview and Scrutiny Committees received presentations from the Leader, Cabinet Member for Finance & Procurement and the CLO: Finance & Procurement and then considered the draft 25/26 Budget report and the Cabinet's recommendations (including 2 different

options for investment in the Planning Enforcement Service as well as investment in the Waste Collection Service). There was an opportunity for questions and input from Cabinet Members and officers regarding the relevant service areas. Each committee then provided a report back to the Cabinet on 18/02/25, which Cabinet considered as part of finalising their recommendations for Full Council.

2. Overview

The Provisional 25/26 Local Government Settlement resulted in Ceredigion receiving a 3.6% funding increase (ranked 15th out of 22 Local Authorities), which unfortunately also equated to Ceredigion receiving the lowest increase per head of population across all of Wales. The Final Local Government Settlement, by virtue of a funding floor being applied, results in a 3.8% funding increase which will assist with Council Tax considerations.

The estimated revenue Cost pressures being faced by the Council for 25/26 total £11.8m, equivalent to a Ceredigion specific inflation factor of 6.1%. This compares with general inflation now running at 3% (January 2025 CPI figure).

The Chancellor's changes to Employers National Insurance (NI) from April 2025 is a considerable burden and a key budget variable within the Council's Cost pressures. The net financial impact to the Council is currently estimated to be c£1.6m, which is the equivalent to a 2.9% Council Tax increase. Within those figures is £937k to support the externally commissioned Social Care sector (with this aspect alone being the equivalent of a 1.75% Council Tax increase).

Payaward costs are a key budget variable. The Council does not set Employee Payawards, nor does it take part in Payaward negotiations, this is done by Welsh Government for Teachers' Pay and by the UK Local Government Employers body for general Council staff. For 25/26 pay awards are assumed to fall back more in line with current CPI inflation and are estimated to cost c£2.9m.

Demands and pressures on Social Care related budgets are showing some signs of decreasing, with the underlying core cost pressures across the Pwrth Services being £1.052m lower compared with 24/25. This excludes the cost of proposed uplifts for externally commissioned Social Care services (e.g. Domiciliary Care, Direct Payments, Older Persons residential placements and Supported Living settings) for which £2.4m is being set aside, which is needed to cover the increase in the Real Living Wage to £12.60 per hour for registered Social Care Workers as well as the Employers National Insurance issue. The Children's Out of County placements budget is managed separately as a corporate budget, and there is a significant cost pressure in this area (£2.275m) despite the development of in county facilities due to come on stream shortly.

The Delegated Schools Budget has sufficient funding at an overall level to cover the known impact of 24/25 Pay awards, the estimated impact of 25/26 Pay awards, the impact of the Employers NI changes from April 2025 and the full funding of the April 2024 Employers Pension contribution rate increase. The resulting impact is a 5.1% increase in the Delegated Schools budget (excluding funding transferred into

the Provisional Settlement) which rises to 8.3% once funding transferred into the Provisional Settlement and passported across is included (for Sept 2024 Pay + Pensions). At an individual School level, the position will be impacted by Pupil numbers.

Mid & West Wales Fire Authority have now approved their 25/26 Budget which results in a Fire levy which forms part of Ceredigion County Council's Budget. The outcome is lower than in recent years, however it still results in a 7.3% increase for the Ceredigion's share. This means a Fire levy Budget of £5.7m is required for 25/26, which is the equivalent of c0.6% on Council Tax.

In December 2023, the Council agreed to a stepped approach to Council Tax premiums chargeable on Second Homes, with the second step to 150% becoming effect from April 2025. This decision provides an estimated £1.1m benefit to the 25/26 Budget which lowers an otherwise higher Council Tax increase. From 01/04/24, 25% of all monies raised from the Council Tax Premiums on Second Homes and Long-Term Empty Properties are being ringfenced and used to support the [Community Housing Scheme](#) subject to a cap of £2.0m to be held in the associated earmarked reserve.

During the last 18 months or so, there have been a significant number of external inspections of the Council by either external regulators or other independent means. These have largely been very positive and complimentary about the Council's performance. This has included:

The Peer Review Panel Performance Assessment concluded:

'There is strong evidence that the Council discharges its functions effectively' and that 'considering the current high service demands and very challenging financial pressures, Ceredigion County Council is a well-run local authority'.

Estyn concluded that:

'Ceredigion has ensured stable, high-quality educational provision for learners over an extended period. This is mainly due to robust leadership; clear and purposeful strategies and ambitions; and close co-operation among the authority's officers, elected members, schools and other partners'.

Audit Wales have commented that:

'The Council has a strong track record of delivering planned savings and addressing its budget pressures' and 'The Council uses its reserves in a planned and strategic way' and 'The Council has taken decisions to support its financial sustainability over the short to medium term.'

As a result of the WG Final Settlement the proposed Budget would result in a 25/26 Budget Requirement of £209.164m and a Council Tax increase of 9.3% instead of 9.9%. This is explained in more detail later in the report. The overall proposed Council Tax increase for County Council purposes (including the Fire levy) would mean a Band D property in Ceredigion paying £1,886.57 - an increase of £160.52 (£13.38 per month) in 25/26.

3. Revenue Budget

On 18/02/25, Cabinet received formal feedback from the Overview and Scrutiny Committee meetings and as a result the Cabinet decisions included:

4. *To recommend to Full Council that:*
 - a) *the 25/26 Budget Requirement is £209.234m.*
 - b) *the level of the 25/26 Council Tax for County Council purposes is a 9.9% increase, which would equate to a Band D increase of £170.88 (being £14.24 per month).*
 - c) *the updated Multi Year Capital Programme, as presented to Cabinet on 21/01/25, is approved.*
 - d) *the Capital Strategy, as presented to Cabinet on 21/01/25, is approved.*
5. *To note that if the Final Settlement is different to the Provisional Settlement (i.e. the inclusion of a Funding Floor), then a revised Budget and Council Tax recommendation will be presented to Full Council.*

The full report and decisions can be found at:

[Agenda for Cabinet on Tuesday, 18th February, 2025, 10.00 am](#)

[Agenda Cabinet ar Dydd Mawrth, 18fed Chwefror, 2025, 10.00 am](#)

WG then announced their Final Budget and also the Final Local Government Finance Settlement on 20/02/25:

[Budget agreement secures extra £100m for public services | WG News](#)

[Local government revenue and capital settlement 2025 to 2026 | GOV.WALES](#)

The key aspects relevant to Ceredigion include:

- WG have introduced a Funding Floor for 25/26 and this has been set at 3.8%. This benefits 9 Local authorities including Ceredigion. WG have added an additional £8.2m into the Final Settlement to fund this, but the financial benefit to Ceredigion is only £287k.
- Other items within the WG Final Budget included:
 - £30m revenue funding for a 'New Pathways of Care Transformation' specific grant to boost investment in community base care. Grant details and Ceredigion allocation tbc.
 - £30m extra revenue funding for Flying Start to deliver childcare to 2 year olds across Wales (an extension for all Local Authority areas). Grant details and Ceredigion allocation tbc.
 - £5m Capital funding for Play Equipment to improve play spaces and refurbish playgrounds. Application process and eligible entities tbc.
 - £5m for Capital grant funding for Leisure Centres to install low carbon heating systems. Application process tbc.
 - £15m to fund a pilot scheme for young people aged 21 and under to pay only £1 for a single bus fare in Wales.

Cabinet have previously determined that any benefit from a Funding Floor in the Final Settlement would be used to reduce the proposed Council Tax increase.

As a result Cabinet's revised recommendation to Full Council is that:

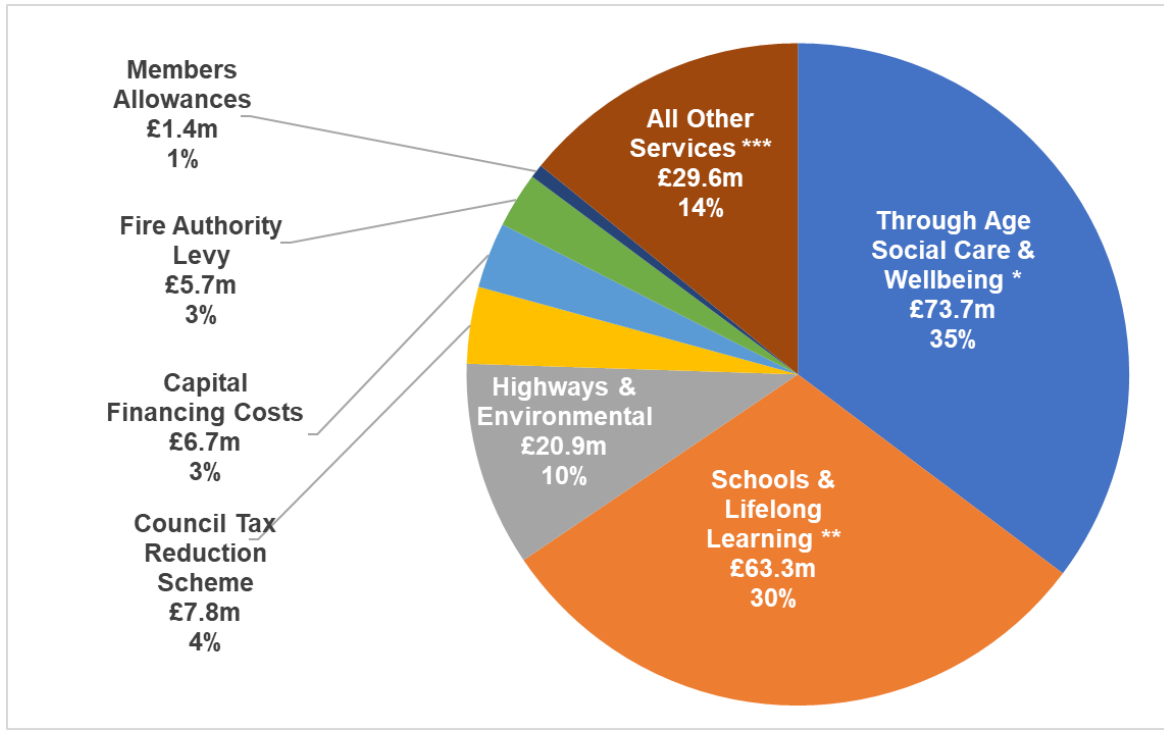
- a) the 25/26 Budget Requirement is £209.164m.**
- b) the level of the 25/26 Council Tax for County Council purposes is a 9.3% increase, which would equate to a Band D increase of £160.52 (being £13.38 per month).**

This is as a result of the following position:

	<u>25/26</u> <u>£'000</u>
Resources	
WG AEF Final Settlement Increase (+3.8%)	144,225
Council Tax (9.3%)	64,939
Resources available	209,164
Budget	
Base Budget b/f from previous year	193,572
Grants transferred into Settlement passported to Services	3,533
Budget Cost Pressures	11,794
Budget Reductions Proposals (Appendix 2)	(1,080)
Investment in Services (Waste Collection / Planning Enforcement)	827
Council Tax Reduction Scheme	518
Proposed Budget Requirement	209,164

The full suite of Budget papers has therefore now been prepared in accordance with Cabinet's revised recommendation above. The resulting Controllable Budgets have also then been updated to reflect accounting requirements for Internal allocations / recharges (e.g. Support Services) and Capital charges to arrive at Net Budgets including these items. The detail of the proposed Controllable and Net Budgets are therefore enclosed as Appendix 3.

Based on the proposed 25/26 Budget, the direct controllable cost of Council Services (excluding any re-allocation of Support Services or Capital charges such as Depreciation) can be illustrated as follows:



As can be seen 75% of the Council's budget would be spent on Schools & Lifelong Learning, Through Age Social Care & Wellbeing and Highways & Environmental Services.

After providing for other (largely) fixed costs (i.e. Members Allowances, Fire Authority Levy, Capital Financing Costs and the Council Tax Reduction Scheme), this only leaves 14% (£29.6m) for all other Council Services.

Adjustments made for:

* Includes Out of County Placements (from LG), Legal Fees (from L&G) & Social Care Wales Workforce Development Programme (from P&O)

** Includes Penweddig PFI (from F&P)

*** Leadership Group Budget adjusted to apportion assumed Employers National Insurance funding to all Services

6. What does the County Council element of Council Tax pay for?

Council Tax is a universal tax based on property values and does not operate on a pay as you use Services basis. Residents will see and access different Council services at different points in their lives:

- At a young age this would start with the registration of a birth and move on to include being transported to and accessing Nursery, Primary and Secondary School education through to Post 16 education, be that 6th Form education or more Vocational training and accessing Music and Youth Services.
- As an adult this could include using a Sports centre, using a Library, walking the Ceredigion Coast path (and other public Rights of way), registering to vote in an Election, putting in a Planning or Building Regulations application, eating in safe and regulated Food establishments, going to the Council's Museum or Theatre, having your Waste collected (and then disposed of or recycled), using a Household Waste site, driving on maintained Highways and Bridges (including roads being gritting during winter months), using a public Bus service, having Streetlights lit on your street and being able to call the Fire & Rescue Service for emergencies.
- In later years, a resident would benefit from Concessionary Fares on public transport, but ultimately may at some point need to access Care & Support services (using valued Social care staff who are paid at least the Real Living Wage in Wales). This could range from support and equipment to enable Independent living through to Domiciliary Home Care through to a placement in a Residential Care Home and ultimately the possible involvement of the Coroner's Service and the registration of a death.

There are several elements that make up the Ceredigion County Council component of the Council Tax increase for 25/26, **with the core Council Tax increase in order to maintain existing Council Services being 4.3%**. However, in addition, there is the Fire levy increase (set by Mid & West Wales Fire Authority), the impact of the increase in Employers National Insurance (imposed by the Chancellor) plus then the cross-party support for investment in the Planning Enforcement Service (£346k) and the Waste Collection service (£481k):

	Council Tax %age Increase	Increase in Band D Council Tax per month
Core increase	4.3%	£6.18
Mid & West Wales Fire Authority Levy	0.6%	£0.81
Employers National Insurance	2.9%	£4.17
Investment in Waste Collection & Planning Enforcement	1.5%	£2.22
TOTAL	9.3%	£13.38

Note these figures exclude the Police and Town & Community Council precepts.

7. Council Tax Reduction Scheme

There are c5,100 households in Ceredigion who currently access the Council Tax Reduction Scheme, which provides protection for those on very low incomes and / or claim Benefits and provides for claimants to receive a reduction of up to 100% of their Council Tax liability in certain circumstances.

It is a means tested benefit, so the amount a person will get will depend on their income, capital and circumstances. This means that even if someone is working, they may still qualify for some help. However, having capital of £16,000 or more (excluding the value of the main home) would mean someone is ineligible for support.

The Council's website has an Entitlement Calculator which anyone can use to see if they may potentially qualify for support:

<https://www.ceredigion.gov.uk/resident/benefits/>

<https://www.ceredigion.gov.uk/preswylwr/budd-daliadau/>

8. Capital Strategy & Multi-Year Capital Programme

There have been no changes to the proposed Capital Strategy (Appendix 4) and the Multi-Year Capital Programme (Appendix 5) that were considered by Cabinet on 21/01/25 and also considered in the Overview & Scrutiny Committee Budget meetings.

In summary the updated Capital Programme proposed for 24/25 is £62m and for 25/26 is £31m. The proposed Capital programme totals £121m over the period 24/25 to 27/28. Core funding from WG for 25/26 totals £6.466m.

With the Capital settlement from WG leading to a 10.5% increase in core Capital funding (extra £612k pa) this assists, but still means that the level of core capital funding (now £6.5m for 25/26) is still lower in cash terms than that received over 15 years ago (£7m in 2008/09 which would now be worth over £11m if it had kept pace with general inflation).

Key proposals within the latest Capital Programme include:

- £2.3m included for the WG Highways Local Government Borrowing Initiative in 25/26 to fund Highways Improvements. The WG Final Budget included £120m for this over 2 years (weighted 60:40), so indicatively the Ceredigion share could now be c £2.75m in 25/26 and a further c£1.85m in 26/27. No grant offers have been received as yet, so any amendments will be done in the next Capital Programme update after year-end.
- The UKSPF Capital allocations for 25/26 - Total of £3.9m for Mid Wales as Ceredigion is the lead authority (splitting down to £2.5m Powys and £1.4m Ceredigion).

- Within the Fleet replacement budget there is £3m earmarked for core Refuse vehicles replacement (nominally in 26/27 & 27/28). However this is subject to a further detailed consideration as various aspects of the Waste Collection model become clearer over time, including the impact of Extended Producer Responsibility regulations due to come in during 2025.
- A continued emphasis on Energy Efficiency measures with funding of £2m set aside over the life of the programme.
- Welsh Medium Immersion Centre (Ysgol Gymraeg) – The Scheme is included in the Programme, but a funding gap is the subject of ongoing discussions with WG.
- £1.7m of funding for key Buildings Component renewals (e.g. Roofs and Boilers) that are coming to end of life.
- A continued investment in the Council’s Residential Care Homes - £2m over the life of the programme.

9. Prudential Indicators for Capital & Treasury Management

The Capital Programme forms the basis of the proposed Prudential Indicators which are attached (Appendix 6). It is also necessary each year to delegate authority to the CLO - Finance and Procurement to effect movement within the total of the Authorised limit of external borrowing, and the Operational boundary.

10. Opinion of the Section 151 Officer (CLO: Finance & Procurement)

Under Section 25 of the Local Government Act 2003, the Section 151 officer is required to formally report to the Council as part of the Budget setting process on the robustness of the estimates made for the purposes of the calculations and the adequacy of the proposed financial reserves.

The 25/26 Budget is subject to the delivery and achievement of Budget Reduction Proposals totalling £1.080m as outlined in Appendix 2. This is considerably lower than the 70 items totalling £5.8m seen in the 24/25 Budget. The progress in delivering the Budget Reductions proposals will be actively monitored during the year through the usual financial management and business planning arrangements. This includes Latest in year Budgets being updated on a regular basis, regular Financial Monitoring reports to Cabinet and exception reporting as required.

Leadership Group and Corporate Managers are fully aware of the ongoing financial challenges, but there is a strong and agile financial management approach which is well embedded within Team Ceredigion. For example - taking mitigating, corrective or alternative actions at an early enough stage in the year if unforeseen issues do arise and maximising the benefit of external grant funding opportunities. Payawards are yet to be determined for 25/26 and the outcome of WG funding towards Employers National Insurance costs may not be known until Spring / Summer, therefore there will be some level of budget risk until these matters crystallise.

A statement of the Council's Earmarked Reserves and General Balances is attached at the end of Appendix 3 and I am able to confirm that the estimated level of General Balances of £6.7m is adequate for the next financial year, falling within the planned range of 3% to 5%. With the amount in General Balances remaining static, the impact of an increasing revenue budget is that the %age declines over a period of time. With the position forecast to be down at 3.2% by 31/03/26, it is likely that an increase in General Balances will need to be considered before too long.

With specific Earmarked reserves, it was always recognised levels had peaked during COVID and would decline in a carefully managed way as the planned use of certain reserves occurred (E.g. Capital Schemes match funding - Aberaeron Coastal Defence scheme and the new Dyffryn Aeron school). Current projections still show earmarked reserves being higher as at 31/03/26 than the position pre COVID when earmarked reserves were typically c£20m.

Indications for the Budget outlook beyond 25/26 appear to remain challenging, with the general state of the UK economy current being lacklustre / flatlining economic growth and inflation rising in the near term, the UK Government has a considerable financial challenge on its hands. The Chancellor is due to announce a Spring Budget on 26/03/25 plus a multi-year spending Review is also ongoing. It is therefore intended to update the Medium Term Financial Strategy in more detail after these events to allow a more detailed, considered and focussed approach.

Notwithstanding that it is possible to produce a balanced budget, the medium term financial outlook remains poor and both the revenue and capital budgets remain under considerable pressure. The Corporate Risk register recognises this with the Financial Risk remaining at 25 – the highest possible score. Further consideration is required to develop a medium to long term financial term strategy that would ensure that the Council's long term financial sustainability is assured.

Taking all the matters contained in this report and the wider Budget process into account, I am able to confirm that the proposed Budget estimates have been prepared in a sufficiently robust manner.

Recommendations:

1. To note that in the opinion of the CLO: Finance & Procurement (Section 151 Officer):
 - the Budget estimates have been prepared in a sufficiently robust manner.
 - the proposed level of Earmarked Reserves and General Balances is adequate in respect of the forthcoming financial year.
2. To approve the following in relation to the Revenue Budget:
 - a) The Revenue Budget Requirement for 25/26 of £209.164m, as set out in Appendix 1, which includes the Budget Reduction Proposals outlined in Appendix 2.
 - b) The detailed Updated 24/25 Budgets and Forecast 25/26 Budgets, as set out in Appendix 3.
3. To approve the following in relation to Capital and Prudential Indicators:
 - a) The Capital Strategy, as set out in Appendix 4.
 - b) The Multi-year Capital Programme, as set out in Appendix 5.
 - c) The Prudential Indicators, as set out in the Appendix 6.
 - d) To delegate authority to the CLO: Finance & Procurement to effect movement within the total of the Authorised limit of external borrowing, and the Operational boundary.
4. To note that in relation to the proposed Council Tax increase for the Ceredigion County Council component:
 - a) The core Council Tax increase for Council Services is 4.3%.
 - b) The Mid & West Wales Fire Authority's approved 25/26 Fire levy for Ceredigion County Council is £5.836m (being an increase of 7.3%). This results in a £301k cost pressure on the Council's 25/26 Budget and is equivalent to a 0.6% Council Tax increase.
 - c) The impact of the Chancellor's decisions on Employers National insurance is equivalent to a 2.9% Council Tax increase.
 - d) Investment in the Waste Collection & Planning Enforcement Services is equivalent to a 1.5% Council Tax increase.
5. To levy a Band D Council Tax of £1,886.57 for 25/26 for Ceredigion County Council purposes, representing an increase of £160.52 (£13.38 per month) or 9.3%.

Reasons for decision:

To enable the 25/26 Budget to be set and to finalise the County Council's element of the Council Tax.

Wellbeing of Future Generations:

Has an Integrated Impact Assessment been completed? If not, please state why.
No - The proposed 25/26 Budget reductions are limited and do not involve any change in policy.

The Budget Overview and Scrutiny Committees have had the opportunity to give consideration to the Long term, Integration, Involvement and Prevention issues arising from the detailed budget proposals as part of their detailed Budget considerations.

Overview and Scrutiny:

The Budget Proposals have been considered by the Coordinating Overview and Scrutiny Committee and the individual Overview and Scrutiny Committees and their feedback reported back to Cabinet on 18/02/25.

Policy Framework:

The Budget supports all aspects of the 2022-2027 Corporate Strategy.

Corporate Well-being Objectives:

The Budget supports all aspects of the 2022-2027 Corporate Strategy

Finance and Procurement implications:

Outlined within the report.

Legal Implications:

Part of the Budget setting process and the Council's legal obligation to set a Budget before 11th March. Members have also received formal advice from the Monitoring Officer in relation to their roles and responsibilities in relation to Budget-setting and the potential implications in the event of a failure to do so.

Staffing implications:

The Budget Proposals have been considered by the Co-ordinating Overview and Scrutiny Committee and the individual Overview and Scrutiny Committees.

Property / asset implications:

Part of the Budget setting process.

Risk(s):

Outlined within the Budget reports.

Statutory Powers:

Local Government Finance Act 1972.

Background Papers:

Draft Budget report to Cabinet – 21/01/25

Draft Budget report to Cabinet – 18/02/25

Appendices:

Appendix 1: Budget Requirement Summary

Appendix 2: Full list of Budget Reduction Proposals

Appendix 3: Controllable and Net Budgets

(including Statement of Earmarked Reserves & General Balances)

- Appendix 4: Capital Strategy
- Appendix 5: Multi-year Capital Programme
- Appendix 6: Prudential Indicators

Corporate Lead Officer:

Duncan Hall - Corporate Lead Officer: Finance & Procurement

Reporting Officer(s):

Duncan Hall - Corporate Lead Officer: Finance & Procurement
Justin Davies - Corporate Manager: Corporate Finance
Debbie Evans - Corporate Manager: Service Accountancy

Date:

21/02/25

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<u>Budget Requirement Summary</u>		<u>£'000</u>
<u>2025/26 Available Resources</u>		
Aggregate External Finance from WG (RSG + NNDR)	<u>Adjusted</u> 3.80%	144,225
<u>Estimated Council Tax Income</u>		
Council Tax Base (as per 03/12/24 report to Cabinet)	<u>Taxbase</u> 32,174.16	60,699
Council Tax Base: 2nd Homes Premium	1,842.97	3,477
Council Tax Base: Long Term Empty Premium	404.68	763
	34,421.81	64,939
Total Available Resources for Budget Requirement		209,164
Base Budget b/f from previous year		
		193,572
<u>Corporate Adjustments and New Responsibilities:</u>		
<u>Corporate Allocations</u>		
- M&WWFA Fire Authority Levy (including Employers NI)		301
- Members Allowances (including Employers NI)		106
- Capital Programme Financing		200
- Teachers Legacy Premature Retirement Costs		37
- Pay / Employers NI Contingency		300
		944
Council Tax Reduction Support Scheme		
		518
<u>Transfers in:</u>		
- Teachers' Pay awards		388
- SCAPE Pensions (Teachers)		1,296
- SCAPE Pensions (Firefighters)		87
- Fire Pay awards		21
- Housing & Homelessness Grants		478
- NJC Pay awards		1,263
		3,533
Investment in Services		
		827
Reinstatement of Savings / Use of Reserves		
		610
<u>Increased Cost pressures on Services</u>		
- 25/26 Assumed Pay award Costs		2,935
- Employers NI (Direct)		584
- NNDR 2023 Revaluation / Increase in Multiplier		82
- Out of County Childrens' Placements related		2,275
- Provision for Externally Commissioned Services Inflation (inc RLW & Employers NI)		2,396
- Other Pyrth Through Age Services related Cost Pressures / Increased Service Demand		1,418
- Other Service Cost Pressures		550
		10,240
Budget Reductions Proposals		
		(1,080)
2025/26 Controllable and Net Budget Requirement		209,164

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Proposed Budget Reductions

Item Ref	Service	Service Area	Narrative	25/26 Revenue Saving / Projected Income £'000	25/26 Impact on Band D Council Tax %
1	Corporate	Energy Contracts	Reduction in Energy costs from latest Corporate Contracts	701	-1.3%
2	Finance & Procurement	Treasury Management	Continued delivery of Treasury Management Savings - Interest Paid on External Borrowing / Investment Income	225	-0.4%
3	Corporate	Energy Efficiency Schemes	Reduced running costs following capital investment in Energy Schemes - ranging from WG Re:Fit scheme to Solar PVs on key buildings	95	-0.2%
4	Customer Contact, ICT & Digital	Operational efficiencies	Fax service now terminated plus reduction in network link costs	9	-0.0%
5	Porth Cymorth Cynnar	Wellbeing Centres	Greater Commercial Income generation	50	-0.1%
Cyfanswm:				1,080	-2.0%

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CYLLIDEB 2025-26

CYNNWYS	Tudalen(nau)
Datganiad am Wariant a'r Dreth Gyngor Arfaethedig	2-3
Crynodeb o'r Cyllideb Reoladwy	4
Crynodeb o Wariant Net	5-6
Costau Gweithwyr	7
Cyngor Sir Ceredigion - Crynodeb o Wariant Net	8-9
Cyllidebau'r Gwasanaethau	10-51
Datganiad Cronfeydd Wrth Gefn a neilltuwyd a Balansau Cyffredinol	52-53

BUDGET 2025-26

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Statement of Expenditure and Proposed Council Tax	2-3
Summary of Controllable Budget	4
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Ceredigion County Council - Summary of Net Expenditure	8-9
Service Budgets	10-51
Statement of Earmarked Reserves and General Balances	52-53

Datganiad am Wariant a'r Dreth Gyngor Arfaethedig

Mae'r Cyngor yn rhagweld y bydd yn gwario £297.0 miliwn yn 2025-26. Bydd incwm o £45.1 miliwn yn dod wrth Grantiau, £36.2 miliwn wrth Incwm Arall a £6.5 miliwn wrth Gronfeydd Wrth Gefn. Bydd y Gwariant Net yn cael ei ddiwallu gan Grantiau'r Llywodraeth a Thalwyr y Dreth Gyngor.

Gwasanaeth	Gwariant Cryswth £000's	Grantiau £000's	Incwm Arall £000's	Cronfeydd Wrth Gefn £000's	Gwariant Net £000's
Cyswllt Cwsmeriaid a TGCh	1,807	-	(16)	-	1,791
Gwasanaethau Democrataidd	2,837	-	(1)	-	2,836
Economi ac Adfywio	7,955	(1,225)	(3,172)	(193)	3,365
Cyllid a Chaffael	12,637	(11,544)	(602)	(987)	(496)
Priffyrdd a Gwasanaethau Amgylcheddol	36,416	(2,264)	(5,664)	-	28,488
Gwasanaethau Cyfreithiol a Llywodraethu	796	-	(82)	-	714
Pobl a Threfniadaeth	1,128	(262)	(42)	(30)	794
Polisi, Pherfformiad a Amddiffyn y Cyhoedd	3,967	(496)	(274)	-	3,197
Porth Cymorth Cynnar	19,799	(8,240)	(2,057)	-	9,502
Porth Cynnal	61,300	(1,675)	(14,206)	(136)	45,283
Porth Gofal	29,481	-	(5,407)	(64)	24,010
Ysgolion a Dysgu Gydol Oes	98,824	(16,943)	(4,668)	(120)	77,093
Grŵp Arweiniol	9,437	(2,338)	-	(1,000)	6,099
Ardollau, Premium Treth y Cyngor a Chronfeydd	10,573	(74)	-	(4,011)	6,488
CYFANSWM	296,957	(45,061)	(36,191)	(6,541)	209,164

Gwariant Net a gyllidir gan: £000's

Cryswth y Cyllid Allanol 144,225

Talwyr y Dreth Gyngor 64,939

209,164

£

Treth Gyngor Sir Band D (Ac eithirio Heddlu Dyfed Powys a Chynghorau Tref/Cymuned)

1,886.57

Statement of Expenditure and Proposed Council Tax

The Council is anticipating to spend £297.0 million in 2025-26. Income of £45.1 million will come from Grants, £36.2 million from Other Income and £6.5 million from Reserves. The Net Expenditure will be met by Government Grants and Council Tax Payers.

Service	Gross Expenditure £000's	Grants £000's	Other Income £000's	Reserves £000's	Net Expenditure £000's
Customer Contact & ICT	1,807	-	(16)	-	1,791
Democratic Services	2,837	-	(1)	-	2,836
Economy & Regeneration	7,955	(1,225)	(3,172)	(193)	3,365
Finance & Procurement	12,637	(11,544)	(602)	(987)	(496)
Highways & Environmental Services	36,416	(2,264)	(5,664)	-	28,488
Legal & Governance Services	796	-	(82)	-	714
People & Organisation	1,128	(262)	(42)	(30)	794
Policy, Performance & Public Protection	3,967	(496)	(274)	-	3,197
Porth Cymorth Cynnar	19,799	(8,240)	(2,057)	-	9,502
Porth Cynnal	61,300	(1,675)	(14,206)	(136)	45,283
Porth Gofal	29,481	-	(5,407)	(64)	24,010
Schools & Lifelong Learning	98,824	(16,943)	(4,668)	(120)	77,093
Leadership Group	9,437	(2,338)	-	(1,000)	6,099
Levies, Council Tax Premium & Reserves	10,573	(74)	-	(4,011)	6,488
TOTAL	296,957	(45,061)	(36,191)	(6,541)	209,164

Net Expenditure Financed by: £000's

Aggregate External Finance 144,225

Council Tax Payers 64,939

209,164

£

County Council Tax at Band D (Excluding Dyfed-Powys Police
and Town/Community Councils)

1,886.57

Crynodeb o'r Gyllideb Reoladwy

	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Gwasanaeth			
Cyswllt Cwsmeriaid a TGCh	7,151	6,689	6,673
Gwasanaethau Democraidd	5,566	5,201	5,187
Economi ac Adfywio	4,264	3,738	3,724
Cyllid a Chaffael	22,248	21,431	21,417
Priffyrdd a Gwasanaethau Amgylcheddol	21,086	19,974	20,025
Gwasanaethau Cyfreithiol a Llywodraethu	1,798	1,695	1,691
Pobl a Threfniadaeth	2,548	2,419	2,413
Polisi, Pherfformiad a Amddiffyn y Cyhoedd	2,670	2,532	2,518
Porth Cymorth Cynnar	4,673	4,039	4,066
Porth Cynnal	41,463	37,891	38,720
Porth Gofal	20,741	18,367	17,537
Ysgolion a Dysgu Gydol Oes	62,721	57,976	58,068
Grŵp Arweiniol	5,747	5,541	5,454
Ardollau, Premiwm Treth y Cyngor a Chronfeydd	6,488	6,079	6,079
CYFANSWM Y GYLLIDEB REOLADWY	209,164	193,572	193,572

Summary of Controllable Budget

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Service			
Customer Contact & ICT	7,151	6,689	6,673
Democratic Services	5,566	5,201	5,187
Economy & Regeneration	4,264	3,738	3,724
Finance & Procurement	22,248	21,431	21,417
Highways & Environmental Services	21,086	19,974	20,025
Legal & Governance Services	1,798	1,695	1,691
People & Organisation	2,548	2,419	2,413
Policy, Performance & Public Protection	2,670	2,532	2,518
Porth Cymorth Cynnar	4,673	4,039	4,066
Porth Cynnal	41,463	37,891	38,720
Porth Gofal	20,741	18,367	17,537
Schools & Lifelong Learning	62,721	57,976	58,068
Leadership Group	5,747	5,541	5,454
Levies, Council Tax Premium & Reserves	6,488	6,079	6,079
TOTAL CONTROLLABLE BUDGET	209,164	193,572	193,572

Crynodeb o'r Wariant Net

Gwasanaeth	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Cyswllt Cwsmeriaid a TGCh	1,791	1,529	1,513
Gwasanaethau Democrataidd	2,836	2,571	2,557
Economi ac Adfywio	3,365	2,789	2,775
Cyllid a Chaffael	(496)	(763)	(777)
Priffyrdd a Gwasanaethau Amgylcheddol	28,488	27,076	27,127
Gwasanaethau Cyfreithiol a Llywodraethu	714	651	647
Pobl a Threfniadaeth	794	705	699
Polisi, Pherfformiad a Amddiffyn y Cyhoedd	3,197	3,044	3,030
Porth Cymorth Cynnar	9,502	8,708	8,735
Porth Cynnal	45,283	41,581	42,410
Porth Gofal	24,010	21,506	20,676
Ysgolion a Dysgu Gydol Oes	77,093	72,203	72,295
Grŵp Arweiniol	6,099	5,893	5,806
Ardollau, Premium Treth y Cyngor a Chronfeydd	6,488	6,079	6,079
CYFANSWM GWARIANT NET	209,164	193,572	193,572
Crynswth y Cyllid Allanol	144,225	135,286	135,286
Diwallwyd gan Dalwyr y Dreth Gyngor	64,939	58,286	58,286
	Rhif	Rhif	Rhif
Sail y Dreth Gyngor	34,422	33,769	33,769
	£	£	£
Eiddo a ddaw dan Band D y Dreth Gyngor Sir	1,886.57	1,726.05	1,726.05
Treth Band D Cynghorau Cymuned (Cyfartaledd)	48.84	45.81	45.81
Treth Band D Heddlu Dyfed-Powys	360.68	332.03	332.03
Cyfanswm Cyfartaledd y Dreth Gyngor Band D	2,296.09	2,103.89	2,103.89
Praeseptau'r Cynghorau Cymuned	1,681,236	1,547,028	1,547,028

Summary of Net Expenditure

Service	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Customer Contact & ICT	1,791	1,529	1,513
Democratic Services	2,836	2,571	2,557
Economy & Regeneration	3,365	2,789	2,775
Finance & Procurement	(496)	(763)	(777)
Highways & Environmental Services	28,488	27,076	27,127
Legal & Governance Service	714	651	647
People & Organisation	794	705	699
Policy, Performance & Public Protection	3,197	3,044	3,030
Porth Cymorth Cynnar	9,502	8,708	8,735
Porth Cynnal	45,283	41,581	42,410
Porth Gofal	24,010	21,506	20,676
Schools & Lifelong Learning	77,093	72,203	72,295
Leadership Group	6,099	5,893	5,806
Levies, Council Tax Premium & Reserves	6,488	6,079	6,079
TOTAL NET EXPENDITURE	209,164	193,572	193,572
Aggregate External Funding	144,225	135,286	135,286
Met by Council Taxpayers	64,939	58,286	58,286
	No.	No.	No.
Council Tax Base	34,422	33,769	33,769
	£	£	£
County Council Tax Band D Properties	1,886.57	1,726.05	1,726.05
Community Councils Band D Tax (Average)	48.84	45.81	45.81
Dyfed-Powys Police Band D Tax	360.68	332.03	332.03
Total Average Band D Council Tax	2,296.09	2,103.89	2,103.89
Community Councils Precepts	1,681,236	1,547,028	1,547,028

CYNGOR SIR CEREDIGION / CEREDIGION COUNTY COUNCIL

Costau Gweithwyr

	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Cyswllt Cwsmeriaid a TGCh	5,569	5,227	5,210
Gwasanaethau Democraataidd	4,051	3,798	3,785
Economi ac Adfywio	7,031	6,620	6,673
Cyllid a Chaffael	6,169	5,694	6,260
Priffyrdd a Gwasanaethau Amgylcheddol	10,910	10,146	10,106
Gwasanaethau Cyfreithiol a Llywodraethu	1,206	1,103	1,099
Pobl a Threfniadaeth	3,087	2,911	2,905
Polisi, Pherfformiad a Amddiffyn y Cyhoedd	3,284	3,041	2,917
Porth Cymorth Cynnar	7,014	6,653	6,467
Porth Cynnal	6,285	5,967	6,309
Porth Gofal	17,196	15,717	15,369
Ysgolion a Dysgu Gydol Oes	68,350	64,309	61,846
Grŵp Arweiniol	1,298	478	1,471
Ardollau, Premium Treth y Cyngor a Chronfeydd	0	0	0
IS-GYFANSWM	141,450	131,664	130,417
Cyflogau Aelodau	1,265	1,159	1,159
CYFANSWM	142,715	132,823	131,576

Employee Costs

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Customer Contact & ICT	5,569	5,227	5,210
Democratic Services	4,051	3,798	3,785
Economy & Regeneration	7,031	6,620	6,673
Finance & Procurement	6,169	5,694	6,260
Highways & Environmental Services	10,910	10,146	10,106
Legal & Governance Services	1,206	1,103	1,099
People & Organisation	3,087	2,911	2,905
Policy, Performance & Public Protection	3,284	3,041	2,917
Porth Cymorth Cynnar	7,014	6,653	6,467
Porth Cynnal	6,285	5,967	6,309
Porth Gofal	17,196	15,717	15,369
Schools and Lifelong Learning	68,350	64,309	61,846
Leadership Group	1,298	478	1,471
Levies, Council Tax Premium & Reserves	0	0	0
	141,450	131,664	130,417
Members Salaries	1,265	1,159	1,159
TOTAL	142,715	132,823	131,576

Gwybodaeth Ychwanegol

Mae costau gweithwyr yn cynnwys cyflogau, Yswiriant Gwladol, Ardoll Brentisiaethau, blwyd-dal, costau cyfweiliadau, costau hyfforddiant costau adleoli, ffioedd meddygol, hysbysebion swyddi, yswiriant i weithwyr llanw a thâl dileu swydd.

Additional Information

Employee costs includes salaries, N.I., apprenticeship levy, superannuation, interview expenses, training costs, relocation expenses, medical fees, recruitment advertising, supply cover insurance and redundancy pay.

CYNGOR SIR CEREDIGION

Crynodeb o'r Wariant Net

	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Gwariant Rheoladwy			
Gweithwyr	142,715	132,823	131,576
Eiddo	13,742	15,779	15,685
Cludiant	11,062	11,046	11,260
Cyflenwadau a Gwasanaethau	134,150	129,718	129,892
Cyfanswm Gwariant	301,669	289,366	288,413
Incwm Rheoladwy			
Grantiau	45,061	47,355	33,437
Incwm Arall	36,191	34,323	44,941
Gwasanaethau Contract/Ysgolion	4,712	4,760	4,449
Cyfanswm Incwm	85,964	86,438	82,827
Cyllideb cyn Cronfeydd Wrth Gefn	215,705	202,928	205,586
Adio - Trosglwyddiadau i'r Cronfeydd wrth Gefn	617	1,001	190
Llai - Trosglwyddiadau o'r Cronfeydd Wrth Gefn	7,158	10,357	12,204
CYLLIDEB REOLADWY	209,164	193,572	193,572
Adio - Dyraniadau Mewnol	24,824	23,948	23,948
Adio - Taliadau Cyfalaf	17,432	17,153	17,153
Cyfanswm y Gyllideb	251,420	234,673	234,673
Llai - Ad-daliadau Mewnol	42,256	41,101	41,101
GWARIANT NET	209,164	193,572	193,572

	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Gwybodaeth Ychwanegol			
Cyfanswm Gwariant			
Cyfanswm Gwariant	301,669	289,366	288,413
Llai Incwm Mewnol	4,712	4,760	4,449
Gwariant Crynswth	296,957	284,606	283,964

Nodiadau sy'n berthnasol i bob tudalen:

Dyraniadau Mewnol

Dyma daliadau a godir ar wasanaethau eraill o fewn y Cyngor.

Taliadau Cyfalaf

Dyma'r gost refeniw o dalu am wariant cyfalaf. Codir tâl dibrisio ar bortffolios i adlewyrchu eu defnydd o asedau sefydlog.

Ad-daliadau Mewnol

Dyma daliadau a wneir i wasanaethau eraill o fewn y Cyngor.

Mae dyraniadau mewnol ac ad-daliadau mewnol yn cynnwys costau Adeiladau Gweinyddol, TG, Cyllid, Yswiriant a Phensiynau.

Cyngor Sir Ceredigion
Crynodeb o'r Wariant Net
Ceredigion County Council -
Summary of Net Expenditure

CEREDIGION COUNTY COUNCIL

Summary of Net Expenditure

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Controllable Expenditure			
Employees	142,715	132,823	131,576
Premises	13,742	15,779	15,685
Transport	11,062	11,046	11,260
Supplies and Services	134,150	129,718	129,892
Total Expenditure	301,669	289,366	288,413
Controllable Income			
Grants	45,061	47,355	33,437
Other Income	36,191	34,323	44,941
Contract Services/Schools	4,712	4,760	4,449
Total Income	85,964	86,438	82,827
Budget Before Reserves	215,705	202,928	205,586
Add - Transfers to Reserves	617	1,001	190
Less - Transfers from Reserves	7,158	10,357	12,204
CONTROLLABLE BUDGET	209,164	193,572	193,572
Add - Internal Allocations	24,824	23,948	23,948
Add - Capital Charges	17,432	17,153	17,153
Total Budget	251,420	234,673	234,673
Less - Internal Recharges	42,256	41,101	41,101
NET EXPENDITURE	209,164	193,572	193,572

Additional Information	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Total Expenditure			
Total Expenditure	301,669	289,366	288,413
Less Internal Income	4,712	4,760	4,449
Gross Expenditure	296,957	284,606	283,964

Notes to apply to all pages:

Internal Allocations

These are charges made from other services within the Council.

Capital Charges

These are the revenue cost of paying for capital expenditure. Portfolios are charged depreciation to reflect their use of fixed assets.

Internal Recharges

These are charges made to other services within the Council.

Internal allocations and internal recharges include charges for Admin Buildings, IT, Finance, Insurance and pensions.

Dadansoddi Gwasanaethau - CYSWLLT CWSMERIAID A TGCH - Reoladwy

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddaru				Cyllideb 2024-25			
	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
TGCh	5,554	1,259	0	4,295	5,427	1,222	(184)	4,021	5,233	1,222	0	4,011
Gwasanaethau Cwsmeriaid	1,679	0	0	1,679	1,750	0	(150)	1,600	1,597	0	0	1,597
Gwasanaethau Cymunedol	1,249	186	0	1,063	1,147	186	0	961	1,144	186	0	958
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	114	0	0	114	107	0	0	107	107	0	0	107
Cyfanswm Cyswllt Cwsmeriaid a TGCh	8,596	1,445	0	7,151	8,431	1,408	(334)	6,689	8,081	1,408	0	6,673

Service analysis - CUSTOMER CONTACT & ICT - Controllable

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
ICT	5,554	1,259	0	4,295	5,427	1,222	(184)	4,021	5,233	1,222	0	4,011
Customer Services	1,679	0	0	1,679	1,750	0	(150)	1,600	1,597	0	0	1,597
Community Services	1,249	186	0	1,063	1,147	186	0	961	1,144	186	0	958
Service Management and Strategy	114	0	0	114	107	0	0	107	107	0	0	107
Total Customer Services and ICT	8,596	1,445	0	7,151	8,431	1,408	(334)	6,689	8,081	1,408	0	6,673

Dadansoddi Gwasanaethau - CYSWLLT CWSMERIAID A TGCH - Reoladwy i Net

	Cyllideb 2025-26			
	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's
TGCh	4,295	611	4,634	272
Gwasanaethau Cwsmeriaid	1,679	278	1,820	137
Gwasanaethau Cymunedol	1,063	389	184	1,268
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	114	0	0	114
Cyfanswm Cyswllt Cwsmeriaid a TGCh	7,151	1,278	6,638	1,791

	Cyllideb 2024-25 wedi'i diweddaru			
	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's
	4,021	586	4,434	173
	1,600	268	1,780	88
	961	374	174	1,161
	107	0	0	107
	6,689	1,228	6,388	1,529

	Cyllideb 2024-25			
	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's
	4,011	586	4,434	163
	1,597	268	1,780	85
	958	374	174	1,158
	107	0	0	107
	6,673	1,228	6,388	1,513

Service analysis - CUSTOMER CONTACT & ICT - Controllable to Net

	2025-26 Budget			
	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's
ICT	4,295	611	4,634	272
Customer Services	1,679	278	1,820	137
Community Services	1,063	389	184	1,268
Service Management and Strategy	114	0	0	114
Total Customer Services and ICT	7,151	1,278	6,638	1,791

	Updated 2024-25 Budget			
	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's
	4,021	586	4,434	173
	1,600	268	1,780	88
	961	374	174	1,161
	107	0	0	107
	6,689	1,228	6,388	1,529

	2024-25 Budget			
	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's
	4,011	586	4,434	163
	1,597	268	1,780	85
	958	374	174	1,158
	107	0	0	107
	6,673	1,228	6,388	1,513

Dadansoddi categori - CYSWLLT CWSMERIAID A TGCH - Reoladwy i Net

	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Gwariant Rheoladwy			
Gweithwyr	5,569	5,227	5,210
Eiddo	21	22	23
Cludiant	22	22	22
Cyflenwadau a Gwasanaethau	2,984	3,160	2,826
Cyfanswm Gwariant	8,596	8,431	8,081
Incwm Rheoladwy			
Grantiau	0	0	0
Incwm Arall	16	16	16
Gwasanaethau Contract/Ysgolion	1,429	1,392	1,392
Cyfanswm Incwm	1,445	1,408	1,408
Cyllideb cyn Cronfeydd Wrth Gefn	7,151	7,023	6,673
Adio - Trosglwyddiadau i'r Cronfeydd Wrth Gefn	0	0	0
Llai - Trosglwyddiadau o'r Cronfeydd Wrth Gefn	0	334	0
CYLLIDEB REOLADWY	7,151	6,689	6,673
Adio - Dyraniadau Mewnol	1,051	1,011	1,011
Adio - Taliadau Cyfalaf	227	217	217
Cyfanswm y Gyllideb	8,429	7,917	7,901
Llai - Ad-daliadau Mewnol	6,638	6,388	6,388
GWARIANT NET	1,791	1,529	1,513

Category Analysis - CUSTOMER CONTACT & ICT- Controllable to Net

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Controllable Expenditure			
Employees	5,569	5,227	5,210
Premises	21	22	23
Transport	22	22	22
Supplies and Services	2,984	3,160	2,826
Total Expenditure	8,596	8,431	8,081
Controllable Income			
Grants	0	0	0
Other Income	16	16	16
Contract Services/Schools	1,429	1,392	1,392
Total Income	1,445	1,408	1,408
Budget Before Reserves	7,151	7,023	6,673
Add - Transfers to Reserves	0	0	0
Less - Transfers from Reserves	0	334	0
CONTROLLABLE BUDGET	7,151	6,689	6,673
Add - Internal Allocations	1,051	1,011	1,011
Add - Capital Charges	227	217	217
Total Budget	8,429	7,917	7,901
Less - Internal Recharges	6,638	6,388	6,388
NET EXPENDITURE	1,791	1,529	1,513

Dadansoddi Gwasanaethau - GWASANAETHAU DEMOCRATAIDD - Reoladwy

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddaru				Cyllideb 2024-25			
	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Gwasanaethau Democrataidd	2,254	0	0	2,254	2,108	0	0	2,108	2,106	0	0	2,106
Cymorth Corfforaethol i Wasanaethau	2,840	0	0	2,840	2,635	0	0	2,635	2,624	0	0	2,624
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	473	1	0	472	459	1	0	458	458	1	0	457
Cyfanswm Gwasanaethau Democrataidd	5,567	1	0	5,566	5,202	1	0	5,201	5,188	1	0	5,187

Service Analysis - DEMOCRATIC SERVICES - Controllable

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Democratic Services	2,254	0	0	2,254	2,108	0	0	2,108	2,106	0	0	2,106
Corporate Service Support	2,840	0	0	2,840	2,635	0	0	2,635	2,624	0	0	2,624
Service Management & Strategy	473	1	0	472	459	1	0	458	458	1	0	457
Total Democratic Services	5,567	1	0	5,566	5,202	1	0	5,201	5,188	1	0	5,187

Dadansoddi Gwasanaethau - GWASANAETHAU DEMOCRATAIDD - Reoladwy i Net

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddarau				Cyllideb 2024-25			
	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Gwasanaethau Democritaidd	2,254	251	251	2,254	2,108	236	236	2,108	2,106	236	236	2,106
Cymorth Corfforaethol i Wasanaethau	2,840	459	3,090	209	2,635	434	2,970	99	2,624	434	2,970	88
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	472	140	239	373	458	130	224	364	457	130	224	363
Cyfanswm Gwasanaethau Democritaidd	5,566	850	3,580	2,836	5,201	800	3,430	2,571	5,187	800	3,430	2,557

Service Analysis - DEMOCRATIC SERVICES - Controllable to Net

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Controllable Budget	Internal Allocations/ Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/ Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/ Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Democratic Services	2,254	251	251	2,254	2,108	236	236	2,108	2,106	236	236	2,106
Corporate Service Support	2,840	459	3,090	209	2,635	434	2,970	99	2,624	434	2,970	88
Service Management & Strategy	472	140	239	373	458	130	224	364	457	130	224	363
Total Democratic Services	5,566	850	3,580	2,836	5,201	800	3,430	2,571	5,187	800	3,430	2,557

Dadansoddi categori - GWASANAETHAU DEMOCRATAIDD - Rheoladwy i Net

	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Gwariant Rheoladwy			
Gweithwyr	5,316	4,957	4,944
Eiddo	1	1	1
Cludiant	12	12	12
Cyflenwadau a Gwasanaethau	238	232	231
Cyfanswm Gwariant	5,567	5,202	5,188
Incwm Rheoladwy			
Grantiau	0	0	0
Incwm Arall	1	1	1
Gwasanaethau Contract/Ysgolion	0	0	0
Cyfanswm Incwm	1	1	1
Cyllideb cyn Cronfeydd Wrth Gefn	5,566	5,201	5,187
Adio- Trosglwyddiadau i'r Cronfeydd Wrth Gefn	0	0	0
Llai- Trosglwyddiadau o'r Cronfeydd Wrth Gefn	0	0	0
CYLLIDEB REOLADWY	5,566	5,201	5,187
Adio - Dyraniadau Mewnol	840	792	792
Adio - Taliadau Cyfalaf	10	8	8
Cyfanswm y Gyllideb	6,416	6,001	5,987
Llai - Ad-daliadau Mewnol	3,580	3,430	3,430
GWARIANT NET	2,836	2,571	2,557

Category Analysis - DEMOCRATIC SERVICES - Controllable to Net

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Controllable Expenditure			
Employees	5,316	4,957	4,944
Premises	1	1	1
Transport	12	12	12
Supplies and Services	238	232	231
Total Expenditure	5,567	5,202	5,188
Controllable Income			
Grants	0	0	0
Other Income	1	1	1
Contract Services/Schools	0	0	0
Total Income	1	1	1
Budget Before Reserves	5,566	5,201	5,187
Add - Transfers to Reserves	0	0	0
Less - Transfers from Reserves	0	0	0
CONTROLLABLE BUDGET	5,566	5,201	5,187
Add - Internal Allocations	840	792	792
Add - Capital Charges	10	8	8
Total Budget	6,416	6,001	5,987
Less - Internal Recharges	3,580	3,430	3,430
NET EXPENDITURE	2,836	2,571	2,557

Dadansoddi Gwasanaethau - ECONOMI AC ADFYWIO - Reoladwy

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddaru				Cyllideb 2024-25			
	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Gwasanaethau Eiddo	4,536	1,655	2	2,883	4,502	1,636	2	2,868	4,592	1,632	(98)	2,862
Buddsoddiadau Economaidd Strategol	824	419	(100)	305	1,163	724	(100)	339	1,162	724	(100)	338
Twf a Menter	2,499	2,107	0	392	2,324	2,105	0	219	2,355	2,140	0	215
Gwasanaethau Cynllunio	1,764	1,104	(95)	565	1,399	1,105	(95)	199	1,396	1,104	(95)	197
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	119	0	0	119	113	0	0	113	112	0	0	112
Cyfanswm Economi ac Adfywio	9,742	5,285	(193)	4,264	9,501	5,570	(193)	3,738	9,617	5,600	(293)	3,724

Service Analysis - ECONOMY AND REGENERATION - Controllable

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Property Services	4,536	1,655	2	2,883	4,502	1,636	2	2,868	4,592	1,632	(98)	2,862
Strategic Economic Investments	824	419	(100)	305	1,163	724	(100)	339	1,162	724	(100)	338
Growth & Enterprise	2,499	2,107	0	392	2,324	2,105	0	219	2,355	2,140	0	215
Planning Services	1,764	1,104	(95)	565	1,399	1,105	(95)	199	1,396	1,104	(95)	197
Service Management & Strategy	119	0	0	119	113	0	0	113	112	0	0	112
Total Economy and Regeneration	9,742	5,285	(193)	4,264	9,501	5,570	(193)	3,738	9,617	5,600	(293)	3,724

Dadansoddi Gwasanaethau - ECONOMI AC ADFYWIO - Reoladwy i Net

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddarau				Cyllideb 2024-25			
	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Gwasanaethau Eiddo	2,883	1,588	4,226	245	2,868	1,548	4,176	240	2,862	1,548	4,176	234
Buddsoddiadau Economaidd Strategol	305	259	0	564	339	254	0	593	338	254	0	592
Twf a Menter	392	838	0	1,230	219	798	0	1,017	215	798	0	1,013
Gwasanaethau Cynllunio	565	632	0	1,197	199	617	0	816	197	617	0	814
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	119	10	0	129	113	10	0	123	112	10	0	122
Cyfanswm Economi ac Adfywio	4,264	3,327	4,226	3,365	3,738	3,227	4,176	2,789	3,724	3,227	4,176	2,775

Service Analysis - ECONOMY AND REGENERATION - Controllable to Net

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Property Services	2,883	1,588	4,226	245	2,868	1,548	4,176	240	2,862	1,548	4,176	234
Strategic Economic Investments	305	259	0	564	339	254	0	593	338	254	0	592
Growth & Enterprise	392	838	0	1,230	219	798	0	1,017	215	798	0	1,013
Planning Services	565	632	0	1,197	199	617	0	816	197	617	0	814
Service Management & Strategy	119	10	0	129	113	10	0	123	112	10	0	122
Total Economy and Regeneration	4,264	3,327	4,226	3,365	3,738	3,227	4,176	2,789	3,724	3,227	4,176	2,775

Dadansoddi categori - ECONOMI AC ADFYWIO - Rheoladwy i Net

	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Gwariant Rheoladwy			
Gweithwyr	7,031	6,620	6,673
Eiddo	1,985	2,063	2,138
Cludiant	21	21	20
Cyflenwadau a Gwasanaethau	705	797	786
Cyfanswm Gwariant	9,742	9,501	9,617
Incwm Rheoladwy			
Grantiau	1,225	1,482	1,346
Incwm Arall	3,172	3,188	3,351
Gwasanaethau Contract/Ysgolion	888	900	903
Cyfanswm Incwm	5,285	5,570	5,600
Cyllideb cyn Cronfeydd Wrth Gefn	4,457	3,931	4,017
Adio- Trosglwyddiadau i'r Cronfeydd Wrth Gefn	2	2	2
Llai- Trosglwyddiadau o'r Cronfeydd Wrth Gefn	195	195	295
CYLLIDEB REOLADWY	4,264	3,738	3,724
Adio - Dyraniadau Mewnol	2,317	2,234	2,234
Adio - Taliadau Cyfalaf	1,010	993	993
Cyfanswm y Gyllideb	7,591	6,965	6,951
Llai - Ad-daliadau Mewnol	4,226	4,176	4,176
GWARIANT NET	3,365	2,789	2,775

Category Analysis - ECONOMY AND REGENERATION - Controllable to Net

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Controllable Expenditure			
Employees	7,031	6,620	6,673
Premises	1,985	2,063	2,138
Transport	21	21	20
Supplies and Services	705	797	786
Total Expenditure	9,742	9,501	9,617
Controllable Income			
Grants	1,225	1,482	1,346
Other Income	3,172	3,188	3,351
Contract Services/Schools	888	900	903
Total Income	5,285	5,570	5,600
Budget Before Reserves	4,457	3,931	4,017
Add - Transfers to Reserves	2	2	2
Less - Transfers from Reserves	195	195	295
CONTROLLABLE BUDGET	4,264	3,738	3,724
Add - Internal Allocations	2,317	2,234	2,234
Add - Capital Charges	1,010	993	993
Total Budget	7,591	6,965	6,951
Less - Internal Recharges	4,226	4,176	4,176
NET EXPENDITURE	3,365	2,789	2,775

Dadansoddi Gwasanaethau - CYLLID A CHAFFAEL - Reoladwy

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddarau				Cyllideb 2024-25			
	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Gwasanaeth Cyllid a Chaffael	5,373	836	(200)	4,337	4,836	768	0	4,068	5,092	863	(175)	4,054
Budd-daliadau Tai a Chynllun Cymorth Treth y Cyngor	17,390	9,600	0	7,790	19,372	12,100	0	7,272	20,372	13,100	0	7,272
Yswiriant, Terfynu a Chostau Corfforaethol Eraill	2,322	158	(500)	1,664	2,384	158	(562)	1,664	2,694	158	(872)	1,664
Cyfrif Cyfalaf Corfforaethol	10,441	1,697	(287)	8,457	10,507	1,783	(297)	8,427	10,507	1,783	(297)	8,427
Cyfanswm Cyllid a Chaffael	35,526	12,291	(987)	22,248	37,099	14,809	(859)	21,431	38,665	15,904	(1,344)	21,417

Service Analysis - FINANCE AND PROCUREMENT- Controllable

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Finance and Procurement Service	5,373	836	(200)	4,337	4,836	768	0	4,068	5,092	863	(175)	4,054
Housing Benefits and Council Tax Support Scheme	17,390	9,600	0	7,790	19,372	12,100	0	7,272	20,372	13,100	0	7,272
Insurance, Termination & Other Corporate Costs	2,322	158	(500)	1,664	2,384	158	(562)	1,664	2,694	158	(872)	1,664
Corporate Capital Account	10,441	1,697	(287)	8,457	10,507	1,783	(297)	8,427	10,507	1,783	(297)	8,427
Total Finance and Procurement	35,526	12,291	(987)	22,248	37,099	14,809	(859)	21,431	38,665	15,904	(1,344)	21,417

Dadansoddi Gwasanaethau - CYLLID A CHAFFAEL - Reoladwy i Net

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddarau				Cyllideb 2024-25			
	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Gwasanaeth Cyllid a Chaffael	4,337	692	3,261	1,768	4,068	672	2,961	1,779	4,054	672	2,961	1,765
Budd-daliadau Tai a Chynllun Cymorth Treth y Cyngor	7,790	561	0	8,351	7,272	541	0	7,813	7,272	541	0	7,813
Yswiriant, Terfynu a Chostau Corfforaethol Eraill	1,664	252	1,383	533	1,664	242	1,383	523	1,664	242	1,383	523
Cyfrif Cyfalaf Corfforaethol	8,457	0	19,605	(11,148)	8,427	0	19,305	(10,878)	8,427	0	19,305	(10,878)
Cyfanswm Cyllid a Chaffael	22,248	1,505	24,249	(496)	21,431	1,455	23,649	(763)	21,417	1,455	23,649	(777)

Service Analysis - FINANCE AND PROCUREMENT- Controllable to Net

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Finance and Procurement Service	4,337	692	3,261	1,768	4,068	672	2,961	1,779	4,054	672	2,961	1,765
Housing Benefits and Council Tax Support Scheme	7,790	561	0	8,351	7,272	541	0	7,813	7,272	541	0	7,813
Insurance, Termination & Other Corporate Costs	1,664	252	1,383	533	1,664	242	1,383	523	1,664	242	1,383	523
Corporate Capital Account	8,457	0	19,605	(11,148)	8,427	0	19,305	(10,878)	8,427	0	19,305	(10,878)
Total Finance and Procurement	22,248	1,505	24,249	(496)	21,431	1,455	23,649	(763)	21,417	1,455	23,649	(777)

Dadansoddi categori - CYLLID A CHAFFAEL - Rheoladwy i Net

	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Gwariant Rheoladwy			
Gweithwyr	6,169	5,694	6,260
Eiddo	0	0	0
Cludiant	1	1	1
Cyflenwadau a Gwasanaethau	29,356	31,404	32,404
Cyfanswm Gwariant	35,526	37,099	38,665
Incwm Rheoladwy			
Grantiau	11,544	14,071	15,166
Incwm Arall	602	599	599
Gwasanaethau Contract/Ysgolion	145	139	139
Cyfanswm Incwm	12,291	14,809	15,904
Cyllideb cyn Cronfeydd Wrth Gefn	23,235	22,290	22,761
Adio- Trosglwyddiadau i'r Cronfeydd Wrth Gefn	0	0	0
Llai- Trosglwyddiadau o'r Cronfeydd Wrth Gefn	987	859	1,344
CYLLIDEB REOLADWY	22,248	21,431	21,417
Adio - Dyraniadau Mewnol	1,315	1,265	1,265
Adio - Taliadau Cyfalaf	190	190	190
Cyfanswm y Gyllideb	23,753	22,886	22,872
Llai - Ad-daliadau Mewnol	24,249	23,649	23,649
GWARIANT NET	(496)	(763)	(777)

Category Analysis - FINANCE AND PROCUREMENT - Controllable to Net

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Controllable Expenditure			
Employees	6,169	5,694	6,260
Premises	0	0	0
Transport	1	1	1
Supplies and Services	29,356	31,404	32,404
Total Expenditure	35,526	37,099	38,665
Controllable Income			
Grants	11,544	14,071	15,166
Other Income	602	599	599
Contract Services/Schools	145	139	139
Total Income	12,291	14,809	15,904
Budget Before Reserves	23,235	22,290	22,761
Add - Transfers to Reserves	0	0	0
Less - Transfers from Reserves	987	859	1,344
CONTROLLABLE BUDGET	22,248	21,431	21,417
Add - Internal Allocations	1,315	1,265	1,265
Add - Capital Charges	190	190	190
Total Budget	23,753	22,886	22,872
Less - Internal Recharges	24,249	23,649	23,649
NET EXPENDITURE	(496)	(763)	(777)

Dadansoddi Gwasanaethau - PRIFFYRDD A GWASANAETHAU AMGYLCHEDDOL - Reoladwy

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddarau				Cyllideb 2024-25			
	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Casglu a Gwaredu Gwastraff	7,356	954	0	6,402	6,813	1,009	0	5,804	6,814	1,009	0	5,805
Parciau a gerddi, Glanhau Prifffyrdd, Gwasanatheau Parcio, Harbws	2,077	3,066	0	(989)	1,995	3,056	0	(1,061)	1,996	3,056	0	(1,060)
Cludiant Teithwyr Corfforaethol, Uned Cynnal a Chadw Trafnidiaeth	10,453	1,773	0	8,680	10,216	1,702	0	8,514	11,331	1,702	(1,086)	8,543
Cynnal a Chadw Prifffyrdd, Caffael a Strategaeth, Peirianeg Arfordirol a Gwaith Draenio Tir	8,106	2,592	0	5,514	7,827	2,592	0	5,235	7,687	2,414	(50)	5,223
Gwasanaethau Prifffyrdd, Diolgelwch y Ffordd, Rheoli Trafnidiaeth Rhanbarthol	750	68	0	682	781	68	0	713	885	137	0	748
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	797	0	0	797	769	0	0	769	766	0	0	766
Cyfanswm Prifffyrdd a Gwasanaethau Amgylcheddol	29,539	8,453	0	21,086	28,401	8,427	0	19,974	29,479	8,318	(1,136)	20,025

Service Analysis - HIGHWAYS AND ENVIRONMENTAL SERVICES - Controllable

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Waste Collection & Disposal	7,356	954	0	6,402	6,813	1,009	0	5,804	6,814	1,009	0	5,805
Parks & Gardens, Highways Cleaning, Parking Services, Harbours	2,077	3,066	0	(989)	1,995	3,056	0	(1,061)	1,996	3,056	0	(1,060)
Corporate Passenger Transport, Transport Maintenance Unit	10,453	1,773	0	8,680	10,216	1,702	0	8,514	11,331	1,702	(1,086)	8,543
Highways Maintenance, Coastal Engineering & Land Drainage Procurement & Strategy	8,106	2,592	0	5,514	7,827	2,592	0	5,235	7,687	2,414	(50)	5,223
Highways Services, Road Safety, Regional Transport Management	750	68	0	682	781	68	0	713	885	137	0	748
Service Management and Strategy	797	0	0	797	769	0	0	769	766	0	0	766
Total Highways and Environmental Services	29,539	8,453	0	21,086	28,401	8,427	0	19,974	29,479	8,318	(1,136)	20,025

Dadansoddi Gwasanaethau - PRIFFYRDD A GWASANAETHAU AMGYLCHEDDOL - Reoladwy i Net

	Cyllideb 2025-26					Cyllideb 2024-25 wedi'i diweddaru					Cyllideb 2024-25				
	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net		Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net		Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	
	£000's	£000's	£000's	£000's		£000's	£000's	£000's	£000's		£000's	£000's	£000's	£000's	
Casglu a Gwaredu Gwastraff	6,402	1,612	0	8,014		5,804	1,552	0	7,356		5,805	1,552	0	7,357	
Parciau a gerddi, Glanhau Prifffyrdd, Gwasanaethau Parcio, Harbwrs	(989)	704	0	(285)		(1,061)	689	0	(372)		(1,060)	689	0	(371)	
Cludiant Teithwyr Corfforaethol, Uned Cynnal a Chadw Trafnidiaeth	8,680	542	0	9,222		8,514	527	0	9,041		8,543	527	0	9,070	
Cynnal a Chadw Prifffyrdd, Caffael a Strategaeth, Peirianeg Arfordirol a Gwaith Draenio Tir	5,514	4,409	0	9,923		5,235	4,209	0	9,444		5,223	4,209	0	9,432	
Gwasanaethau Prifffyrdd, Diolgelwch y Ffordd, Rheoli Trafnidiaeth Rhanbarthol	682	75	0	757		713	70	0	783		748	70	0	818	
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	797	60	0	857		769	55	0	824		766	55	0	821	
Cyfanswm Prifffyrdd a Gwasanaethau Amgylcheddol	21,086	7,402	0	28,488		19,974	7,102	0	27,076		20,025	7,102	0	27,127	

Service Analysis - HIGHWAYS AND ENVIRONMENTAL SERVICES - Controllable to Net

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Waste Collection & Disposal	6,402	1,612	0	8,014	5,804	1,552	0	7,356	5,805	1,552	0	7,357
Parks & Gardens, Highways Cleaning, Parking Services, Harbours	(989)	704	0	(285)	(1,061)	689	0	(372)	(1,060)	689	0	(371)
Corporate Passenger Transport, Transport Maintenance Unit	8,680	542	0	9,222	8,514	527	0	9,041	8,543	527	0	9,070
Highways Maintenance, Coastal Engineering & Land Drainage Procurement & Strategy	5,514	4,409	0	9,923	5,235	4,209	0	9,444	5,223	4,209	0	9,432
Highways Services, Road Safety, Regional Transport Management	682	75	0	757	713	70	0	783	748	70	0	818
Service Management and Strategy	797	60	0	857	769	55	0	824	766	55	0	821
Total Highways and Environmental Services	21,086	7,402	0	28,488	19,974	7,102	0	27,076	20,025	7,102	0	27,127

**Dadansoddi categori - PRIFFYRDD A GWASANAETHAU AMGYLCHEDDOL -
Reoladwy i Net**

	Cyllideb 2025-26 £000's	Cyllideb diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Gwariant Rheoladwy			
Gweithwyr	10,910	10,146	10,106
Eiddo	1,141	1,171	1,210
Cludiant	8,823	8,703	8,699
Cyflenwadau a Gwasanaethau	8,665	8,381	9,464
Cyfanswm Gwariant	29,539	28,401	29,479
Incwm Rheoladwy			
Grantiau	2,264	2,167	2,019
Incwm Arall	5,664	5,735	5,774
Gwasanaethau Contract/Ysgolion	525	525	525
Cyfanswm Incwm	8,453	8,427	8,318
Cyllideb cyn Cronfeydd Wrth Gefn	21,086	19,974	21,161
Adio- Trosglwyddiadau i'r Cronfeydd Wrth Gefn	0	0	0
Llai- Trosglwyddiadau o'r Cronfeydd Wrth Gefn	0	0	1,136
CYLLIDEB REOLADWY	21,086	19,974	20,025
Adio - Dyraniadau Mewnol	3,709	3,509	3,509
Adio - Taliadau Cyfalaf	3,693	3,593	3,593
Cyfanswm y Gyllideb	28,488	27,076	27,127
Llai - Ad-daliadau Mewnol	0	0	0
GWARIANT NET	28,488	27,076	27,127

**Category Analysis - HIGHWAYS AND ENVIRONMENTAL SERVICES -
Controllable to Net**

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Controllable Expenditure			
Employees	10,910	10,146	10,106
Premises	1,141	1,171	1,210
Transport	8,823	8,703	8,699
Supplies and Services	8,665	8,381	9,464
Total Expenditure	29,539	28,401	29,479
Controllable Income			
Grants	2,264	2,167	2,019
Other Income	5,664	5,735	5,774
Contract Services/Schools	525	525	525
Total Income	8,453	8,427	8,318
Budget Before Reserves	21,086	19,974	21,161
Add - Transfers to Reserves	0	0	0
Less - Transfers from Reserves	0	0	1,136
CONTROLLABLE BUDGET	21,086	19,974	20,025
Add - Internal Allocations	3,709	3,509	3,509
Add - Capital Charges	3,693	3,593	3,593
Total Budget	28,488	27,076	27,127
Less - Internal Recharges	0	0	0
NET EXPENDITURE	28,488	27,076	27,127

Dadansoddi Gwasanaethau - GWASANAETHAU CYFREITHIOL A LLYWODRAETHU - Reoladwy

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddaru				Cyllideb 2024-25			
	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Gwasanaethau Cyfreithiol	928	102	0	826	859	102	0	757	856	102	0	754
Gwasanaethau Archwilio	665	2	0	663	652	2	0	650	651	2	0	649
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau (gan gynnwys Crwneriaid)	309	0	0	309	288	0	0	288	288	0	0	288
Cyfanswm Gwasanaethau Cyfreithiol a Llywodraethu	1,902	104	0	1,798	1,799	104	0	1,695	1,795	104	0	1,691

Service analysis - LEGAL & GOVERNANCE SERVICES- Controllable

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Legal Services	928	102	0	826	859	102	0	757	856	102	0	754
Audit Services	665	2	0	663	652	2	0	650	651	2	0	649
Service Management and Strategy (including Coroners)	309	0	0	309	288	0	0	288	288	0	0	288
Total Legal & Governance Services	1,902	104	0	1,798	1,799	104	0	1,695	1,795	104	0	1,691

Dadansoddi Gwasanaethau - GWASANAETHAU CYFREITHIOL A LLYWODRAETHU - Reoladwy i Net

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddaru				Cyllideb 2024-25			
	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Gwasanaethau Cyfreithiol	826	153	941	38	757	147	906	(2)	754	147	906	(5)
Gwasanaethau Archwilio	663	56	368	351	650	53	353	350	649	53	353	349
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau (gan gynnwys Crwneriaid)	309	16	0	325	288	15	0	303	288	15	0	303
Cyfanswm Gwasanaethau Cyfreithiol a Llywodraethu	1,798	225	1,309	714	1,695	215	1,259	651	1,691	215	1,259	647

Service analysis - LEGAL & GOVERNANCE SERVICES- Controllable to Net

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Legal Services	826	153	941	38	757	147	906	(2)	754	147	906	(5)
Audit Services	663	56	368	351	650	53	353	350	649	53	353	349
Service Management and Strategy (incl. Coroners)	309	16	0	325	288	15	0	303	288	15	0	303
Total Legal & Governance Services	1,798	225	1,309	714	1,695	215	1,259	651	1,691	215	1,259	647

**Dadansoddi categori - GWASANAETHAU CYFREITHIOL A LLYWODRAETHU -
Reoladwy i Net**

	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Gwariant Rheoladwy			
Gweithwyr	1,206	1,103	1,099
Eiddo	0	0	0
Cludiant	1	1	1
Cyflenwadau a Gwasanaethau	695	695	695
Cyfanswm Gwariant	1,902	1,799	1,795
Incwm Rheoladwy			
Grantiau	0	0	0
Incwm Arall	82	83	83
Gwasanaethau Contract/Ysgolion	22	21	21
Cyfanswm Incwm	104	104	104
Cyllideb cyn Cronfeydd Wrth Gefn	1,798	1,695	1,691
Adio - Trosglwyddiadau i'r Cronfeydd Wrth Gefn	0	0	0
Llai - Trosglwyddiadau o'r Cronfeydd Wrth Gefn	0	0	0
CYLLIDEB REOLADWY	1,798	1,695	1,691
Adio - Dyraniadau Mewnol	225	215	215
Adio - Taliadau Cyfalaf	0	0	0
Cyfanswm y Gyllideb	2,023	1,910	1,906
Llai - Ad-daliadau Mewnol	1,309	1,259	1,259
GWARIANT NET	714	651	647

**Category Analysis - LEGAL & GOVERNANCE SERVICES
- Controllable to Net**

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Controllable Expenditure			
Employees	1,206	1,103	1,099
Premises	0	0	0
Transport	1	1	1
Supplies and Services	695	695	695
Total Expenditure	1,902	1,799	1,795
Controllable Income			
Grants	0	0	0
Other Income	82	83	83
Contract Services/Schools	22	21	21
Total Income	104	104	104
Budget Before Reserves	1,798	1,695	1,691
Add - Transfers to Reserves	0	0	0
Less - Transfers from Reserves	0	0	0
CONTROLLABLE BUDGET	1,798	1,695	1,691
Add - Internal Allocations	225	215	215
Add - Capital Charges	0	0	0
Total Budget	2,023	1,910	1,906
Less - Internal Recharges	1,309	1,259	1,259
NET EXPENDITURE	714	651	647

Dadansoddi Gwasanaethau - POBL A THREFNIADAETH - Reoladwy

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddarau				Cyllideb 2024-25			
	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Adnoddau Dynol	91	0	0	91	86	0	0	86	86	0	0	86
Profiad Gweuthiwr	3,207	629	(30)	2,548	3,031	612	0	2,419	3,025	612	0	2,413
Dysgu a Datblygu	0	0	0	0	0	0	0	0	0	0	0	0
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	0	0	0	91	0	0	0	86	0	0	0	86
Cyfanswm Pobl a Threfniadaeth	3,207	629	(30)	2,548	3,031	612	0	2,419	3,025	612	0	2,413

Service Analysis - PEOPLE & ORGANISATION - Controllable

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Human Resources	1,508	233	0	1,275	1,438	221	0	1,217	1,435	221	0	1,214
Employee Experience	700	119	0	581	654	115	0	539	652	115	0	537
Learning & Development	908	277	(30)	601	853	276	0	577	852	276	0	576
Service Management & Strategy	91	0	0	91	86	0	0	86	86	0	0	86
Total People & Organisation	3,207	629	(30)	2,548	3,031	612	0	2,419	3,025	612	0	2,413

Dadansoddi Gwasanaethau - POBL A THREFNIADAETH - Reoladwy i Net

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddarau				Cyllideb 2024-25			
	Cyllideb Reoladwy £000's	Dyraniadau Mewnol/ Talidau Cyfalaf £000's	Ad-daliadau Mewnol £000's	Gwariant Net £000's	Cyllideb Reoladwy £000's	Dyraniadau Mewnol/ Talidau Cyfalaf £000's	Ad-daliadau Mewnol £000's	Gwariant Net £000's	Cyllideb Reoladwy £000's	Dyraniadau Mewnol/ Talidau Cyfalaf £000's	Ad-daliadau Mewnol £000's	Gwariant Net £000's
Adnoddau Dynol	1,275	135	785	625	1,217	130	768	579	1,214	130	768	576
Profiad Gweuthiwr	581	90	623	48	539	88	607	20	537	88	607	18
Dysgu a Datblygu	601	87	664	24	577	85	647	15	576	85	647	14
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	91	8	2	97	86	7	2	91	86	7	2	91
Cyfanswm Pobl a Threfniadaeth	2,548	320	2,074	794	2,419	310	2,024	705	2,413	310	2,024	699

Service Analysis - PEOPLE & ORGANISATION - Controllable to Net

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Controllable Budget £000's	Internal Allocations/ Capital Charges £000's	Internal Recharges £000's	Net Expenditure £000's	Controllable Budget £000's	Internal Allocations/ Capital Charges £000's	Internal Recharges £000's	Net Expenditure £000's	Controllable Budget £000's	Internal Allocations/ Capital Charges £000's	Internal Recharges £000's	Net Expenditure £000's
Human Resources	1,275	135	785	625	1,217	130	768	579	1,214	130	768	576
Employee Experience	581	90	623	48	539	88	607	20	537	88	607	18
Learning & Development	601	87	664	24	577	85	647	15	576	85	647	14
Service Management & Strategy	91	8	2	97	86	7	2	91	86	7	2	91
Total People & Organisation	2,548	320	2,074	794	2,419	310	2,024	705	2,413	310	2,024	699

Dadansoddi categori - POBL A THREFNIADAETH - Rheoladwy i Net

	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Gwariant Rheoladwy			
Gweithwyr	3,087	2,911	2,905
Eiddo	0	0	0
Cludiant	3	3	3
Cyflenwadau a Gwasanaethau	117	117	117
Cyfanswm Gwariant	3,207	3,031	3,025
Incwm Rheoladwy			
Grantiau	262	262	262
Incwm Arall	42	38	38
Gwasanaethau Contract/Ysgolion	325	312	312
Cyfanswm Incwm	629	612	612
Cyllideb cyn Cronfeydd Wrth Gefn	2,578	2,419	2,413
Adio- Trosglwyddiadau i'r Cronfeydd Wrth Gefn	0	0	0
Llai- Trosglwyddiadau o'r Cronfeydd Wrth Gefn	30	0	0
CYLLIDEB REOLADWY	2,548	2,419	2,413
Adio - Dyraniadau Mewnol	320	310	310
Adio - Taliadau Cyfalaf	0	0	0
Cyfanswm y Gyllideb	2,868	2,729	2,723
Llai - Ad-daliadau Mewnol	2,074	2,024	2,024
GWARIANT NET	794	705	699

Category Analysis - PEOPLE & ORGANISATION - Controllable to Net

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Controllable Expenditure			
Employees	3,087	2,911	2,905
Premises	0	0	0
Transport	3	3	3
Supplies and Services	117	117	117
Total Expenditure	3,207	3,031	3,025
Controllable Income			
Grants	262	262	262
Other Income	42	38	38
Contract Services/Schools	325	312	312
Total Income	629	612	612
Budget Before Reserves	2,578	2,419	2,413
Add - Transfers to Reserves	0	0	0
Less - Transfers from Reserves	30	0	0
CONTROLLABLE BUDGET	2,548	2,419	2,413
Add - Internal Allocations	320	310	310
Add - Capital Charges	0	0	0
Total Budget	2,868	2,729	2,723
Less - Internal Recharges	2,074	2,024	2,024
NET EXPENDITURE	794	705	699

Dadansoddi Gwasanaethau - POLISI, PHERFFORMIAD A AMDDIFFYN Y CYHOEDD - Reoladwy

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddarau				Cyllideb 2024-25			
	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Partneriaethau a Pherfformiad	1,413	331	0	1,082	1,270	240	0	1,030	1,266	240	0	1,026
Diogelu'r Cyhoedd	1,903	439	0	1,464	1,812	427	0	1,385	1,677	302	0	1,375
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	124	0	0	124	117	0	0	117	117	0	0	117
Cyfanswm Polisi, Pherfformiad a Amddiffyn y Cyhoedd	3,440	770	0	2,670	3,199	667	0	2,532	3,060	542	0	2,518

Service Analysis - POLICY, PERFORMANCE & PUBLIC PROTECTION - Controllable

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Partnerships & Performance	1,413	331	0	1,082	1,270	240	0	1,030	1,266	240	0	1,026
Public Protection	1,903	439	0	1,464	1,812	427	0	1,385	1,677	302	0	1,375
Service Management and Strategy	124	0	0	124	117	0	0	117	117	0	0	117
Total Policy, Performance & Public Protection	3,440	770	0	2,670	3,199	667	0	2,532	3,060	542	0	2,518

**Dadansoddi Gwasanaethau - POLISI, PHERFFORMIAD A AMDDIFFYN Y CYHOEDD
- Reoladwy i Net**

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddaru				Cyllideb 2024-25			
	Cyllideb Reoladwy	Dyraniadau Mewnol/Talldau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyraniadau Mewnol/Talldau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyraniadau Mewnol/Talldau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Partneriaethau a Pherfformiad	1,082	236	180	1,138	1,030	229	175	1,084	1,026	229	175	1,080
Diogelu'r Cyhoedd	1,464	461	0	1,925	1,385	448	0	1,833	1,375	448	0	1,823
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	124	10	0	134	117	10	0	127	117	10	0	127
Cyfanswm Polisi, Pherfformiad a Amddiffyn y Cyhoedd	2,670	707	180	3,197	2,532	687	175	3,044	2,518	687	175	3,030

**Service Analysis - POLICY, PERFORMANCE & PUBLIC PROTECTION
- Controllable to Net**

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Controllable Budget	Internal Allocations/ Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/ Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/ Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Partnerships & Performance	1,082	236	180	1,138	1,030	229	175	1,084	1,026	229	175	1,080
Public Protection	1,464	461	0	1,925	1,385	448	0	1,833	1,375	448	0	1,823
Service Management and Strategy	124	10	0	134	117	10	0	127	117	10	0	127
Total Policy, Performance & Public Protection	2,670	707	180	3,197	2,532	687	175	3,044	2,518	687	175	3,030

**Dadansoddi categori - POLISI, PHERFFORMIAD A AMDDIFFYN Y CYHOEDD -
Rheoladwy i Net**

	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Gwariant Rheoladwy			
Gweithwyr	3,284	3,041	2,917
Eiddo	0	0	0
Cludiant	13	12	12
Cyflenwadau a Gwasanaethau	143	146	131
Cyfanswm Gwariant	3,440	3,199	3,060
Incwm Rheoladwy			
Grantiau	496	393	269
Incwm Arall	274	274	273
Gwasanaethau Contract/Ysgolion	0	0	0
Cyfanswm Incwm	770	667	542
Cyllideb cyn Cronfeydd Wrth Gefn	2,670	2,532	2,518
Adio- Trosglwyddiadau i'r Cronfeydd Wrth Gefn	0	0	0
Llai- Trosglwyddiadau o'r Cronfeydd Wrth Gefn	0	0	0
CYLLIDEB REOLADWY	2,670	2,532	2,518
Adio - Dyraniadau Mewnol	699	679	679
Adio - Taliadau Cyfalaf	8	8	8
Cyfanswm y Gyllideb	3,377	3,219	3,205
Llai - Ad-daliadau Mewnol	180	175	175
GWARIANT NET	3,197	3,044	3,030

**Category Analysis - POLICY, PERFORMANCE & PUBLIC PROTECTION -
Controllable to Net**

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Controllable Expenditure			
Employees	3,284	3,041	2,917
Premises	0	0	0
Transport	13	12	12
Supplies and Services	143	146	131
Total Expenditure	3,440	3,199	3,060
Controllable Income			
Grants	496	393	269
Other Income	274	274	273
Contract Services/Schools	0	0	0
Total Income	770	667	542
Budget Before Reserves	2,670	2,532	2,518
Add - Transfers to Reserves	0	0	0
Less - Transfers from Reserves	0	0	0
CONTROLLABLE BUDGET	2,670	2,532	2,518
Add - Internal Allocations	699	679	679
Add - Capital Charges	8	8	8
Total Budget	3,377	3,219	3,205
Less - Internal Recharges	180	175	175
NET EXPENDITURE	3,197	3,044	3,030

Dadansoddi Gwasanaethau - PORTH CYMORTH CYNNAR - Reoladwy

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddaru				Cyllideb 2024-25			
	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Gwasanaethau Cymorth Cynnar	3,839	2,898	0	941	3,600	2,686	0	914	3,584	2,654	0	930
Gwasanaethau Tai	6,794	5,403	0	1,391	6,617	5,746	0	871	5,920	5,048	0	872
Canolfannau Lles	3,155	1,532	0	1,623	2,845	1,263	0	1,582	2,927	1,379	0	1,548
Gwasanaeth Ieuencid Ceredigion	1,067	464	0	603	1,055	464	0	591	0	0	0	0
Gwasanaethau Cymorth ac Ymyrraeth	0	0	0	0	0	0	0	0	1,096	464	0	632
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	115	0	0	115	81	0	0	81	84	0	0	84
Cyfanswm Porth Cymorth Cynnar	14,970	10,297	0	4,673	14,198	10,159	0	4,039	13,611	9,545	0	4,066

Service Analysis - PORTH CYMORTH CYNNAR - Controllable

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Early Intervention Services	3,839	2,898	0	941	3,600	2,686	0	914	3,584	2,654	0	930
Housing Services	6,794	5,403	0	1,391	6,617	5,746	0	871	5,920	5,048	0	872
Wellbeing Centres	3,155	1,532	0	1,623	2,845	1,263	0	1,582	2,927	1,379	0	1,548
Ceredigion Youth Service	1,067	464	0	603	1,055	464	0	591	0	0	0	0
Support and Intervention Services	0	0	0	0	0	0	0	0	1,096	464	0	632
Service Management and Strategy	115	0	0	115	81	0	0	81	84	0	0	84
Total Porth Cymorth Cynnar	14,970	10,297	0	4,673	14,198	10,159	0	4,039	13,611	9,545	0	4,066

Dadansoddi Gwasanaethau - PORTH CYMORTH CYNNAR - Reoladwy i Net

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddarau				Cyllideb 2024-25			
	Cyllideb Reoladwy	Dyranïadau Mewnol/Talldau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyranïadau Mewnol/Talldau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyranïadau Mewnol/Talldau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Gwasanaethau Cymorth Cynnar	941	561	0	1,502	914	536	0	1,450	930	536	0	1,466
Gwasanaethau Tai	1,623	2,088	0	3,711	1,582	2,028	0	3,610	1,548	2,028	0	3,576
Canolfannau Lles	603	234	0	837	591	220	0	811	0	0	0	0
Gwasanaeth Ieuencid Ceredigion	115	9	0	124	81	8	0	89	84	8	0	92
Gwasanaethau Cymorth ac Ymyrraeth	4,673	4,829	0	9,502	4,039	4,669	0	8,708	4,066	4,669	0	8,735
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	4,673	4,829	0	9,502	4,039	4,669	0	8,708	4,066	4,669	0	8,735
Cyfanswm Porth Cymorth Cynnar	4,673	4,829	0	9,502	4,039	4,669	0	8,708	4,066	4,669	0	8,735

Service Analysis - PORTH CYMORTH CYNNAR - Controllable to Net

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Early Intervention Services	941	561	0	1,502	914	536	0	1,450	930	536	0	1,466
Housing Services	1,391	1,937	0	3,328	871	1,877	0	2,748	872	1,877	0	2,749
Wellbeing Centres	1,623	2,088	0	3,711	1,582	2,028	0	3,610	1,548	2,028	0	3,576
Ceredigion Youth Service	603	234	0	837	591	220	0	811	0	0	0	0
Support and Intervention Services	0	0	0	0	0	0	0	0	632	220	0	852
Service Management and Strategy	115	9	0	124	81	8	0	89	84	8	0	92
Total Porth Cymorth Cynnar	4,673	4,829	0	9,502	4,039	4,669	0	8,708	4,066	4,669	0	8,735

Dadansoddi categori - PORTH CYMORTH CYNNAR - Rheoladwy i Net

	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Gwariant Rheoladwy			
Gweithwyr	7,014	6,653	6,467
Eiddo	708	649	651
Cludiant	106	108	101
Cyflenwadau a Gwasanaethau	7,142	6,788	6,392
Cyfanswm Gwariant	14,970	14,198	13,611
Incwm Rheoladwy			
Grantiau	8,240	8,515	7,685
Incwm Arall	2,057	1,644	1,860
Gwasanaethau Contract/Ysgolion	0	0	0
Cyfanswm Incwm	10,297	10,159	9,545
Cyllideb cyn Cronfeydd Wrth Gefn	4,673	4,039	4,066
Adio- Trosglwyddiadau i'r Cronfeydd Wrth Gefn	0	0	0
Llai- Trosglwyddiadau o'r Cronfeydd Wrth Gefn	0	0	0
CYLLIDEB REOLADWY	4,673	4,039	4,066
Adio - Dyraniadau Mewnol	1,758	1,638	1,638
Adio - Taliadau Cyfalaf	3,071	3,031	3,031
Cyfanswm y Gyllideb	9,502	8,708	8,735
Llai - Ad-daliadau Mewnol	0	0	0
GWARIANT NET	9,502	8,708	8,735

Category Analysis - PORTH CYMORTH CYNNAR - Controllable to Net

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Controllable Expenditure			
Employees	7,014	6,653	6,467
Premises	708	649	651
Transport	106	108	101
Supplies and Services	7,142	6,788	6,392
Total Expenditure	14,970	14,198	13,611
Controllable Income			
Grants	8,240	8,515	7,685
Other Income	2,057	1,644	1,860
Contract Services/Schools	0	0	0
Total Income	10,297	10,159	9,545
Budget Before Reserves	4,673	4,039	4,066
Add - Transfers to Reserves	0	0	0
Less - Transfers from Reserves	0	0	0
CONTROLLABLE BUDGET	4,673	4,039	4,066
Add - Internal Allocations	1,758	1,638	1,638
Add - Capital Charges	3,071	3,031	3,031
Total Budget	9,502	8,708	8,735
Less - Internal Recharges	0	0	0
NET EXPENDITURE	9,502	8,708	8,735

Dadansoddi Gwasanaethau - PORTH CYNNAL - Reoladwy

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddaru				Cyllideb 2024-25			
	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Gofal wedi'i Gynllunio	27,114	8,702	(37)	18,375	25,359	8,379	(341)	16,639	26,784	8,618	(343)	17,823
Cymorth Estynedig	21,707	4,950	(40)	16,717	19,868	4,370	(91)	15,407	20,315	5,058	(44)	15,213
Lles Meddyliol	7,156	2,195	(34)	4,927	6,367	1,857	(35)	4,475	6,213	1,859	(37)	4,317
Diogelu	1,074	34	(17)	1,023	1,025	35	(21)	969	1,032	34	(29)	969
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	429	0	(8)	421	410	0	(9)	401	401	0	(3)	398
Cyfanswm Porth Cynnal	57,480	15,881	(136)	41,463	53,029	14,641	(497)	37,891	54,745	15,569	(456)	38,720

Service Analysis - PORTH CYNNAL - Controllable

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Planned Care	27,114	8,702	(37)	18,375	25,359	8,379	(341)	16,639	26,784	8,618	(343)	17,823
Extended Support	21,707	4,950	(40)	16,717	19,868	4,370	(91)	15,407	20,315	5,058	(44)	15,213
Mental Wellbeing	7,156	2,195	(34)	4,927	6,367	1,857	(35)	4,475	6,213	1,859	(37)	4,317
Safeguarding	1,074	34	(17)	1,023	1,025	35	(21)	969	1,032	34	(29)	969
Service Management and Strategy	429	0	(8)	421	410	0	(9)	401	401	0	(3)	398
Total Porth Cynnal	57,480	15,881	(136)	41,463	53,029	14,641	(497)	37,891	54,745	15,569	(456)	38,720

Dadansoddi Gwasanaethau - PORTH CYNNAL - Reoladwy i Net

	Cyllideb 2025-26			
	Cyllideb Reoladwy	Dyranïadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's
Gofal wedi'i Gynllunio	18,375	1,862	0	20,237
Cymorth Estynedig	16,717	1,054	0	17,771
Lles Meddyliol	4,927	446	0	5,373
Diogelu	1,023	458	0	1,481
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	421	0	0	421
Cyfanswm Porth Cynnal	41,463	3,820	0	45,283

	Cyllideb 2024-25 wedi'i diweddaru			
	Cyllideb Reoladwy	Dyranïadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's
Gofal wedi'i Gynllunio	16,639	1,812	0	18,451
Cymorth Estynedig	15,407	1,004	0	16,411
Lles Meddyliol	4,475	431	0	4,906
Diogelu	969	443	0	1,412
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	401	0	0	401
Cyfanswm Porth Cynnal	37,891	3,690	0	41,581

	Cyllideb 2024-25			
	Cyllideb Reoladwy	Dyranïadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's
Gofal wedi'i Gynllunio	17,823	1,812	0	19,635
Cymorth Estynedig	15,213	1,004	0	16,217
Lles Meddyliol	4,317	431	0	4,748
Diogelu	969	443	0	1,412
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	398	0	0	398
Cyfanswm Porth Cynnal	38,720	3,690	0	42,410

Service Analysis - PORTH CYNNAL - Controllable to Net

	2025-26 Budget			
	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's
Planned Care	18,375	1,862	0	20,237
Extended Support	16,717	1,054	0	17,771
Mental Wellbeing	4,927	446	0	5,373
Safeguarding	1,023	458	0	1,481
Service Management and Strategy	421	0	0	421
Total Porth Cynnal	41,463	3,820	0	45,283

	Updated 2024-25 Budget			
	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's
Planned Care	16,639	1,812	0	18,451
Extended Support	15,407	1,004	0	16,411
Mental Wellbeing	4,475	431	0	4,906
Safeguarding	969	443	0	1,412
Service Management and Strategy	401	0	0	401
Total Porth Cynnal	37,891	3,690	0	41,581

	2024-25 Budget			
	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's
Planned Care	17,823	1,812	0	19,635
Extended Support	15,213	1,004	0	16,217
Mental Wellbeing	4,317	431	0	4,748
Safeguarding	969	443	0	1,412
Service Management and Strategy	398	0	0	398
Total Porth Cynnal	38,720	3,690	0	42,410

Dadansoddi categori - PORTH CYNNAL - Rheoladwy i Net

	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Gwariant Rheoladwy			
Gweithwyr	6,285	5,967	6,309
Eiddo	20	21	22
Cludiant	267	267	292
Cyflenwadau a Gwasanaethau	50,908	46,774	48,122
Cyfanswm Gwariant	57,480	53,029	54,745
Incwm Rheoladwy			
Grantiau	1,675	1,779	1,779
Incwm Arall	14,206	12,862	13,790
Gwasanaethau Contract/Ysgolion	0	0	0
Cyfanswm Incwm	15,881	14,641	15,569
Cyllideb cyn Cronfeydd Wrth Gefn	41,599	38,388	39,176
Adio- Trosglwyddiadau i'r Cronfeydd Wrth Gefn	0	0	0
Llai- Trosglwyddiadau o'r Cronfeydd Wrth Gefn	136	497	456
CYLLIDEB REOLADWY	41,463	37,891	38,720
Adio - Dyraniadau Mewnol	3,815	3,685	3,685
Adio - Taliadau Cyfalaf	5	5	5
Cyfanswm y Gyllideb	45,283	41,581	42,410
Llai - Ad-daliadau Mewnol	0	0	0
GWARIANT NET	45,283	41,581	42,410

Category Analysis - PORTH CYNNAL - Controllable to Net

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Controllable Expenditure			
Employees	6,285	5,967	6,309
Premises	20	21	22
Transport	267	267	292
Supplies and Services	50,908	46,774	48,122
Total Expenditure	57,480	53,029	54,745
Controllable Income			
Grants	1,675	1,779	1,779
Other Income	14,206	12,862	13,790
Contract Services/Schools	0	0	0
Total Income	15,881	14,641	15,569
Budget Before Reserves	41,599	38,388	39,176
Add - Transfers to Reserves	0	0	0
Less - Transfers from Reserves	136	497	456
CONTROLLABLE BUDGET	41,463	37,891	38,720
Add - Internal Allocations	3,815	3,685	3,685
Add - Capital Charges	5	5	5
Total Budget	45,283	41,581	42,410
Less - Internal Recharges	0	0	0
NET EXPENDITURE	45,283	41,581	42,410

Dadansoddi Gwasanaethau - PORTH GOFAL - Reoladwy

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddarau				Cyllideb 2024-25			
	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Gwasanaethau Uniongyrchol	12,834	3,213	(5)	9,616	11,877	3,128	(465)	8,284	12,354	4,088	(458)	7,808
Gwasanaethau Tymor Byr ac wedi'u Targedu	10,122	1,778	0	8,344	9,376	1,903	0	7,473	9,072	1,816	0	7,256
Gwananaethau Asesu a Brysbennu Integredig	2,753	416	(59)	2,278	2,587	416	(48)	2,123	2,441	416	(36)	1,989
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	503	0	0	503	487	0	0	487	484	0	0	484
Cyfanswm Porth Gofal	26,212	5,407	(64)	20,741	24,327	5,447	(513)	18,367	24,351	6,320	(494)	17,537

Service Analysis - PORTH GOFAL - Controllable

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Direct Services	12,834	3,213	(5)	9,616	11,877	3,128	(465)	8,284	12,354	4,088	(458)	7,808
Targeted and Short Term Services	10,122	1,778	0	8,344	9,376	1,903	0	7,473	9,072	1,816	0	7,256
Integrated Triage and Assessment Services	2,753	416	(59)	2,278	2,587	416	(48)	2,123	2,441	416	(36)	1,989
Service Management and Strategy	503	0	0	503	487	0	0	487	484	0	0	484
Total Porth Gofal	26,212	5,407	(64)	20,741	24,327	5,447	(513)	18,367	24,351	6,320	(494)	17,537

Dadansoddi Gwasanaethau - PORTH GOFAL - Reoladwy i Net

	Cyllideb 2025-26			
	Cyllideb Reoladwy	Dyraniadau Mewnol/ Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's
Gwasanaethau Uniongyrchol	9,616	2,022	0	11,638
Gwasanaethau Tymor Byr ac wedi'u Targeddu	8,344	537	0	8,881
Gwananaethau Asesu a Brysbennu Integredig	2,278	710	0	2,988
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	503	0	0	503
Cyfanswm Porth Gofal	20,741	3,269	0	24,010

	Cyllideb 2024-25 wedi'i diweddarau			
	Cyllideb Reoladwy	Dyraniadau Mewnol/ Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's
	8,284	1,942	0	10,226
	7,473	512	0	7,985
	2,123	685	0	2,808
	487	0	0	487
	18,367	3,139	0	21,506

	Cyllideb 2024-25			
	Cyllideb Reoladwy	Dyraniadau Mewnol/ Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's
	7,808	1,942	0	9,750
	7,256	512	0	7,768
	1,989	685	0	2,674
	484	0	0	484
	17,537	3,139	0	20,676

Service Analysis - PORTH GOFAL - Controllable to Net

	2025-26 Budget			
	Controllable Budget	Internal Allocations/ Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's
Direct Services	9,616	2,022	0	11,638
Targeted and Short Term Services	8,344	537	0	8,881
Integrated Triage and Assessment Services	2,278	710	0	2,988
Service Management and Strategy	503	0	0	503
Total Porth Gofal	20,741	3,269	0	24,010

	Updated 2024-25 Budget			
	Controllable Budget	Internal Allocations/ Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's
	8,284	1,942	0	10,226
	7,473	512	0	7,985
	2,123	685	0	2,808
	487	0	0	487
	18,367	3,139	0	21,506

	2024-25 Budget			
	Controllable Budget	Internal Allocations/ Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's
	7,808	1,942	0	9,750
	7,256	512	0	7,768
	1,989	685	0	2,674
	484	0	0	484
	17,537	3,139	0	20,676

Dadansoddi categori - PORTH GOFAL - Rheoladwy i Net

	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Gwariant Rheoladwy			
Gweithwyr	17,196	15,717	15,369
Eiddo	823	972	1,129
Cludiant	332	332	318
Cyflenwadau a Gwasanaethau	7,861	7,306	7,535
Cyfanswm Gwariant	26,212	24,327	24,351
Incwm Rheoladwy			
Grantiau	0	0	0
Incwm Arall	5,407	5,447	6,320
Gwasanaethau Contract/Ysgolion	0	0	0
Cyfanswm Incwm	5,407	5,447	6,320
Cyllideb cyn Cronfeydd Wrth Gefn	20,805	18,880	18,031
Adio- Trosglwyddiadau i'r Cronfeydd Wrth Gefn	0	0	0
Llai- Trosglwyddiadau o'r Cronfeydd Wrth Gefn	64	513	494
CYLLIDEB REOLADWY	20,741	18,367	17,537
Adio - Dyraniadau Mewnol	3,023	2,903	2,903
Adio - Taliadau Cyfalaf	246	236	236
Cyfanswm y Gyllideb	24,010	21,506	20,676
Llai - Ad-daliadau Mewnol	0	0	0
GWARIANT NET	24,010	21,506	20,676

Category Analysis - PORTH GOFAL - Controllable to Net

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Controllable Expenditure			
Employees	17,196	15,717	15,369
Premises	823	972	1,129
Transport	332	332	318
Supplies and Services	7,861	7,306	7,535
Total Expenditure	26,212	24,327	24,351
Controllable Income			
Grants	0	0	0
Other Income	5,407	5,447	6,320
Contract Services/Schools	0	0	0
Total Income	5,407	5,447	6,320
Budget Before Reserves	20,805	18,880	18,031
Add - Transfers to Reserves	0	0	0
Less - Transfers from Reserves	64	513	494
CONTROLLABLE BUDGET	20,741	18,367	17,537
Add - Internal Allocations	3,023	2,903	2,903
Add - Capital Charges	246	236	236
Total Budget	24,010	21,506	20,676
Less - Internal Recharges	0	0	0
NET EXPENDITURE	24,010	21,506	20,676

Dadansoddi Gwasanaethau - YSGOLION A DYSGU GYDOL OES - Reoladwy

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddaru				Cyllideb 2024-25			
	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Ysgolion Cynradd	27,907	5,887	0	22,020	26,232	5,880	0	20,352	24,530	4,323	0	20,207
Ysgolion Uwchradd	22,278	4,699	0	17,579	20,907	4,686	0	16,221	19,717	3,475	0	16,242
Ysgolion Pob Oed	17,077	3,602	0	13,475	16,044	3,596	0	12,448	15,192	2,678	0	12,514
Gwella Ysgolion	3,434	1,450	(70)	1,914	3,469	1,600	(65)	1,804	3,166	1,375	(65)	1,726
Adnoddau Dysgu	1,042	618	(50)	374	1,028	618	(52)	358	886	482	(51)	353
Anghenion Dysgu Ychwanegol	3,675	1,367	0	2,308	3,528	1,368	0	2,160	3,657	1,189	0	2,468
Gwasanaethau Diwylliannol	1,854	721	0	1,133	1,765	718	0	1,047	1,669	589	0	1,080
Dysgu Gydol Oes	2,134	1,432	0	702	1,950	1,361	0	589	1,782	1,298	0	484
Ymgysylltu a Chyrhaeddiad	2,044	276	0	1,768	1,854	195	0	1,659	1,839	155	0	1,684
Uned Arlwygo Gorfforaethol	3,383	2,297	0	1,086	3,602	2,578	0	1,024	3,611	2,672	0	939
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	1,002	640	0	362	957	643	0	314	1,039	668	0	371
Cyfanswm Ysgolion a Dysgu Gydol Oes	85,830	22,989	(120)	62,721	81,336	23,243	(117)	57,976	77,088	18,904	(116)	58,068

Service Analysis - SCHOOLS & LIFELONG LEARNING - Controllable

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Primary Schools	27,907	5,887	0	22,020	26,232	5,880	0	20,352	24,530	4,323	0	20,207
Secondary Schools	22,278	4,699	0	17,579	20,907	4,686	0	16,221	19,717	3,475	0	16,242
All-through Schools	17,077	3,602	0	13,475	16,044	3,596	0	12,448	15,192	2,678	0	12,514
School Improvement	3,434	1,450	(70)	1,914	3,469	1,600	(65)	1,804	3,166	1,375	(65)	1,726
Learning Resources	1,042	618	(50)	374	1,028	618	(52)	358	886	482	(51)	353
Additional Learning Needs	3,675	1,367	0	2,308	3,528	1,368	0	2,160	3,657	1,189	0	2,468
Cultural Services	1,854	721	0	1,133	1,765	718	0	1,047	1,669	589	0	1,080
Lifelong Learning	2,134	1,432	0	702	1,950	1,361	0	589	1,782	1,298	0	484
Engagement and Attainment	2,044	276	0	1,768	1,854	195	0	1,659	1,839	155	0	1,684
Corporate Catering Unit	3,383	2,297	0	1,086	3,602	2,578	0	1,024	3,611	2,672	0	939
Service Management and Strategy	1,002	640	0	362	957	643	0	314	1,039	668	0	371
Total Schools & Lifelong Learning	85,830	22,989	(120)	62,721	81,336	23,243	(117)	57,976	77,088	18,904	(116)	58,068

Dadansoddi Gwasanaethau - YSGOLION A DYSGU GYDOL OES - Reoladwy i Net

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddaru				Cyllideb 2024-25			
	Cyllideb Reoladwy	Dyranïadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyranïadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyranïadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Ysgolion Cynradd	22,020	3,352	0	25,372	20,352	3,317	0	23,669	20,207	3,317	0	23,524
Ysgolion Uwchradd	17,579	3,319	0	20,898	16,221	3,289	0	19,510	16,242	3,289	0	19,531
Ysgolion Pob Oed	13,475	2,321	0	15,796	12,448	2,301	0	14,749	12,514	2,301	0	14,815
Gwella Ysgolion	1,914	818	0	2,732	1,804	813	0	2,617	1,726	813	0	2,539
Adnoddau Dysgu	2,308	401	0	2,709	2,160	396	0	2,556	2,468	396	0	2,864
Anghenion Dysgu Ychwanegol	1,133	494	0	1,627	1,047	489	0	1,536	1,080	489	0	1,569
Gwasanaethau Diwylliannol	1,086	727	0	1,813	1,024	717	0	1,741	939	717	0	1,656
Dysgu Gydol Oes	362	162	0	524	314	157	0	471	371	157	0	528
Ymgysylltu a Chyrhaeddiad	62,721	14,372	0	77,093	57,976	14,227	0	72,203	58,068	14,227	0	72,295
Uned Arlwyyo Gorfforaethol	0	0	0	0	0	0	0	0	0	0	0	0
Rheoli'r Gwasanaethau a Strategaeth y Gwasanaethau	0	0	0	0	0	0	0	0	0	0	0	0
Cyfanswm Ysgolion a Dysgu Gydol Oes	62,721	14,372	0	77,093	57,976	14,227	0	72,203	58,068	14,227	0	72,295

Service Analysis - SCHOOLS & LIFELONG LEARNING - Controllable to Net

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Primary Schools	22,020	3,352	0	25,372	20,352	3,317	0	23,669	20,207	3,317	0	23,524
Secondary Schools	17,579	3,319	0	20,898	16,221	3,289	0	19,510	16,242	3,289	0	19,531
All-through Schools	13,475	2,321	0	15,796	12,448	2,301	0	14,749	12,514	2,301	0	14,815
School Improvement	1,914	818	0	2,732	1,804	813	0	2,617	1,726	813	0	2,539
Learning Resources	374	2,096	0	2,470	358	2,081	0	2,439	353	2,081	0	2,434
Additional Learning Needs	2,308	401	0	2,709	2,160	396	0	2,556	2,468	396	0	2,864
Cultural Services	1,133	494	0	1,627	1,047	489	0	1,536	1,080	489	0	1,569
Lifelong Learning	702	379	0	1,081	589	374	0	963	484	374	0	858
Engagement and Attainment	1,768	303	0	2,071	1,659	293	0	1,952	1,684	293	0	1,977
Corporate Catering Unit	1,086	727	0	1,813	1,024	717	0	1,741	939	717	0	1,656
Service Management and Strategy	362	162	0	524	314	157	0	471	371	157	0	528
Total Schools & Lifelong Learning	62,721	14,372	0	77,093	57,976	14,227	0	72,203	58,068	14,227	0	72,295

Dadansoddi categori - YSGOLION A DYSGU GYDOL OES - Rheoladwy i Net

	Cyllideb 2025-26 £000's	Cyllideb diweddar 2024-25 £000's	Cyllideb 2024-25 £000's
Gwariant Rheoladwy			
Gweithwyr	68,350	64,309	61,846
Eiddo	5,217	4,938	3,648
Cludiant	1,460	1,563	1,778
Cyflenwadau a Gwasanaethau	10,803	10,526	9,816
Cyfanswm Gwariant	85,830	81,336	77,088
Incwm Rheoladwy			
Grantiau	16,943	17,336	4,911
Incwm Arall	4,668	4,436	12,836
Gwasanaethau Contract/Ysgolion	1,378	1,471	1,157
Cyfanswm Incwm	22,989	23,243	18,904
Cyllideb cyn Cronfeydd Wrth Gefn	62,841	58,093	58,184
Adio- Trosglwyddiadau i'r Cronfeydd Wrth Gefn	0	0	0
Llai- Trosglwyddiadau o'r Cronfeydd Wrth Gefn	120	117	116
CYLLIDEB REOLADWY	62,721	57,976	58,068
Adio - Dyraniadau Mewnol	5,400	5,355	5,355
Adio - Taliadau Cyfalaf	8,972	8,872	8,872
Cyfanswm y Gyllideb	77,093	72,203	72,295
Llai - Ad-daliadau Mewnol	0	0	0
GWARIANT NET	77,093	72,203	72,295

Category Analysis - SCHOOLS & LIFELONG LEARNING - Controllable to Net

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Controllable Expenditure			
Employees	68,350	64,309	61,846
Premises	5,217	4,938	3,648
Transport	1,460	1,563	1,778
Supplies and Services	10,803	10,526	9,816
Total Expenditure	85,830	81,336	77,088
Controllable Income			
Grants	16,943	17,336	4,911
Other Income	4,668	4,436	12,836
Contract Services/Schools	1,378	1,471	1,157
Total Income	22,989	23,243	18,904
Budget Before Reserves	62,841	58,093	58,184
Add - Transfers to Reserves	0	0	0
Less - Transfers from Reserves	120	117	116
CONTROLLABLE BUDGET	62,721	57,976	58,068
Add - Internal Allocations	5,400	5,355	5,355
Add - Capital Charges	8,972	8,872	8,872
Total Budget	77,093	72,203	72,295
Less - Internal Recharges	0	0	0
NET EXPENDITURE	77,093	72,203	72,295

Dadansoddi Gwasanaethau - GRŴP ARWEINIOL - Reoladwy

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddaru				Cyllideb 2024-25			
	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Grŵp Arweiniol	539	0	0	539	519	0	0	519	512	0	0	512
Arbedion Corfforaethol	(33)	0	0	(33)	(5)	0	0	(5)	(349)	0	0	(349)
Cyllid wrth gefn	549	0	0	549	249	0	0	249	249	0	0	249
Rheoli Risg Cyllideb Gyffredinol	500	2,338	(500)	(2,338)	0	1,263	999	(264)	1,000	0	(1,000)	0
Lleoliadau y tu allan i'r Sir	7,530	0	(500)	7,030	6,542	0	(1,500)	5,042	5,042	0	0	5,042
Cyfanswm Grŵp Arweiniol	9,085	2,338	(1,000)	5,747	7,305	1,263	(501)	5,541	6,454	0	(1,000)	5,454

Service analysis - LEADERSHIP GROUP - Controllable

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Leadership Group	539	0	0	539	519	0	0	519	512	0	0	512
Corporate Savings	(33)	0	0	(33)	(5)	0	0	(5)	(349)	0	0	(349)
Contingencies	549	0	0	549	249	0	0	249	249	0	0	249
General Budget Risk Management	500	2,338	(500)	(2,338)	0	1,263	999	(264)	1,000	0	(1,000)	0
Out of County Placements	7,530	0	(500)	7,030	6,542	0	(1,500)	5,042	5,042	0	0	5,042
Total Leadership Group	9,085	2,338	(1,000)	5,747	7,305	1,263	(501)	5,541	6,454	0	(1,000)	5,454

Dadansoddi Gwasanaethau - GRŴP ARWEINIOL - Reoladwy i Net

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddaru				Cyllideb 2024-25			
	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Grŵp Arweiniol	539	254	0	793	519	254	0	773	512	254	0	766
Arbedion Corfforaethol	(33)	0	0	(33)	(5)	0	0	(5)	(349)	0	0	(349)
Cyllid wrth gefn	549	2	0	551	249	2	0	251	249	2	0	251
Rheoli Risg Cyllideb Gyffredinol	(2,338)	0	0	(2,338)	(264)	0	0	(264)	0	0	0	0
Lleoliadau y tu allan i'r Sir	7,030	96	0	7,126	5,042	96	0	5,138	5,042	96	0	5,138
Cyfanswm Grŵp Arweiniol	5,747	352	0	6,099	5,541	352	0	5,893	5,454	352	0	5,806

Service analysis - LEADERSHIP GROUP - Controllable to Net

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Leadership Group	539	254	0	793	519	254	0	773	512	254	0	766
Corporate Savings	(33)	0	0	(33)	(5)	0	0	(5)	(349)	0	0	(349)
Contingencies	549	2	0	551	249	2	0	251	249	2	0	251
General Budget Risk Management	(2,338)	0	0	(2,338)	(264)	0	0	(264)	0	0	0	0
Out of County Placements	7,030	96	0	7,126	5,042	96	0	5,138	5,042	96	0	5,138
Total Leadership Group	5,747	352	0	6,099	5,541	352	0	5,893	5,454	352	0	5,806

Dadansoddi categori - GRŴP ARWEINIOL - Reoladwy i Net

	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Gwariant Rheoladwy			
Gweithwyr	1,298	478	1,471
Eiddo	0	0	0
Cludiant	1	1	1
Cyflenwadau a Gwasanaethau	7,786	6,826	4,982
Cyfanswm Gwariant	9,085	7,305	6,454
Incwm Rheoladwy			
Grantiau	2,338	1,263	0
Incwm Arall	0	0	0
Gwasanaethau Contract/Ysgolion	0	0	0
Cyfanswm Incwm	2,338	1,263	0
Cyllideb cyn Cronfeydd Wrth Gefn	6,747	6,042	6,454
Adio - Trosglwyddiadau i'r Cronfeydd Wrth Gefn	0	999	0
Llai - Trosglwyddiadau o'r Cronfeydd Wrth Gefn	1,000	1,500	1,000
CYLLIDEB REOLADWY	5,747	5,541	5,454
Adio - Dyraniadau Mewnol	352	352	352
Adio - Taliadau Cyfalaf	0	0	0
Cyfanswm y Gyllideb	6,099	5,893	5,806
Llai - Ad-daliadau Mewnol	0	0	0
GWARIANT NET	6,099	5,893	5,806

Category Analysis - LEADERSHIP GROUP - Controllable to Net

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Controllable Expenditure			
Employees	1,298	478	1,471
Premises	0	0	0
Transport	1	1	1
Supplies and Services	7,786	6,826	4,982
Total Expenditure	9,085	7,305	6,454
Controllable Income			
Grants	2,338	1,263	0
Other Income	0	0	0
Contract Services/Schools	0	0	0
Total Income	2,338	1,263	0
Budget Before Reserves	6,747	6,042	6,454
Add - Transfers to Reserves	0	999	0
Less - Transfers from Reserves	1,000	1,500	1,000
CONTROLLABLE BUDGET	5,747	5,541	5,454
Add - Internal Allocations	352	352	352
Add - Capital Charges	0	0	0
Total Budget	6,099	5,893	5,806
Less - Internal Recharges	0	0	0
NET EXPENDITURE	6,099	5,893	5,806

Dadansoddi Gwasanaethau - ARDOLLAU, PREMIWM TRETH Y CYNGOR A CHRONFEYDD - Reoladwy

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddarau				Cyllideb 2024-25			
	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy	Gwariant	Incwm	Cronfeydd Wrth Gefn	Cyllideb Reoladwy
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Ardollau	5,947	74	0	5,873	5,551	87	0	5,464	5,464	0	0	5,464
Premiwm Treth y Cyngor	0	0	615	615	615	0	0	615	427	0	188	615
Balansau a Chronfeydd Wrth Gefn	4,626	0	(4,626)	0	6,342	0	(6,342)	0	7,363	0	(7,363)	0
Cyfanswm Ardollau, Premiwm Treth y Cyngor a Chronfeydd	10,573	74	(4,011)	6,488	12,508	87	(6,342)	6,079	13,254	0	(7,175)	6,079

Service analysis - LEVIES, COUNCIL TAX PREMIUM AND RESERVES - Controllable

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget	Expenditure	Income	Reserves	Controllable Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Levies	5,947	74	0	5,873	5,551	87	0	5,464	5,464	0	0	5,464
Council Tax Premium	0	0	615	615	615	0	0	615	427	0	188	615
Balances & Reserves	4,626	0	(4,626)	0	6,342	0	(6,342)	0	7,363	0	(7,363)	0
Total Levies, Council Tax, Premium and Reserves	10,573	74	(4,011)	6,488	12,508	87	(6,342)	6,079	13,254	0	(7,175)	6,079

Dadansoddi Gwasanaethau - ARDOLLAU, PREMIWM TRETH Y CYNGOR A CHRONFEYDD - Reoladwy i Net

	Cyllideb 2025-26				Cyllideb 2024-25 wedi'i diweddaru				Cyllideb 2024-25			
	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net	Cyllideb Reoladwy	Dyraniadau Mewnol/Talidau Cyfalaf	Ad-daliadau Mewnol	Gwariant Net
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Ardollau	5,873	0	0	5,873	5,464	0	0	5,464	5,464	0	0	5,464
Premiwm Treth y Cyngor	615	0	0	615	615	0	0	615	615	0	0	615
Balansau a Chronfeydd Wrth Gefn	0	0	0	0	0	0	0	0	0	0	0	0
Cyfanswm Ardollau, Premiwm Treth y Cyngor a Chronfeydd	6,488	0	0	6,488	6,079	0	0	6,079	6,079	0	0	6,079

Service analysis - LEVIES, COUNCIL TAX PREMIUM AND RESERVES - Controllable to Net

	2025-26 Budget				Updated 2024-25 Budget				2024-25 Budget			
	Controllable Budget	Internal Allocations/ Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/ Capital Charges	Internal Recharges	Net Expenditure	Controllable Budget	Internal Allocations/ Capital Charges	Internal Recharges	Net Expenditure
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Levies	5,873	0	0	5,873	5,464	0	0	5,464	5,464	0	0	5,464
Council Tax Premium	615	0	0	615	615	0	0	615	615	0	0	615
Balances & Reserves	0	0	0	0	0	0	0	0	0	0	0	0
Total Levies, Council Tax, Premium and Reserves	6,488	0	0	6,488	6,079	0	0	6,079	6,079	0	0	6,079

**Dadansoddi categori - ARDOLLAU, PREMIWM TRETH Y CYNGOR A
CHRONFEYDD - Reoladwy i Net**

	Cyllideb 2025-26 £000's	Cyllideb wedi'i diweddarau 2024-25 £000's	Cyllideb 2024-25 £000's
Gwariant Rheoladwy			
Gweithwyr	0	0	0
Eiddo	3,826	5,942	6,863
Cludiant	0	0	0
Cyflenwadau a Gwasanaethau	6,747	6,566	6,391
Cyfanswm Gwariant	10,573	12,508	13,254

Incwm Rheoladwy			
Grantiau	74	87	0
Incwm Arall	0	0	0
Gwasanaethau Contract/Ysgolion	0	0	0
Cyfanswm Incwm	74	87	0

Cyllideb cyn Cronfeydd Wrth Gefn	10,499	12,421	13,254
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Adio - Trosglwyddiadau i'r Cronfeydd Wrth Gefn	615	0	188
Llai - Trosglwyddiadau o'r Cronfeydd Wrth Gefn	4,626	6,342	7,363
CYLLIDEB REOLADWY	6,488	6,079	6,079

Adio - Dyraniadau Mewnol	0	0	0
Adio - Taliadau Cyfalaf	0	0	0
Cyfanswm y Gyllideb	6,488	6,079	6,079

Llai - Ad-daliadau Mewnol	0	0	0
GWARIANT NET	6,488	6,079	6,079

**Category Analysis - LEVIES, COUNCIL TAX PREMIUM AND RESERVES -
Controllable to Net**

	Budget 2025-26 £000's	Updated Budget 2024-25 £000's	Budget 2024-25 £000's
Controllable Expenditure			
Employees	0	0	0
Premises	3,826	5,942	6,863
Transport	0	0	0
Supplies and Services	6,747	6,566	6,391
Total Expenditure	10,573	12,508	13,254

Controllable Income			
Grants	74	87	0
Other Income	0	0	0
Contract Services/Schools	0	0	0
Total Income	74	87	0

Budget Before Reserves	10,499	12,421	13,254
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Add - Transfers to Reserves	615	0	188
Less - Transfers from Reserves	4,626	6,342	7,363
CONTROLLABLE BUDGET	6,488	6,079	6,079

Add - Internal Allocations	0	0	0
Add - Capital Charges	0	0	0
Total Budget	6,488	6,079	6,079

Less - Internal Recharges	0	0	0
NET EXPENDITURE	6,488	6,079	6,079

DATGANIAD O'R CRONFEYDD WRTH GEFN A GLUSTNODWYD A'R GWEDDILLION CYFFREDINOL

CRONFEYDD WRTH GEFN A GLUSTNODWYD

	Gweddill 31-03-2024 £000's	Trosglwyddiadau Tybiedig		Gweddill Tybiedig 31-03-2025 £000's	Trosglwyddiadau Tybiedig		Gweddill Tybiedig 31-03-2026 £000's
		2024-25 £000's	2024-25 £000's		2025-26 £000's	2025-26 £000's	
TGCh ac Buddsoddiad Digidol	1,000	0	(184)	816	0	(30)	786
Cronfa Wrth Gefn Adnewyddu Seilwaith TGCh Ysgolion	262	0	0	262	0	0	262
Cyswllt Cwsmeriaid, TGCh a Digidol	256	0	(150)	106	0	0	106
Cyswllt Cwsmeriaid a TGCh	1,518	0	(334)	1,184	0	(30)	1,154
Gwasanaethau Democrataidd	112	0	0	112	0	0	112
Cronfa wrth gefn etholiad y Cyngor Sir	35	0	0	35	0	0	35
Gwasanaethau Democrataidd	147	0	0	147	0	0	147
Cynllun Datblygu Lleol	233	0	(95)	138	0	(95)	43
Economi ac Adfywio	93	2	0	95	2	0	97
Canolfan Bwyd Cymru (Horeb)	651	0	0	651	0	0	651
Y Fargen Dwf	119	0	0	119	0	0	119
Rhaglen Gwella Gwaith Trin Carthion	452	0	(48)	404	0	(375)	29
Economi ac Adfywio	1,548	2	(143)	1,407	2	(470)	939
Cyfalaf Corfforaethol	5,656	0	0	5,656	0	(2,779)	2,877
Addysg- Menter Cyllid Preifat Penweddig Cydraddoli Cyllid / Cynllun Gostyngiadau'r Dreth Gyngor	1,313	0	(297)	1,016	0	(287)	729
Dileu Swyddi Corfforaethol	700	0	0	700	0	0	700
Dileu Swyddi Corfforaethol	1,062	0	(562)	500	0	(500)	0
Yswiriant	1,346	0	0	1,346	0	0	1,346
Cyllid- Cyffredinol	525	0	0	525	0	(100)	425
Cyllid a Chaffael	10,602	0	(859)	9,743	0	(3,666)	6,077
Prifffyrdd a Gwasanaethau Amgylcheddol	1,104	0	0	1,104	0	0	1,104
Cynnal a chadw dros y gaeaf / Atgweirio ar ôl stormydd	155	0	0	155	0	0	155
Diogelu'r Amgylchedd ac Amddifyn rhag Llifogydd	177	0	0	177	0	0	177
Gorfodi Parcio Sifil	182	0	0	182	0	0	182
Prifffyrdd a Gwasanaethau Amgylcheddol	1,618	0	0	1,618	0	0	1,618
Polisi a Pherfformiad	127	0	0	127	0	0	127
Porth Cymorth Cynnar	2	0	0	2	0	0	2
Porth Cynnal	250	0	0	250	0	0	250
Porth Gofal	404	0	(10)	394	0	0	394
Gwasanaethau Gydol Oes y Pyrth	656	0	(10)	646	0	0	646
Cyllideb Ddirprwyedig yr Ysgolion - Cynradd	1,845	0	(345)	1,500	0	0	1,500
Cyllideb Ddirprwyedig yr Ysgolion - Uwchradd	976	0	(476)	500	0	0	500
Cyllideb Ddirprwyedig yr Ysgolion - Ysgolion Pob Oed	974	0	(174)	800	0	0	800
Cyllideb Ddirprwyedig Ysgolion-Pob Ysgol	3,795	0	(995)	2,800	0	0	2,800
Gwasanaethau Ysgolion, Dysgu Gydol Oes a Diwylliant	596	0	(117)	479	0	(120)	359
Rheoli Arian Wrth Gefn a'r Gyllideb	2,757	0	(1,000)	1,757	0	(500)	1,257
Chost a Phwysau Chwyddiant	788	0	0	788	0	0	788
Cydraddoli Lleoliadau	500	799	(500)	799	0	(500)	299
Cynllun Tai Cymunedol (Premiwm Treth y Cyngor)	2,557	0	(400)	2,157	643	(800)	2,000
Darparu'r Dechrau Gorau Mewn Bywyd a Galluogi Pobl o Bob Oed i Ddysgu	3,370	0	(3,363)	7	0	0	7
Hybu'r Economi, Cefnogi Busnesau a Galluogi Cyflogaeth	7,500	0	(100)	7,400	0	(200)	7,200
Creu Cymunedau Gofalgar ac Iach	2,012	200	(1,000)	1,212	0	(200)	1,012
Creu Cymunedau Cynaliadwy a Gwyrdd sydd wedi'u Cysylltu'n Dda â'i Gilydd	3,893	0	(2,531)	1,362	0	(700)	662
Grŵp Arweiniol	23,377	999	(8,894)	15,482	643	(2,900)	13,225
Cyfanswm y Cronfeydd Wrth Gefn a Glustnodwyd	43,984	1,001	(11,352)	33,633	645	(7,186)	27,092

GWEDDILL CYFFREDINOL

Gweddill Cyffredinol sydd wedi'i ddwyn ymlaen				6,704			6,704
Gweddill Cyffredinol sydd wedi'i gario ymlaen	6,704	0	0	6,704	0	0	6,704
Gweddill Cyffredinol sydd wedi'i ddwyn ymlaen	50,688	1,001	(11,352)	40,337	645	(7,186)	33,796

STATEMENT OF EARMARKED RESERVES AND GENERAL BALANCES

EARMARKED RESERVES

	Balance 31-03-2024 £000's	Estimated	Estimated	Estimated Balance 31-03-2025 £000's	Estimated	Estimated	Estimated Balance 31-03-2026 £000's
		Transfers To 2024-25 £000's	Transfers From 2024-25 £000's		Transfers To 2025-26 £000's	Transfers From 2025-26 £000's	
ICT & Digital Investment	1,000	0	(184)	816	0	(30)	786
Schools ICT Infrastructure Replacement	262	0	0	262	0	0	262
Customer Contact	256	0	(150)	106	0	0	106
Customer Contact & ICT	1,518	0	(334)	1,184	0	(30)	1,154
Democratic Services	112	0	0	112	0	0	112
County Council Election Reserve	35	0	0	35	0	0	35
Democratic Services	147	0	0	147	0	0	147
Local Development Plan	233	0	(95)	138	0	(95)	43
Economy & Regeneration	93	2	0	95	2	0	97
Food Centre Wales (Horeb)	651	0	0	651	0	0	651
Growth Deal	119	0	0	119	0	0	119
Sewage Treatment Works Improvement Programme	452	0	(48)	404	0	(375)	29
Economy & Regeneration	1,548	2	(143)	1,407	2	(470)	939
Corporate Capital	5,656	0	0	5,656	0	(2,779)	2,877
Education Penweddig PFI	1,313	0	(297)	1,016	0	(287)	729
Funding / CTRS Equalisation	700	0	0	700	0	0	700
Corporate Redundancy	1,062	0	(562)	500	0	(500)	0
Insurance	1,346	0	0	1,346	0	0	1,346
Finance - General	525	0	0	525	0	(100)	425
Finance & Procurement	10,602	0	(859)	9,743	0	(3,666)	6,077
Highways & Environmental Services	1,104	0	0	1,104	0	0	1,104
Winter Maintenance/Storm Repairs	155	0	0	155	0	0	155
Environmental & Flood Protection	177	0	0	177	0	0	177
Civil Parking Enforcement	182	0	0	182	0	0	182
Highways & Environmental Services	1,618	0	0	1,618	0	0	1,618
Policy, Performance & Public Protection	127	0	0	127	0	0	127
Porth Cymorth Cynnar	2	0	0	2	0	0	2
Pyrth Cynnal	250	0	0	250	0	0	250
Porth Gofal	404	0	(10)	394	0	0	394
Pyrth Through Age Services	656	0	(10)	646	0	0	646
Delegated Schools Budget - Primary	1,845	0	(345)	1,500	0	0	1,500
Delegated Schools Budget - Secondary	976	0	(476)	500	0	0	500
Delegated Schools Budget - All Through	974	0	(174)	800	0	0	800
Delegated Schools Budget-All Schools	3,795	0	(995)	2,800	0	0	2,800
Schools, Lifelong Learning & Culture	596	0	(117)	479	0	(120)	359
Contingency & Budget Management	2,757	0	(1,000)	1,757	0	(500)	1,257
Cost and Inflationary Pressures	788	0	0	788	0	0	788
Placements Equalisation	500	799	(500)	799	0	(500)	299
Community Housing Scheme (Council Tax Premium)	2,557	0	(400)	2,157	643	(800)	2,000
Providing the Best Start in Life & Enabling Learning at All Ages	3,370	0	(3,363)	7	0	0	7
Boosting the Economy, Supporting Businesses & Enabling Employment	7,500	0	(100)	7,400	0	(200)	7,200
Creating Caring & Healthy Communities	2,012	200	(1,000)	1,212	0	(200)	1,012
Creating Sustainable, Green & Well-connected Communities	3,893	0	(2,531)	1,362	0	(700)	662
Leadership Group	23,377	999	(8,894)	15,482	643	(2,900)	13,225
Total Earmarked Reserves	43,984	1,001	(11,352)	33,633	645	(7,186)	27,092
GENERAL BALANCES				6,704			6,704
General Balance b/f				6,704			6,704
General Balance c/f	6,704	0	0	6,704	0	0	6,704
& General Balances	50,688	1,001	(11,352)	40,337	645	(7,186)	33,796

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CYNGOR SIR CEREDIGION COUNTY COUNCIL**CAPITAL STRATEGY**

1. The Council will formulate a multi-year Capital Programme with the aim of working towards a long-term Capital financial planning horizon.
2. All planned Capital expenditure, Capital bids and proposed Capital investment in new or existing assets, whether through grant funding or otherwise, must support the Council's 2022-2027 Corporate Strategy and underlying Corporate Priorities and associated Service objectives. Asset Management Planning should help inform the setting of the Capital Programme and essential expenditure on existing Council assets.
3. The Council currently operates a Corporate Project Management Group (which provides projects with appropriate support, advice and direction), a Capital Monitoring Group (which provides the operational management of the in-year Capital expenditure and funding position) and a Development Group (which provides a wider strategic input on Capital development proposals and opportunities). All 3 groups have key roles to play but with each one having their own specific Terms of reference.
4. The Council's Treasury Management Strategy will set out the approach to Treasury related activities for Investments and Borrowing and will take account of and be fully aligned with the Capital Programme proposals and will factor in proposed borrowing levels (both external and internal) consistent with these plans and a prudent approach. The Treasury Management Strategy will also include the Council's Minimum Revenue Policy for the provision for repayment of debt over its life.
5. The Capital Programme and Treasury Management Strategy are managed by officers who are professionally qualified accountants who are required to undertake Compulsory Professional Development (CPD).
6. The guiding principles for the Council's current and future Capital planning will include:
 - a) Pursuing efficiency to make the best use of existing assets which includes land & buildings and information technology. E.g. Rationalisation of redundant and/or under-utilised buildings should reduce revenue costs and also generate potential capital receipts.
 - b) All major capital projects (grant funded or otherwise) require a funding strategy as part of the business case being developed.
 - c) The Capital Programme will normally be set so that no Prudential Borrowing is undertaken to fund the core Capital Programme except where funding specific Capital projects. There will need to be a business case to support the use of Prudential Borrowing e.g. Consideration would be given to use Prudential borrowing when revenue savings can be identified which would be used to fund the capital financing costs of the initial capital investment.

- d) Invest to save schemes that produce revenue savings following an initial capital investment will continue to be regarded as high priority as they can provide a positive contribution to the medium term revenue budget position (e.g. Energy efficiency measures). This could also include schemes that are a capital investment to avoid future cost increases.
- e) Identify, lever in and maximise external grant funding opportunities where possible, although in isolation this may not always be the overriding driver to undertake a capital project.
- f) Exit strategies should be considered as part of any grant funding bids and successful grant awards.
- g) Corporate Capital earmarked reserves will be maintained to provide one-off funding to support the Capital Programme. Where revenue savings can be achieved in advance of the annual budget requirement, these may usefully be applied to earmarked reserves to support future Capital priorities.
- h) Capital receipts are regarded as a positive contribution to the overall Capital Programme and will be allocated in accordance with the balance available at the start of the year. A list of proposed Asset disposals will be maintained and regularly monitored. Appropriate consideration of major disposals will take place as and when they arise.
- i) If a Capitalisation Direction is made available by WG it will be considered and utilised as, when and if this is deemed appropriate by the Corporate Lead Officer: Finance & Procurement as Section 151 officer.
- j) The Council will continue to hold Investment Properties as part of its Corporate Estate. This is a form of commercial activity as the Council aims to lease these properties out at market rates and therefore make a commercial return. At present the Council's commercial activity represents a low risk as it is not significant relative to the context of the Council's overall budget and financial position. Should any new opportunities become available, then a business case would need to be produced which should include financial and legal due diligence, including ensuring compliance with the revised Prudential Code (December 2021) requirements which prohibit borrowing where obtaining financial returns is the primary aim, and the use of specialist internal/external advice where appropriate, together with the following appropriate governance arrangements.
- k) Appropriate due diligence relative to the nature, scale and area of activity will be undertaken when considering Capital grants to 3rd parties within the Capital Programme.

7. The key priority areas that the Council will focus on in its forthcoming Capital Programme include:

- a) Boosting the Economy, Supporting Businesses and Enabling Employment including
 - Working with the private and public sector across the region, through the Growing Mid Wales Partnership, the Growing Mid Wales Growth Deal, UK Shared Prosperity Fund and Levelling Up Funding to boost the local and regional economy.
 - Implement Ceredigion Economic Strategy
- b) Creating caring and healthy communities including
 - Providing funding for mandatory and discretionary Disabled Facilities grants.
 - Review and develop specialist residential accommodation schemes either by the Council or in conjunction with RSL and other partners.
 - Cylch Caron – the Ceredigion Local Service Board project for the delivering of health and social care in the Tregaron area
 - Establishing wellbeing centres
- c) Providing the best start in life and enabling learning at all ages including
 - Continuing to modernise Schools through available funding routes.
- d) Creating sustainable, green and well-connected communities including
 - Developing Coast Protection schemes
 - Carbon Management – Seek to further reduce carbon emissions and to reduce energy costs / mitigate as far as possible future increases, by enabling energy efficiency measures in both Council assets and also the private and RSL Housing stock.
 - Vehicle Replacement –to review the wider vehicle fleet across all services and transition towards an Ultra Low Emission Vehicle fleet.
 - Essential improvements to Buildings, Bridges and Roads.

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Proposed Multi-Year Capital Programme 2024/25 - 2027/28

2024/25 Latest			2025/26			2026/27 Indicative			2027/28 Indicative		
General Funding	Grants	TOTAL	General Funding	Grants	TOTAL	General Funding	Grants	TOTAL	General Funding	Grants	TOTAL
£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000

Schools & Lifelong Learning

21st Century Schools programme (Band B)	3,366	4,094	7,460	-	-	-	-	-	-	-	-	
Ysgol Henry Richards	24	-	24	-	-	-	-	-	-	-	-	
Welsh Medium Immersion Centre and New classroom block		40	40	-	1,710	1,710	-	3,658	3,658	-	-	
Additional Learning needs Adaptations to Buildings	-	451	451	-	-	-	-	-	-	-	-	
Llwyn y Eos New Roof	105	-	105	-	-	-	-	-	-	-	-	
Childcare Provision	-	1,426	1,426	-	-	-	-	-	-	-	-	
Museum New Roof	100	-	100	1,000	-	1,000	-	-	-	-	-	
Schools - additional Capital works	1,387	902	2,289	-	-	-	-	-	-	-	-	
Aberaeron Comprehensive School - Retaining Wall	26	-	26	250	-	250	-	-	-	-	-	
Underfloor Heating System - Schools	120	-	120	250	-	250	-	-	-	-	-	
Urgent Works Schools	120	-	120	150	-	150	150	-	150	-	150	
Total - Schools & Lifelong learning	5,248	6,913	12,161	1,650	1,710	3,360	150	3,658	3,808	150	-	150

Porth Cymorth Cynnar

Urgent Works Wellbeing Centres	267	-	267	50	-	50	50	-	50	50	-	50
Wellbeing Centres Facilities	-	-	-	100	-	100	100	-	100	100	-	100
Sports Wales Stage 2 Wellbeing facilities upgrade	212	9	221	-	-	-	-	-	-	-	-	-
Sports Wales - Swimming Pools Energy Efficiency Improvements	-	-	-	70	202	272	-	-	-	-	-	-
Disabled Facilities Grants	1,400	-	1,400	1,400	-	1,400	1,400	-	1,400	1,400	-	1,400
Home Improvement & Houses into Homes Loan Schemes	45	-	45	-	-	-	-	-	-	-	-	-
Community Housing Scheme	400	-	400	800	-	800	500	-	500	-	-	
Enable Grant for Independent Living	-	146	146	-	-	-	-	-	-	-	-	-
Intermediate Care Fund- Property Purchases & Renovations	4	-	4	161	-	161	-	-	-	-	-	-
Land and Buildings Development Fund	1,453	-	1,453	-	-	-	-	-	-	-	-	-
HCF Housing with Care Fund Objective 3 (Porth Cymorth Cynnar)	-	148	148	-	-	-	-	-	-	-	-	-
National Empty Homes Grant Scheme	82	-	82	82	-	82	-	-	-	-	-	-
Total - Porth Cymorth Cynnar	3,863	303	4,166	2,663	202	2,865	2,050	-	2,050	1,550	-	1,550

2024/25 Latest			2025/26			2026/27 Indicative			2027/28 Indicative		
General Funding	Grants	TOTAL	General Funding	Grants	TOTAL	General Funding	Grants	TOTAL	General Funding	Grants	TOTAL
£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000

Economy and Regeneration

Sewage Treatment Works	125	-	125	375	-	375	-	-	-	-	-	-
Urgent Works - Buildings	70	-	70	50	-	50	100	-	100	100	-	100
Urgent Works - Land	-	-	-	150	-	150	150	-	150	50	-	50
Buildings - Invest to Save New Ways of Working	175	-	175	175	-	175	-	-	-	-	-	-
Buildings - Key Component Renewal	-	-	-	600	-	600	600	-	600	525	-	525
Energy Scheme Investments	500	-	500	1,002	-	1,002	250	-	250	250	-	250
Digital Lines Upgrade	40	-	40	100	-	100						
Rural Connectivity Accelerator	-	46	46	-	-	-						
Asset Development Programme	-	180	180	-	-	-	-	-	-	-	-	-
Market Hall Cardigan	108	-	108	-	-	-	-	-	-	-	-	-
Footbridge Replacement Programme	50	-	50	50	-	50	50	-	50	50	-	50
Access improvement Grant	-	110	110	-	-	-	-	-	-	-	-	-
Green Recovery Grant	-	11	11	-	-	-	-	-	-	-	-	-
Strata Florida	60	-	60	-	-	-						
Local Places for nature Capital	-	620	620	-	-	-	-	-	-	-	-	-
Arfor 2 Programme	-	200	200	-	-	-	-	-	-	-	-	-
Glan yr Afon Industrial Estate Screw Pumps	150	-	150	150	-	150	-	-	-	-	-	-
Levelling up Projects	-	4,499	4,499	-	2,630	2,630	-	-	-	-	-	-
Total - Economic and Regeneration	1,278	5,666	6,944	2,652	2,630	5,282	1,150	-	1,150	975	-	975

2024/25 Latest			2025/26			2026/27 Indicative			2027/28 Indicative		
General Funding	Grants	TOTAL	General Funding	Grants	TOTAL	General Funding	Grants	TOTAL	General Funding	Grants	TOTAL
£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000

Highways and Environmental Services

Highways Infrastructure Renewal / Improvements	2,080	-	2,080	2,080	-	2,080	2,080	-	2,080	2,080	-	2,080
Highways Improvements (Local Borrowing Initiative)	-	-	-	2,328	-	2,328	-	-	-	-	-	-
Environmental Services	60	-	60	60	-	60	60	-	60	60	-	60
LTF Fund trawsCymru Bus Corridor Infrastructure improvements	-	950	950	-	-	-	-	-	-	-	-	-
Ultra Low emissions Vehicle Transformation	-	490	490	-	-	-	-	-	-	-	-	-
EV Charging Infrastructure Grant (WLGA)	8	121	129	-	-	-	-	-	-	-	-	-
Electric Points in GlanyAfon Penrhos etc	20	711	731	-	-	-	-	-	-	-	-	-
ATF Core funding 2024-25	-	500	500	-	-	-	-	-	-	-	-	-
ATF Waunfawr to IBERS Link Phase 1	-	300	300	-	-	-	-	-	-	-	-	-
20 mph Core Allocation	-	135	135	-	-	-	-	-	-	-	-	-
SRIC Rhiwgoch footway link to Aberaeron FY2024/25	-	358	358	-	-	-	-	-	-	-	-	-
Street Lighting invest to save	110	-	110	-	-	-	-	-	-	-	-	-
Parking infrastructure	250	-	250	-	-	-	-	-	-	-	-	-
Flood Alleviation Schemes Llandre/Borth Leat	-	46	46	-	-	-	-	-	-	-	-	-
FCERM Capel Bangor & Talybont	-	55	55	-	-	-	-	-	-	-	-	-
FCERM ~Small scale Works 24/25 Taliesin Culvert	-	55	55	-	-	-	-	-	-	-	-	-
Unadopted Roads - Nant Seilo, Penrhyncoch	17	50	67	-	-	-	-	-	-	-	-	-
Ystwyth Trail Llanilar	-	50	50	-	-	-	-	-	-	-	-	-
Aberystwyth Coastal Protection	-	270	270	-	-	-	-	-	-	-	-	-
Llangrannog Coastal protection	-	22	22	-	-	-	-	-	-	-	-	-
Borth & Ynyslas Coastal Protection	-	38	38	-	-	-	-	-	-	-	-	-
Aberaeron Coastal Protection Scheme	22,134	-	22,134	4,477	-	4,477	-	-	-	-	-	-
Fleet Replacement	935	-	935	1,181	-	1,181	1,750	-	1,750	1,750	-	1,750
Total - Highways and Environmental Services	25,614	4,151	29,765	10,126	-	10,126	3,890	-	3,890	3,890	-	3,890

2024/25 Latest			2025/26			2026/27 Indicative			2027/28 Indicative		
General Funding £'000	Grants £'000	TOTAL £'000	General Funding £'000	Grants £'000	TOTAL £'000	General Funding £'000	Grants £'000	TOTAL £'000	General Funding £'000	Grants £'000	TOTAL £'000

Porth Gofal

Urgent Works - Residential Homes	90	-	90	100	-	100	100	-	100	100	-	100
HCF Safe Accommodation for Children	40	1,139	1,179	-	-	-	-	-	-	-	-	-
Residential Homes upgrade	830	-	830	506	-	506	250	-	250	250	-	250
Hafan y Waun Capital Investment	200	-	200	-	-	-	-	-	-	-	-	-
ICF Hafan Deg Dementia Project	-	30	30	-	-	-	-	-	-	-	-	-
HCF Housing with Care Fund Objective 3 Porth Gofal	-	113	113	-	-	-	-	-	-	-	-	-
Total - Porth Gofal	1,160	1,282	2,442	606	-	606	350	-	350	350	-	350

UK Shared Prosperity Fund

Uk Shared Prosperity Fund (Powys and Ceredigion)	-	3,847	3,847	-	3,943	3,943	-	-	-	-	-	-
Total - UK Shared Prosperity Fund	-	3,847	3,847	-	3,943	3,943	-	-	-	-	-	-

Customer Contact

ICT Kit and Infrastructure investment	300	-	300	300	-	300	300	-	300	300	-	300
Digital360 Revenues & Benefits	76	-	76	-	-	-	-	-	-	-	-	-
ICT- Ceri software System	80	-	80	-	-	-	-	-	-	-	-	-
Total - Customer Contact	456	-	456	300	-	300	300	-	300	300	-	300

Finance & Procurement

Community Grant Scheme	100	-	100	100	-	100	100	-	100	100	-	100
Total - Finance & Procurement	100	-	100	100	-	100	100	-	100	100	-	100

Service Reform

Capitalisation Direction - Service Reform	100	-	100	-	-	-	-	-	-	-	-	-
Total - Service Reform	100	-	100	-	-	-	-	-	-	-	-	-

TOTAL WORKING PROGRAMME

Contingencies	100	-	100	250	-	250	250	-	250	250	-	250
New Approved Grants/Match funding for grant schemes	110	1,716	1,826	200	4,000	4,200	200	4,000	4,200	200	4,000	4,200
Total - Contingencies	210	1,716	1,926	450	4,000	4,450	450	4,000	4,450	450	4,000	4,450

TOTAL OVERALL PROGRAMME

TOTAL OVERALL PROGRAMME	38,029	23,878	61,907	18,547	12,485	31,032	8,440	7,658	16,098	7,765	4,000	11,765
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CYNGOR SIR CEREDIGION COUNTY COUNCIL

PRUDENTIAL INDICATORS**1. PRUDENTIAL INDICATORS SUBMITTED FOR APPROVAL**

The Prudential Code sets out the indicators that must be used in order to demonstrate that local authorities have fulfilled the Code objectives. The Code does not suggest indicative limits or ratios for the indicators.

The Council must set and approve the indicators and they should follow the same route as the setting and revising of the budget. In setting or revising the prudential indicators the local authority must have regard to the following matters:

- Affordability
- Prudence and sustainability
- Value for money
- Stewardship of assets
- Service objectives
- Practicality

The following Prudential Indicators are submitted for approval:

PI 1 Estimates of Capital Expenditure

The actual capital expenditure that was incurred last year and estimates of capital expenditure to be incurred for the current and future years are:

	2023/24	2024/25	2025/26	2026/27	2027/28
	£m	£m	£m	£m	£m
	Actual	Estimate	Estimate	Estimate	Estimate
General Fund	15	62	31	16	12
Total	15	62	31	16	12

PI 2 Estimates of Financing costs to Net Revenue Stream.

The estimated financing costs as to the Authority's Net Revenue Stream are:

	2023/24	2024/25	2025/26	2026/27	2027/28
	Actual	Estimate	Estimate	Estimate	Estimate
General Fund	3.6%	3.4%	3.4%	3.2%	3.3%

PI 3 Estimates of Capital Financing Requirement

Estimates of the end of year capital financing requirement (which includes the accounting requirements for PFI and Finance Lease transactions) for the Authority for the current and future years and the actual capital financing requirement at 31/03/24 are:

	31/03/24	31/03/25	31/03/26	31/03/27	31/03/28
	£m	£m	£m	£m	£m
	Actual	Estimate	Estimate	Estimate	Estimate
General Fund	145	170	178	180	181
Total	145	170	178	180	181

PI 4 Gross Debt and the Capital Finance Requirement

In order to ensure that over the medium term debt will only be for a capital purpose, the local authority should ensure that gross external debt does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.

The Section 151 officer reports that the authority did not have any difficulty in meeting this requirement in 2023/24, nor are there any difficulties envisaged for the current or future years. This view takes into account current commitments, existing plans, and the proposals in the 3 year capital programme.

PI 5 Authorised Limit for External Debt

In respect of its external debt, it is recommended that the Council approves the following authorised limits for its total external debt gross of investment for the next three financial years. These limits separately identify debt from other long term liabilities such as finance leases.

The Council is asked to approve these limits and to delegate authority to the Section 151 officer, within the total limit for any individual year, to effect movement between the separately agreed limits for borrowing and other long term liabilities, in accordance with option appraisal and best value for money for the Authority. Any such changes made will be reported to the Council at its next meeting following the change.

	2024/25	2025/26	2026/27	2027/28
	£m	£m	£m	£m
Borrowing	140	152	158	164
Other long term liabilities	8	8	7	7
Total	148	160	165	171

The Section 151 officer reports that these authorised limits are consistent with the Authority's current commitments, existing plans and the proposals in the budget report for capital expenditure and financing. The Section 151 officer confirms that they are based on an estimate of the most likely and prudent scenario (but not worst case), with additional headroom over and above this to allow for operational management, for example unusual cash movements and debt rescheduling.

The limit determined for 2025/26 will be the statutory limit determined under section 3 (1) of the Local Government Act 2003.

PI 6 Operational Boundary for External Debt

The Council is also asked to approve the following operational boundary for external debt for the same time period. The proposed operational boundary for external debt is based on the same estimates as the authorised limit but reflects directly the s151 Officer's estimate of the most likely and prudent scenario (but not the worst case), without the additional headroom included within the authorised limit and equates to the maximum of external debt projected.

The Council is also asked to delegate authority to the Section 151 officer, within the total operational boundary for any individual year, to effect movement between the separately agreed figures for borrowing and other long term liabilities. Any such changes will be reported to the Council at its next meeting following the change.

	2024/25	2025/26	2026/27	2027/28
	£m	£m	£m	£m
Borrowing	134	146	152	158
Other long term liabilities	7	7	6	6
Total	141	153	158	164

PI 7 Actual External Debt

The Council's actual external debt at 31/03/2024 was £109.0m (consisting of External Borrowing of £102.6m and Long term liabilities of £6.4m).

It should be noted that actual external debt is not directly comparable to the authorised limit and operational boundary, since the actual external debt reflects the position only at one particular point in time.

PI 8 Maturity Structure of Borrowing

Upper and lower limits proposed for the maturity structure of borrowings are:

	Upper limit	Lower limit
Under 12 months	20%	0%
12 months & within 24 months	20%	0%
24 months & within 5 years	50%	0%
5 years & within 10 years	75%	0%
10 years & above	95%	25%
<u>Sub-category within 10 years and above</u> 50 years & above	20%	0%

PI 9 Upper limit for total principal sums invested for more than 1 year

Upper limit for sums invested for more than 1 year at the time the investment is made are:

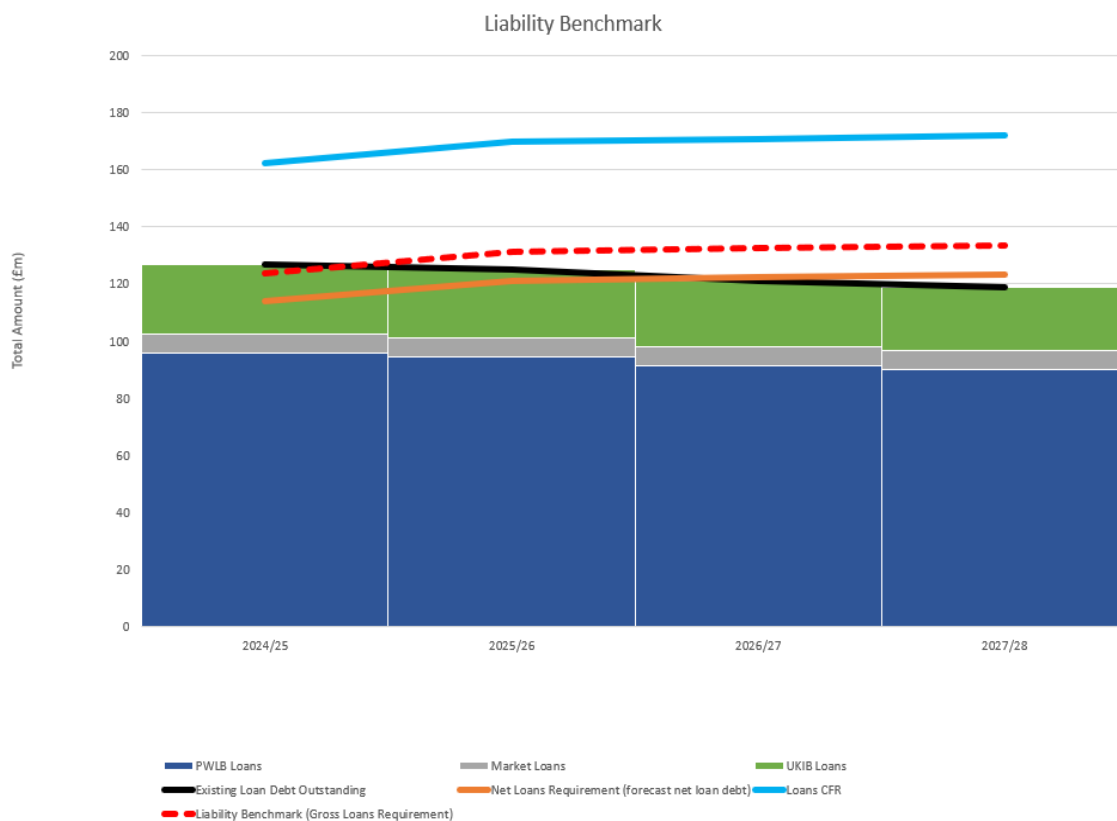
2024/25	2025/26	2026/27	2027/28
£2.5m	£2.5m	£2.5m	£2.5m

PI 10 Liability Benchmark

The Liability Benchmark is effectively the Net Borrowing Requirement of a local authority plus a liquidity allowance. In its simplest form, it is calculated by deducting the amount of investable resources available on the balance sheet (reserves, cash flow balances) from the amount of outstanding external debt and then adding the minimum level of investments required to manage day-to-day cash flow.

There are four components to the Liability Benchmark:

- Existing loan debt outstanding: the Authority's existing loans that are still outstanding in future years.
- Loans CFR: this is calculated in accordance with the loans CFR definition in the Prudential Code and projected into the future based on approved prudential borrowing and planned MRP.
- Net loans requirement: this will show the Authority's gross loan debt less treasury management investments at the last financial year-end, projected into the future and based on its approved prudential borrowing, planned MRP and any other major cash flows forecast.
- Liability benchmark (or gross loans requirement): this equals net loans requirement plus short-term liquidity allowance.



2. MONITORING BY THE CHIEF FINANCE OFFICER

The Section 151 officer is required to maintain a measurement and reporting process to monitor the performance of all the indicators. Provided that the total authorised limit and the operational boundary are unchanged, movement can be made between the separate headings of Capital Expenditure by the Section 151 officer, with any such changes being reported to the next meeting of the Council.

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CYNGOR SIR CEREDIGION COUNTY COUNCIL

Report to:	Council
Date of meeting:	03/03/25
Title:	Report of the CLO – Finance and Procurement upon Council Tax Setting for 2025/26
Purpose of the report:	To approve and set the Council Tax for 2025/26
For:	Decision
Cabinet Portfolio and Cabinet Member:	Finance and Procurement Cllr Gareth Davies

1. INTRODUCTION

The details within this report are presented on the assumption that the Council will have earlier today considered and approved the Council's Budget for 2025/26 of £209.164m, and resolved to levy a Council Tax for County Council purposes of £1,886.57 for Band D Properties.

This report is required by legislation to ensure the Council resolves Council Tax levels for the forthcoming year to include all component parts.

It is important that Members note this is a 'technical' report required by legislation and as such does not reopen any aspect of the Budget process.

2. COUNCIL TAX SETTING

The Council, having been notified of the precept requirements from each of the Town and Community Councils, and the precept of the Police and Crime Commissioner for Dyfed-Powys, now needs to formally approve the statutory budget calculations, and set the Council Tax for 2025/26.

The average of the combined Council Tax at Band D for 2025/26 will be £2,296.09 which represents an increase of 9.1% compared with 2024/25. The breakdown of the combined Council Tax is as follows:

	<u>2024/25</u>	<u>2025/26</u>	<u>Change</u>
County Council Band D	£1,726.05	£1,886.57	9.3%
Community Councils Band D (Average)	£45.81	£48.84	6.6%
Dyfed-Powys Police Band D	£332.03	£360.68	8.6%
Total Average Band D Council Tax	£2,103.89	£2,296.09	9.1%

Enclosed as Appendix A are the Statutory Statements including the following:

- Council Tax Special Items 2025/26

- Council Tax Setting 2025/26
- Council Tax 2025/26 including the Town/Community Councils and Dyfed Powys Police precepts

3. RECOMMENDATIONS

The Council is recommended to approve the following:

3.1 To note that at its meeting on 03/12/24 the following amounts were approved by the Council's Cabinet for the year 2025/26 in accordance with regulations made under Section 33(5) of the Local Government Finance Act 1992:

(a) 34,421.81 being the amount calculated by the Council, in accordance with the Local Authorities (Calculation of Council Tax Base) (Wales) Regulations 1995, as amended by the Local Authorities (Calculation of Council Tax Base) and Council Tax (Prescribed Classes of Dwellings) (Wales) (Amendment) Regulations 2004, as its Council Tax Base for the area.

(b) PART OF THE COUNCIL'S AREA

The Town and Community Council Areas of:	Council Tax Base	The Town and Community Council Areas of:	Council Tax Base
ABERYSTWYTH	4,210.03	TREGARON	559.61
ABERAERON	829.24	YSBYTY YSTWYTH	225.02
ABERTEIFI / CARDIGAN	1,917.01	YSTRAD FFLUR	336.21
LLANBEDR P.S. / LAMPETER	1,024.63	YSTRAD MEURIG	165.10
CEI NEWYDD / NEW QUAY	946.14	CILIAU AERON	429.40
BORTH	839.90	HENFYNYW	531.50
CEULANAMAESMAWR	439.81	LLANARTH	753.15
BLAENRHEIDOL	214.71	LLANDYSILOGOGO	587.10
GENEU'R GLYN	363.41	LLANFAIR CLYDOGAU	311.45
LLANBADARN FAWR	904.06	LLANFIHANGEL YSTRAD	678.25
LLANGYNFELIN	279.45	LLANGYBI	285.02
LLANFARIAN	790.20	LLANLLWCHAEARN	526.90
LLANGWYRYFON	271.82	LLANSANTFFRAED	642.25
LLANILAR	493.80	LLANWENOG	608.48
LLANRHYSTUD	472.87	LLANWNNEN	225.21
MELINDWR	550.47	DYFFRYN ARTH	607.23
PONTARFYNACH	269.25	ABERPORTH	1,211.61
TIRYMYNACH	827.82	BEULAH	917.88
TRAWSGOED	467.11	LLANDYFRIOG	869.94
TREFEURIG	823.28	LLANDYSUL	1,294.87
FAENOR	827.17	LLANGOEDMOR	620.94
YSGUBOR-Y-COED	178.55	LLANGRANNOG	482.89
LLANDDEWI BREFI	311.35	PENBRYN	816.65
LLANGEITHO	380.13	TROEDYRAUR	686.92
LLEDROD	325.30	Y FERWIG	695.85
NANTCWNLLE	394.87		

COUNCIL TAX BASE 34,421.81

being the amounts calculated by the Council, in accordance with Regulation 6 of the 1995 Regulations (as amended by the 2004 Regulations), as the amounts of its Council Tax Base for the year for dwellings in those parts of its area to which one or more special items relate;

3.2 To approve the amounts calculated by the Council for the year 2025/26 in accordance with Sections 32 to 36 of the Local Government Finance Act 1992 as set out below:-

- (a) £298,637,969 being the aggregate of the amounts which the Council estimates for the items set out in Section 32(2)(a) to (e) of the Act. This includes £180,000 in respect of National Non-Domestic Rates Relief.**
- (b) £87,793,000 being the aggregate of the amounts which the Council estimates for the items set out in Section 32(3)(a) to (c) of the Act.**
- (c) £210,844,969 being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above, calculated by the Council, in accordance with Section 32(4) of the Act, as its budget requirement for the year.**
- (d) £144,224,579 being the aggregate of the sums which the Council estimates will be payable for the year into its Council Fund in respect of redistributed non-domestic rates and its revenue support grant.**
- (e) £1,935.41 being the amount at (c) above, less the amount at (d) above divided by the Council Tax Base, calculated by the Council, in accordance with Section 33(1) of the Act, as the basic amount of its Council Tax for the year.**
- (f) £1,681,236 being the aggregate amount of all special items referred to in Section 34(1) of the Act.**
- (g) £1,886.57 being the amount at (e) above less the result given by dividing the amount at (f) above by the Council Tax Base calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year.**

(h) PART OF THE COUNCIL'S AREA

The Town and Community Council Areas of:	Basic Council Tax	The Town and Community Council Areas of:	Basic Council Tax
ABERYSTWYTH	2,042.61	TREGARON	1,940.18
ABERAERON	1,947.72	YSBYTY YSTWYTH	1,897.68
ABERTEIFI / CARDIGAN	1,938.23	YSTRAD FFLUR	1,912.48
LLANBEDR P.S. / LAMPETER	1,945.13	YSTRAD MEURIG	1,901.57
CEI NEWYDD / NEW QUAY	1,933.07	CILIAU AERON	1,900.54
BORTH	1,932.20	HENFYNYW	1,899.74
CEULANAMAESMAWR	1,925.22	LLANARTH	1,903.22
BLAENRHEIDOL	1,906.52	LLANDYSILOGOGO	1,912.80
GENEU'R GLYN	1,915.46	LLANFAIR CLYDOGAU	1,909.05
LLANBADARN FAWR	1,952.94	LLANFIHANGEL YSTRAD	1,901.24
LLANGYNFELIN	1,916.09	LLANGYBI	1,905.13
LLANFARIAN	1,918.21	LLANLLWCHAEARN	1,909.18
LLANGWYRYFON	1,903.13	LLANSANTFFRAED	1,933.28
LLANILAR	1,901.76	LLANWENOG	1,907.93
LLANRHYSTUD	1,911.10	LLANWNNEN	1,903.21
MELINDWR	1,900.19	DYFFRYN ARTH	1,910.53
PONTARFYNACH	1,899.57	ABERPORTH	1,934.34
TIRYMYNACH	1,922.81	BEULAH	1,924.70
TRAWSGOED	1,898.56	LLANDYFRIOG	1,915.31
TREFEURIG	1,910.86	LLANDYSUL	1,928.28
FAENOR	1,927.41	LLANGOEDMOR	1,942.94
YSGUBOR-Y-COED	1,908.13	LLANGRANNOG	1,910.49
LLANDDEWI BREFI	1,944.38	PENBRYN	1,904.94
LLANGEITHO	1,901.04	TROEDYRAUR	1,901.13
LLEDROD	1,895.20	Y FERWIG	1,925.46
NANTCWNLLE	1,892.90		

being the amounts given by adding to the amount at 3.2(g) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 3.1(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

(i) PART OF THE COUNCIL'S AREA

THE TOWN AND COMMUNITY COUNCIL AREAS OF:	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	Band I
	£	£	£	£	£	£	£	£	£
ABERYSTWYTH	1361.74	1588.69	1815.65	2042.61	2496.53	2950.44	3404.35	4085.22	4766.09
ABERAERON	1298.48	1514.89	1731.31	1947.72	2380.55	2813.38	3246.20	3895.44	4544.68
ABERTEIFI / CARDIGAN	1292.15	1507.51	1722.87	1938.23	2368.95	2799.67	3230.38	3876.46	4522.54

LLANBEDR P.S. / LAMPETER	1296.75	1512.88	1729.00	1945.13	2377.38	2809.64	3241.88	3890.26	4538.64
CEI NEWYDD / NEW QUAY	1288.71	1503.50	1718.28	1933.07	2362.64	2792.22	3221.78	3866.14	4510.50
BORTH	1288.13	1502.82	1717.51	1932.20	2361.58	2790.96	3220.33	3864.40	4508.47
CEULANAMAESMAWR	1283.48	1497.39	1711.31	1925.22	2353.05	2780.88	3208.70	3850.44	4492.18
BLAENRHEIDOL	1271.01	1482.85	1694.68	1906.52	2330.19	2753.87	3177.53	3813.04	4448.55
GENEU'R GLYN	1276.97	1489.80	1702.63	1915.46	2341.12	2766.78	3192.43	3830.92	4469.41
LLANBADARN FAWR	1301.96	1518.95	1735.95	1952.94	2386.93	2820.92	3254.90	3905.88	4556.86
LLANGYNFELIN	1277.39	1490.29	1703.19	1916.09	2341.89	2767.69	3193.48	3832.18	4470.88
LLANFARIAN	1278.80	1491.94	1705.07	1918.21	2344.48	2770.75	3197.01	3836.42	4475.83
LLANGWYRYFON	1268.75	1480.21	1691.67	1903.13	2326.05	2748.97	3171.88	3806.26	4440.64
LLANILAR	1267.84	1479.14	1690.45	1901.76	2324.38	2746.99	3169.60	3803.52	4437.44
LLANRHYSTUD	1274.06	1486.41	1698.75	1911.10	2335.79	2760.48	3185.16	3822.20	4459.24
MELINDWR	1266.79	1477.92	1689.06	1900.19	2322.46	2744.72	3166.98	3800.38	4433.78
PONTARFYNACH	1266.38	1477.44	1688.51	1899.57	2321.70	2743.83	3165.95	3799.14	4432.33
TIRYMYNACH	1281.87	1495.52	1709.16	1922.81	2350.10	2777.40	3204.68	3845.62	4486.56
TRAWSGOED	1265.70	1476.66	1687.61	1898.56	2320.46	2742.37	3164.26	3797.12	4429.98
TREFEURIG	1273.90	1486.22	1698.54	1910.86	2335.50	2760.14	3184.76	3821.72	4458.68
FAENOR	1284.94	1499.09	1713.25	1927.41	2355.73	2784.04	3212.35	3854.82	4497.29
YSGUBOR-Y-COED	1272.08	1484.10	1696.11	1908.13	2332.16	2756.19	3180.21	3816.26	4452.31
LLANDDEWI BREFI	1296.25	1512.29	1728.34	1944.38	2376.47	2808.55	3240.63	3888.76	4536.89
LLANGEITHO	1267.36	1478.58	1689.81	1901.04	2323.50	2745.95	3168.40	3802.08	4435.76
LLEDROD	1263.46	1474.04	1684.62	1895.20	2316.36	2737.52	3158.66	3790.40	4422.14
NANTCWNLLE	1261.93	1472.25	1682.58	1892.90	2313.55	2734.19	3154.83	3785.80	4416.77
TREGARON	1293.45	1509.03	1724.60	1940.18	2371.33	2802.49	3233.63	3880.36	4527.09
YSBYTY YSTWYTH	1265.12	1475.97	1686.83	1897.68	2319.39	2741.10	3162.80	3795.36	4427.92
YSTRAD FFLUR	1274.98	1487.48	1699.98	1912.48	2337.48	2762.48	3187.46	3824.96	4462.46
YSTRAD MEURIG	1267.71	1479.00	1690.28	1901.57	2324.14	2746.72	3169.28	3803.14	4437.00
CILIAU AERON	1267.02	1478.20	1689.37	1900.54	2322.88	2745.23	3167.56	3801.08	4434.60
HENFYNYW	1266.49	1477.57	1688.66	1899.74	2321.91	2744.07	3166.23	3799.48	4432.73
LLANARTH	1268.81	1480.28	1691.75	1903.22	2326.16	2749.10	3172.03	3806.44	4440.85
LLANDYSILOGOGO	1275.20	1487.73	1700.27	1912.80	2337.87	2762.94	3188.00	3825.60	4463.20
LLANFAIR CLYDOGAU	1272.70	1484.81	1696.93	1909.05	2333.29	2757.52	3181.75	3818.10	4454.45
LLANFIHANGEL YSTRAD	1267.49	1478.74	1689.99	1901.24	2323.74	2746.24	3168.73	3802.48	4436.23
LLANGYBI	1270.08	1481.77	1693.45	1905.13	2328.49	2751.86	3175.21	3810.26	4445.31
LLANLLWCHAEARN	1272.78	1484.92	1697.05	1909.18	2333.44	2757.71	3181.96	3818.36	4454.76
LLANSANTFFRAED	1288.85	1503.66	1718.47	1933.28	2362.90	2792.52	3222.13	3866.56	4510.99
LLANWENOG	1271.95	1483.94	1695.94	1907.93	2331.92	2755.90	3179.88	3815.86	4451.84
LLANWNNEN	1268.80	1480.27	1691.74	1903.21	2326.15	2749.09	3172.01	3806.42	4440.83
DYFFRYN ARTH	1273.68	1485.97	1698.25	1910.53	2335.09	2759.66	3184.21	3821.06	4457.91
ABERPORTH	1289.56	1504.48	1719.41	1934.34	2364.20	2794.05	3223.90	3868.68	4513.46
BEULAH	1283.13	1496.99	1710.84	1924.70	2352.41	2780.13	3207.83	3849.40	4490.97

LLANDYFRIOG	1276.87	1489.68	1702.50	1915.31	2340.94	2766.56	3192.18	3830.62	4469.06
LLANDYSUL	1285.52	1499.77	1714.03	1928.28	2356.79	2785.30	3213.80	3856.56	4499.32
LLANGOEDMOR	1295.29	1511.17	1727.06	1942.94	2374.71	2806.47	3238.23	3885.88	4533.53
LLANGRANNOG	1273.66	1485.93	1698.21	1910.49	2335.05	2759.60	3184.15	3820.98	4457.81
PENBRYN	1269.96	1481.62	1693.28	1904.94	2328.26	2751.58	3174.90	3809.88	4444.86
TROEDYRAUR	1267.42	1478.65	1689.89	1901.13	2323.61	2746.08	3168.55	3802.26	4435.97
Y FERWIG	1283.64	1497.58	1711.52	1925.46	2353.34	2781.22	3209.10	3850.92	4492.74

being the amounts given by multiplying the amounts at 3.2(h) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

3.3 To note the amounts in precepts issued to the Council by the Police and Crime Commissioner for Dyfed-Powys for 2025/26 in accordance with Section 47 of the Police Reform and Social Responsibility Act, for each category of dwelling as shown below:-

**Dyfed-Powys Police Council Tax
VALUATION BANDS**

A £	B £	C £	D £	E £	F £	G £	H £	I £
240.45	280.53	320.60	360.68	440.83	520.98	601.13	721.36	841.59

3.4 To set the Council Tax in accordance with Section 30 of the Local Government Finance Act 1992. Having calculated the aggregate in each case of the amounts at 3.2(i) and 3.3 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts, which can be seen in Appendix A, as the amounts of Council Tax for the year 2025/26 for each of the categories of dwellings.

THE TOWN AND COMMUNITY COUNCIL AREAS OF:	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £	Band I £
ABERYSTWYTH	1602.20	1869.22	2136.26	2403.29	2937.36	3471.42	4005.49	4806.58	5607.67
ABERAERON	1538.94	1795.42	2051.92	2308.40	2821.38	3334.36	3847.34	4616.80	5386.26
ABERTEIFI / CARDIGAN	1532.61	1788.04	2043.48	2298.91	2809.78	3320.65	3831.52	4597.82	5364.12
LLANBEDR P.S. / LAMPETER	1537.21	1793.41	2049.61	2305.81	2818.21	3330.62	3843.02	4611.62	5380.22
CEI NEWYDD / NEW QUAY	1529.17	1784.03	2038.89	2293.75	2803.47	3313.20	3822.92	4587.50	5352.08
BORTH	1528.59	1783.35	2038.12	2292.88	2802.41	3311.94	3821.47	4585.76	5350.05

CEULANAMAESMAWR	1523.94	1777.92	2031.92	2285.90	2793.88	3301.86	3809.84	4571.80	5333.76
BLAENRHEIDOL	1511.47	1763.38	2015.29	2267.20	2771.02	3274.85	3778.67	4534.40	5290.13
GENEU'R GLYN	1517.43	1770.33	2023.24	2276.14	2781.95	3287.76	3793.57	4552.28	5310.99
LLANBADARN FAWR	1542.42	1799.48	2056.56	2313.62	2827.76	3341.90	3856.04	4627.24	5398.44
LLANGYNFELIN	1517.85	1770.82	2023.80	2276.77	2782.72	3288.67	3794.62	4553.54	5312.46
LLANFARIAN	1519.26	1772.47	2025.68	2278.89	2785.31	3291.73	3798.15	4557.78	5317.41
LLANGWYRYFON	1509.21	1760.74	2012.28	2263.81	2766.88	3269.95	3773.02	4527.62	5282.22
LLANILAR	1508.30	1759.67	2011.06	2262.44	2765.21	3267.97	3770.74	4524.88	5279.02
LLANRHYSTUD	1514.52	1766.94	2019.36	2271.78	2776.62	3281.46	3786.30	4543.56	5300.82
MELINDWR	1507.25	1758.45	2009.67	2260.87	2763.29	3265.70	3768.12	4521.74	5275.36
PONTARFYNACH	1506.84	1757.97	2009.12	2260.25	2762.53	3264.81	3767.09	4520.50	5273.91
TIRYMYNACH	1522.33	1776.05	2029.77	2283.49	2790.93	3298.38	3805.82	4566.98	5328.14
TRAWSGOED	1506.16	1757.19	2008.22	2259.24	2761.29	3263.35	3765.40	4518.48	5271.56
TREFEURIG	1514.36	1766.75	2019.15	2271.54	2776.33	3281.12	3785.90	4543.08	5300.26
FAENOR	1525.40	1779.62	2033.86	2288.09	2796.56	3305.02	3813.49	4576.18	5338.87
YSGUBOR-Y-COED	1512.54	1764.63	2016.72	2268.81	2772.99	3277.17	3781.35	4537.62	5293.89
LLANDDEWI BREFI	1536.71	1792.82	2048.95	2305.06	2817.30	3329.53	3841.77	4610.12	5378.47
LLANGEITHO	1507.82	1759.11	2010.42	2261.72	2764.33	3266.93	3769.54	4523.44	5277.34
LLEDROD	1503.92	1754.57	2005.23	2255.88	2757.19	3258.50	3759.80	4511.76	5263.72
NANTCWNLLE	1502.39	1752.78	2003.19	2253.58	2754.38	3255.17	3755.97	4507.16	5258.35
TREGARON	1533.91	1789.56	2045.21	2300.86	2812.16	3323.47	3834.77	4601.72	5368.67
YSBYTY YSTWYTH	1505.58	1756.50	2007.44	2258.36	2760.22	3262.08	3763.94	4516.72	5269.50
YSTRAD FFLUR	1515.44	1768.01	2020.59	2273.16	2778.31	3283.46	3788.60	4546.32	5304.04
YSTRAD MEURIG	1508.17	1759.53	2010.89	2262.25	2764.97	3267.70	3770.42	4524.50	5278.58
CILIAU AERON	1507.48	1758.73	2009.98	2261.22	2763.71	3266.21	3768.70	4522.44	5276.18
HENFYNYW	1506.95	1758.10	2009.27	2260.42	2762.74	3265.05	3767.37	4520.84	5274.31
LLANARTH	1509.27	1760.81	2012.36	2263.90	2766.99	3270.08	3773.17	4527.80	5282.43
LLANDYSILOGOGO	1515.66	1768.26	2020.88	2273.48	2778.70	3283.92	3789.14	4546.96	5304.78
LLANFAIR CLYDOGAU	1513.16	1765.34	2017.54	2269.73	2774.12	3278.50	3782.89	4539.46	5296.03
LLANFIHANGEL YSTRAD	1507.95	1759.27	2010.60	2261.92	2764.57	3267.22	3769.87	4523.84	5277.81
LLANGYBI	1510.54	1762.30	2014.06	2265.81	2769.32	3272.84	3776.35	4531.62	5286.89
LLANLLWCHAEARN	1513.24	1765.45	2017.66	2269.86	2774.27	3278.69	3783.10	4539.72	5296.34
LLANSANTFFRAED	1529.31	1784.19	2039.08	2293.96	2803.73	3313.50	3823.27	4587.92	5352.57
LLANWENOG	1512.41	1764.47	2016.55	2268.61	2772.75	3276.88	3781.02	4537.22	5293.42
LLANWNNEN	1509.26	1760.80	2012.35	2263.89	2766.98	3270.07	3773.15	4527.78	5282.41
DYFFRYN ARTH	1514.14	1766.50	2018.86	2271.21	2775.92	3280.64	3785.35	4542.42	5299.49
ABERPORTH	1530.02	1785.01	2040.02	2295.02	2805.03	3315.03	3825.04	4590.04	5355.04
BEULAH	1523.59	1777.52	2031.45	2285.38	2793.24	3301.11	3808.97	4570.76	5332.55
LLANDYFRIOG	1517.33	1770.21	2023.11	2275.99	2781.77	3287.54	3793.32	4551.98	5310.64

LLANDYSUL	1525.98	1780.30	2034.64	2288.96	2797.62	3306.28	3814.94	4577.92	5340.90
LLANGOEDMOR	1535.75	1791.70	2047.67	2303.62	2815.54	3327.45	3839.37	4607.24	5375.11
LLANGRANNOG	1514.12	1766.46	2018.82	2271.17	2775.88	3280.58	3785.29	4542.34	5299.39
PENBRYN	1510.42	1762.15	2013.89	2265.62	2769.09	3272.56	3776.04	4531.24	5286.44
TROEDYRAUR	1507.88	1759.18	2010.50	2261.81	2764.44	3267.06	3769.69	4523.62	5277.55
Y FERWIG	1524.10	1778.11	2032.13	2286.14	2794.17	3302.20	3810.24	4572.28	5334.32

<u>Reasons for decision:</u>	To set the Council Tax levels for 2025/26
<u>Wellbeing of Future Generations:</u>	Part of the budget setting process
<u>Overview and Scrutiny:</u>	All Scrutiny Committees have considered the budget proposals
<u>Policy Framework:</u>	Medium Term Financial Strategy
<u>Corporate Well-being Objectives:</u>	All
<u>Finance & Procurement implications:</u>	Part of the budget setting process
<u>Legal Implications:</u>	To comply with Local Government Finance Act 1992
<u>Staffing implications:</u>	Part of the budget setting process
<u>Property / asset implications:</u>	Part of the budget setting process
<u>Risk(s):</u>	Part of the budget setting process
<u>Statutory Powers:</u>	Local Government Finance Act 1992
<u>Background Papers:</u>	Budget Report to Cabinet on 18 February 2025; Town and Community Council Precepts for 2025/26; Police and Crime Commissioner for Dyfed-Powys Precept for 2025/26
<u>Appendices:</u>	Appendix A
<u>Corporate Lead Officer:</u>	Duncan Hall
<u>Reporting Officer(s):</u>	Duncan Hall, Justin Davies, Amanda Shepherd
<u>Date:</u>	24/02/25

Council Tax Special Items 2025-26

Town or Community Council	Tax Base	Precept £	Council Tax (Band D) £
Aberystwyth	4,210.03	656,940.00	156.04
Aberaeron	829.24	50,708.00	61.15
Aberteifi / Cardigan	1,917.01	99,024.20	51.66
Llanbedr Pont Steffan / Lampeter	1,024.63	60,000.00	58.56
Cei Newydd / New Quay	946.14	43,999.00	46.50
Borth	839.90	38,324.70	45.63
Ceulanamaesmawr	439.81	17,000.00	38.65
Blaenrheidol	214.71	4,284.00	19.95
Geneu'r Glyn	363.41	10,500.00	28.89
Llanbadarn Fawr	904.06	60,000.00	66.37
Llangynfelin	279.45	8,250.00	29.52
Llanfarian	790.20	25,000.00	31.64
Llangwryfon	271.82	4,500.00	16.56
Llanilar	493.80	7,500.00	15.19
Llanrhystud	472.87	11,600.00	24.53
Melindwr	550.47	7,500.00	13.62
Pontarfynach	269.25	3,500.00	13.00
Tirymynach	827.82	30,000.00	36.24
Trawsgoed	467.11	5,600.00	11.99
Trefeurig	823.28	20,000.00	24.29
Faenor	827.17	33,782.00	40.84
Ysgubor-y-Coed	178.55	3,850.00	21.56
Llanddewi Brefi	311.35	18,000.00	57.81
Llangeitho	380.13	5,500.00	14.47
Lledrod	325.30	2,808.30	8.63
Nantcwnlle	394.87	2,500.00	6.33
Tregaron	559.61	30,000.00	53.61
Ysbyty Ystwyth	225.02	2,500.00	11.11
Ystrad Fflur	336.21	8,710.00	25.91
Ystrad Meurig	165.10	2,476.50	15.00
Cilliau Aeron	429.40	6,000.00	13.97
Henfynyw	531.50	7,000.00	13.17
Llanarth	753.15	12,539.23	16.65
Llandysiliogogo	587.10	15,401.88	26.23
Llanfair Clydogau	311.45	7,000.00	22.48
Llanfihangel Ystrad	678.25	9,950.00	14.67
Llangybi	285.02	5,290.00	18.56
Llanllwchaiarn	526.90	11,913.80	22.61
Llansantffraed	642.25	30,000.00	46.71
Llanwenog	608.48	13,000.00	21.36
Llanwnnen	225.21	3,747.40	16.64
Dyffryn Arth	607.23	14,550.00	23.96
Aberporth	1,211.61	57,873.00	47.77
Beulah	917.88	35,000.00	38.13
Llandyfriog	869.94	25,000.00	28.74
Llandysul	1,294.87	54,003.85	41.71
Llangoedmor	620.94	35,000.00	56.37
Llangrannog	482.89	11,550.00	23.92
Penbryn	816.65	15,000.00	18.37
Troedyrour	686.92	10,000.00	14.56
Y Ferwig	695.85	27,060.00	38.89
TOTAL	34,421.81	1,681,235.86	48.84

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Ceredigion County Council

Council Tax Setting 2025-26

Items calculated by the Council in accordance with Sections 32 to 36 of the Local Government Finance Act 1992 for the purpose of calculating the Council Tax for 2025-26.

- (a) £298,637,969 being the aggregate of the amounts which the Council estimates for the items set out in Section 32(2)(a) to (e) of the Act. This includes £180,000 in respect of National Non-Domestic Rates Relief.
- (b) £87,793,000 being the aggregate of the amounts which the Council estimates for the items set out in Section 32(3)(a) to (c) of the Act.
- (c) £210,844,969 being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above, calculated the Council, in accordance with Section 32(4) of the Act, as its budget requirement for the year.
- (d) £144,224,579 being the aggregate of the sums which the Council estimates will be payable for the year into its Council Fund in respect of redistributed non-domestic rates and its revenue support grant.
- (e) £1,935.41 being the amount at (c) above, less the amount at (d) above divided by the Council Tax Base, by the Council, in accordance with Section 33(1) of the Act, as the basic amount of its Council Tax for year.
- (f) £1,681,236 being the aggregate amount of all special items referred to in Section 34(1) of the Act.
- (g) £1,886.57 being the amount at (e) above less the result given by dividing the amount at (f) above by the Council Base calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year.

County Council - Council Tax

Band	Band	Band	Band	Band	Band	Band	Band	Band
A	B	C	D	E	F	G	H	I
6/9ths	7/9ths	8/9ths	9/9ths	11/9ths	13/9ths	15/9ths	18/9ths	21/9ths
£	£	£	£	£	£	£	£	£
1,257.71	1,467.33	1,676.95	1,886.57	2,305.81	2,725.05	3,144.28	3,773.14	4,402.00

Dyfed-Powys Police - Council Tax

For the year 2025-26 the Police and Crime Commissioner for Dyfed-Powys has stated the following amounts in a precept issued to the Council in accordance with Section 47 of the Police Reform and Social Responsibility Act, for each of the categories of dwellings shown below:

Band	Band	Band	Band	Band	Band	Band	Band	Band
A	B	C	D	E	F	G	H	I
6/9ths	7/9ths	8/9ths	9/9ths	11/9ths	13/9ths	15/9ths	18/9ths	21/9ths
£	£	£	£	£	£	£	£	£
240.45	280.53	320.60	360.68	440.83	520.98	601.13	721.36	841.59

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Council Tax 2025-26

Town or Community Council	Ceredigion County Council	Town or Community Council	Dyfed- Powys Police	Total Basic Council Tax	Total Council Tax Payable for Properties in Valuation Bands Showing Fraction of Basic Tax												
					Band D	Band D	Band D	Band D	Band A 6/9 ths	Band B 7/9 ths	Band C 8/9 ths	Band D 9/9 ths	Band E 11/9 ths	Band F 13/9 ths	Band G 15/9 ths	Band H 18/9 ths	Band I 21/9 ths
					£	£	£	£	£	£	£	£	£	£	£	£	£
Aberystwyth	1886.57	156.04	360.68	2403.29	1602.20	1869.22	2136.26	2403.29	2937.36	3471.42	4005.49	4806.58	5607.67				
Aberaeron	1886.57	61.15	360.68	2308.40	1538.94	1795.42	2051.92	2308.40	2821.38	3334.36	3847.34	4616.80	5386.26				
Aberteifi / Cardigan	1886.57	51.66	360.68	2298.91	1532.61	1788.04	2043.48	2298.91	2809.78	3320.65	3831.52	4597.82	5364.12				
Llanbedr P.S. / Lampeter	1886.57	58.56	360.68	2305.81	1537.21	1793.41	2049.61	2305.81	2818.21	3330.62	3843.02	4611.62	5380.22				
Cei Newydd / New Quay	1886.57	46.50	360.68	2293.75	1529.17	1784.03	2038.89	2293.75	2803.47	3313.20	3822.92	4587.50	5352.08				
Borth	1886.57	45.63	360.68	2292.88	1528.59	1783.35	2038.12	2292.88	2802.41	3311.94	3821.47	4585.76	5350.05				
Ceulanamaesmawr	1886.57	38.65	360.68	2285.90	1523.94	1777.92	2031.92	2285.90	2793.88	3301.86	3809.84	4571.80	5333.76				
Blaenrheidol	1886.57	19.95	360.68	2267.20	1511.47	1763.38	2015.29	2267.20	2771.02	3274.85	3778.67	4534.40	5290.13				
Geneu'r Glyn	1886.57	28.89	360.68	2276.14	1517.43	1770.33	2023.24	2276.14	2781.95	3287.76	3793.57	4552.28	5310.99				
Llanbadarn Fawr	1886.57	66.37	360.68	2313.62	1542.42	1799.48	2056.56	2313.62	2827.76	3341.90	3856.04	4627.24	5398.44				
Llangynfelin	1886.57	29.52	360.68	2276.77	1517.85	1770.82	2023.80	2276.77	2782.72	3288.67	3794.62	4553.54	5312.46				
Llanfarian	1886.57	31.64	360.68	2278.89	1519.26	1772.47	2025.68	2278.89	2785.31	3291.73	3798.15	4557.78	5317.41				
Llangwryfon	1886.57	16.56	360.68	2263.81	1509.21	1760.74	2012.28	2263.81	2766.88	3269.95	3773.02	4527.62	5282.22				
Llanilar	1886.57	15.19	360.68	2262.44	1508.30	1759.67	2011.06	2262.44	2765.21	3267.97	3770.74	4524.88	5279.02				
Llanrhystud	1886.57	24.53	360.68	2271.78	1514.52	1766.94	2019.36	2271.78	2776.62	3281.46	3786.30	4543.56	5300.82				
Melindwr	1886.57	13.62	360.68	2260.87	1507.25	1758.45	2009.67	2260.87	2763.29	3265.70	3768.12	4521.74	5275.36				
Pontarfynach	1886.57	13.00	360.68	2260.25	1506.84	1757.97	2009.12	2260.25	2762.53	3264.81	3767.09	4520.50	5273.91				
Tirymynach	1886.57	36.24	360.68	2283.49	1522.33	1776.05	2029.77	2283.49	2790.93	3298.38	3805.82	4566.98	5328.14				
Trawsgoed	1886.57	11.99	360.68	2259.24	1506.16	1757.19	2008.22	2259.24	2761.29	3263.35	3765.40	4518.48	5271.56				
Trefeurig	1886.57	24.29	360.68	2271.54	1514.36	1766.75	2019.15	2271.54	2776.33	3281.12	3785.90	4543.08	5300.26				
Faenor	1886.57	40.84	360.68	2288.09	1525.40	1779.62	2033.86	2288.09	2796.56	3305.02	3813.49	4576.18	5338.87				
Ysgubor-y-Coed	1886.57	21.56	360.68	2268.81	1512.54	1764.63	2016.72	2268.81	2772.99	3277.17	3781.35	4537.62	5293.89				
Llanddewi Brefi	1886.57	57.81	360.68	2305.06	1536.71	1792.82	2048.95	2305.06	2817.30	3329.53	3841.77	4610.12	5378.47				
Llangeitho	1886.57	14.47	360.68	2261.72	1507.82	1759.11	2010.42	2261.72	2764.33	3266.93	3769.54	4523.44	5277.34				
Lledrod	1886.57	8.63	360.68	2255.88	1503.92	1754.57	2005.23	2255.88	2757.19	3258.50	3759.80	4511.76	5263.72				
Nantcwnlle	1886.57	6.33	360.68	2253.58	1502.39	1752.78	2003.19	2253.58	2754.38	3255.17	3755.97	4507.16	5258.35				
Tregaron	1886.57	53.61	360.68	2300.86	1533.91	1789.56	2045.21	2300.86	2812.16	3323.47	3834.77	4601.72	5368.67				
Ysbyty Ystwyth	1886.57	11.11	360.68	2258.36	1505.58	1756.50	2007.44	2258.36	2760.22	3262.08	3763.94	4516.72	5269.50				
Ystrad Fflur	1886.57	25.91	360.68	2273.16	1515.44	1768.01	2020.59	2273.16	2778.31	3283.46	3788.60	4546.32	5304.04				
Ystrad Meurig	1886.57	15.00	360.68	2262.25	1508.17	1759.53	2010.89	2262.25	2764.97	3267.70	3770.42	4524.50	5278.58				
Ciliau Aeron	1886.57	13.97	360.68	2261.22	1507.48	1758.73	2009.98	2261.22	2763.71	3266.21	3768.70	4522.44	5276.18				
Henfynyw	1886.57	13.17	360.68	2260.42	1506.95	1758.10	2009.27	2260.42	2762.74	3265.05	3767.37	4520.84	5274.31				
Llanarth	1886.57	16.65	360.68	2263.90	1509.27	1760.81	2012.36	2263.90	2766.99	3270.08	3773.17	4527.80	5282.43				
Llandysiliogogo	1886.57	26.23	360.68	2273.48	1515.66	1768.26	2020.88	2273.48	2778.70	3283.92	3789.14	4546.96	5304.78				
Llanfair Clydogau	1886.57	22.48	360.68	2269.73	1513.16	1765.34	2017.54	2269.73	2774.12	3278.50	3782.89	4539.46	5296.03				
Llanfihangel Ystrad	1886.57	14.67	360.68	2261.92	1507.95	1759.27	2010.60	2261.92	2764.57	3267.22	3769.87	4523.84	5277.81				
Llangybi	1886.57	18.56	360.68	2265.81	1510.54	1762.30	2014.06	2265.81	2769.32	3272.84	3776.35	4531.62	5286.89				
Llanllwchaearn	1886.57	22.61	360.68	2269.86	1513.24	1765.45	2017.66	2269.86	2774.27	3278.69	3783.10	4539.72	5296.34				
Llansantffraed	1886.57	46.71	360.68	2293.96	1529.31	1784.19	2039.08	2293.96	2803.73	3313.50	3823.27	4587.92	5352.57				
Llanwenog	1886.57	21.36	360.68	2268.61	1512.41	1764.47	2016.55	2268.61	2772.75	3276.88	3781.02	4537.22	5293.42				
Llanwnnen	1886.57	16.64	360.68	2263.89	1509.26	1760.80	2012.35	2263.89	2766.98	3270.07	3773.15	4527.78	5282.41				
Dyffryn Arth	1886.57	23.96	360.68	2271.21	1514.14	1766.50	2018.86	2271.21	2775.92	3280.64	3785.35	4542.42	5299.49				
Aberporth	1886.57	47.77	360.68	2295.02	1530.02	1785.01	2040.02	2295.02	2805.03	3315.03	3825.04	4590.04	5355.04				
Beulah	1886.57	38.13	360.68	2285.38	1523.59	1777.52	2031.45	2285.38	2793.24	3301.11	3808.97	4570.76	5332.55				
Llandyfriog	1886.57	28.74	360.68	2275.99	1517.33	1770.21	2023.11	2275.99	2781.77	3287.54	3793.32	4551.98	5310.64				
Llandysul	1886.57	41.71	360.68	2288.96	1525.98	1780.30	2034.64	2288.96	2797.62	3306.28	3814.94	4577.92	5340.90				
Llangoedmor	1886.57	56.37	360.68	2303.62	1535.75	1791.70	2047.67	2303.62	2815.54	3327.45	3839.37	4607.24	5375.11				
Llangrannog	1886.57	23.92	360.68	2271.17	1514.12	1766.46	2018.82	2271.17	2775.88	3280.58	3785.29	4542.34	5299.39				
Penbryn	1886.57	18.37	360.68	2265.62	1510.42	1762.15	2013.89	2265.62	2769.09	3272.56	3776.04	4531.24	5286.44				
Troedyraur	1886.57	14.56	360.68	2261.81	1507.88	1759.18	2010.50	2261.81	2764.44	3267.06	3769.69	4523.62	5277.55				
Y Ferwig	1886.57	38.89	360.68	2286.14	1524.10	1778.11	2032.13	2286.14	2794.17	3302.20	3810.24	4572.28	5334.32				

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CEREDIGION COUNTY COUNCIL

<u>Report to:</u>	Council
<u>Date of meeting:</u>	3rd March 2025
<u>Title:</u>	Treasury Management Strategy and Minimum Revenue Provision (MRP) Policy for 2025/26.
<u>Purpose of the report:</u>	To consider the Treasury Management Strategy and the MRP Policy for 2025/26.
<u>For:</u>	DECISION

Cabinet Portfolio and Cabinet Member:
Councillor Gareth Davies, Cabinet Member for Finance and Procurement

1. INTRODUCTION

The Cabinet, at its meeting held on 18/02/2025 considered a report on the Treasury Management Strategy and Minimum Revenue Provision (MRP) Policy for 2025/26, which is attached as Appendix 1.

2. CABINET DECISIONS

The Cabinet decided:

- (i) to recommend to Full Council:
 - (a) the approval of the Treasury Management Strategy for Borrowing and Investments for 2025/26
 - (b) the approval of the Minimum Revenue Provision Policy for 2025/26; and
 - (c) that Council delegate authority to the Section 151 officer in consultation with the Cabinet Member for Finance and Procurement, to amend the Treasury Management Strategy, and Investment Schedule, during the course of the year.

Wellbeing of Future Generations:

Has an Integrated Impact Assessment been completed? If, not, please state why.

Yes

Summary of Integrated Impact Assessment:

Long term: The strategy sets out how the council manages its cash, investments debts in both the short term and in the longer term.

Collaboration: With our Corporate Banking Suppliers (Barclays), our Treasury Advisors and the stated counter-party list within the Strategy.

Involvement: N/A

Prevention: The strategy sets out how the council will manage its cash resources in a proactive manner.

Integration: N/A

Recommendation(s):

That Council agree to the:

- A) approval of the Treasury Management Strategy for Borrowing and Investments for 2025/26
- B) approval of the Minimum Revenue Provision Policy for 2025/26; and
- C) delegate authority to the Section 151 officer in consultation with the Cabinet Member for Finance and Procurement, to amend the Treasury Management Strategy, and Investment Schedule, during the course of the year.

Reasons for decision:

To set a Treasury Management Strategy and Minimum Revenue Policy for 2025/26

Overview and Scrutiny:

To be considered

Policy Framework:

2025/26 Treasury Management Strategy

Corporate Well-being Objectives:

Treasury Management underpins all Strategic objectives

Finance and Procurement implications:

Finance: Investment Income/External interest paid

Legal Implications:

None

Staffing implications:

None

Property / asset implications:

Setting the strategy for how the Council manages it's investment balance and borrowing needs.

Risk(s):

None

Statutory Powers:

Local Government Act 2003

Background Papers:

None

Appendices:

Appendix 1 – Report to Cabinet on 18/02/2025

Corporate Lead Officer:

Duncan Hall – Finance & Procurement

Reporting Officer:

Justin Davies – Corporate Manager Core Finance

Date:

21/02/2025

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CYNGOR SIR CEREDIGION COUNTY COUNCIL

Report to:	Cabinet
Date of meeting:	18 February 2025
Title:	Treasury Management Strategy for 2025/26 and the MRP Policy for 2025/26.
Purpose of the report:	To consider the Treasury Management Strategy and MRP Policy for 2025/26 and to make a recommendation to Full Council for the meeting on 03/03/25.
For:	Decision
Cabinet Portfolio:	Cllr. Gareth Davies Finance and Procurement Services

1. INTRODUCTION

The CIPFA 2021 Prudential and Treasury Management Codes requires the Council to set out its Treasury Management Strategy, which explains the Council's policies for managing its investments and debt, and for giving priority to the security and liquidity of those investments.

This Strategy needs to be approved annually by Full Council. During the year there will also be quarterly treasury performance reports (June/ December), a mid-year report (September), and at the end of the financial year there will be an Outturn Report. In addition, there can be regular review by Members as part of adhoc reports to the Corporate Resources Scrutiny committee, plus training to Members at appropriate points in time.

The aim of these reporting arrangements is to ensure that those with various responsibilities for the Treasury Management function appreciate fully the implications of treasury management policies and activities, and that those implementing policies and executing transactions have properly fulfilled their responsibilities with regard to delegation and reporting. The proposed strategy for 2025/26 is based upon views on interest rates, supplemented with market forecasts provided by the Council's Treasury advisor and covers:

- Treasury Management Policy Statement
- Treasury portfolio position
- Prospects for interest rates
- Debt rescheduling
- Creditworthiness Policy
- Banking Arrangements
- Prudential Indicators
- Funding requirement
- Borrowing strategy
- Investment strategy
- MRP Policy

These elements cover the requirements of the Local Government Act 2003, Welsh Government Investment Guidance and MRP Guidance, the CIPFA Prudential Code and the CIPFA Treasury Management Code.

The Council currently employs MUFG Corporate Markets Treasury Ltd, formerly known as Link Treasury Solutions Ltd, as the Council's external Treasury advisor on a contract that runs until 30/08/2026. However, even by using external advisors, the responsibility for Treasury management decisions ultimately rests with the Council.

2. TREASURY MANAGEMENT POLICY STATEMENT

The Council defines its Treasury Management activities as 'the management of the authority's investments and cashflows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities and the pursuit of the optimum performance consistent with those risks'.

The Council regards the successful identification, monitoring and control of risk to be the prime criteria by which the effectiveness of its Treasury management activities will be measured. Accordingly, the analysis and reporting of Treasury management activities will focus on their risk implications for the organisation, and any financial instruments entered into to manage those risks.

The Council acknowledges that effective Treasury management will provide support towards the achievement of its business and service objectives. It is therefore committed to the principles of achieving value for money in Treasury management, and to employing suitable comprehensive performance measurement techniques, within the context of effective risk management.

3. PRUDENTIAL INDICATORS

The Prudential indicators shown in Appendix A are relevant for the purposes of setting an integrated Treasury Management Strategy. They will be presented for final approval by Council on 03/03/25.

4. TREASURY PORTFOLIO POSITION

Details of the Council's treasury portfolio are:

	<u>As at</u> <u>31/03/2024</u> <u>£m</u>	<u>As at</u> <u>31/12/2024</u> <u>£m</u>
<u>Fixed Rate borrowing</u>		
- PWLB	100.0	99.4
- Market loan	5.8	5.8
- WG Repayable Loan funding	0.8	0.8
- National Wealth Fund*	0.0	24.9
Total Debt	106.6	130.9
<u>Investments held</u>		
- In-house	37.2	38.3
Total Investments	37.2	38.3
Net Debt	69.4	92.6

*During the autumn of 2024 the Council borrowed £24.9m from what was then known as the UK Infrastructure Bank (UKIB) to contribute to the funding of the Aberaeron Coastal Defence Scheme. Costs associated with this borrowing are fully funded by Welsh Government. Since this borrowing was taken out UKIB has been renamed as the National Wealth Fund (NWF).

The figures in the table are a snapshot at a point in time, therefore the actual level of borrowing and investments during the year may vary significantly, as income is received and payments are made.

5. FUNDING REQUIREMENT

The future funding requirement can be estimated by looking at the more significant cashflow items emanating from the combined impacts of the latest 3-year Capital Programme, the proposed 2025/26 budget, the level of upcoming maturing debt and the actual level of current borrowing compared with the underlying need to borrow (also known as internal borrowing). Looking at each of these factors in turn:

	<u>2025/26</u> <u>Estimate</u> <u>£m</u>	<u>2026/27</u> <u>Estimate</u> <u>£m</u>	<u>2027/28</u> <u>Estimate</u> <u>£m</u>
a) <u>Latest Capital Programme and Revenue budgets Impact</u>			
WG Supported Borrowing	2.9	2.9	2.9
Highways Management/Local Government Borrowing Initiative	2.3	-	-
Statutory debt payments set aside (MRP)	(1.5)	(1.7)	(1.8)
Estimated change in Reserves & Balances	8.6	1.5	1.5
Estimated funding requirement	12.3	2.7	2.6
b) <u>Maturing Debt Impact</u>			
PWLB Maturity debt maturing	1.2	3.3	1.3
National Wealth Fund debt maturing*	0.6	0.6	0.7
Estimated funding requirement	1.8	3.9	2.0
c) <u>Internal Borrowing Position Impact</u>			
<i>Estimated Capital Financing Requirement</i>	<i>169.4</i>	<i>171.2</i>	<i>172.9</i>
<i>Estimated Gross External Borrowing</i>	<i>142.8</i>	<i>152.4</i>	<i>160.9</i>
<i>Estimated Difference</i>	<i>26.6</i>	<i>18.8</i>	<i>12.0</i>
Reduction in Internal Borrowing	2.0	3.0	4.0
TOTAL ESTIMATED funding requirement	16.1	9.6	8.6

*During 2024/25 £24.9m was borrowed from the National Wealth Fund which was known as the UK Infrastructure Bank at the time. This was to fund the Aberaeron Coastal Defence scheme and borrowing costs are funded by Welsh Government.

Overall, there is an estimated potential borrowing requirement in the region of £34.3m over the coming 3 year period. The main driver behind this is the utilisation of reserves and balances, PWLB debt repayments together with continually reviewing internal borrowing.

6. PROSPECTS FOR INTEREST RATES

At the time of writing this report the Bank of England Bank Rate stands at 4.50%. Having peaked at 5.25% in August 2023 it has been reduced by 0.25% in August 2024 and another 0.25% in November 2024. The Council’s treasury advisor’s forecasts for interest rates as at the 28th January 2025 are shown in table below. The forecast expects that the Bank Rate will continue a gradual reduction in the early part of the 25/26 financial year to 4.00% where it will remain until the start of 2026/27.

MUFG Corporate Markets Treasury Limited: Interest Rate Forecast								
	Mar 25	Jun 25	Sept 25	Dec 25	Mar 26	Jun 26	Sep 26	Dec 26
Bank Rate	4.50%	4.25%	4.00%	4.00%	3.75%	3.75%	3.75%	3.50%

Forecasts are always subject to change and will be guided not only by economic data releases and clarifications from the Bank of England’s MPC over its monetary policies and the Government over its fiscal policies, but also international factors such as policy developments in the US and Europe as well as the on-going conflicts between Russia and Ukraine, and Gaza/ Israel.

7. BORROWING STRATEGY

The MUFG forecast for borrowing rates, taking account of the PWLB certainty rate reduction 0.20%, are as follows:

MUFG Corporate Markets Treasury Limited: Interest Rate Forecast								
	Mar 25	Jun 25	Sept 25	Dec 25	Mar 26	Jun 26	Sep 26	Dec 26
5Y PWLB Rate	4.90%	4.80%	4.60%	4.50%	4.50%	4.40%	4.30%	4.20%
10Y PWLB Rate	5.10%	5.00%	4.80%	4.80%	4.70%	4.50%	4.50%	4.40%
25Y PWLB Rate	5.50%	5.40%	5.30%	5.20%	5.10%	5.00%	4.90%	4.80%
50Y PWLB Rate	5.30%	5.20%	5.10%	5.00%	4.90%	4.80%	4.70%	4.60%

The Council is still maintaining an under-borrowed position as it is using internal borrowing in lieu of external borrowing. Effectively the full capital borrowing need (the Capital Financing Requirement excluding Other Long-Term Liabilities) is a higher figure than the Council’s actual external loan debt as shown in the table in Section 5c. This strategy is currently prudent as medium and longer dated borrowing rates are expected to fall from their current levels.

Taking account of these factors, combined with the Council’s estimated funding requirement in Section 5, the Council’s proposed borrowing strategy will give consideration to new borrowing by taking account of the following:

- New PWLB loans in order to meet the estimated borrowing requirement identified.
- Where advantageous compared to PWLB, consideration will be given to other government sources of borrowing, for example the UK Infrastructure Bank.
- Long term fixed rate market loans (where rates are significantly below PWLB rates for the equivalent maturity period), provided that an appropriate balance between PWLB and market debt is maintained across the debt portfolio.
- Temporary or short term borrowing from the money markets may be used for periods of up to 5 years,
- Consideration may be given to the Municipal Bonds Agency.

The Council will not borrow more than, or in advance of, its needs purely to profit from the investment of the extra sums borrowed. Any decision to borrow in advance of need will be within the approved Capital Financing Requirement estimates (one of the Prudential Indicators) and will be carefully considered to ensure that value for money can be demonstrated, that the Council can ensure the security of such funds and can afford the short term 'cost of carry'.

Against this background, caution will continue to be adopted with the 2025/26 Treasury Management operations. The Section 151 officer will monitor the interest rate market and adopt a pragmatic approach to changing circumstances, taking account of the prevailing advice from the Council's external Treasury advisors and reporting any relevant decisions to Cabinet at the next available opportunity.

8. DEBT RESCHEDULING

There are limited options for PWLB debt rescheduling in the current climate. It is also unlikely that the Council will be in a position to repay prematurely any further debt outright, unless it is part of debt rescheduling. However, should any restructuring opportunities arise they would be carefully considered and the reasons for any rescheduling to take place will include:

- the generation of cash savings and / or discounted cash flow savings
- help fulfill the borrowing strategy outlined previously; and
- enhance the balance of the portfolio (e.g. the maturity profile)

9. INVESTMENT STRATEGY

9.1 Overview

The Council will have regard to the Welsh Government Guidance on Local Government Investments, CIPFA's Treasury Management in Public Services Code of Practice and Cross Sectoral Guidance Notes 2021, and the CIPFA Treasury Management Guidance Notes 2021.

Welsh Government and CIPFA have extended the meaning of 'investments' to include both financial and non-financial investments. This report deals solely with treasury (financial) investments. Meaning those managed by the Council's treasury management team.

The Council's investment priorities are (in order of priority):

- The security of capital
- The liquidity of its investments.
- Yield

The Council will also aim to achieve the optimum return on its investments commensurate with proper levels of security and liquidity. The risk appetite of the Council is low in order to give priority to security of its investments. In the current economic climate, it is considered appropriate to keep investments short term to cover cash flow needs. However, where appropriate, the Council will also consider the value available in investment periods up to 12 months with high credit rated financial institutions.

The borrowing of monies purely to invest and make a return is unlawful and the Council will not engage in such activity.

9.2 Creditworthiness Policy

The Section 151 officer uses the creditworthiness service provided by MUFG Corporate Markets Treasury Limited. This service uses a sophisticated modelling approach with credit ratings from all three rating agencies - Fitch, Moody's and Standard & Poor's, forming the core element. However, it does not rely solely on the current credit ratings of counterparties but also uses the following information:

- Credit watches and credit outlooks from credit rating agencies
- Credit Default Swap (CDS) spreads to give early warning of likely changes in credit ratings
- Sovereign ratings to select counterparties from only the most creditworthy countries

This modelling approach combines credit ratings, credit watches, credit outlooks and CDS spreads in a weighted scoring system for which the end product is a series of colour code bands. These bands indicate the relative creditworthiness of counterparties and assign a suggested maximum investment duration. The Council uses similar maximum durations to those suggested by MUFG's standard methodology, other than still keeping investments under 1 year in duration.

<u>Durational band</u>	<u>MUFG suggested max duration</u>	<u>Council maximum duration</u>	
Yellow	5 years	1 year	
Purple	2 years	1 year	
Blue	1 year	1 year	<i>applies to part/fully nationalised UK Banks</i>
Orange	1 year	1 year	
Red	6 months	6 months	
Green	100 days	100 days	
No colour	Not used	Not used	

All credit ratings are monitored on a weekly basis, with the Council being alerted to changes to ratings of all three agencies through its use of MUFG's creditworthiness

service, combined with receiving a weekly bulletin of all counterparties' current credit ratings and durational banding. If a downgrade results in the counterparty/investment scheme no longer meeting the Council's minimum criteria, its further use for new investments will be withdrawn immediately. MUFG have, at certain previous points in time, overlaid all counterparties with a default colour of green, indicating a maximum lending period of 3 months. For absolute clarity should this happen again, the Council will look at a counterparty's colour coding prior to this default overlay, in order to establish whether a counterparty meets the approved credit rating criteria in Appendix B: Annex 1 and then use the maximum 3 month time period that MUFG are currently advising.

However, sole reliance will not be placed on the use of this external creditworthiness service provided by MUFG, the Section 151 officer will also use market data and information on government support for banks.

9.3 Current Counterparties

The counterparties being used as part of the current investment strategy focuses on:

- No investments for longer than a 1 year duration
- No investments with any counterparty that does not meet the minimum credit rating criteria defined as 'Green' by MUFG
- Fixed counterparty (still subject to meeting credit rating criteria) list of:
 - Barclays Bank
 - National Westminster Bank Group including NatWest Markets plc
 - Lloyds Banking group including Lloyds Bank Corporate Markets plc
 - HSBC
 - Nationwide Building Society
 - Santander UK
 - Royal Bank of Scotland
 - Coventry Building Society
 - Leeds Building Society
 - Yorkshire Building Society
 - Skipton Building Society
 - Standard Chartered Bank
 - Goldman Sachs International Bank
 - Bank of Scotland Group
 - UK Government DMO Account.

Whilst having full regard for the investment priorities Security, Liquidity and Yield the Council will continue to monitor the market for investment counterparties and investment products that have a positive impact on the environment, communities and society. At present there are many inconsistencies and a lack of standard metrics when it comes to assessing a counterparty's Environmental, Social & Governance (ESG) credentials, however the Council will work closely with our Treasury Advisors to identify appropriate counterparties and investment products.

9.4 Proposed 2025/26 Strategy

Investments will be made with reference to the core balance and cashflow requirements which will generally be investing for periods of up to 3 months. However, where surplus funds allow, then investments for up to a 1 year period may be made. This will be undertaken with advice as required from the Council's external advisors, taking account of prevailing market conditions, combined with ensuring any counterparty used is on the Approved Counterparty list in Appendix B (Annex 1) and meets the defined credit rating criteria.

The complete list of Investment instruments proposed for use in 2025/26 is shown in Appendix B. Counterparty limits are reviewed regularly and any changes are authorised by the Section 151 officer. The latest proposed counterparty list is attached as Annex 1 to Appendix B. It is also not envisaged that an External Fund Manager would be used, except for the purchase of Government Gilts and/or Treasury Bills.

10. BANKING CONTRACT

The Council has a contract with Barclays for the delivery of banking services, which runs until February 2031. Barclays is a UK based bank, with a long-term credit rating of A1 (Moody's) and continues to provide the Council with an excellent service.

11. MINIMUM REVENUE PROVISION (MRP) POLICY

The proposed MRP Policy Statement for 2025/26 is attached as Appendix C and reflects the continuance of the existing MRP Policy.

12. KNOWLEDGE & SKILLS

The CIPFA Code requires that the s151 officer ensures that Members receive adequate training in treasury management. This especially applies to Members responsible for scrutiny. Members attended a 'Treasury Management - Member Training' event held on 8th November 2022. This training was presented by our treasury management advisors MUFG Corporate Markets Treasury Ltd, who were known as Link Treasury Solutions Ltd at the time.

The training needs of treasury management officers are also regularly reviewed. The Council maintains a Knowledge & Skills register which identifies all roles involved with the Treasury function, identifies the core competences required for each role, records any training attended by officers together with their future training requirements.

Wellbeing of Future Generations:

Has an Integrated Impact Assessment been completed? If, not, please state why.

Yes

Summary of Integrated Impact Assessment:

- Long term:** The strategy sets out how the council manages its cash, investments debts in both the short term and in the longer term.
- Collaboration:** With our Corporate Banking Suppliers (Barclays), our Treasury Advisors and the stated counter-party list within the Strategy.
- Involvement:** N/A – Information only
- Prevention:** The strategy sets out how the council will manage its cash resources in a proactive manner.
- Integration:** N/A – Information only

Recommendation(s):

It is recommended that Cabinet notes the report and:

and recommends to Full Council:

- a) the approval of the Treasury Management Strategy for Borrowing and Investments for 2025/26
- b) the approval of the Minimum Revenue Provision Policy for 2025/26; and
- c) that Council delegates authority to the Section 151 officer, in consultation with the Cabinet Member for Finance and Procurement, to amend the Treasury Management Strategy, and Investment Schedule, during the course of the year.

Reasons for decision:

To set a Treasury Management Strategy and Minimum Revenue Policy for 2025/26

Overview and Scrutiny:

To be considered

Policy Framework:

2025/26 Treasury Management Strategy

Corporate Well-being Objectives:

Ceredigion County Council is an organisation that is fit-for-purpose to deliver improving services to meet the needs of our citizens.

Finance and Procurement implications:

Finance: Investment Income/External interest paid

Legal Implications:

None

Staffing implications:

None

Property / asset implications:

Setting the strategy for how the Council manages its investment balances and borrowing needs.

Risk(s):

None

Statutory Powers:

Local Government Act 2003

Background Papers:

None

Appendices:

Appendix A: Treasury Management related Prudential Indicators

Appendix B: Investment Schedule

Appendix C: 2025/26 MRP Policy Statement

Corporate Lead Officer:

Duncan Hall (Finance & Procurement)

Reporting Officer:

Justin Davies (Corporate Manager - Core Finance)

Date: 10 February 2025

Treasury Management related Prudential Indicators

Gross debt and the Capital Finance Requirement

In order to ensure that over the medium term debt will only be for a capital purpose, the local authority should ensure that gross external debt does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.

The Section 151 officer reports that the authority did not have any difficulty in meeting this requirement in 2023/24, nor are there any difficulties envisaged for the current or future years. This view takes into account current commitments, existing plans, and the proposals in the 3 year capital programme.

Authorised Limit for External Debt

	2024/25	2025/26	2026/27	2027/28
	£m	£m	£m	£m
Borrowing	140	152	158	164
Other long term liabilities	8	8	7	7
Total	148	160	165	171

Operational Boundary for External Debt

	2024/25	2025/26	2026/27	2027/28
	£m	£m	£m	£m
Borrowing	134	146	152	158
Other long term liabilities	7	7	6	6
Total	141	153	158	164

Actual External Debt

The Council's actual external debt at 31/03/2024 was £109.0m (consisting of External Borrowing of £102.6m and Long term liabilities of £6.4m).

Maturity Structure of Borrowing

	Upper limit	Lower limit
Under 12 months	20%	0%
12 months & within 24 months	20%	0%
24 months & within 5 years	50%	0%
5 years & within 10 years	75%	0%
10 years & above	95%	25%
<u>Sub-category within 10 years and above</u> 50 years & above	20%	0%

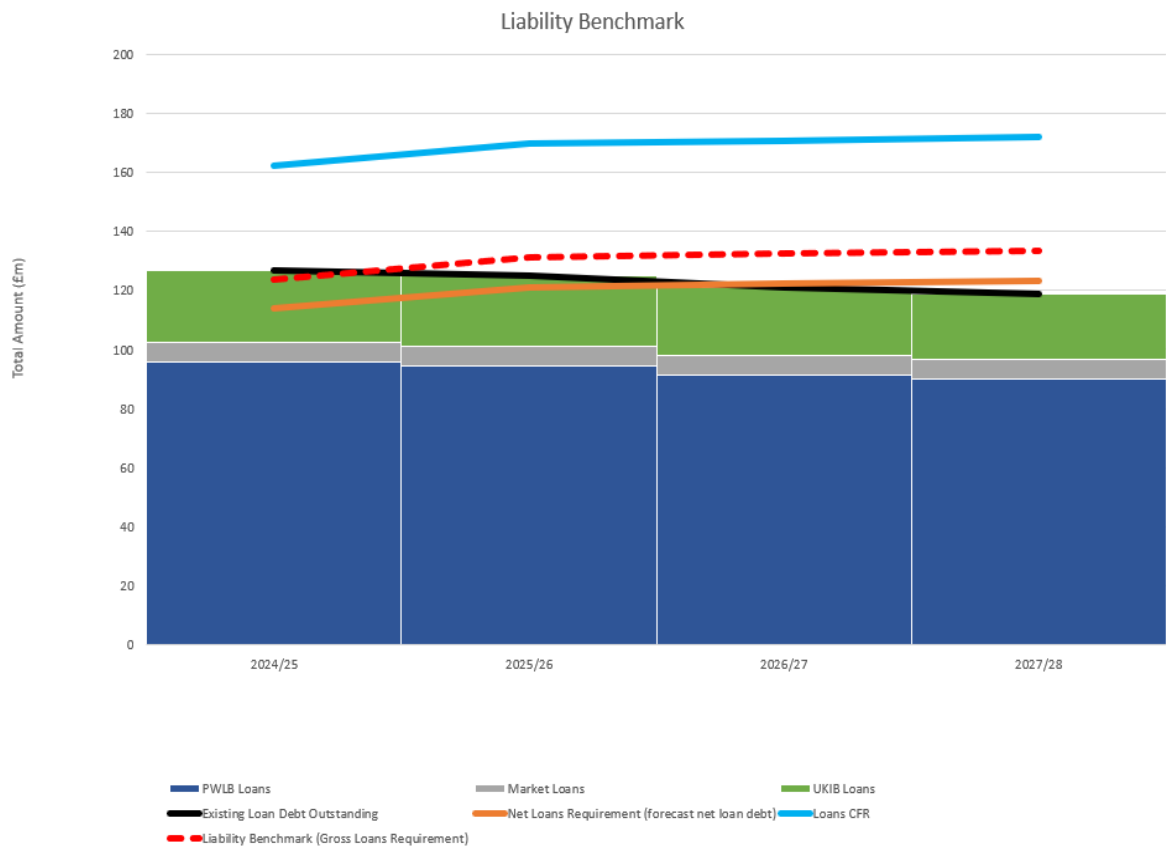
Upper limit for total principal sums invested for more than 1 year			
2024/25	2025/26	2026/27	2027/28
£2.5m	£2.5m	£2.5m	£2.5m

Liability Benchmark

The Liability Benchmark is effectively the Net Borrowing Requirement of a local authority plus a liquidity allowance. In its simplest form, it is calculated by deducting the amount of investable resources available on the balance sheet (reserves, cash flow balances) from the amount of outstanding external debt and then adding the minimum level of investments required to manage day-to-day cash flow.

There are four components to the Liability Benchmark: -

- Existing loan debt outstanding: the Authority's existing loans that are still outstanding in future years.
- Loans CFR: this is calculated in accordance with the loans CFR definition in the Prudential Code and projected into the future based on approved prudential borrowing and planned MRP.
- Net loans requirement: this will show the Authority's gross loan debt less treasury management investments at the last financial year-end, projected into the future and based on its approved prudential borrowing, planned MRP and any other major cash flows forecast.
- Liability benchmark (or gross loans requirement): this equals net loans requirement plus short-term liquidity allowance.



INVESTMENT SCHEDULE

Category Of Investment	Specified Individual Investment Limit	Specified Category Investment Limit	'High' Credit Rating Criteria	Security / Minimum 'High' Credit Rating (Fitch or other equivalent)	Repayable/ Redeemable within 12 months?	Circumstance of use	Maximum period of investment
SPECIFIED INVESTMENTS <i>(All investments listed below must be sterling-denominated and are not Share or Loan Capital)</i>							
UK Government Debt Management Office - Debt Management Agency Deposit Facility (DMADF)	Unlimited	Unlimited	N/A	UK Government-backed	Yes	In-house	6 months (Current DMO Policy)
Banks part or fully nationalised by the UK Government	See Annex 1	See Annex 1	Blue colour on Link durational bandings	Short term F2	Yes	In-house	1 year
Fixed Term and call deposits with the UK government	Unlimited	Unlimited	N/A	High security	Yes	In-house	1 year
Fixed Term and call deposits with credit-rated deposit takers (banks and building societies)	See Annex 1	See Annex 1	Yellow, Purple, Orange, Red or Green colour on the Link durational bandings *	Long Term Short term	A- F1	Yes	In-house
Certificates of Deposits issued by credit-rated deposit takers (Banks & Building Societies) <i>(Custodial arrangement required prior to purchase)</i>	£2.5m	£2.5m	Yellow, Purple, Orange or Red colour on the Link durational bandings *	Long Term Short term	A- F1	Yes	In-house and External fund manager(s)
UK Government Gilts <i>(Custodial arrangement required prior to purchase)</i>	£2.5m	£2.5m	N/A	UK Government backed	Yes	In-house and External fund manager(s)	1 year
Treasury Bills <i>(Custodial arrangement required prior to purchase)</i>	£2.5m	£2.5m	N/A	UK Government backed	Yes	In-house and External fund manager(s)	1 year
Government Liquidity / Money Market Funds - These funds do not have any maturity date and can usually be accessed either on the same day or at one day's notice	£2m	£2m	AAA	Highest credit rating	Yes	In-house, subject to the guidelines and parameters agreed	The period of investment may not be determined at the outset but would be subject to cash flow and liquidity requirements

* Footnote - Prior to any short term overlay

Category Of Investment	Non-Specified Individual Investment Limit	Non-Specified Category Investment Limit	Repayable/ Redeemable within 12 months?	Circumstance of use	Maximum period of investment
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NON SPECIFIED INVESTMENTS					
Property Funds	£2.5m	£2.5m	No	These funds can be deemed to be capital expenditure. Appropriate due diligence, including advice from the Council's External Treasury advisors would be undertaken before investment of this type is undertaken	The period of investment may not be determined at the outset but would be subject to cash flow and liquidity requirements

Specified Individual Investment Limit per Banking Group	Specified Category Investment Limit	Credit Rating Criteria <i>(Based on Link durational bandings)</i>	<p align="center">Fixed List of Specific Counterparties <i>(Subject to regular updating for credit rating changes and meeting Credit Rating criteria)</i></p>
£6m	£30m	YELLOW or PURPLE or ORANGE or RED	<p><u>UK Banking Group / Building Society (1):</u> Any of the banks or building societies in the UK Banking Group / Building Society category (2) if their status changes from GREEN to RED or ORANGE or PURPLE or YELLOW plus HSBC Bank Plc Bank of Scotland Plc (Including Notice/Instant Access call accounts) Nationwide Building Society Coventry Building Society Skipton Building Society Lloyds Banking Group, including; Lloyds Bank Plc Lloyds Bank Corporate Markets (NRFB) Bank of Scotland Plc (Including Notice/Instant Access call accounts) Natwest Group plc, including; National Westminster Bank plc (Including Notice/Instant Access call account) The Royal Bank of Scotland Plc NatWest Markets Plc (NRFB)</p>
£4m	£10m	YELLOW or PURPLE or ORANGE or RED or GREEN	<p><u>Foreign Banking Group parent:</u> Santander UK plc (including Notice/Instant Access call accounts) Standard Chartered Bank Goldman Sachs International Bank</p>
£3m	£6m	YELLOW or PURPLE or ORANGE or RED or GREEN	<p><u>UK Banking Group / Building Society (2):</u> Any of the banks or building societies in the UK Banking Group / Building Society (1) category if their status changes from RED to GREEN plus Yorkshire Building Society Leeds Building Society</p>

£9m	£9m	YELLOW or PURPLE or ORANGE or RED or GREEN	Barclays Bank Plc * – Limit for overnight balances on corporate bank accounts
			Barclays Bank Plc * – Limit for Fixed Term deposits and Notice/Instant access (including Green Deposit Accounts) Call Accounts Limit for Call account balances

* Footnote – Barclays Bank are the Council's current Banking Services provider

2025/26 MRP Policy Statement

1. General Principles

- a) The Council's proposed Minimum Revenue Provision (MRP) Policy for 2025/26 follows the principles of the guidance issued by the Welsh Government under section 21(1A) of the Local Government Act 2003, through using one of the options outlined in the guidance, combined with introducing a further option that is underpinned by the principle of prudent provision.
- b) Estimated life periods will be determined in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom unless WG require or determine otherwise. To the extent that expenditure is not on the creation of an asset and is of a type that is subject to estimated life periods that are referred to in the guidance, these periods will generally be adopted by the Council. However, the Council reserves the right to determine useful life periods and prudent MRP in exceptional circumstances where the recommendations of the guidance would not be appropriate.
- c) As some types of capital expenditure incurred by the Council are not capable of being related to an individual asset, asset lives will be assessed on a basis which most reasonably reflects the anticipated period of benefit that arises from the expenditure. Also, whatever type of expenditure is involved, it will be grouped together in a manner which reflects the nature of the main component of expenditure and will only be divided up in cases where there are two or more major components with substantially different useful economic lives.

2. Methods for calculating MRP

- a) The major proportion of the MRP for 2025/26 will relate to the more historic debt liability that existed pre 2008 or post 2008 where it relates to Supported Borrowing funded by WG. The MRP liability on the Council's Capital Financing Requirement that relates to pre 2008 debt and post 2008 Supported Borrowing funded by WG through RSG will be provided for using Option 3 (Asset life method) of the 2018 WG guidance and applying the Annuity Method with an interest rate of 4.20% (the average borrowing rate of loans outstanding as of 01/04/21) over a 44 year period commencing 01/04/2021.
- b) As further new Supported Borrowing is utilised in the Capital Programme, the MRP liability on each new tranche of Supported Borrowing will also be provided for using Option 3 (Asset life method) of the 2018 WG guidance and applying the Annuity Method.
- c) A significant proportion of the MRP for 2025/26 will relate to the Historic Unsupported Prudential Borrowing since 2008 which is reflected within the Capital Financing Requirement. The MRP liability on the Council's Capital Financing Requirement that relates to post 2008 Unsupported Borrowing will be provided for using Option 3 (Asset life method) of the 2018 WG guidance and applying the Annuity Method with an interest rate of 3.68% (the weighted average interest rate of the borrowing concerned) over a 39 year period commencing 01/04/2021.
- d) As further Unsupported Prudential Borrowing is utilised in the Capital Programme, the MRP liability reflected within the Capital Financing Requirement will be charged over a period commensurate with the average estimated useful life of assets using Option 3 (Asset life method) of the 2018 WG guidance and applying the Annuity Method.
- e) Where there is Temporary Borrowing in lieu of future Capital receipts (e.g. WG repayable finance loans or temporary Unsupported Prudential Borrowing) the principal of not charging MRP will continue, e.g. whilst awaiting the realisation of capital receipts from the sale of surplus assets.
- f) Where an asset is under construction, the Council reserves the right to not make an MRP charge until the financial year after that in which the capital expenditure is incurred and in the case of a new asset comes into service use.
- g) MRP on PFI credit arrangements will be charged over a period commensurate with the estimated useful life applicable to the asset and using the Annuity Method.

- h) Where MRP relates to a pre-determined profile linked to a credit arrangement (e.g. Finance Lease) then the MRP calculation will be in accordance with the relevant bespoke repayment profile.
- i) The Council has the option of making additional Voluntary MRP contributions in addition to the above MRP calculations at any point in time. E.g. The Council may treat any Voluntary MRP as 'up-front' provision (having a similar impact to the early repayment of debt) and thus recalculate future MRP charges accordingly.

CEREDIGION COUNTY COUNCIL

Report to:	Council
Date of meeting:	3rd of March 2025
Title:	Amendments to the Constitution
Purpose of the report:	To consider amendments to the Constitution
For:	Decision
Cabinet Portfolio and Cabinet Member:	Cllr Matthew Vaux, Cabinet Member for Partnerships, Housing, Legal and Governance and Public Protection

Background:

The Constitution is published on the Council's website and is a live document. The Monitoring Officer is authorised to make minor amendments to the Constitution and update it as necessary. The currently published version 12th of December 2024 of the Council's Constitution is available at: [Ceredigion County Council Constitution](#)

Recently, changes to the Constitution were approved by Council on the 12th of December 2024 (meeting minutes – [Ceredigion County Council Agenda for Council on Thursday, 12th December, 2024, 10.00 am](#))

A meeting of the Cross-Party Constitution Working Group took place on the 31st of January 2025 during which the amendments presented in this report were considered and approved.

Current position

Proposed Changes to the Constitution

All changes are summarised below and are shown in the appendices in highlighted text.

- 1) Part 2, Article 8 – Appendix 1 – Page 20
Addition of quorum – “No business is to be transacted at a meeting of a Development Management Committee unless at least half of the total number of members of the committee, rounded up to the nearest whole number, is present, namely at least 8 of 15 members. Substitute members will not be permitted”.
- 2) Part 3.2 (Table 2) – Responsibility of Council's functions - Appendix 2 - Page 40
Addition of point 28 - 'Power to determine (Town/Village) Green applications, pursuant to S15 Commons Act 2006'
- 3) Part 3.3 (Table 3) – Appendix 2 – Page 41
Addition of quorum - “No business is to be transacted at a meeting of a Development Management Committee unless at least half of the total number

of members of the committee, rounded up to the nearest whole number, is present, namely at least 8 of 15 members. Substitute members will not be permitted”.

4) Part 3.5 Document H - Appendix 3 - Pages 7-13

Scheme of Delegation to Officers

Delegations for the CLO Economy and Regeneration

Part 2 (further amendments following Audit Wales Planning Service Review Report July 2023);

Referral to Development Management Committee -part 2 criteria

5) Part 4 Document A – Appendix 4 – Page 6

Council Procedure Rules

Reword “*Save as set out in Article 8.2.1 (see Part 2 of the Constitution) in relation to the Development Management Committee, the quorum of a meeting will be one quarter of the membership for that meeting*”. to make it clear that the DMC quorum is one-half of the membership.

6) Part 4 Document I – Appendix 5 – Pages 1-20

The Development Management Committee –

Operational Procedures - further amendments (update following Audit Wales Planning Service Review Report July 2023)

7) Part 5 Document Q – Appendix 6 - Pages 5 -27

Planning Good Practice Guidance

Compatibility with Part 4 Document I

PROPOSAL

It is proposed that Council approves the changes to the Constitution as set out in Appendix 1-6.

Wellbeing of Future Generations:	Has an Integrated Impact Assessment been completed? If, not, please state why Summary: This report does not represent a change in policy or strategy Long term: Collaboration: Involvement: Prevention: Integration:
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Recommendation(s): That the Council resolves to:

1. Approve the changes to the Constitution **(Appendix 1-6)**;
2. Authorise the Monitoring Officer to update the Council’s Constitution to reflect the above changes.

Reasons for recommendations:		<ul style="list-style-type: none"> • Adherence to legislation • Ensuring that the Constitution is fit for purpose • To ensure that appropriate delegations are in place.
Overview and Scrutiny:	and	n/a Constitution
Corporate Priorities:		n/a
Finance and Procurement implications:	and	None
Legal Implications:		Compliance with legislative requirements and statutory guidance
Staffing implications:		None
Property/asset implications:		None
Risk(s):		Without these changes, the Constitution will not be updated and fit for purpose.
Statutory Powers:		Local Government and Elections (Wales) Act 2021 https://www.legislation.gov.uk/asc/2021/1/contents Elections Act 2022 https://www.legislation.gov.uk/ukpga/2022/37/contents
Background Papers:		Report to Council – 12.12.2024 Ceredigion County Council Agenda for Council on Thursday, 12th December, 2024, 10.00 am
Appendices:		Appendix 1 – Part 2 Article 8 Appendix 2 – Part 3 (Table2) & (Table 3) Appendix 3 – Part 3.5 Document H Appendix 4- Part 4 Document A Appendix 5- Part 4 Document I Appendix 6 – Part 5 Document Q
Corporate Officer:	Lead	Elin Prysor – Corporate Lead Officer: Legal & Governance (& Monitoring Officer)
Reporting Officer:		Elin Prysor
Date:		10.02.2025

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PART 2

ARTICLES OF THE CONSTITUTION

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ARTICLE 1 – THE CONSTITUTION

1.1 POWERS OF THE COUNCIL

The Council will exercise all its powers and duties in accordance with the law and this Constitution.

1.2 THE CONSTITUTION

This Constitution, and all its appendices, is the Constitution of the Ceredigion County Council.

1.3 PURPOSE OF THE CONSTITUTION

The purpose of the Constitution is to:

- 1.3.1 enable the Council to provide clear leadership to the community in partnership with citizens, businesses and other organisations;
- 1.3.2 provide a framework for good governance;
- 1.3.3 support the active involvement of citizens in the process of local authority decision-making;
- 1.3.4 help Councillors represent their constituents more effectively;
- 1.3.5 enable decisions to be taken efficiently and effectively;
- 1.3.6 create a powerful and effective means of holding decision-makers to public account;
- 1.3.7 ensure that no one will review or scrutinise a decision in which they were directly involved;
- 1.3.8 ensure that those responsible for decision-making are clearly identifiable to local people and that they explain the reasons for decisions; and
- 1.3.9 provide a means of improving the delivery of services to the community.

1.4 INTERPRETATION AND REVIEW OF THE CONSTITUTION

Where the Constitution permits the Council to choose between different courses of action, the Council will always choose that option which it thinks is closest to the purposes stated above.

The Council will monitor and evaluate the operation of the Constitution as set out in Article 14.

ARTICLE 2– MEMBERS OF THE COUNCIL

2.1 COMPOSITION AND ELIGIBILITY

2.1.1 Composition.

The Council will comprise 38 members, otherwise called Councillors who are elected by the voters of each electoral division in accordance with a scheme drawn up by the Boundary Commission in Wales and approved by Senedd Cymru.

2.1.2 Eligibility

Only registered voters of the County Council or those living or working in the area will be eligible to hold the office of Councillor (in accordance with the provisions of the Local Government Act 1972). A Member of the Council is disqualified from being appointed to any Officer position at the Council while they remain a Member.

2.2 ELECTION AND TERMS OF COUNCILLORS

The ordinary election of Councillors will normally be held on the first Thursday in May once every five years. The terms of office of Councillors will start on the fourth day after being elected and will end on the fourth day after the date of the next ordinary election.

2.3 ROLES AND FUNCTIONS OF ALL COUNCILLORS

2.3.1 Key roles. All Councillors will:

- 2.3.1.1 collectively be the ultimate policy-makers and carry out a number of strategic and corporate management functions;
- 2.3.1.2 represent their communities and bring their views into the Council's decision-making process, i.e., become the advocate of and for their communities;
- 2.3.1.3 deal with individual casework and act as an advocate for constituents in resolving particular concerns or grievances;
- 2.3.1.4 balance different interests identified within the electoral division and represent the electoral division as a whole;
- 2.3.1.5 contribute to the continual improvement of Council services;
- 2.3.1.6 be involved in decision-making;
- 2.3.1.7 be available to represent the Council on other bodies; and
- 2.3.1.8 maintain the highest standards of conduct and ethics.

2.3.2 Rights and duties

2.3.2.1 Councillors will have such rights of access to such documents, information, land and buildings of the Council as are necessary for the proper discharge of their functions and in accordance with the law and this Constitution.

2.3.2.2 Councillors will not make public, information which is confidential or exempt without the consent of the Council, or divulge information given in confidence to anyone other than a Councillor or officer entitled to know it.

2.3.2.3 For these purposes, "confidential" and "exempt" information are defined in the Access to Information Rules in Part 4 of this Constitution.

2.3.2.4 Councillors are entitled to serve on School Governing Bodies.

2.4 CONDUCT

Councillors will at all times observe the Members' Code of Conduct and the Protocol on Member/Officer Relations set out in Part 5 of this Constitution.

In the event that consideration is to be given to the grant of an indemnity to an individual member, who is subject to misconduct proceedings under the Local Government Act 2000, the Council has resolved to introduce a cap of £20,000 on the level of indemnity granted to members.

2.5 SALARIES

Councillors will be entitled to receive salaries in accordance with the Schedule of Member Remuneration which is available on the Council website <http://www.ceredigion.gov.uk/English/Your-Council/Councillors-Committees/Members-Allowances/Pages/default.aspx>

The Schedule is produced annually, in exercise of powers conferred by the Local Government (Wales) Measure 2011, as amended by the Local Government Democracy Wales Act 2013. Account is also taken of the Independent Review Panel Regulations, and relevant determinations.

ARTICLE 3 – CITIZENS AND THE COUNCIL

3.1 CITIZENS RIGHTS

Citizens have the following rights. Their rights to information and to participate are explained in more detail in the Access to Information Rules in Part 4 of this Constitution:

3.1.1 **Voting and petitions.** Citizens on the electoral roll for the area have the right to sign a petition to request a referendum for an elected mayoral form of Cabinet and the right to vote in any such referendum.

3.1.2 **Information.** Citizens have the right to:

3.1.2.1 attend meetings of the Council, the Cabinet and Committees except where exempt or confidential information is likely to be disclosed, and the meeting is therefore held in private;

3.1.2.2 find out from the forward work programme what decisions will be taken by the Cabinet or Council and which issues the Overview and Scrutiny Committees will be considering, and when these matters will be discussed;

3.1.2.3 see reports and background papers, and any records of decisions made by the Council, the Cabinet and Committees unless exempted from discussion for any legal reason; and

3.1.2.4 inspect the Council's accounts and make their views known to the external auditor (sections 29 and 30 Public Audit (Wales) Act 2004). Under the Accounts and Audit (Wales) Regulations 2014, the accounts will be available for public inspection for twenty (20) working days after the date appointed by the auditor.

3.1.3 **Complaints.** Citizens have the right to complain:

3.1.3.1 to the Council itself under its Corporate Complaints Procedure;

3.1.3.2 to the Ombudsman about any injustice, they have suffered as a result of maladministration, but they are encouraged to use the Council's own Corporate Complaints Procedure first;

3.1.3.3 to the Ombudsman where they believe a member or Co-opted Member of the Council has breached the Member's Code of Conduct.

3.1.3.4 To the Social Services Complaints Officer where appropriate.

3.1.4 Welsh Language

Under the Council's Welsh Standards, citizens have the right to receive Council services of the same standard in Welsh and English.

3.1.5 The Rights of the Child

3.1.5.1 The Council has adopted the United Nations Convention on The Rights of The Child ("the UNCRC") when exercising its functions. This means that the Council will consider how any decision it will make relates to the rights and obligations in the UNCRC.

3.1.5.2 All children will be supported and encouraged to learn Welsh and use the language and customs of their families, whether these are shared by the majority of people in the country or not.

3.2 CITIZENS' RESPONSIBILITIES

Citizens must not be violent, abusive or threatening to Councillors or officers and must not wilfully harm things owned by the Council, Councillors or officers.

ARTICLE 4 – THE FULL COUNCIL

4.1 THE FOLLOWING PLANS AND STRATEGIES ARE:

4.1.1 Required by the Local Authority Executive Arrangements (Functions and Responsibilities) (Wales) Regulations 2007 (as amended) to be adopted by the Council, namely:

- Ceredigion Local Well- being Plan*
- Local Transport Plan (Regional Transport Plan)
- Local Development Plan
- Welsh Language Standards
- Youth Justice Plan
- Housing Strategy
- Rights of Way Improvement Plan

4.1.2 The Monitoring Officer in accordance with the Forward Work Programme will recommend from time to time the plans and strategies which should be adopted by the Council.

Statutory policies and policies relating to Council functions will be adopted by Council. Other policies will be approved by Cabinet.

Strategies will be adopted by Council. Policies and Strategies can be found on the Ceredigion County Council Website.

4.2 PARTNERSHIP STRATEGIES AND PLANS

The Ceredigion Local Well-being Plan marked with an asterisk in 4.1.1 above is prepared by the Public Service Board of which the Council is a statutory partner.

4.3 BUDGET

The budget includes the allocation of financial resources to different services and projects, proposed contingency funds, the Council tax base, setting the Council tax and decisions relating to the control of the Council's borrowing requirement, the control of its capital expenditure and the setting of virement limits. The Council will adopt the Treasury Management Policy Statement, the Capital Programme and the Revenue Budget.

4.4 FUNCTIONS OF THE FULL COUNCIL

Only the Council will exercise the following functions:

- 4.4.1 adopting and making major changes to the Constitution with changes to reflect legislative structural and minor matters to be affected by the Monitoring Officer;
- 4.4.2 approving or adopting the policy framework and the budget, and setting the Council Tax;
- 4.4.3 subject to the Urgency Procedure contained in the Access to Information Procedure Rules in Part 4 of this Constitution, making decisions about any matter in the discharge of a Cabinet function which is covered by the policy framework or the budget where the decision maker is minded to make it in a manner which would be contrary to the policy framework or contrary to/or not wholly in accordance with the budget;
- 4.4.4 agreeing and/or amending the terms of reference for Committees, deciding on their composition and making appointments to them;
- 4.4.5 appointing the Leader;
- 4.4.6 noting the appointment of Cabinet Members by the Leader;
- 4.4.7 appointing representatives to outside bodies unless the appointment is a Cabinet function or has been delegated by the Council;
- 4.4.8 adopting a Schedule of Member Remuneration under Article 2.5;
- 4.4.9 adopting or revising a Code of Conduct for Members of the Council;
- 4.4.10 all the non-Cabinet functions set out in Table 1 in Part 3 of this Constitution which the Council decides should be undertaken by itself rather than a committee, namely:
 - 4.4.10.1 making, amending, revoking, re-enacting or adopting bylaws;
 - 4.4.10.2 promoting or opposing the making of local legislation or personal bills;
 - 4.4.10.3 the approval of the Council's statement of accounts, income and expenditure and balance sheet or record of receipts and payments (as the case may be);
 - 4.4.10.4 making standing orders and standing orders as to contracts;
 - 4.4.10.5 the consideration of adverse reports from the Public Services Ombudsman for Wales with recommended compensation over the level of £1,000 or from the Children's Commissioner, the Care and Social Services'

- Inspectorate the Older People's Commissioner for Wales, the Welsh Language Commissioner or Audit Wales;
- 4.4.10.6 functions relating to sea fisheries;
- 4.4.10.7 changing the name of the County;
- 4.4.10.8 changing the name of a community;
- 4.4.10.9 conferring the title of honorary alderman or to admit to be an honorary freeman;
- 4.4.10.10 petition for a charter to confer County borough status;
- 4.4.10.11 appointing an electoral registration officer;
- 4.4.10.12 the dissolution of Community Councils;
- 4.4.10.13 making of orders to group Community Councils and for dissolving groups and separating Community Councils from groups;
- 4.4.10.14 appointing a returning officer for local government elections;
- 4.4.10.15 submitting proposals to the Secretary of State for an order under section 10 (pilot schemes for local elections in England and Wales) of the Representation of the People Act 2000;
- 4.4.10.16 functions relating to local government pensions and the firemen's pension scheme.
- 4.4.10.17 Consideration of Cabinet decisions called in, following recommendation by the relevant Scrutiny Committee, limited to circumstances the Call-In procedures (part 6).
- 4.4.11 appointing the Chief Executive, Corporate Directors and Corporate Lead Officers;
- 4.4.12 Appointing statutory officers, including Section 151 Officer, Monitoring Officer, Director of Social Services, Chief Education Officer, and Head of Democratic Services;
- 4.4.13 Determining the level, and any change in the level, of the remuneration of Chief Officers;
- 4.4.14 all local choice functions set out in Part 3 of this Constitution which the Council decides should be undertaken by itself rather than Cabinet;
- 4.4.15 approving, reviewing and amending the Council's Petitions Protocol;
- 4.4.16 preparing an annual report on the extent to which the Council has met its performance requirements;
- 4.4.17 making arrangements for a panel performance assessment and responding to the panel's report;

- 4.4.18 considering Chief Executive reports prepared pursuant to section 54(2)(b) of the Local Government and Elections (Wales) Act 2021, within 3 months of them being made;
- 4.4.19 considering annual reports received from the Ethics and Standards Committee, within 3 months of them being made;
- 4.4.20 performing the corporate joint committee functions set out in Article 16 of this Constitution, including the making of a corporate joint committee application and the giving of consent to corporate joint committee regulations being made;
- 4.4.21 all other matters which, by law, must be reserved to Council.

4.5 COUNCIL MEETINGS

There are four types of Council meeting:

4.5.1 the First Annual Meeting

4.5.2 the Annual meeting;

4.5.3 Ordinary meetings;

4.5.4 Special meetings.

and they will be conducted in accordance with the Council Procedure Rules in Part 4 of this Constitution.

4.6 RESPONSIBILITY FOR FUNCTIONS

The Council will maintain the tables in Part 3 of this Constitution setting out the responsibilities for the Council's functions which are not the responsibility of the Cabinet.

Plans and strategies which the Council has adopted as a matter of local choice can be found on the Council's website at www.ceredigion.gov.uk and CeriNet Home Page.

ARTICLE 5 – CHAIRING THE COUNCIL

5.1 ROLE AND FUNCTION OF THE CHAIRPERSON OF THE COUNCIL

The Chairperson of Council and in his/her absence, the Vice-Chairperson will have the following roles and functions:

The Chairperson will be elected by the Council annually at the annual meeting.

The Chairperson will have the following responsibilities:

- 5.1.1 to uphold and promote the purposes of the Constitution, and to interpret the Constitution when necessary;
- 5.1.2 to preside over meetings of the Council so that its business can be carried out efficiently and with regard to the rights of Councillors and the interests of the community;
- 5.1.3 to ensure that the Council meeting is a forum for the debate of matters of concern to the local community and the place at which members who are not on the Cabinet are able to hold the Cabinet and Committee chairmen to account;
- 5.1.4 to promote public involvement in the Council's activities;
- 5.1.5 to be the conscience of the Council; and
- 5.1.6 to attend such civic and ceremonial functions as they and the Council determine appropriate.

5.2 CHAIR OF COMMITTEES

The Chair of the Council shall not serve concurrently as Chair of any Committee of the Council.

Chairs and Vice-Chairs of Committees shall serve for a term of two municipal years and may hold one Committee Chair and one Committee Vice-Chair post concurrently and may not seek re-election for the succeeding term in relation to the relevant committee/s of which they hold Chair status.

ARTICLE 6 – OVERVIEW AND SCRUTINY COMMITTEES

6.1 TERMS OF REFERENCE

The Council will appoint the Overview and Scrutiny Committees set out in the left hand column of the table below to discharge the functions conferred by Section 21 of the Local Government Act 2000 in relation to the matters set out in the right hand column of the same table.

Committee	Scope
Co-ordinating Committee (10 Members)	Transformation of services, collaboration, partnership working. Ceredigion Public Service Board, Ceredigion Local Well-being Plan, Corporate Strategy & Well-being Objectives Safeguarding, communication, equalities and crime and disorder matters
Corporate Resources (13 Members)	Corporate Services (to include human resources, customer services, ICT, treasury management and legal services), Inclusion/Equal Opportunities, Civil Contingencies, Business Continuity, Estates Management and Civil Registration.
Healthier Communities (13 Members)	Social Services, Integrated Care Services, Housing services, Leisure and Recreation Facilities, Environmental Health, Public Protection and Licencing.
Learning Communities (13 Members)	Lifelong Learning, Children and Young People, Schools, Training, Youth Services and Cultural Services.
Thriving Communities (17 Members)	Economic Development, Regeneration, Tourism, Marketing, Stronger Communities, European Grant Aid, Business Support, Capital Programme, Transport and Highways Infrastructure, Town and Country Planning and Sustainability, Coast and Countryside and Waste and other Municipal Services

6.2 GENERAL ROLE

Within their scope and terms of reference, Overview and Scrutiny Committees will:

- 6.2.1 review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's functions;
- 6.2.2 make reports and/or recommendations to the full Council and/or the Cabinet and/or any joint committee in connection with the discharge of any functions;
- 6.2.3 consider any matter affecting the area or its inhabitants; and
- 6.2.4 exercise the right to call-in, for reconsideration, decisions made but not yet implemented by the Cabinet.
- 6.2.5 The role of the Overview and Scrutiny Co-ordinating Committees be extended :
 - (a) To review or scrutinise decisions made, or other actions taken by the Public Services Board ("the P.S.B"), in the exercise of its functions;
 - (b) To review and scrutinise the PSB's governance arrangements;
 - (c) To make reports or recommendations to the PSB with respect to the PSB's functions or governance arrangements;
 - (d) To consider such matters relating to the PSB as the Welsh ministers may refer to it and to report to the Welsh ministers accordingly;
 - (e) To carry out such other functions in relation to the PSB as are imposed on it by the Well-being of Future Generations (Wales) Act 2015.
 - (f) To report/make recommendations to the appropriate fora (including Cabinet, the PSB and relevant sub-groups).

6.3 SPECIFIC FUNCTIONS

6.3.1 **Policy development and review.** Overview and Scrutiny Committees may:

- 6.3.1.1 assist the Council and the Cabinet in the development of its budget and policy framework by in-depth analysis of policy issues;
- 6.3.1.2 conduct research, community and other consultation in the analysis of policy issues and possible options;

- 6.3.1.3 consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
 - 6.3.1.4 question members of the Cabinet and/or Committees and chief officers about their views on issues and proposals affecting the area or any matter under consideration; and
 - 6.3.1.5 liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.
- 6.3.2 **Scrutiny.** Overview and Scrutiny Committees are expected to:
- 6.3.2.1 review and scrutinise the decisions made by and performance of the Cabinet and/or Committees and Council officers both in relation to individual decisions and over time;
 - 6.3.2.2 review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
 - 6.3.2.3 question members of the Cabinet and/or Committees and appropriate officers about their decisions and performance, whether generally in comparison with business plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
 - 6.3.2.4 make recommendations to the Cabinet and/or appropriate Committee and by way of, and in accordance with good practice to inform Council decision making arising from the outcome of the e scrutiny process;
 - 6.3.2.5 review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the Overview and Scrutiny Committee and local people about their activities and performance;
 - 6.3.2.6 question and gather evidence from any person (with their consent).
 - 6.3.2.7 review or scrutinise decisions made, or actions taken, by the Ceredigion Public Services Board. The Overview and Scrutiny Co-ordinating Committee may:
 - 6.3.2.7.1 review or scrutinise decisions made, or other action taken, by the Ceredigion Public Services Board;
 - 6.3.2.7.2 review or scrutinise the Ceredigion Public Services Board's governance arrangements;

- 6.3.2.7.3 make reports or recommendations to the Ceredigion Public Services Board with respect to the board's functions or governance arrangements;
- 6.3.2.7.4 consider such matters relating to the board as the Welsh Ministers may refer to it and to report to the Welsh Ministers accordingly; and
- 6.3.2.7.5 copy reports to the Ceredigion Public Services Board regarding the board's functions and governance arrangements to: -
 - (a) the Welsh Ministers;
 - (b) the Future Generations Commissioner for Wales; and
 - (c) the Auditor General for Wales.
- 6.3.2.7.6 require one or more of the attendees at the Ceredigion Public Services Board, or anyone designated by such a person, to attend a meeting of the Overview and Scrutiny Committee and provide it with explanations of such matters as it may specify.
- 6.3.2.7.7 Consider Councillor Calls for Action.
- 6.3.3 **Finance.** Overview and Scrutiny Committees may exercise overall responsibility for the finances made available to them.
- 6.3.4 **Annual report.** Overview and Scrutiny Committees must report annually to full Council on the work undertaken by each of the Committees and make recommendations for future work programmes and amended working methods if appropriate.
- 6.3.5 **Work Programme.** Overview and Scrutiny Committees must exercise overall responsibility for the work programme.

6.4 PROCEEDINGS OF OVERVIEW AND SCRUTINY COMMITTEES

Overview and Scrutiny Committees will conduct their proceedings in accordance with the Overview and Scrutiny Procedure Rules set out in Part 4 of this Constitution. The Leader of the Council and Cabinet Members are to attend meetings of the appropriate Overview and Scrutiny Committees as an approved duty under Section 174 Local Government Act 1972 as they are automatically required to attend a meeting of an overview or scrutiny committee by the relevant Chairperson.

Full details of the Overview and Scrutiny Protocol can be found in Part 5.

6.5. PUBLIC ENGAGEMENT PROTOCOL

The Council has endorsed the Overview and Scrutiny Public Engagement Protocol, full details of which can be found in Part 5.

6.6 JOINT OVERVIEW AND SCRUTINY COMMITTEES

A Mid Wales Corporate Joint Committee Joint Overview and Scrutiny Committee has been established (see Article 16 below).

ARTICLE 7 – CABINET

7.1 ROLE

Cabinet will carry out all of the Council's functions which are not the responsibility of any other part of the Council, whether by law or under this Constitution.

7.2 FORM AND COMPOSITION

The Cabinet will, subject to Article 7.8 below (Job Sharing), consist of the Leader together with at least 6, but not more than 9, Councillors appointed to a Cabinet by the Leader, the appointments to be reported to Council at its next meeting for information purposes.

7.3 LEADER

The Leader will be a Councillor elected to the position of Leader by the Council.

Two or more Councillors may be elected to share the position of Leader by the Council (see Article 7.8 below (Job Sharing)).

The Leader will hold office until:

- 7.3.1 they resign from the office; or
- 7.3.2 they are suspended from being a Councillor under Part III of the Local Government Act 2000 (although they may resume office at the end of the period of suspension); or
- 7.3.3 they are no longer a Councillor; or
- 7.3.4 they are removed from office by resolution of the Council passed by at least 75% of members present at the meeting; or
- 7.3.5 they are removed from office by resolution of the Council in the event of a change in political control of the Council.

7.4 OTHER CABINET MEMBERS

Other Cabinet members shall hold office until:

- 7.4.1 they resign from office; or
- 7.4.2 they are suspended from being Councillors under Part III of the Local Government Act 2000 (although they may resume office at the end of the period of suspension); or
- 7.4.3 they are no longer Councillors; or
- 7.4.4 they are removed from office by the Leader who must give written notice of any removal to the Proper Officer. The removal will take effect two working days after receipt of the notice by the Proper Officer; or

- 7.4.5 they are removed from office, either individually or collectively, by resolution of the Council in the event of a change in political control of the Council.

7.5 PROCEEDINGS OF THE CABINET

Proceedings of the Cabinet shall take place in accordance with the Cabinet Procedure Rules set out in Part 4 of this Constitution. The Council's arrangements for multi-location meetings do apply to meetings of the Cabinet.

7.6 RESPONSIBILITY FOR FUNCTIONS

The Leader will maintain a list in Part 3 of this Constitution which will be reported to the next available Council meeting for information setting out which individual members of the Cabinet, Committees of the Cabinet, officers or joint arrangements are responsible for the exercise of particular Cabinet functions. This includes emergency powers in urgent decisions.

7.7 ASSISTANTS TO THE CABINET

- 7.7.1 Other Councillors may, from time to time, be designated by the Leader as Assistants to the Cabinet. Such Councillors will not be:

- (a) a Member of the Cabinet; or
- (b) The Chairman or Vice-Chairman of the Council

- 7.7.2 Assistants to the Cabinet will not participate in Cabinet Decision making, but may work closely with a Cabinet Member. They will not be a Member of any Overview and Scrutiny Committees relating to the specific responsibilities of the Cabinet Member they are assisting or any other areas to which they are assigned.

- 7.7.3 An Assistant to the Cabinet may support the Cabinet Member through the delegation of tasks as agreed for their area of responsibility, including attending/chairing meetings; speaking/opening events; reading and commenting on papers; meeting Officers; agreeing press releases/comments and carrying out interviews; representing the Council on appropriate groups. Assistants to the Cabinet will not, however, have delegated powers and will not be entitled to vote at Cabinet Meetings or Cabinet Committee Meetings nor deputise for the Cabinet Member when the Cabinet Member is called to appear at the Overview and Scrutiny Committee.

- 7.7.4 Assistants to the Cabinet are entitled to attend, and speak at, any meeting of the Cabinet or a Committee of the Cabinet.

7.8 JOB SHARING

- 7.8.1 Any election or appointment to the Cabinet (including the Leader) may include the election of two or more Councillors to share office. 7.8.2 Where two or more Members have been elected or appointed to share the same office on the Cabinet the maximum number of Members of the Cabinet, including the Leader(s), will be:
- 7.8.2.1 9, where at least two of the Members have been elected. or appointed to share office; or
 - 7.8.2.2 10, where at least three of the Members have been elected. or appointed to share office.
- 1.1.1 The Members of Cabinet who share the same office will have one vote between them in respect of any matter on which they have a right to vote because they are a Member of the Cabinet.
- 1.1.2 Where any meeting is attended by more than one of the Members who share the same office and those members are attending in their capacity as a member of the Cabinet, they together count only as one person for the purpose of determining whether the meeting is quorate

ARTICLE 8 – REGULATORY COMMITTEES

REGULATORY COMMITTEES

8.1 The Council will appoint the Committee set out in the left hand column of Part 3.3 (Table 3) of this Constitution to discharge the functions described in column 3 of that table. Their terms of reference are also set out in column 2 of that Table.

8.2 Development Management Committee

8.2.1 Role, purpose and responsibilities

The Development Management Committee's role, purpose and responsibilities are set out in the Terms of Reference of the Development Control Committee (see Part 3.3 (Table 3), Part 3.1 Table 1 (Part A) and items 3 and 4, Part I in Part 3.1 Table 1 of this Constitution).

Quorum

No business is to be transacted at a meeting of a Development Management Committee unless at least half of the total number of members of the committee, rounded up to the nearest whole number, is present, namely at least 8 of 15 members. Substitute members will not be permitted.

The Development Management Committee's Terms of reference and functions of Part 3.3 (Table 3) are set out below, as follows:

1. *Functions relating to town and country planning and development control as specified in Part A of Part 3.1 Table 1 above ('Functions relating to town and country planning and development control), together with functions under items 3 and 4 of Part I of Table 1 ('Miscellaneous functions').*
2. *To carry out the half Authority's statutory planning functions in relation to the determination of applications and allied issues relating to development and the regulation of uses and activities.*
3. *To consider and determine applications, so as to advance and contribute to the Council's Corporate Strategy and Priorities through thorough consideration of major developments county-wide.*
4. *To make planning decisions based on sound material planning considerations, and not personal circumstances, opinions or feelings.*
5. *To take into account the sustainable development principle in determining planning applications.*
6. *The power to act, all the powers and duties of the Authority relating to the consideration of planning, listed building and conservation area applications, notification schemes, tree preservation orders, the control of development and the enforcement of such control, and other consultation schemes where appropriate.*
7. *To receive reports from time to time from the Chief Executive or Corporate Lead Officer for Economy and Regeneration and other Officers on the exercise of*

any functions relating to the control of development which may have been delegated to them.

8. *To deal with all applications:*
 - a. *made by the Council as landowner;*
 - b. *relating to major developments;*
 - c. *made by a Member or close personal associates; or*
 - d. *made by:*
 - I. *Chief Officers (Chief Executive, Corporate Directors and Corporate Lead Officers);*
 - II. *All staff employed by the Planning Service(s) including development management and Forward Planning; and*
 - III. *Any other Staff closely linked to the planning services or a particular planning application or by their close personal associates.*
9. *To prioritise making sound planning judgements in line with all relevant national and local planning policy that advances the corporate strategies and priorities of the Council unless there are other material considerations.*
10. *To determine applications in accordance with the Local Development Plan, the central tenants of the Well-being of Future Generations (Wales) Act 2015, and to deliver the Council's Corporate Priorities:*
 - *Corporate Priority 1 – Boosting the Economy;*
 - *Corporate Priority 2 – Investing in People's Future;*
 - *Corporate Priority 3 – Enabling individual and Family Resilience; and*
 - *Corporate Priority 4 – Promoting Environmental and Community Resilience.*

8.2.2 Proceedings of the Committee

Proceedings of the Development Management Committee shall take place in accordance with the Development Management Committee Operational Procedures set out in Part 4 Document I of this Constitution.

8.2.3 Member's Protocol of Good Practice in Planning

The Member's Protocol of Good Practice in Planning (see Part 5 Document Q of this Constitution) sets out the way in which the Authority will expect Members to deal with planning applications and related matters relevant to the Development Management Committee (and respective standards of conduct).

8.3 Licensing Committee

See Part 3.3 (Table 3) (Committees of the Council) of this Constitution for functions of the Licensing Committee.

8.3.1 Simple Majority

Unless this Constitution provides otherwise, any matter decided by the Committee will be decided by a simple majority of those Committee members voting and present in the meeting at the time the recommendation or proposal was made.

8.3.2 Chairperson's Casting Vote

If there are equal numbers of votes for and against, the Chairperson will have a second or casting vote. There will be no restriction on how the Chairperson chooses to exercise a casting vote.

8.4 Democratic Services Committee

8.4.1 See Part 3.3 (Table 3) (Committees of the Council) of this Constitution for functions of the Democratic Services Committee.

8.4.2 The Committee shall comprise of 6 politically balanced Councillor Members. It should consist solely of councillors, and cannot include more than one member of the executive or assistant to the executive. Any executive member must not be the Council Leader.

8.4.3 The Council shall appoint Members to the Democratic Services Committee in accordance with the political balance rules.

8.4.4 The Chair will be appointed by the Council and will serve for a term of two consecutive municipal years (in accordance with Article 5.2 of Part 2 of the Constitution). The Chair must not be a member of any of the political groups represented in the executive. The exception to this is when a council has no opposition groups. In this case, any member of the Democratic Services Committee can be appointed as chair provided the member is not a member of the executive.

8.4.5 Co-option

The Measure does not provide the Committee with powers to co-opt persons onto the Committee.

8.4.6 Sub-committees

The Committee may appoint sub-committees as and when required and delegate functions to them. The Committee will appoint the Chairman of any sub-committee.

8.4.7 Attendance to answer questions

The Committee (and any sub-committee) has the power to require the attendance of any Members or Officers of the Council to answer questions and can invite anyone else it likes to do so also. If a member or officer is required to attend they must answer any questions unless the question is one which they would be entitled to refuse in a court.

8.4.8 Access to information

The Committee's proceedings are subject to the Council Access to Information Rules as found in Document B Part 4 of the Constitution.

8.4.8 Frequency of meetings

The Committee is required to meet at least once in any municipal year, however the Democratic Services Committee will aim to meet at least three times in any municipal year

A meeting of the Committee can also be convened if the full Council so decides or at least a third of the members of the Committee demands a meeting. There is no limit on the maximum number of meetings a Democratic Services Committee may hold.

8.4.10 Welsh Government Guidance

The Committee must have regard to guidance from Welsh Ministers when exercising its functions.

8.4.11 Reports of the Head of Democratic Services

Any report presented to the Committee by the HDS must be considered by the Committee within three months. Similarly, any report made by the Committee must be considered by the full Council within three months

OTHER COMMITTEES

- 8.5 The Council will appoint such other Committees as it considers appropriate to the exercise of its functions.
- 8.6 Any Committee appointed by the Council may at any time appoint additional Sub-Committees and panels throughout the year. The terms of reference and delegation of powers to them shall be explicit and within the appointed Committee's terms of reference.

ARTICLE 9 – THE ETHICS AND STANDARDS COMMITTEE AND GOVERNANCE AND AUDIT COMMITTEE

9.1 ETHICS AND STANDARDS COMMITTEE

The Council has an Ethics and Standards Committee in accordance with the Standards Committee (Wales) Regulations 2001 as amended (“the Regulations”).

9.1.1 COMPOSITION OF ETHICS AND STANDARDS COMMITTEE

9.1.1.1 Membership of Ethics and Standards Committee

The Ethics and Standards Committee is composed of nine members. Its membership comprises:

- 9.1.1.1.1** Five ‘independent’ members, who are not Councillors or Officers or the spouse of a Councillor or an officer of this Council or any other relevant authority as defined by the Regulations, appointed in accordance with the procedure set out in the Regulations;
- 9.1.1.1.2** Two County Councillors (other than the Leader of the Council and any member of the Cabinet);
- 9.1.1.1.3** Two members of Town and Community Councils wholly or mainly in the Council’s area (‘Community Committee members’).

9.1.2 Term of Office for Ethics and Standards Committee

- 9.1.2.1** Independent members are appointed for a term of not less than four nor more than six years. They may be re-appointed for one further consecutive term not exceeding four years.
- 9.1.2.2** Members of the Council who are members of the Ethics and Standards Committee have a term of office until the next ordinary local government election following their appointment. They may be reappointed for one further consecutive term.
- 9.1.2.3** A Community Committee member has a term of office until the next ordinary local government election following their appointment. They may be reappointed for one further consecutive term.

9.1.3 Quorum - A meeting of the Ethics and Standards Committee is only quorate when:

- 9.1.3.1** at least three members are present; and

9.1.3.2 at least half the members present (including the Chairperson) are Independent Members

9.1.4 Voting - Independent Members and Community Committee members are entitled to vote at meetings

9.1.4.1 Majority

Unless this Constitution provides otherwise, any matter will be decided by a simple majority of those Committee members voting and present in the meeting at the time the recommendation or proposal was made.

9.1.4.2 Chairperson's Casting Vote

If there are equal numbers of votes for and against, the Chairperson will have a second or casting vote. There will be no restriction on how the Chairperson chooses to exercise a casting vote.

9.1.5 Community Committee Members - A Community Committee member does not take part in the proceedings of the Ethics and Standards Committee when any matter relating to their Community Council is being considered;

9.1.6 Chairing the Ethics and Standards Committee

9.1.6.1 An Independent Member must chair the Ethics and Standards Committee and the Vice Chair must be a Lay-Member.

9.1.6.2 The Chairperson is elected by the members of the Ethics and Standards Committee for whichever is the shorter of the following periods: -

9.1.6.2.1 a period of not less than four nor more than six years; or

9.1.6.2.2 until the term of office of that person as an independent member of the Ethics and Standards Committee comes to an end.

9.1.6.3 The election of a Chairperson is the first item of business for the Ethics and Standards Committee at its first meeting and thereafter at the end of the period of office of the incumbent Chairperson.

9.1.6.4 If the Chairperson is absent from a meeting of the Ethics and Standards Committee then the Vice-Chairperson of the Committee, if present, shall preside.

9.1.6.5 If both the Chairperson and the Vice-Chairperson of the Ethics and Standards Committee are absent from a meeting of that Committee,

such independent member of the Ethics and Standards Committee as the members of the Committee present shall choose shall preside.

9.1.7 ROLE AND FUNCTION OF ETHICS AND STANDARDS COMMITTEE

The Ethics and Standards Committee has the following roles and functions:

- 9.1.7.1** promoting and maintaining high standards of conduct by Councillors, Co-opted Members and church and parent governor representatives;
- 9.1.7.2** assisting the Councillors, Co-opted Members and church and parent governor representatives to observe the Members' Code of Conduct;
- 9.1.7.3** advising the Council on the adoption or revision of the Members' Code of Conduct;
- 9.1.7.4** monitoring the operation of the Members' Code of Conduct;
- 9.1.7.5** advising, training or arranging to train Councillors, co-opted members and church and parent governor representatives on matters relating to the Members' Code of Conduct;
- 9.1.7.6** granting dispensations to Councillors, Co-opted Members and church and parent governor representatives from requirements relating to interests set out in the Members' Code of Conduct; (81(4) & (5) LGA 2000 and the Standards Committees (Grant of Dispensation)(Wales) Regulations 2001 (2001/2279)
- 9.1.7.7** dealing with any reports from a case tribunal or interim case tribunal, and any report from the Monitoring Officer on any matter referred to that officer by the Public Services Ombudsman for Wales; (section 73(1) LGA 2000 and the Local Government Investigations (Functions of Monitoring Officers and Standards Committees) (Wales) Regulations 2001))(2001 2281)
- 9.1.7.8** the exercise of 9.1.7.1 to 9.1.7.7 above in relation to the Community Councils wholly or mainly in its area and the members of those Community Councils;(Section 56(1) LGA 2000)
- 9.1.7.9** to appoint an appeals panel of three, with a majority of independent members, one of whom would act as Chairperson, with regard to complaints made by members of the public under the Council's complaints procedure.
- 9.1.7.10** Developing and applying any local resolution protocols.
- 9.1.7.11** Working with Political Group Leaders to promote and maintain high standards of conduct by the Group members.
- 9.1.7.12** Monitoring compliance by Leaders of Political Groups with their duty to:
 - 9.1.7.12.1** take reasonable steps to promote and maintain high standards of conduct by members of the Group; and

9.1.7.12.2 co-operate with the Council's Ethics and Standards Committee (and any sub-committee of the Committee) in exercise of the Ethics and Standards Committee's functions.

9.1.7.13 Advising, training or arranging to train leaders of political groups on the Council about matters relating to their duties under 9.1.7.12.1 and 9.1.7.12.2 above.

9.1.7.14 Making an annual report to the Council as soon as possible after the end of each financial year.

9.1.7.14.1 The annual report must include: -

9.1.7.14.2a description of how the Ethics and Standards Committee has discharged its functions;

9.1.7.14.3a summary of any reports and recommendations that were referred to the Ethics and Standards Committee under Chapter 3 of Part 3 of the Local Government Act 2000;

9.1.7.14.4a summary of the actions that the Ethics and Standards Committee has taken following consideration of the reports and recommendations referred to in 9.1.7.14.3 above;

9.1.7.14.5a summary of any notices that were given to the Ethics and Standards Committee under Chapter 4 of Part 4 of the Local Government Act 2000;

9.1.7.14.6 the Ethics and Standards Committee's assessment of the extent to which leaders of political groups on the Council have complied with their duties to promote and maintain high standards of conduct by members of their group and to cooperate with the Ethics and Standards Committee in the exercise of the Ethics and Standards Committee's functions; and

9.1.7.14.7 any recommendations which the Ethics and Standards Committee considers it appropriate to make to the Council about any matter which falls within the Committee's functions.

9.1.7.15 Joint Standards Committee

The Mid Wales Corporate Joint Committee has established a Mid Wales Corporate Joint Committee Standards Sub-Committee (see Article 16).

9.2 GOVERNANCE AND AUDIT COMMITTEE

The Council has a Governance and Audit Committee in accordance with the Local Government (Wales) Measure 2011 (as amended), the Accounts and Audit Regulations (Wales) 2014 and the Accounts and Audit (Wales) (Amendment) Regulations 2018.

9.2.1 ROLE AND FUNCTION OF GOVERNANCE AND AUDIT COMMITTEE

The Governance and Audit Committee has the following roles and functions, which are expanded upon in the Terms of Reference of the Governance and Audit Committee of Part 3.3 (Table 3):

- 9.2.1.1** To provide an independent and high-level focus on the Council's audit, assurance and reporting arrangements;
- 9.2.1.2** To independently review and advise the Council and Cabinet, and their respective Committees and Officers, on matters regarding good governance, financial oversight, risk management control, complaints procedures/handling and internal control in the delivery of the Council's services and functions;
- 9.2.1.3** To ensure the Council's systems of governance and internal control are effective, including arrangements for ensuring value for money, supporting standards and ethics and for managing the authority's exposure to the risks of fraud and corruption, and to ensure that the Council's internal audit services operates in accordance with agreed procedures;
- 9.2.1.4** To review, scrutinise and issue reports and recommendations in relation to the Council's financial affairs;
- 9.2.1.5** To review, scrutinise and issues reports and recommendations on the appropriateness of the Council's risk management, internal control and corporate governance arrangements;
- 9.2.1.6** To oversee the Council's internal and external audit arrangements and the Council's relationship with other regulators, including supporting the effective relationships between external and internal audit, reviewing the external auditor's opinion and reports to members, and monitoring management action in response to the issues raised by external audit;
- 9.2.1.7** To oversee the Council's financial reporting and review its financial statements;
- 9.2.1.8** To review and assess the Council's draft annual Self-Assessment report and make any necessary recommendations to Council for changes to:
 - 9.2.1.8.1** the conclusions; or
 - 9.2.1.8.2** to anything included in the report relating to what actions the Council intends to take, or any actions it has already taken, with a view to increasing the extent to which the Council will meet the performance requirements in the financial year following the financial year to which the report relates

- 9.2.1.9** To consider the Panel Performance Assessment Report, review the Council's draft response to the report of the Panel and make any necessary recommendations for changes to the statements made in the draft response.
- 9.2.1.10** To consider any Auditor General Report following a special inspection of the Council, review the Council's draft response to the Auditor General Report and make any necessary recommendations for changes to the statements made in the Council's draft response relating to what action, if any, the Council intends to take in response to the Auditor General's recommendations; and
- 9.2.1.11** To adhere to accountability arrangements, including reporting on the arrangements and performance of the Governance and Audit Committee, and publish an annual report on the Committee's work.

9.2.2 COMPOSITION OF GOVERNANCE AND AUDIT COMMITTEE

9.2.2.1 Membership of Governance and Audit Committee

The Governance and Audit Committee membership is composed of:

9.2.2.1.1 A one-third membership total of 'lay persons'. For the purpose of the membership of the Governance and Audit Committee, a lay person is defined as a person who is not a member or officer of any local authority, who has not at any time in the period of twelve months ending with the date of that person's appointment been a member or an officer of any local authority, and who is not the spouse or civil partner of any member or officer of any local authority, as defined in the Local Government and Elections (Wales) Act 2021 and the Local Government (Wales) Measure 2011 (as amended) and any associated legislation; and

9.2.2.1.2 The remaining membership is composed of County Councillors. The Council shall appoint Members to the Governance and Audit Committee in accordance with the political balance rules.

9.2.2.2 Chairing the Governance and Audit Committee

The Governance and Audit Committee chooses its Chair and Deputy Chair and:

9.2.2.1.1 The Chair of the Governance and Audit Committee shall be a lay person

9.2.2.1.2 The Deputy Chair of the Governance and Audit Committee shall be a lay member

9.2.2.1.3 Meetings of the Governance and Audit Committee shall be chaired by its Chair or, in the absence of the Chair, by its Deputy Chair. If both the said Chair and Deputy Chair are absent, the Governance and Audit Committee may appoint a member of the Committee who is not a member of Cabinet, or an assistant to Cabinet, to chair the meeting.

9.2.3 Quorum

A meeting of the Governance and Audit Committee is only quorate when at least three members are present.

9.2.4 Voting

9.2.4.1 Majority

Unless this Constitution provides otherwise, any matter will be decided by a simple majority of those Committee members voting and present in the meeting at the time the recommendation or proposal was made.

9.1.4.2 Chairperson's Casting Vote

If there are equal numbers of votes for and against, the Chairperson will have a second or casting vote. There will be no restriction on how the Chairperson chooses to exercise a casting vote.

9.3 – THE CHARITY TRUSTEE COMMITTEE

See also Part 3.3 (Table 3)

Role:

- To act as trustee in respect of all trusts that the Council is the trustee of
- To make decisions in relation to charitable assets in the best interests of the charity.
- To receive reports on charitable issues and to ensure the requirements of the Charity Commission and charity law are adhered to in so far as they relate to the charitable assets held by the Council on trust.

Charitable trustees are required to act in the best interests of the charity when making decisions in respect of it and must exercise reasonable skill and care in doing so. The decisions of the Committee and responsibility for them will be collective. Members of the Committee will benefit from the general indemnity granted by the Council to Members and Officers, provided that they act honestly, within their powers and that of the charity, and in good faith.

Membership:

The 5 Chairs of the Council's Overview and Scrutiny Committees will be members of the Committee, with voting rights.

The 5 Vice-Chairs of the Council's Overview and Scrutiny Committees will be members of the Committee, with voting rights.

The Chair and Vice-Chair of the Council's Overview and Scrutiny Coordinating Committee shall be the Chair and Vice-Chair of the Charity Trustee Committee.

Quorum

Charity Trustee Committee quorum is 3 (of all voting members).

Meetings:

Meetings of the Charity Trustee Committee be provisionally scheduled to take place following each Overview and Scrutiny Co-ordinating Committee but not held if there is no trustee business to attend to.

Delegation of trustee responsibilities:

A power is delegated to the Chair of the Charity Trustee Committee (or the Vice-Chair in the Chair's absence) to decide on any matters arising which require authorisation within a timeframe of 10 working days subject to the following conditions:

- a) The relevant power is to be exercised exclusively by the Chair (or Vice-Chair during the Chair's absence);
- b) No expenditure may be incurred on behalf of the charity unless it relates to emergency works on a trust asset to include, but not be limited to, making the same safe or avoiding harm to the public or neighbouring land;
- c) The Chair (or Vice-Chair, where they Chair was absent during the time when the decision was taken) must report back the decision at the next meeting of the Charity Trustee Committee; and

The trustees should keep the decision to delegate under constant review

ARTICLE 10 – JOINT ARRANGEMENTS

10.1 ARRANGEMENTS TO PROMOTE WELL BEING

The Council or the Cabinet, in order to promote the economic, social or environmental well-being of its area, may:

10.1.1 enter into arrangements or agreements with any person or body;

10.1.2 co-operate with, or facilitate or co-ordinate the activities of, any person or body; and

10.1.3 exercise on behalf of that person or body any functions of that person or body.

10.2 JOINT ARRANGEMENTS

10.2.1 The Council may establish joint arrangements with one or more local authorities and/or Health Boards and/or their Executives to exercise functions which are not Executive functions in any of the participating authorities, or to advise the Council. Such arrangements may involve the appointment of Joint Committees, or Regional Health Partnership Boards with these local authorities and/or Health Boards.

10.2.2 The Cabinet may establish joint arrangements with one or more local authorities to exercise functions which are Executive functions. Such arrangements may involve the appointment of Joint Committees, or Regional Health Partnership Boards with these other local authorities and/or Health Boards.

10.2.3 Except as set out below, the Cabinet may only appoint Cabinet members to a Joint Committee and those members need not reflect the political composition of the local Council as a whole.

10.2.4 The Cabinet may appoint members to a Joint Committee from outside the Cabinet where the Joint Committee has functions for only part of the area of the Council, and that area is smaller than two-fifths of the Council by area or population. In such cases, the Cabinet may appoint to the Joint Committee any Councillor who is a member for an electoral division which is wholly or partly contained within the area. The political balance requirements do not apply to such appointments.

10.2.5 Details of any joint arrangements including any delegations to Joint Committees will be found in the Council's scheme of delegations in Part 3 of this Constitution (and Section 4 of Part 7 of this Constitution in relation to the Mid Wales Corporate Joint Committee). There is also information in Part 7 of this Constitution regarding consultative and advisory fora (statutory and non-statutory), internal policy

development/monitoring groups, partnerships within Ceredigion and regional partnerships/fora/consortia/joint committees.

10.3 ACCESS TO INFORMATION

10.3.1 The Access to Information Rules in Part 4, Document B of this Constitution apply.

10.4 DELEGATION TO AND FROM OTHER LOCAL AUTHORITIES

10.4.1 The Council may delegate non-executive functions to another local authority or, in certain circumstances, the executive of another local authority.

10.4.2 The Cabinet may delegate executive functions to another local authority or the executive of another local authority in certain circumstances.

10.4.3 The decision whether or not to accept such a delegation from another local authority shall be reserved to the Council meeting.

10.5 CONTRACTING OUT

The Council or Executive may arrange for the Council to contract out to another body or organisation functions which may be exercised by an officer. Contracting out to another local authority can be arranged under Section 101 of the Local Government Act 1972 and Section 2 of Part 1 Local Government Act 2000. Special statutory provisions permit joint arrangements with Health Bodies, but otherwise there may be a need for an order under Section 70 of the Deregulation and Contracting Out Act 1994, unless the contracting arrangements provide that the contractor acts as the Council's agent under usual contracting principles (and provided there is no delegation of the Authority's discretionary decision-making).

ARTICLE 11– OFFICERS

11.1 MANAGEMENT STRUCTURE

11.1.1 The Organisational Chart can be found at Part 6 of this document and also on the Council website

11.1.2 General. The full Council may engage such staff (referred to as officers) as it considers necessary to carry out its functions.

11.1.3 Chief Officers. The full Council will engage persons for the following posts, who are designated Chief Officers and Deputy Chief Officers as defined in Paragraph 3 of Part 2 of Schedule 3 of the Local Authorities (Standing Orders) (Wales) Regulations 2006, as amended.

Chief Officer Post	Deputy Chief Officer Post	Functions and Areas of Responsibility
Chief Executive		<ul style="list-style-type: none"> • Acting Returning Officer for UK Parliamentary General Elections • Counting Officer for Referenda • Electoral Registration Officer • If appointed by the Lord Chancellor, to act as Secretary to the Lord Chancellor's Advisory Committee on Magistrates for Ceredigion. • Overall corporate management and operational responsibility (including overall management responsibility for all officers); • Representing the Council on partnership and external bodies (as required by statute or the Council); and • Returning Officer for Local Government Elections including Community Councils and Senedd Cymru Elections • Service to the whole Council, on a politically neutral basis. • The provision of professional and impartial advice to all parties in the decision-making process - the Leader and Cabinet, Overview and Scrutiny Committees, the full Council and other Committees; • To act as Joint Clerk to the Lord Lieutenancy for their activities in Ceredigion. • To be Proper Officer for the Coroner Service. • Together with the Proper Officer responsibility for a system of record keeping for all the Council's decisions (Executive or otherwise); • Police Area Returning Officer

Chief Officer Post	Deputy Chief Officer Post	Functions and Areas of Responsibility
Corporate Directors		<ul style="list-style-type: none"> • Deputy Electoral Registration Officer <p>Working with the Chief Executive and the wider Senior Leadership Team provide strategic leadership across Ceredigion - promoting the County as a place to live, work, invest and visit.</p> <p>Lead on the strategic health and wellbeing agenda; providing strategic direction to a partnership-led approach to the delivery of children and adults support services and safeguards those who are vulnerable, throughout Ceredigion.</p> <p>Principal Accountabilities</p> <p>1. Strategic Leadership</p> <p>Lead the strategic direction of the various functions; ensuring Ceredigion is a place that supports and values its citizens,</p> <p>safeguards those who are vulnerable and provides appropriate care and protection.</p> <p>affording them maximum opportunity to reach academic and skills development to contribute to the economic and social growth of the County.</p> <p>2. Thematic Performance</p> <p>Monitoring Council wide performance of services, within the role's span of control.</p> <p>Assess performance against plans to ensure the services are delivered effectively and efficiently and to the highest standards; including financial, performance, risk, people and change management.</p>

		<p>Lead and motivate management and staff to develop a climate of high performance and customer/community focus.</p> <p>Deliver performance improvements by driving modernisation and managing change, ensuring read through to corporate objectives.</p> <p>Facilitate change and transformation programmes across the Council, supporting senior managers in delivering excellent services through the provision of pragmatic and effective advice.</p> <p>3. Political Engagement</p> <p>Lead political and democratic engagement in relation to the relevant thematic areas; establishing and maintaining procedure around democratic services and scrutiny.</p> <p>Develop strong working relationships with elected members; providing high level advice and support to maintain and improve Council performance.</p> <p>4. Stakeholder Engagement</p> <p>Engage local partners from the public, private and community sectors in the delivery of Corporate priorities; forging a broad network of contacts across the public and private sector to develop Ceredigion as a place to live, work, invest and visit.</p> <p>5. Communication</p> <p>Communicate the vision and values of the organisation to a broad range of stakeholders; building support among them in order to deliver better public services.</p>
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Chief Officer Post	Deputy Chief Officer Post	Functions and Areas of Responsibility
	<p>Corporate Lead Officer Lifelong Learning*</p> <p>*Chief Education Officer</p> <p>Corporate Lead Officer Schools*¹</p> <p>*¹Deputy Chief Education Officer</p>	<ul style="list-style-type: none"> • School Improvement, including use of statutory notices within mainstream schools and pupil referral units. • Curriculum Support • Additional Learning Needs • Assessment, pupil progress and accountability measures • Leadership in Schools • Post 16 education & training • Early years Education in non-maintained settings • Childcare provision • School Improvement Services including advisory service • Governing Body support • Welsh in Education Strategic Plan • Canolfannau Iaith • English/Welsh as an additional language • Additional Learning Needs including pre-school • Inclusion and well-being • Behaviour Support • EOTAS (Education Otherwise than at School) • School exclusion appeals • Monitoring of elective home education • Pupil admissions & appeals • Pupil voice • Child Performance Licences • School attendance • Pupil Referral Units • School Counselling • Lifelong Learning and Skills • Employability Support Service • School modernisation Programme • Infrastructure and Resources • Catering Service • Music Service • Theatr Felin Fach • Cered • Museum

Chief Officer Post	Deputy Chief Officer Post	Functions and Areas of Responsibility
	Corporate Lead Officer Porth Cymorth Cynnar	<ul style="list-style-type: none"> • Leisure • Active Young people • NERS • Disability Sport • Youth Work & Engagement • NEETs • Flying Start • Pathfinder Project • Play • Carers • Team Around the Family • Tim Teulu • Penparcau Family Centre • Families First • Community Youth Work & Prevention • Community Connectors • Housing • Common Housing Register • Homelessness and Housing Options • Disabled Facilities Grants • Home Energy Efficiency • Housing Standards (HMO's, Landlord Accreditation and Letting Agencies)

Chief Officer Post	Deputy Chief Officer Post	Functions and Areas of Responsibility
	Corporate Lead Officer Finance & Procurement * Section 151 Officer	Core Finance (Deputy 151) <ul style="list-style-type: none"> • Medium Term Financial Planning • Statement of Accounts • Capital Programme • Financial Information Systems • Insurances • Sundry Debtors • Community Grants • Taxation • Treasury Management & Income Accounting • Care Home charging Service Finance <ul style="list-style-type: none"> • Financial Management • Accountancy • Budget setting and control • Final Accounts • Grant claims • Financial Management support to Schools • External funding Revenues & Financial Assessment <ul style="list-style-type: none"> • Council Tax Billing, Collection and Recovery • NNDR Billing, Collection and Recovery • Discretionary rates and Hardship relief • Council Tax Support • Housing Benefits • Financial Assessments • Revenues systems • Discretionary Housing Payments • Free School Meals & Pupil Access Grant Procurement and Payments <ul style="list-style-type: none"> • Ordering • Quotations and tenders • Payments • Procurement advice and control • Commissioning of service contracts • Proceeds of Crime Act 2002

Chief Officer Post	Deputy Chief Officer Post	Functions and Areas of Responsibility
	Corporate Lead Officer Democratic Services *Head of Democratic Services	<ul style="list-style-type: none"> • Cabinet Support • Democratic Services • Deputy Electoral Registration Officer • Deputy Acting Returning Officer for Parliamentary Elections • Deputy Returning Officer for Local Government Elections including Community Councils and Senedd Cymru Elections • Police Area Deputy Local Returning Officer • Member Support • Scrutiny Support • Translation Services • Communication and Engagement • Electoral Services • Corporate Services Support • Welsh Language Standards

Chief Officer Post	Deputy Chief Officer Post	Functions and Areas of Responsibility
	Corporate Lead Officer People & Organisation	<ul style="list-style-type: none"> • Authorised and Authorising Officer: Regulation of Investigating Powers Act 2000 • Human resources (HR) Advice and Administration • Payroll and Benefits • HR Systems • Organisational Development • Corporate Learning and Development • Corporate Health and Safety. • Staff engagement and well-being • Employee Equality

Chief Officer Post	Deputy Chief Officer Post	Functions and Areas of Responsibility
	<p>Corporate Lead Officer Porth Cynnal Specialist Through Age Services</p> <p>* Statutory Director of Social Services</p> <p>*Responsible Individual</p>	<ul style="list-style-type: none"> • Adoption • Disabled Children and Adults • Care leavers • Looked After Children • Adults Planned Care Services • Safeguarding Service Children and Adults to include Independent Reviewing Service • Children in Need of Care and Support • Substance Misuse Service • Contracts Monitoring.(Social Care) & Quality Assurance • Regional Partnerships arrangements (Social Services and Well-being Act 2014) • Authorised and Authorising Officer: Regulation of Investigatory Powers Act 2000 • Mental Well-being Services • Agency Decision Maker - Children • Channel Panel – Safeguarding (Channel Chair)

Chief Officer Post	Deputy Chief Officer Post	Functions and Areas of Responsibility
	Corporate Lead Officer Porth Gofal Targeted Intervention Services Deputy Statutory Director of Social Services	<ul style="list-style-type: none"> • Porth Gofal Intake & Triage • Integrated Community Equipment Stores • Targeted Intervention Services Adults and Children • Assessment of Care and Support needs Adults and Children • Direct Services (In-House Residential Care/Home Care/Equipment) • Domicilliary Care Co-ordination • Porth Gofal • Fostering Services • Emergency Out of Hours Services

Chief Officer Post	Deputy Chief Officer Post	Functions and Areas of Responsibility
	<p data-bbox="528 259 762 472">Corporate Lead Officer Policy, Performance & Public Protection</p> <p data-bbox="528 551 751 730">*Proper Officer – Public Health Control of Disease Act 1984</p>	<ul data-bbox="826 259 1437 1583" style="list-style-type: none"> • Civil Contingency/Business Continuity and Local Resilience Forum • Strategic Partnerships, including Public Service Board and Community Safety. • Engagement and Equalities • Policy, Risk Management and Community Cohesion • Freedom of Information, Corporate Complaints, Compliments and Improvements • Business Planning and Improvement • Corporate Performance and Research • Licensing • Public Protection Services • Animal Health • Food Safety and Food Standards • Trading Standards) • Health & Safety (Regulatory) • Environmental Control • Statutory Nuisance • Dyfed Area Planning Board (Substance Misuse) • Public Health • Senior Authorising Officer for Proceeds of Crime Act 2002 • Authorised and Authorising Officer: Regulation of Investigatory Powers Act 2000 • Public Health Funerals • Private burials • Filthy and verminous premises • Drainage • Private Water Supplies • Air Quality • Refugee Re-settlement

Chief Officer Post	Deputy Chief Officer Post	Functions and Areas of Responsibility
	Corporate Lead Officer Highways and Environmental Services	<ul style="list-style-type: none"> • Central Wales Infrastructure Collaboration /North and Mid Wales Trunk Road Agent • Climate Change • Design Services (Highways) • Flooding and Coastal • Highways/Bridges • Operational Delivery in the areas of Highways, & Waste • Public Transport • Regional Transport Collaboration (TraCC) • Road Safety • Traffic Management • Civil parking Enforcement • Transport (to include Corporate Passenger Transport Unit) • Transport Planning (Local and Regional) • Waste • Highways Maintenance • Local Environment Services • Highways Development • Transport Services

Chief Officer Post	Deputy Chief Officer Post	Functions and Areas of Responsibility
	Corporate Lead Officer Economy & Regeneration	<ul style="list-style-type: none"> • Economic Development • Economic and Community Regeneration; • Funding and Grants; • Business Grants; • Food Centre Wales • Farmers Market & Markets • Planning Policy • Growing Mid Wales Partnership • Regional Engagement • Regional Planning • Tourism and marketing: • Tourist Information Centres; Wildlife, Coast and Countryside • Footpaths, bridleways and byways • Proper Officer – s78 Building Act 1984 (dangerous buildings) • Development Control (Planning) • Town & Country Planning • Conservation • Planning Enforcement & Building Control • Estates/ Development • Property Services • Asset Management • Project Management • All Buildings & Buildings Maintenance • Civil Enforcement

Chief Officer Post	Deputy Chief Officer Post	Functions and Areas of Responsibility
	Corporate Lead Officer Customer Contact *SIRO *Proper Officer for Civil Registration	<ul style="list-style-type: none"> • Archives & Modern Records • Corporate & Education ICT Support & Development • Customer Information Centres • Customer Contact / Community Well-being • Data Protection inc GDPR • ICT • CLIC, inc Family info support Services • DEWIS • Civil Registration • Public Access Requests • Information Management • Library Services • Reprographics Unit • Senior Information Risk Owner

Chief Officer Post	Deputy Chief Officer Post	Functions and Areas of Responsibility
	Corporate Lead Officer Legal & Governance Services *Monitoring Officer	<ul style="list-style-type: none"> • Head of Legal Services / Chief legal Officer Coroner Service • Internal Audit • External Audit & Regulators • Welsh Audit Office Relationship • Corporate Governance • Constitution • Access to Information • Deputy Electoral Registration Officer • Ethics and Standards • Monitoring Officer • Notices of Motion • Code of conduct & PSOW Referrals/Investigations • Senior Responsible Officer: Regulation of Investigating Powers Act 2000

11.1.4 Statutory Posts.

The Council will designate the following statutory posts as shown:

Post	Designation
Chief Executive	Chief Executive
Corporate Lead Officer Finance & Procurement	Chief Finance Officer Section 151 Officer
Corporate Lead Officer Legal & Governance Services	Monitoring Officer
Corporate Lead Officer Democratic Services *	Head of Democratic Services
Corporate Lead Officer Schools & Culture	Chief Education Officer
Corporate Lead Officer Porth Cynnal Specialist Through Age Services	Statutory Director of Social Services

*Designated by the Democratic Services Committee.

Such posts will have the functions described in Article 11.2–11.8 below.

11.1.5 Structure. The Chief Executive will determine and publicise a description of the overall departmental structure of the Council showing the management structure and deployment of officers. This is set out at Part 7 of this Constitution.

11.2 FUNCTIONS OF THE CHIEF EXECUTIVE

- 1.1.1 **Discharge of functions by the Council.** The Chief Executive will report to full Council on the manner in which the discharge of the Council's functions is co-ordinated, the number and grade of officers required for the discharge of functions, organisation of officers and the appointment and proper management of officers.
- 1.1.2 **The Chief Executive must keep the following matters under review:**
- 11.2.2.1 The manner in which the exercise by the Council of its different functions is co-ordinated;
 - 11.2.2.2 The Council's arrangements in relation to:
 - 11.2.2.2.1 Financial planning,
 - 11.2.2.2.2 Asset management, and
 - 11.2.2.2.3 Risk Management
 - 11.2.2.3 The number and grades of Staff required by the Council for the exercise of its functions;
 - 11.2.2.4 The organisation, appointment and management arrangements of the Council's Staff including for training and development).
- 1.1.3 If the Chief Executive considers it appropriate to do so, they must make a report to the Full Council setting out their approach to these matters. As soon as possible after preparing a report, the Chief Executive must arrange for a report to be sent to each Member of the Council.
- 1.1.4 **Acting as one of the Council's Representatives on the Public Services Board.** The Chief Executive shall be one of the Council's two representatives at meetings of the Public Services Board.
- 1.1.5 **Restrictions on functions.** The Chief Executive may not be the Monitoring Officer but may hold the post of Chief Finance Officer if a qualified accountant.

11.3 FUNCTIONS OF THE MONITORING OFFICER

- 1.1.6 **Maintaining the Constitution.** The Monitoring Officer will maintain an up-to-date version of the Constitution and will ensure that it is widely available for consultation by members, staff and the public.

- 1.1.7 **Ensuring lawfulness and fairness of decision-making.** After consulting with the Chief Executive and Chief Finance Officer, the Monitoring Officer will report to the full Council or to Cabinet in relation to a Cabinet function if they consider that any proposal, decision or omission would give rise to unlawfulness or if any decision or omission has given rise to maladministration. Such a report will have the effect of stopping the proposal or decision being implemented until the report has been considered.
- 1.1.8 **Supporting the Ethics and Standards Committee.** The Monitoring Officer and Deputy Monitoring Officer will contribute to the promotion and maintenance of high standards of conduct through provision of support to the Ethics and Standards Committee.
- 1.1.9 **Receiving reports.** The Monitoring Officer will receive and act on reports made by the Ombudsman and decisions of the case tribunals or interim case tribunals.
- 1.1.10 **Conducting investigations.** The Monitoring Officer will conduct investigations into matters referred to him/her by the Ombudsman and make reports or recommendations in respect of them to the Ethics and Standards Committee
- 1.1.11 **Proper Officer for access to information.** The Monitoring Officer will ensure that Executive decisions, together with the reasons for those decisions and relevant officer reports and background papers are made publicly available as soon as possible
- 1.1.12 **Advising whether decisions of Cabinet** are within the budget and policy framework. The Monitoring Officer will advise whether decisions of Cabinet are in accordance with the budget and policy framework.
- 1.1.13 **Providing advice.** The Monitoring Officer will, in conjunction with the Chief Finance Officer, provide advice on the scope of powers and authority to take decisions, maladministration, financial impropriety, probity and budget and policy framework issues to all Councillors and relevant officers.
- 1.1.14 **Restrictions on functions.** The Chief Executive may not be the Monitoring Officer or the Head of Democratic Services but may hold the post of Chief Finance Officer if a qualified accountant. The Head of Democratic Services may not be the Chief Finance Officer.

11.4 **FUNCTIONS OF THE CHIEF FINANCE OFFICER/SECTION 151 OFFICER**

11.4.1 Ensuring lawfulness and financial prudence of decision-making.

After consulting with the Chief Executive and the Monitoring Officer, the Chief Finance Officer will report to the full Council or to the Cabinet in

relation to a Cabinet function and the Council's external auditor if they consider that any proposal, decision or course of action will involve incurring unlawful expenditure, or is unlawful and is likely to cause a loss or deficiency or if the Council is about to enter an item of account unlawfully.

11.4.2 Administration of financial affairs. The Chief Finance Officer will have responsibility for the administration of the financial affairs of the Council.

11.4.3 Contributing to corporate management. The Chief Finance Officer will contribute to the corporate management of the Council, in particular through the provision of professional financial advice.

11.4.4 Providing advice. The Chief Finance Officer will, in conjunction with the Monitoring Officer, provide advice on the scope of powers and authority to take decisions, maladministration, financial impropriety, probity and budget and policy framework issues to all Councillors and will support and advise Councillors and officers in their respective roles. Give financial information. The Chief Finance Officer will provide financial information to the media, members of the public and the community as appropriate.

11.5 FUNCTIONS OF THE HEAD OF DEMOCRATIC SERVICES

11.5.1 to provide support and advice:

- to the Council in relation to its meetings
- to committees of the Council and the members of those committees
- to any Joint Committee which the Council is responsible for organising and the members of that Joint Committee
- in relation to the functions of the Council's Overview and Scrutiny Committees, to members of the Council, members of the Cabinet and officers
- to each member of the Council in carrying out the role of member of the Council
- to promote the role of the Council's Overview and Scrutiny Committees
- to make reports and recommendations in respect of the number and grades of staff required to discharge democratic services functions and the appointment, organisation and proper management of those staff
- any other functions prescribed by the Welsh Ministers.

11.6 FUNCTIONS OF THE CHIEF EDUCATION OFFICER

11.6.1 To undertake the statutory duties required of a Chief Education Officer as outlined in section 532 of the 1996 Education Act

11.7 FUNCTIONS OF THE STATUTORY DIRECTOR OF SOCIAL SERVICES

11.7.1 The Functions of the Statutory Director of Social Services are set out in Part 4 Document P

11.8 DUTY TO PROVIDE SUFFICIENT RESOURCES TO THE STATUTORY OFFICERS

11.8.1 The Council will provide the Monitoring Officer, Chief Finance Officer /Section 151 Officer, statutory Director of Social Services, Chief Education Officer and Head of Democratic Services with such officers, accommodation and other resources as are in their opinion sufficient to allow their duties to be performed.

11.9 CONDUCT

Officers will comply with the Officers' Code of Conduct and the Protocol on Officer/Member Relations set out in Part 5 of this Constitution.

11.10 EMPLOYMENT

The recruitment, selection and dismissal of officers will comply with the Officer Employment Rules set out in Part 4 of this Constitution.

ARTICLE 12 – DECISION-MAKING

12.1 RESPONSIBILITY FOR DECISION-MAKING

The Council will issue and keep up to date a record of what part of the Council or individual has responsibility for particular types of decisions or decisions relating to particular areas or functions. This record is set out in Part 3 of this Constitution.

12.2 PRINCIPLES OF DECISION-MAKING

All decisions of the Council will be made in accordance with the following principles:

- 12.2.1 Proportionality (i.e., any action taken must be proportionate to the aim being pursued);
- 12.2.2 due consultation and the taking of professional advice from officers;
- 12.2.3 respect for equality and human rights;
- 12.2.4 a presumption in favour of openness; and
- 12.2.5 clarity of aims and desired outcomes.
- 12.2.6 Proper recording of reasons for the decision, any personal and prejudicial interests declared as well as any dispensations to speak granted by the Council's Ethics and Standards Committee
- 12.2.7 Taking all reasonable steps and/or having due regard to:
 - 12.2.7.1 meeting the principles and goals set out in the Well-Being of Future Generations (Wales) Act 2015, in carrying out its functions;
 - 12.2.7.2 the desirability of reducing inequalities of outcome which result from socio-economic disadvantage (pursuant to the Equality Act 2010); and
 - 12.2.7.3 the Council's Anti-Slavery Policy and Anti-Slavery Annual Statement (pursuant to the Modern Slavery Act 2015).

12.3 DECISIONS RESERVED TO FULL COUNCIL

Decisions relating to the functions listed in Article 4.1 will be made by the full Council and not delegated.

12.4 DECISION-MAKING BY THE FULL COUNCIL

Subject to Article 12.8 and to Part 3.5 in relation to urgent action, the Council meeting will follow the Council Procedures Rules and other relevant Procedures set out in Part 4 of this Constitution when considering any matter.

12.5 DECISION-MAKING BY THE CABINET

Subject to Article 12.8, the Cabinet will follow the Cabinet Procedures Rules and other relevant procedures set out in Part 4 of this Constitution when considering any matter.

12.6 DECISION-MAKING BY OVERVIEW AND SCRUTINY COMMITTEES

Overview and Scrutiny Committees will follow the Overview and Scrutiny Procedures Rules and other relevant procedures set out in Part 4 of this Constitution when considering any matter.

12.7 DECISION-MAKING BY OTHER COMMITTEES AND SUB-COMMITTEES ESTABLISHED BY THE COUNCIL

Subject to Article 12.8, other Council Committees and Sub-Committees will follow those parts of the Council Procedures Rules and other relevant procedures set out in Part 4 of this Constitution as apply to them.

12.8 DECISION-MAKING BY COUNCIL BODIES ACTING AS TRIBUNALS

The Council, a Councillor or an officer/s acting as a tribunal or in a quasi-judicial manner or determining/considering (other than for the purposes of giving advice) the civil rights and obligations or the criminal responsibility of any person will follow a proper procedure which accords with the requirements of natural justice and the right to a fair trial contained in Article 6 of the European Convention on Human Rights.

12.9 DECISION-MAKING BY CORPORATE JOINT COMMITTEES

The Mid Wales Corporate Joint Committee (also see Article 16) may make decisions in accordance with applicable relevant legislation.

ARTICLE 13 – FINANCE, CONTRACTS AND LEGAL MATTERS

13.1 FINANCIAL MANAGEMENT

The management of the Council's financial affairs will be conducted in accordance with the financial rules set out in Part 4 of this Constitution.

13.2 CONTRACTS

Every contract made by the Council will comply with the Contract Procedure Rules set out in Part 4 of this Constitution.

13.3 LEGAL PROCEEDINGS

Corporate Lead Officer Legal & Governance Services is authorised to institute, defend or participate in any legal proceedings in any case where such action is necessary to give effect to decisions of the Council or in any case where the Corporate Lead Officer Legal & Governance Services considers that such action is necessary to protect the Council's interests.

13.4 AUTHENTICATION OF DOCUMENTS

Where any document is necessary to any legal procedure or proceedings on behalf of the Council, it will be signed by the Corporate Lead Officer Legal & Governance Services, and/or other person authorised by the Council unless any enactment otherwise authorises or requires.

All contracts shall be administered in accordance with the Contract Procedure Rules.

13.5 COMMON SEAL OF THE COUNCIL

The Common Seal of the Council will be kept in a safe place in the custody of the Corporate Lead Officer Legal & Governance Services. A decision of the Council, or of any part of it, will be sufficient authority for sealing any document necessary to give effect to the decision. The Common Seal will be affixed to those documents which in the opinion of the Corporate Lead Officer Legal & Governance Services, the Corporate Lead Officer for Democratic Services, the Monitoring Officer or the Chief Executive should be sealed. The affixing of the Common Seal will be attested by the Corporate Lead Officer Legal & Governance Services, the Corporate Lead Officer Democratic Services, the Monitoring Officer or the Chief Executive or some other person authorised by the Council.

ARTICLE 14 – REVIEW AND REVISION OF THE CONSTITUTION

14.1 DUTY TO MONITOR AND REVIEW THE CONSTITUTION

The Monitoring Officer and the Corporate Lead Officer Democratic Services will monitor and review the operation of the Constitution to ensure that the aims and principles of the Constitution are given full effect and to make any minor amendments to the Constitution as required.

14.2 A key role for the Monitoring Officer and the Corporate Lead Officer Democratic Services is to be aware of the strengths and weaknesses of the Constitution adopted by the Council. The Monitoring Officer will effect any minor changes and to make recommendations for ways in which it could be amended in order better to achieve the purposes set out in Article 1. In undertaking this task the Monitoring Officer may:

- 14.2.1 observe meetings of different parts of the member and officer structure;
- 14.2.2 undertake an audit trail of a sample of decisions;
- 14.2.3 record and analyse issues raised with them by members, officers, the public and other relevant stakeholders;
- 14.2.4 compare practices in this Council with those in other comparable authorities, or national examples of good practice.

14.3 CHANGES TO THE CONSTITUTION

Changes to reflect legislative, structural and minor matters

- 14.3.1 Changes (other than minor matters) to the constitution will be approved by the Council after consideration of the proposal by the Monitoring Officer, in consultation with the Council's Cross-Party Constitution Working Group, as necessary (see Section 2 Part 7).
- 14.3.2 Where change from a Leader and Cabinet form of Executive to a Mayoral Form of Executive or Vice Versa is proposed, the Council must take reasonable steps to consult with local electors and other interested persons in the area.

14.4 MAINTAINING THE CONSTITUTION

The Monitoring Officer and Corporate Lead Officer Democratic Services will maintain an up-to-date version of the Constitution and will ensure that it is widely available for reference and inspection by Members, staff and the public. A copy of the Council Constitution will be published on the Council's Website.

ARTICLE 15 – SUSPENSION, INTERPRETATION AND PUBLICATION OF THE CONSTITUTION

15.1 SUSPENSION OF THE CONSTITUTION

This Article ensures that the articles of the Constitution may not be suspended. This provides certainty and stability to the fundamental aspects of the Council's governance.

It does however provide for Rules of Procedure to be suspended provided this is to achieve an effect consistent with the purposes of the Constitution set out in Article 1.

15.1.1 The Articles of this Constitution may not be suspended. The Council Procedure Rules specified below may be suspended in whole or in part by the full Council to the extent permitted within those Rules and the law.

15.1.2 A motion to suspend any rules will not be moved without notice unless at least one half of the whole number of Councillors are present. The extent and duration of suspension will be proportionate to the result to be achieved, taking account of the purposes of the Constitution set out in Article 1.

15.1.3 Any Council Procedure Rules save for those which are defined as mandatory in the Local Authorities (Standing Orders) Regulations 1993 may be suspended in accordance with Article 15.1.

15.2 INTERPRETATION

15.2.1 Where the Constitution permits the Council to choose between different courses of action, the Council will always choose that option which it thinks is closest to the purpose stated in Article 1.

15.2.2 The ruling of the Chairperson of Council as to the construction or application of this Constitution or as to any proceedings of the Council shall not be challenged at any meeting of the Council. Such interpretation will have regard to the purposes of this Constitution contained in Article 1 and any guidance or advice of the Monitoring Officer.

15.2.3 The following words, phrases and terms shall have the meanings ascribed to them unless the context requires or it is otherwise provided at law.

Word, phrase or term	Meaning
Access to Information Procedure Rules	The rules so titled set out in Part 4 of the Constitution
Article	An Article of this Constitution
Budget and Policy Framework Procedure Rules	The rules so titled as set out in Part 4 of the Constitution
Call in	The referral of an executive decision in accordance with the Overview and Scrutiny Procedure Rules
Cabinet	The Council's Cabinet as defined in section 11 of the Local Government Act 2000
Cabinet Decision	A decision made for the purpose of discharging an Executive Function
Cabinet Members	The Leader and Deputy Leader of the Council and any Councillor appointed by the Leader of the Council pursuant to section 11 (3) (b) of the Local Government Act 2000 and notified by the Leader to the County Council
Cabinet Portfolio	An area of County Council activity allocated by the Leader of the Council to a Cabinet Member and notified by the Leader to the Council
Cabinet Procedure Rules	The rules so titled set out in Part 4 of the Constitution
Chairperson	The person elected as the Chair of a Committee or appointed as the Chair of a sub-committee or in his or her absence the Vice Chair/Deputy Chair of such committee or sub-committee where one has been elected or appointed or the person presiding at the meeting of a committee or sub-committee
Chief Executive	The person designated as such by the Council under Section 54 of the Local Government and Elections (Wales) Act 2021
Chief Officer	A person designated as such by the Council
Clear Days	The number of days between the day when the document is first made available for inspection or dispatched to Councillors and the date of the meeting to which it relates but includes any intervening date when the document is available for public inspection
Committee	A committee or sub-committee of the Council

Word, phrase or term	Meaning
Committee Meeting Procedure Rules	The rules so titled set out in Part 4 of the Constitution
Confidential information	Confidential information as defined by section 100A(3) of the Local Government Act 1972 as more particularly set out in Paragraph 10.4 of Document B in Part 4 of this Constitution (Access to Information Procedure Rules)
Constitution	This constitution, as amended
Constitution Guide	A document, which explains, in ordinary language, the content of this Constitution, published by the Council in accordance with Section 37 of the Local Government Act 2000.
Contract Procedure Rules	The Contract Standing Orders and Procurement Rules set out in Part 4 of the Constitution
Corporate Joint Committee	A corporate body, established via regulation, comprising specified principal councils in Wales, for the purpose of enabling strategic planning and delivery at a regional scale. See Article 16 for details of the Corporate Joint Committee that the Council is a member of.
Council	Ceredigion County Council acting by any means which they may lawfully adopt
Council Meeting	The Council meeting together in accordance with Schedule 12 of the Local Government Act 1972
Council Procedure Rules	The rules set out in Part 4 of the Constitution
Councillor	A member of the Council
County	County of Ceredigion
Data Protection Legislation	The Data Protection Act 2018 and UK General Data Protection Regulation (UK GDPR)
Employee	An employee of the Council
Employment Procedure Rules	The rules so titled set out in Part 4 of the Constitution
Executive Function	A function of the Council which is determined to be an executive function in accordance with section 13 of the Local Government Act 2000

Word, phrase or term	Meaning
Exempt information	Information of a nature described in Schedule 12A of the Local Government Act 1972 as amended more particularly set out in Article 10.4 of Document B in Part 4 of this Constitution (Access to Information Procedure Rules)
Financial Procedure Rules	The rules so titled set out in Part 4 of the Constitution
Forward Plan	The agreed plan of business for Cabinet, to be published on a quarterly basis, setting out all the business to be undertaken by Cabinet for a 12-month period
Leader	Cabinet leader as defined in section 48 of the Local Government Act 2000 Reference to 'Leader' in this Constitution includes reference to each Leader appointed as such in accordance with the Job Sharing provisions at Article 7.8 of this Constitution.
Majority Group	a political group to which belong either – (a) more than half of the members of the Council; or (b) exactly half of the number of members of the Council, including the Chair
Meeting	A meeting of the Council or a committee as the case may be, to include meetings held in person, fully remotely or in a hybrid arrangement (a 'multi-location meeting'), as per section 47 of the Local Government and Elections (Wales) Act 2021 and in accordance with the Council's Protocol for Attendance at Local Authority Meetings and Electronic Broadcasts of Meetings. Reference to attendance at such meetings may include remote attendance, as applicable.
Member	Unless otherwise stated means a member of the committee or body to which the rule or requirement applies
Members Code of Conduct	The Code of Conduct adopted by the Council in accordance with section 51 of the Local Government Act 2000
Monitoring Officer	The officer of the Council designated by the Council under section 5 of the Local Government and Housing Act 1989

Word, phrase or term	Meaning
Number of members	In relation to the Council, the number of persons who may act at the time in question as members of the Council, and in relation to a committee, the number of persons who may act at the time in question as voting members of that body
Ombudsman	Public Service Ombudsman for Wales
Overview and Committees	Those committees of the Council appointed in accordance with Article 6
Policy Framework	The plans and strategies referred to in Article 4 paragraph 4.1 of the Constitution
Political Group	a political group as defined in the Local Government (Committees and Political Groups) Regulations 1990 as amended by the (Amendment) Regulations of 1991 and 1993
Proper Officer	For all purposes (excluding Civil Registration and where otherwise specified) the Head of Democratic Services and in absence the Monitoring Officer will deemed to be the Proper Officer
Public Services Board	The public services board established for the Council's local authority area under Part 4 of the Well-being of Future Generations (Wales) Act 2015
Regulatory committee	Any committee with statutory recognised regulatory functions, for example, Governance and Audit Committee, Licensing Committee, Development Management Committee.
Schedule of Member Remuneration	The scheme referred to in Part 6 of the Constitution
Scrutiny Procedure Rules	The rules so titled set out in Part 4 of the Constitution
Statutory Officer	(For the purpose of this Constitution, the Chief Executive, the Monitoring Officer / Proper Officer, the Chief Finance Officer (Section 151), the Head of Democratic Services.
Corporate Director	A person designated as such by the Council
The Cabinet	The Council's Cabinet as defined in section 11 of the Local Government Act 2000

Word, phrase or term	Meaning
The Deputy Leader	a member selected to deputise for the Leader of the Council
The Local Councillor(s)	means the Councillor(s) for any electoral area(s) to which a Council matter under consideration relates
The 1972 Act	The Local Government Act 1972
The 1989 Act	The Local Government and Housing Act 1989
The 2000 Act	The Local Government Act 2000
Working Day	Means any day on which the main offices of the Council are open for usual business and for the avoidance of doubt the phrase 'clear working days' shall exclude the day when notice is given or documents are made available for inspection or is dispatched to Councillors as the case may be and the date of the meeting or event to which it relates
Writing	A requirement that something shall be submitted in writing will be satisfied by the submission by email to an address designated by the Proper Officer for that purpose provided that it is transmitted by the Councillor concerned from the Councillor's email address and in such circumstances will be deemed to have been signed by the Councillor concerned
Any reference in any Council Procedure Rule to a numbered paragraph is, unless the context otherwise requires, a reference to the paragraph of that Council Procedure Rule bearing that number.	

15.2.4 Reference to any statute or statutory provision includes a reference to:

15.2.4.1 that statute or statutory provision as from time to time amended, extended, re-enacted or consolidated; and

15.2.4.2 all statutory instruments or orders made pursuant to it.

15.2.5 Words denoting the singular number only shall include the plural and vice versa.

15.2.6 Words denoting any gender include all genders.

15.2.7 The headings in this document are inserted for convenience only and shall not affect the construction or interpretation of this Constitution.

- 15.2.8 References to a designated employee of the Council includes (except where the law prescribes that the function, action or the like must be taken by that person alone) a person duly authorised to act for or on behalf of that person provided that the employee designated for the purposes of the Constitution shall remain responsible to the Council.
- 15.2.9 References to a post or designation shall be deemed to include a reference to the employee for the time-being performing those functions where the post or designation name is altered or the functions are reallocated and where there is a reference to a generic title (e.g. Corporate Director, Corporate Lead Officer) such reference will be deemed to include other posts whatever their designation or name but being within the same tier of management or responsibility.

15.3 PUBLICATION OF CONSTITUTION

- 15.3.1 The Monitoring Officer ensure that each member of the Council will have access to an electronic or printed copy of this Constitution upon delivery to him/her of that individual's declaration of acceptance of office on the member first being elected to the Council.
- 15.3.2 The Monitoring Officer will ensure that copies are available for inspection at Council offices, and other appropriate locations and is published on the Council's website, and can be purchased by members of the local press and the public on payment of a charge representing no more than the cost of providing the copy.

ARTICLE 16 – CORPORATE JOINT COMMITTEES

- 1.1 The Council is a member of the following Corporate Joint Committees:
 - 16.1.1 The Mid Wales Corporate Joint Committee ('the Mid Wales CJC') pursuant to
 - 16.1.2 The Mid Wales Corporate Joint Committee Regulations 2021
 - 16.1.3 The Corporate Joint Committee (General) (Wales) Regulations 2021; and
 - 16.1.4 The Corporate Joint Committees (General) (Wales) Regulations 2022.
 - 1.2 The Mid Wales Corporate Joint Committee has established the following Sub-Committees, the membership of which includes Council Members and lay members (see Part 7 section 4):
 - 16.2.1 The Joint Overview and Scrutiny Committee;
 - 16.2.2 The Joint Governance and Audit Committee; and
 - 16.2.3 The Joint Standards Committee
 - 16.3. The National Fostering and Adoption Joint Committee
- See part 7 section 4

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PART 3
RESPONSIBILITY FOR COUNCIL
FUNCTIONS

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Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS

A. Functions relating to town and country planning and development control			
Function	Provision of Act or Statutory Instrument	Delegated to	Further delegated to
1. Power to determine applications for planning permission.	Sections 70(1)(a) and (b) and 72 of the Town and Country Planning Act 1990.	Development Management Committee	Corporate Lead Officer Economy & Regeneration,
2. Power to determine applications to develop land without compliance with conditions previously attached.	Section 73 of the Town and Country Planning Act 1990.		
3. Power to grant planning permission for development already carried out.	Section 73A of the Town and Country Planning Act 1990.		
4. Power to decline to determine application for planning permission.	Section 70A of the Town and Country Planning Act 1990.		
5. Duties relating to the making of determinations of planning applications.	Sections 69, 76 and 92 of the Town and Country Planning Act 1990 and Articles 8, 10 to 13, 15 to 22 and 25 and 26 of the Town and Country Planning (General Development Procedure) Order 1995 (S.I. 1995/419) and directions made there under.		
6. Power to determine applications for planning permission made by a local authority, alone or jointly with another person	Section 316 of the Town and Country Planning Act 1990 and the Town Country Planning General Regulations 1992 (S.I. 1992/1492).		

Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

A. Functions relating to town and country planning and development control

Function	Provision of Act or Statutory Instrument	Delegated to	Further delegated to
7. Power to make determinations, give approvals and agree certain other matters relating to the exercise of permitted development rights.	Parts 6, 7, 11, 17, 19, 20, 21 to 24, 30 and 31 of Schedule 2 to the Town and Country Planning (General Permitted Development) Order 1995 (S.I. 1995/418).	Development Management Committee	Corporate Lead Officer Economy & Regeneration,
8. Power to enter into planning obligation, regulating development or use of land.	Section 106 of the Town and Country Planning Act 1990.		
9. Power to issue a certificate of existing or proposed lawful use or development.	Sections 191(4) and 192(2) of the Town and Country Planning Act 1990.		
10. Power to serve a completion notice	Section 94(2) of the Town and Country Planning Act 1990.		
11. Power to grant consent for the display of advertisements.	Section 220 of the Town and Country Planning Act 1990 and the Town and Country Planning (Control of Advertisements) Regulations 1992.		
12. Power to authorise entry onto land.	Section 196A of the Town and Country Planning Act 1990.		
13. Power to require the discontinuance of a use of land.	Section 102 of the Town and Country Planning Act 1990.		

Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

A. Functions relating to town and country planning and development control

Function	Provision of Act or Statutory Instrument	Delegated to	Further delegated to
14. Power to serve a planning contravention notice, breach of condition notice or stop notice.	Sections 171C, 187A and 183(1) of the Town and Country Planning Act 1990.	Development Management Committee	Corporate Lead Officer Economy & Regeneration,
15. Power to issue an enforcement notice.	Section 172 of the Town and Country Planning Act 1990.		
16. Power to apply for an injunction restraining a breach of planning control.	Section 187B of the Town and Country Planning Act 1990.		
17. Power to determine applications for hazardous substances consent, and related powers.	Sections 9(1) and 10 of the Planning (Hazardous Substances) Act 1990 (c. 10).		
18. Duty to determine conditions to which old mining permissions, relevant planning permissions relating to dormant sites or active Phase I or II sites, or mineral permissions relating to mining sites, as the case may be, are to be subject.	Paragraph 2(6)(a) of Schedule 2 to the Planning and Compensation Act 1991, paragraph 9(6) of Schedule 13 to the Environment Act 1995 (c. 25) and paragraph 6(5) of Schedule 14 to that Act.		
19. Power to require proper maintenance of land.	Section 215(1) of the Town and Country Planning Act 1990.		

Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

A. Functions relating to town and country planning and development control

Function	Provision of Act or Statutory Instrument	Delegated to	Further delegated to
20. Power to determine applications for listed building consent, and related powers.	Sections 16(1) and (2), 17 and 33(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990 (c. 9).	Development Management Committee	Corporate Lead Officer Economy & Regeneration,
21. Power to determine applications for conservation area consent.	Section 16(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990, as applied by section 74(3) of that Act.		
22. Duties relating to applications for listed building consent and conservation area consent.	Section 13(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990 and regulations 3 to 13 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990 and paragraph 127 of the Welsh Office circular 61/96: Planning and the Historic Environment: Historic Buildings and Conservation Areas.		
23. Power to serve a building preservation notice, and related powers.	Sections 3(1) and 4(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990.		
24. Power to issue a listed building enforcement notice.	Section 38 of the Planning (Listed Buildings and Conservation Areas) Act 1990.		

Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

A. Functions relating to town and country planning and development control

Function	Provision of Act or Statutory Instrument	Delegated to	Further delegated to
25. Powers to acquire a listed building in need of repair and to serve a repairs notice.	Sections 47 and 48 of the Planning (Listed Buildings and Conservation Areas) Act 1990.	Development Management Committee	Corporate Lead Officer Economy & Regeneration,
26. Power to apply for an injunction in relation to a listed building.	Section 44A of the Planning (Listed Buildings and Conservation Areas) Act 1990.		
27. Power to execute urgent works.	Section 54 of the Planning (Listed Buildings and Buildings in Conservation Areas) Act 1990.		
28. Power related to mineral working.	Schedule 9 of the Town and Country Planning Act 1990.		
29. Power related to footpaths and bridleways.	Section 257 of the Town and Country Planning Act 1990.		
30. Power as to certification of appropriate alternative development.	Section 17 of the Land Compensation Act 1961 (c. 33).		
31. Duties in relation to purchase notices.	Sections 137-144 of the Town and Country Planning Act 1990.		
32. Powers related to blight notices.	Sections 149-171 of the Town and Country Planning Act 1990.		

Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

B. Licensing and registration functions (in so far as not covered by any other paragraph of this Schedule)

<p>1. Power to issue licences authorising the use of land as a caravan site ("site licences").</p>	<p>Section 3(3) of the Caravan Sites and Control of Development Act 1960 (c. 62).</p>	<p>Council</p>	<p>Corporate Lead Officer Policy, Performance and Public Protection,</p>
<p>2. Power to license the use of moveable dwellings and camping sites.</p>	<p>Section 269(1) of the Public Health Act 1936 (c. 49).</p>		
<p>3. Power to license hackney carriages and private hire vehicles.</p>	<p>(a) as to hackney carriages, the Town Police Clauses Act 1847 (10 & 11 Vict. c. 89), as extended by section 171 of the Public Health Act 1875 (38 & 39 Vict. c. 55), and section 15 of the Transport Act 1985 (c. 67); and sections 47, 57, 58, 60 and 79 of the Local Government (Miscellaneous Provisions) Act 1976 (c. 57); (b) as to private hire vehicles, sections 48, 57, 58, 60 and 79 of the Local Government (Miscellaneous Provisions) Act 1976.</p>		
<p>4. Power to license drivers of hackney carriages and private hire vehicles.</p>	<p>Sections 51, 53, 54, 59, 61 and 79 of the Local Government (Miscellaneous Provisions) Act 1976.</p>		
<p>5. Power to license operators of hackney carriages and private hire vehicles.</p>	<p>Sections 55 to 58, 62 and 79 of the Local Government (Miscellaneous Provisions) Act 1976.</p>		

Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

B. Licensing and registration functions (in so far as not covered by any other paragraph of this Schedule) Cont'd

Function	Provision of Act or Statutory Instrument	Delegated to	Further delegated to
6. Power to register pool promoters.	Schedule 2 to the Betting, Gaming and Lotteries Act 1963 (c. 2).	Council	Corporate Lead Officer Policy, Performance and Public Protection,
7. Power to grant track betting licences.	Schedule 3 to the Betting, Gaming and Lotteries Act 1963.		
8. Power to license inter-track betting schemes.	Schedule 5ZA to the Betting, Gaming and Lotteries Act 1963.		
9. Power to grant permits in respect of premises with amusement machines.	Schedule 9 to the Gaming Act 1968 (c. 65).		
10. Power to register societies wishing to promote lotteries.	Schedule 1 to the Lotteries and Amusements Act 1976 (c. 32).		
11. Power to grant permits in respect of premises where amusements with prizes are provided.	Schedule 3 to the Lotteries and Amusements Act 1976.		
12. Power to issue entertainments licences.	Section 12 of the Children and Young Persons Act 1933 (c. 12)		
13. Power to license sex shops and sex cinemas.	The Local Government (Miscellaneous Provisions) Act 1982, section 2 and Schedule 3.		

Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

B. Licensing and registration functions (in so far as not covered by any other paragraph of this Schedule) Cont'd

Function	Provision of Act or Statutory Instrument	Delegated to	Further delegated to
14. Power to license performances of hypnotism.	The Hypnotism Act 1952 (c. 46).	Council	Corporate Lead Officer Policy, Performance and Public Protection,
15. Power to register	Sections 13 to 17 of the Local		
(Cont'd) premises for acupuncture, tattooing, ear-piercing and electrolysis. Power to issue permits / permission.	(Cont'd) Government (Miscellaneous Provisions) Act 1982.		
16. Power to license pleasure boats and pleasure vessels.	Section 94 of the Public Health Acts Amendment Act 1907 (c. 53).		
17. Power to license market and street trading.	Part III of and Schedule 4 to, the Local Government (Miscellaneous Provisions) Act 1982.	Delegated to Corporate Lead Officer Economy & Regeneration,	
18. Duty to keep list of persons entitled to sell non-medicinal poisons.	Sections 3(1) (b) (ii), 5, 6 and 11 of the Poisons Act 1972 (c. 66).	Licensing Committee	Corporate Lead Officer Policy, Performance and Public Protection,
19. Power to license dealers in game and the killing and selling of game.	Sections 5, 6, 17, 18 and 21 to 23 of the Game Act 1831 (c. 32); sections 2 to 16 of the Game Licences Act 1860 (c. 90), section 4 of the Customs and Inland Revenue Act 1883 (c. 10), section 27 of the Local Government Act 1894 (c. 73), and section 213 of the Local Government Act		

	1972 (c. 70).		
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Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

B. Licensing and registration functions (in so far as not covered by any other paragraph of this Schedule) Cont'd

Function	Provision of Act or Statutory Instrument	Delegated to	Further delegated to
20. Power of register and license premises for the preparation of food.	Section 19 of the Food Safety Act 1990 (c. 16).	Licensing Committee	Corporate Lead Officer Policy, Performance, and Public Protection,
21. Power to license scrap yards.	Section 1 of the Scrap Metal Dealers Act 1964 (c. 69).		
22. Power to issue, amend or replace safety certificates (whether general or special) for sports grounds.	The Safety of Sports Grounds Act 1975 (c. 52).		
23. Power to issue, cancel, amend or replace safety certificates for regulated stands at sports grounds.	Part III of the Fire Safety and Safety of Places of Sport Act 1987 (c. 27).		
24. Duty to promote fire safety	Section 6 of the Fire and Rescue Services Act 2004 (c. 21)		
25. Power to license premises for the breeding of dogs.	Section 1 of the Breeding of Dogs Act 1973 (c. 60) and section 1 of the Breeding and Sale of Dogs (Welfare) Act 1999 (c. 11).		
26. Power to license pet shops and other establishments	Section 1 of the Pet Animals Act 1951 (c. 35); section 1 of the Animal Boarding Establishments		

Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

B. Licensing and registration functions (in so far as not covered by any other paragraph of this Schedule) Cont'd

Function	Provision of Act or Statutory Instrument	Delegated to	Further delegated to
(Cont'd) where animals are bred or kept for the purposes of carrying on a business.	(Cont'd) Act 1963 (c. 43); the Riding Establishments Acts 1964 and 1970 (1964 c. 70 and 1970 c. 70); section 1 of the Breeding of Dogs Act 1973 (c. 60), and sections 1 and 8 of the Breeding and Sale of Dogs (Welfare) Act 1999.	Licensing Committee	Corporate Lead Officer Policy, Performance and Public Protection.
27. Power to register animal trainers and exhibitors.	Section 1 of the Performing Animals (Regulation) Act 1925 (c. 38).		
28. Power to license zoos.	Section 1 of the Zoo Licensing Act 1981 (c. 37)		
29. Power to license dangerous wild animals.	Section 1 of the Dangerous Wild Animals Act 1976 (c. 38).		
30. Power to enforce regulations in relation to animal by-products	Regulation 49 of the Animal By-products (Wales) Regulations 2006 (S.I 1292 (W.127))		
31. Power to license the employment of children.	Part II of the Children and Young Persons Act 1933 (c. 12), byelaws made under that Part, and Part II of the Children and Young Persons Act 1963 (c. 37).	Corporate Lead Officer Schools and Culture; Corporate Lead Officer Legal & Governance Services	

Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

B. Licensing and registration functions (in so far as not covered by any other paragraph of this Schedule) Cont'd

Function	Provision of Act or Statutory Instrument	Delegated to	Further delegated to
32. Power to approve premises for the solemnisation of marriages and the registration of civil partnerships.	Section 46A of the Marriage Act 1949 (c. 76), section 6A of the Civil Partnership Act 2004 (c. 33) and the Marriages and Civil Partnerships (Approved Premises) Regulations 2005 (S. I. 2005/3168).	Proper Officer for Civil Registrations (Corporate Lead Officer Customer Contact)	
33. Power to register common land or town or village greens, except where the power is exercisable solely for the purpose of giving effect to— 33(a) an exchange of lands effected by an order under section 19(3) of, or paragraph 6(4) of Schedule 3 to, the Acquisition of Land Act 1981 (c. 67) or 3(b) an order under section 147 of the Inclosure Act 1845 (c. 8 & 9 Vict. c. 118).	Regulation 6 of the Commons Registration (New Land) Regulations 1969 (S.I. 1969/1843).	Development Management Committee	Corporate Lead Officer Economy & Regeneration,
34. Power to register variation of rights of common.	Regulation 29 of the Commons Registration (General) Regulations 1966 (S.I. 1966/1471).	Development Management Committee	Corporate Lead Officer Economy & Regeneration
35. Power to issue a permit to conduct charitable collections.	Section 68 of the Charities Act 1992.	Licensing Committee	Corporate Lead Officer Policy, Performance

36. Power to grant consent for the operation of a loudspeaker.	Schedule 2 to the Noise and Statutory Nuisance Act 1993 (c. 40).		and Public Protection.
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Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

B. Licensing and registration functions (in so far as not covered by any other paragraph of this Schedule) Cont'd

Function	Provision of Act or Statutory Instrument	Delegated to	Further delegated to
37. Power to grant a street works licence.	Section 50 of the New Roads and Street Works Act 1991 (c. 22).	Corporate Lead Officer Highways & Environmental Services,	
38. Duty to register the movement of pigs.	Regulations 21(3) and (4) of the Pigs (Records Identification and Movement) (Wales) Order 2004 (S.I 2004/996 (W.104).	Licensing Committee	Corporate Lead Officer Policy, Performance and Public Protection.
39. Power to enforce regulations in relation to the movement of pigs.	Regulation 27(1) of the Pigs (Records, Identification and Movement (Wales) Order 2004/996 (W.104).		
40. Power to issue a licence to move cattle from a market.	Article 5(2) of the Cattle Identification Regulations 1998 (S.I. 1998/871).		
41. Power to sanction use of parts of buildings for storage of celluloid.	Section 1 of the Celluloid and Cinematograph Film Act 1922 (c. 35).		
42. Duty to enforce and execute Regulations (EC) No. 852/2004 and 853/2004 in relation to food business operators as further specified in regulation 5 of the Food (Hygiene) (Wales) Regulations 2006.	Regulation 5 of the Food (Hygiene) (Wales) Regulations 2006.	Licensing Committee	Corporate Lead Officer Policy, Performance and Public Protection.

43. Functions in respect of establishing a Licensing Committee.	Section 6 of the Licensing Act 2003 (c. 17).	Council
44. Power to issue Special Procedure licences Including tattooing, piercing, acupuncture	Public Health Wales Act 2017. Schedule 3	Licensing Committee Further delegated to: Corporate Lead Officer Policy, Performance and Public Protection.

Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

C. Functions relating to health and safety at work

Functions under any of the “relevant statutory provisions” within the meaning of Part I (health, safety and welfare in connection with work, and control of dangerous substances) of the Health and Safety at Work etc. Act 1974, to the extent that those functions are discharged otherwise than in the authority’s capacity as an employer	Part I of the Health and Safety at Work etc. Act 1974 (c. 37).	Delegated to the Corporate Lead Officer Policy, Performance and Public Protection.
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Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

D. Functions relating to elections

Function	Provision of Act or Statutory Instrument	Delegated to	Further delegated to
1. Duty to appoint an electoral registration officer.	Section 8(2A) of the Representation of the People Act 1983 (c. 2).	Council	Save for the functions delegated to the Chief Executive
2. Power to assign officers in relation to	Section 52(4) of the Representation of the		

requisitions of the registration officer.	People Act 1983.		
3. Power to dissolve community councils.	Section 28 of the Local Government Act 1972.		
4. Power to make orders for grouping communities.	Section 29 of the Local Government Act 1972.		
5. Power to make orders for dissolving groups and separating community councils from groups.	Section 29A of the Local Government Act 1972.		
6. Duty to appoint returning officer for local government elections.	Section 35 of the Representation of the People Act 1983.		
7. Duty to provide assistance at European Parliamentary elections.	Section 6(7) and (8) of the European Parliamentary Elections Act 2002.		
8. Duty to divide constituency into polling districts.	Section 18 of the Representation of the People Act 1983.		
9. Power to divide electoral divisions into polling districts at local government elections.	Section 31 of the Representation of the People Act 1983.		

Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

D. Functions relating to elections

Function	Provision of Act or Statutory Instrument	Delegated to	Further delegated to
10. Powers in respect of holding of elections.	Section 39(4) of the Representation of the People Act 1983.	Council	Save for the functions delegated to the Chief Executive
11. Power to pay expenses properly incurred by electoral registration officers.	Section 54 of the Representation of the People Act 1983.		
12. Power to fill vacancies in the event of insufficient nominations.	Section 21 of the Representation of the People Act 1985.		
13. Duty to declare vacancy in office in certain cases.	Section 86 of the Local Government Act 1972.		
14. Duty to give public notice of a casual vacancy.	Section 87 of the Local Government Act 1972.		
15. Power to make temporary appointments to community councils.	Section 91 of the Local Government Act 1972.		
16. Power to determine fees and conditions for supply of copies of, or extracts from, elections documents.	Rule 48(3) of the Local Elections (Principal Areas) Rules 1986 (S.I.1986/2214) and rule 48(3) of the Local Elections (Parishes and Communities) Rules 1986 (S.I. 1986/2215).		
17. Power to submit proposals to the Secretary of State for an order under section 10 (pilot schemes for local elections in England and Wales) of the Representation of the People Act 2000.	Section 10 of the Representation of the People Act 2000 (c. 2).		

Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

E. Functions relating to name and status of areas and individuals

1. Power to change the name of a county or county borough.	Section 74 of the Local Government Act 1972.	Council
2. Power to change the name of a community.	Section 76 of the Local Government Act 1972.	
3. Power to confer title of honorary alderman or to admit being an honorary freeman.	Section 249 of the Local Government Act 1972.	
4. Power to petition for a charter to confer county borough status.	Section 245A of the Local Government Act 1972.	
F. Power to make, amend, revoke or re-enact byelaws	Any provision of any enactment (including a local Act), whenever passed, and section 14 of the Interpretation Act 1978 (c. 300).	
G. Power to promote or oppose private Bills.	. Sections 52 and 53 Of the Local Government (Democracy) (Wales) Act 2013	

H. Functions relating to pensions etc.

1. Functions relating to local government pensions, etc.	Regulations under section 7, 12 or 24 of the Superannuation Act 1972 (c. 11).	Council
2. Functions relating to pensions, allowances and gratuities.	Regulations under section 18 (3A) of the Local Government and Housing Act 1989 (c. 42).	
3. Functions under existing pension schemes as respects persons employed by the fire and rescue authorities pursuant to section 1 of the Fire and	Sections 34 and 36 of the Fire and Rescue Services Act 2004.	

Rescue Service Act 2004		
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Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

I. Miscellaneous functions

Function	Provision of Act or Statutory Instrument	Delegated to	Further delegated to
1. Duty to approve authority's statement of accounts, income and expenditure and balance sheet or record of receipts and payments (as the case may be).	The Accounts and Audit (Wales) Regulations 2005.	Council	
2. Functions relating to sea fisheries.	Sections 1, 2, 10 and 19 of the Sea Fisheries Regulation Act 1966 (c. 38).	Council	
3. Powers relating to the preservation of trees.	Sections 197 to 214D of the Town and Country Planning Act 1990 and the Town and Country Planning (Trees) Regulations 1999 (S.I. 1999/1892).	Development Management Committee	Corporate Lead Officer Economy & Regeneration,
4. Powers relating to the protection of important hedgerows.	The Hedgerows Regulations 1997 (S.I. 1997/1160).		
5. Power to make standing orders.	Section 106 of, and paragraph 42 of Schedule 12 to, the Local Government Act 1972	Council	
6. Appointment and dismissal of staff	Section 112 of the Local Government Act 1972 and sections 7 and 8 of the Local Government and Housing Act 1989.	Council	Delegated to Chief Executive and all Officers nominated by the Chief Executive subject to the Officer Employment Rules

Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

I. Miscellaneous functions Cont'd

Function	Provision of Act or Statutory Instrument	Delegated to	Further delegated to
7. Power to make standing orders as to contracts.	Section 135 of the Local Government Act 1972.	Council	
8. Power to consider reports from the Public Services Ombudsman for Wales.	Section 19 of the Public Services Ombudsman (Wales) Act 2005 (c. 10).	Council	Monitoring Officer
9. Power to make an order identifying a place as a designated public place for the purposes of police powers in relation to alcohol consumption.	Section 13(2) of the Criminal Justice and Police Act 2001 (c. 16).	Council	
10. Powers in respect of registration of motor salvage operators.	Part 1 of the Vehicles (Crime) Act 2001 (c. 3).	Licensing Committee	Corporate Lead Officer Policy, Performance and Public Protection.
11. Power to appoint officers for particular purposes (appointment of "proper officers").	Section 270(3) of the Local Government Act 1972 (c. 42).	Council	
12. Duty to designate an officer as the head of the authority's paid service, and to provide staff, etc.	Section 4(1) of the Local Government and Housing Act 1989 (c. 42)		
13. Duty to designate an officer as the monitoring officer and to provide staff, etc.	Section 5(1) of the Local Government and Housing Act 1989.		
14. Duty to determine affordable borrowing limit.	Section 3 of the Local Government Act 2003 (c. 22).		

Part 3.1 (Table 1) RESPONSIBILITY FOR COUNCIL FUNCTIONS Cont'd

I. Miscellaneous functions Cont'd

Function	Provision of Act or Statutory Instrument	Delegated to	Further delegated to
15. Approval of annual investment strategy in accordance with guidance.	Section 15 of the Local Government Act 2003.	Council	
16. Duty to make arrangements for proper administration of financial affairs	Section 151 of the Local Government Act 1972 (c. 11).	Council	Section 151 Officer
17. Power to make or revoke an order designating a locality as an alcohol disorder zones	Section 16 of the Violent Crime Reduction Act 2006 (now repealed)		
18. Functions relating to Family Absence of Local Authority Members	The Family Absence for Members of Local Authorities (Wales) Regulations 2013		

Part 3.2 (Table 2) RESPONSIBILITY FOR LOCAL CHOICE FUNCTIONS

Function	Decision-making body	Membership	Delegation of functions
1. Any function under a local Act other than a function specified or referred to in Schedule 1.	Cabinet	All Cabinet Members	None
2. The determination of an appeal against any decision made by or on behalf of the authority.	Council	All Members of the Council	Save for the functions delegated to the Appeals Panel
3. Functions in relation to the revision of decisions made in connection with claims for housing benefit or council tax benefit and for appeals against such decisions under section 68 of and Schedule 7 to the Child Support, Pensions and Social Security Act 2000	Cabinet	All Cabinet Members	
4. The making of arrangements in relation to appeals against the exclusion of pupils in maintained schools under section 52 of the Education Act 2002.	Cabinet	All Cabinet Members	Corporate Lead Officer Schools and Culture; Corporate Lead Officer Legal & Governance Services;
5. The making of arrangements pursuant to section 94(1), (1A) and (4) of, and Schedule 24 to, the School Standards and Framework Act 1998 (admission appeals).			
6. The making of arrangements pursuant to section 95(2) of the School Standards and Framework Act 1998 (children to whom section 87 applies: appeals by governing bodies).			
7. The making of arrangements under section 20 (questions on police matters at council meetings) of the Police Act 1996 for enabling questions to be put on the discharge of the functions of a police authority.	Council	All Members of the Council	

Part 3.2 (Table 2) RESPONSIBILITY FOR LOCAL CHOICE FUNCTIONS (Cont'd)			
Function	Decision-making body	Membership	Delegation of functions
8. The making of appointments under paragraphs 2 to 4 (appointment of members by relevant councils) of Schedule 2 (police authorities established under section 3) to the Police Act 1996.	Council	All Members of the Council	Joint Committee appointed under Paragraph 2(2) of Schedule 2 to the Police Act 1996
9. The conducting of best value reviews in accordance with the provisions of any order for the time being having effect under section 5 (best value reviews) of the Local Government Act 1999 or action under the Wales Improvement Measure as appropriate.	Cabinet	All Cabinet Members	Cabinet Members, Corporate Directors and Corporate Lead Officers
10. Any function relating to contaminated land.	Council	All Members of the Council	Corporate Lead Officer Policy, Performance and Public Protection, Corporate Lead Officer Highways and Environmental Services
11. The discharge of any function relating to the control of pollution or to the Declaration of an Air Quality Management Area	Council	All Members of the Council	Corporate Lead Officer Policy, Performance and Public Protection.
12. The service of an abatement notice in respect of a statutory nuisance.	Cabinet	All Cabinet Members	Corporate Lead Officer Policy Performance and Public Protection.
13. The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply in the authority's area.	Council	All Members of the Council	
14. The inspection of the authority's area to detect any statutory nuisance.	Cabinet	All Cabinet Members	Corporate Lead Officer Policy, Performance and Public Protection, Corporate Lead Officer Highways
15. The investigation of any complaint as to the existence of a statutory			

nuisance.			and Environmental Services
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Part 3.2 (Table 2) RESPONSIBILITY FOR LOCAL CHOICE FUNCTIONS (Cont'd)			
Function	Decision-making body	Membership	Delegation of functions
16. The obtaining of information under section 330 of the Town and Country Planning Act 1990 as to interests in land.	Cabinet	All Cabinet Members	Corporate Lead Officer Policy, Performance and Public Protection, Corporate Lead Officer Highways and Environmental Services
17. The obtaining of particulars of persons interested in land under section 16 of the Local Government (Miscellaneous Provisions) Act 1976	Cabinet	All Cabinet Members	All Corporate Directors and Corporate Lead Officers
18. Any of the following functions in respect of highways -			
(a) the making of agreements for the execution of highways works.	Cabinet	All Cabinet Members	Corporate Lead Officer Highways & Environmental Services,
(b) The functions contained in the following provisions of Part III of the Highways Act 1980 (Creation of Highways) –			
(i) Section 25 – creation of footpath, bridleway or restricted byway by agreement.	Cabinet	All Cabinet Members	Corporate Lead Officer Economy & Regeneration, Corporate Lead Officer Highways & Environmental Services
(ii) Section 26 – compulsory powers for creation of footpaths, bridleways or restricted byways.	Council	All Members of the Council	Corporate Lead Officer Economy & Regeneration

Part 3.2 (Table 2) RESPONSIBILITY FOR LOCAL CHOICE FUNCTIONS (Cont'd)			
Function	Decision-making body	Membership	Delegation of functions
(c) The functions contained in the following provisions of Part V111 of the Highways Act 1980 (stopping up and diversion of highways etc.) -			
(i) Section 116 – power of magistrates’ court to authorise stopping up or diversion of highway.	Cabinet	All Cabinet Members	Corporate Lead Officer Highways & Environmental Services and Corporate Lead Officer Economy & Regeneration
(ii) Section 117 – application for order under section 116 on behalf of another person;			
(iii) Section 118 – stopping up of footpaths, bridleways and restricted byways;	Cabinet	All Cabinet Members	Corporate Lead Officer Highways & Environmental Services and Corporate Lead Officer Economy & Regeneration
(iv) Section 118ZA – application for a public path extinguishment order;			
(v) Section 118A – stopping up of footpaths, bridleways and restricted byways crossing railways;			

Part 3.2 (Table 2) RESPONSIBILITY FOR LOCAL CHOICE FUNCTIONS (Cont'd)			
Function	Decision-making body	Membership	Delegation of functions
(vi) Section 118B – stopping up of certain highways for purposes of crime prevention etc.;	Cabinet	All Cabinet Members	Corporate Lead Officer Highways & Environmental Services and Corporate Lead Officer Economy & Regeneration
(vii) Section 118C – application by proprietor of school for special extinguishment order;			
(viii) Section 119 – diversion of footpaths, bridleways and restricted byways;			
(ix) Section 119ZA – application for a public path diversion order;			
(x) Section 119A – diversion of footpaths, bridleways and restricted byways crossing railways;			
(xi) Section 119B – diversion of certain highways for purposes of crime prevention etc.;			

**Part 3.2 (Table 2) RESPONSIBILITY FOR LOCAL CHOICE FUNCTIONS
(Cont'd)**

Function	Decision-making body	Membership	Delegation of functions
(xii) Section 119C – application by proprietor of school for special diversion order;	Cabinet	All Cabinet Members	Corporate Lead Officer Highways & Environmental Services and Corporate Lead Officer Economy & Regeneration
(xiii) Section 119D – diversion of certain highways for protection of sites of special scientific interest;			
(xiv) Section 120 – exercise of powers of making public path extinguishment and diversion orders;			
(xv) Section 121B – register of applications;			
(d) the functions contained in the following provisions of Part IX of the Highways Act 1980 (lawful and unlawful interference with highways and streets)-			
(i) Section 130 – protection of public rights;	Cabinet	All Cabinet Members	Corporate Lead Officer Highways & Environmental Services and Corporate Lead Officer Economy & Regeneration
(ii) Sections 139 – control of builders' skips;	Cabinet		

Part 3.2 (Table 2) RESPONSIBILITY FOR LOCAL CHOICE FUNCTIONS (Cont'd)			
Function	Decision-making body	Membership	Delegation of functions
(iii) Section 140 – removal of builders' skips;	Cabinet	All Cabinet Members	Corporate Lead Officer Highways & Environmental Services and Corporate Lead Officer Economy & Regeneration
(iv) Section 140A(7) – builders' skips: charges for occupation of the highway;			
(v) Section 142 – licence to plant trees, shrubs etc. in a highway;	Cabinet	All Cabinet Members	Corporate Lead Officer Highways & Environmental Services
(vi) Section 147 – power to authorise erection of stiles etc. on footpath or bridleway;	Cabinet	All Cabinet Members	Corporate Lead Officer Highways & Environmental Services and Corporate Lead Officer Economy & Regeneration and Corporate Lead Officer Porth Gofal Targeted Intervention Services
(vii) Section 147ZA – agreements relating to improvements for benefit of persons with mobility problems;			
(viii) Section 149 – removal of things so deposited on highways as to be a nuisance etc.;	Cabinet	All Cabinet Members	Corporate Lead Officer Highways & Environmental Services and Corporate Lead Officer Policy Performance and Public Protection

**Part 3.2 (Table 2) RESPONSIBILITY FOR LOCAL CHOICE FUNCTIONS
(Cont'd)**

Function	Decision-making body	Membership	Delegation of functions
(ix) Section 169 – control of scaffolding on highways;	Cabinet	All Cabinet Members	Corporate Lead Officer Highways & Environmental Services and Corporate Lead Officer Economy & Regeneration
(x) Section 171 – control of deposit of building materials and making of excavations in streets			
(xi) Section 171A and regulations made under that section – works under s169 or s171: charge for occupation of the highway;			
(xii) Section 172 – hoardings to be set up during building etc.;			
(xiii) Section 173 – hoardings to be securely erected;			
(xiv) Section 178 – restriction on placing of rails, beams etc. over highways;			
(xv) Section 179 – control of construction of cellars etc. under street;			
(xvi) Section 180 – control of openings into cellars etc. under streets, and pavement lights and ventilators			

Part 3.2 (Table 2) RESPONSIBILITY FOR LOCAL CHOICE FUNCTIONS (Cont'd)			
Function	Decision-making body	Membership	Delegation of functions
(e) exercising functions under section 35 of the Wildlife and Countryside Act 1982 (limestone pavement orders); and	Cabinet	All Cabinet Members	Corporate Lead Officer Economy & Regeneration
(f) exercising functions under section 53 of the Wildlife and Countryside Act 1981 (duty to keep definitive map and statement under continuous review)			
19. The appointment of any individual (a) to any office other than an office in which he is employed by the authority; (b) to anybody other than — (i) the authority; (ii) a joint committee of two or more authorities; or (c) to any committee or sub-committee of such a body, and the revocation of any such appointment.	Council in relation to Council-related functions Cabinet in relation to Cabinet-related functions	All Members of the Council or Cabinet where appropriate	None
20. Power to make payments or provide other benefits in cases of maladministration etc.	Council	All Members of the Council	Monitoring officer in relation to payments of £1,000 or below
21. The discharge of any function by an authority acting as a harbour authority.	Cabinet	All Cabinet Members	Corporate Lead Officer Highways & Environmental Services

Part 3.2 (Table 2) RESPONSIBILITY FOR LOCAL CHOICE FUNCTIONS (Cont'd)			
Function	Decision-making body	Membership	Delegation of functions
<p>22. Functions in respect of the calculation of council tax base in accordance with any of the following—</p> <p>(a) the determination of an item for T in section 33(1) and 44(1) of the Local Government Finance Act 1992;</p> <p>(b) the determination of an amount for item TP in sections 34(3), 45(3) 48(3) and 48(4) of the Local Government Finance Act 1992;</p> <p>(c) the determination of an amount required for determining an amount for the item mentioned in paragraph (a) or (b) above.</p>	Cabinet	All Cabinet Members	None
<p>23. Licensing functions in accordance with Part 2 of the Licensing Act 2003 except section 6.</p>	Council	All Members of the Council	Licensing Committee
<p>24a. Functions in respect of gambling under the following provisions of the Gambling Act 2005 –</p> <p>(i) Section 29 – licensing authority information;</p> <p>(ii) Section 30 – other exchange of information;</p>	Council	All Members of the Council	Corporate Lead Officer Policy Performance and Public Protection

Part 3.2 (Table 2) RESPONSIBILITY FOR LOCAL CHOICE FUNCTIONS (Cont'd)

Function	Decision-making body	Membership	Delegation of functions
(iii) Section 284 – removal of exemption; (iv) Section 304 – authorised persons; (v) Section 346 – prosecutions by licensing authority; (vi) Section 350 – exchange of information; (vii) Part 5 of Schedule 11 – registration with local authority			
24b. Functions in respect of gambling under the following provisions of the Gambling Act 2005 – (i) Section 166 – resolution not to issue casino licences; (ii) Section 349 – three-year licensing policy;	Council	All Members of the Council	
24c. Functions in respect of gambling under the following provisions of the Gambling Act 2005 – (i) Section 212 and regulations made under that section – fees;	Cabinet	All Members of Cabinet	
25a. Functions in respect of approval by a local authority under section 51 or a determination by a Local Authority under section 53 of the School Standards and Organisation (Wales) Act 2013 (i) Section 41 proposals to establish	Council	All Members of the Council	

<p>mainstream schools</p> <p>(ii) Section 43: proposals to discontinue mainstream schools</p> <p>(iii) Section 44: proposals to</p> <p>a) establish a new community special school</p> <p>b) to discontinue such a school</p>			
<p>25b. Functions in respect of approval by a local authority under section 51 or a determination by a Local Authority under section 53 of the School Standards and Organisation (Wales) Act 2013</p> <p>(ii) Section 42 proposals to alter mainstream schools</p> <p>(iii) Section 44-proposals to make a regulated alteration to a community special school</p> <p>(iv) Section 45 proposals to change a school category</p>	Cabinet	All Cabinet Members	
<p>25c. Functions in respect of approval of the Council's Welsh in education strategic plan for submission to the Welsh Ministers for approval, for publication and implementation by the Council under sections 84 and 85 of the School Standards and Organisation (Wales) Act 2013</p> <p>(i) S.84 Preparation of Welsh in education strategic plans;</p> <p>(iii) S.85 Approval, publication and</p>	Cabinet	All Cabinet Members	

implementation of Welsh in education strategic plans			
<p>26. Functions in respect of Section 108 – Local Government and Elections (Wales) Act 2021</p> <ul style="list-style-type: none"> • a)S91 (a) self-assessment: report • b) section 91(8) (response to recommendations about report <p>b)S91(8) response to report of panel performance assessment);</p> <p>c)S92(1) appointment of performance assessment panel;</p> <p>d)S93(1) response to recommendations about response to report of panel assessment</p> <p>e)S93(5) response to recommendations about response to report of panel;</p> <p>f)S96(1) Auditor General for Wales reports: response to recommendations from the Auditor General for Wales,</p> <p>g)S96(5) response to recommendations about response to the Auditor General for Wales,</p> <p>h) S102 request to the Welsh Ministers for support and assistance</p>	<p>Cabinet</p> <p>Cabinet</p> <p>Cabinet</p> <p>Cabinet</p> <p>Cabinet</p> <p>Cabinet</p> <p>Cabinet</p>	<p>All Cabinet Members</p> <p>All Cabinet Members</p> <p>All Cabinet Members</p> <p>All Cabinet Members</p> <p>All Cabinet Members</p> <p>All Cabinet Members</p> <p>All Cabinet Members</p> <p>All Cabinet Members</p>	

	Cabinet	All Cabinet Members	
	Cabinet	All Members of the Council	
	Council		
27. Functions in respect of the appropriation of land held by the Council for any purpose or function for which the Council is authorised to acquire land by statute including but not limited to: Section 122 Local Government Act 1972: Appropriation of land by principal councils; Section 229 Town and Country Planning Act 1990: Appropriation of land forming part of common, etc; Section 19 Housing Act 1985: Appropriation of land;	Council	All Members of the Council	
28. Power to determine (Town/Village) Green applications, pursuant to S15 Commons Act 2006	Council	All Members of the Council.	

Part 3.3 (Table 3) COMMITTEES OF THE COUNCIL

Committee	Functions	Delegation of Functions
<p>Development Management Committee</p> <p>(15 Members (may include Cabinet Members))</p> <p>Quorum As set out in Article 8 of Part 2 to the Constitution</p>	<p>Development Management Committee – Terms of Reference</p> <ol style="list-style-type: none"> 1. Functions relating to town and country planning and development control as specified in Part A of Part 3.1 Table 1 above ('Functions relating to town and country planning and development control'), together with functions under items 3 and 4 of Part I of Table 1 ('Miscellaneous functions'). 2. To carry out the Authority's statutory planning functions in relation to the determination of applications and allied issues relating to development and the regulation of uses and activities. 3. To consider and determine applications, so as to advance and contribute to the Council's Corporate Strategy and Priorities through thorough consideration of major developments county-wide. 4. To make planning decisions based on sound material planning considerations, and not personal circumstances, opinions or feelings. 5. To take into account the sustainable development principle in determining planning applications. 6. The power to act, all the powers and duties of the Authority relating to the consideration of planning, listed building and conservation area applications, notification schemes, tree preservation orders, the control of development and the enforcement of such control, and other consultation schemes where appropriate. 7. To receive reports from time to time from the Chief Executive or Corporate Lead Officer for Economy and Regeneration 	<p>See Part 3.1 Table 1(Part A) above ('Functions relating to town and country planning and development control')</p>

	<p>and other Officers on the exercise of any functions relating to the control of development which may have been delegated to them.</p> <p>8. To deal with all applications:</p> <ul style="list-style-type: none"> a. made by the Council as landowner; b. relating to major developments; c. made by a Member or close personal associates; or d. made by <ul style="list-style-type: none"> I. Chief Officers (Chief Executive, Corporate Directors and Corporate Lead Officers); II. All staff employed by the Planning Service(s) including development management and Forward Planning; and III. Any other Staff closely linked to the planning services or a particular planning application or by their close personal associates. <p>9. To prioritise making sound planning judgements in line with all relevant national and local planning policy that advances the corporate strategies and priorities of the Council unless there are other material considerations.</p> <p>10. To determine applications in accordance with the Local Development Plan, the central tenants of the Well-being of Future Generations (Wales) Act 2015, and to deliver the Council's Corporate Priorities:</p> <ul style="list-style-type: none"> ○ Corporate Priority 1 – Boosting the Economy; ○ Corporate Priority 2 – Investing in People's Future; ○ Corporate Priority 3 – Enabling individual and Family Resilience; 	
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	and <ul style="list-style-type: none">○ Corporate Priority 4 – Promoting Environmental and Community Resilience.	
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Committee	Functions	Delegation of Functions
<p>Licensing Committee</p> <p>(11 Members)</p>	<p>Licensing and Registration Functions as specified in Part B of Table 1 above, together with functions under item 10 of Part I of Table 1.</p> <p>Licensing Functions and Functions in respect of Gambling as specified in Table 2 above, Functions 23 & 24).</p> <p>To recommend to the Council additions and/or amendments to policy in relation to the functions of the Committee.</p> <p>To determine suspension/revocation of personal licences pursuant to s132 of the Licensing Act 2003</p> <p>To determine contentious applications for the initial granting or renewal of licences to drive a hackney carriage or a private hire vehicle.</p> <p>To determine contentious applications for the initial grant or renewal of operators licences. To determine contentious applications and requests for licence reviews under the Licensing Act 2003 and the Gambling Act 2005. To determine applications for permits for house to house and street collections. To suspend, vary, revoke or refuse house to house, street collections, drivers, operators and vehicle licences.</p> <p>To determine contentious applications under the Motor Salvage Operators’ Registration Scheme.</p> <p>To hear representations and determine relevant applications under the Scrap Metal Dealers Act 2013 as appropriate.</p>	<p>See Table 1 (Parts B and I) and Table 2 above.</p>

	Licensing Sub Committee to determine applications for the grant of 3 or more gaming machines on alcohol licensed premises, or applications which are subject to objection	
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Committee	Functions	Delegation of Functions
Ethics and Standards Committee (9 Members: 2 County Councillors, 2 Town and Community Members and 5 Independent Members)	As set out in Article 9 of Part 2 to the Constitution	None

Committee	Functions	Delegation of Functions
<p>Governance and Audit Committee</p> <p>(3 Lay Persons and 6 County Councillors - 1/3 Lay Person composition)</p>	<p>Governance and Audit Committee – Terms of Reference 2018</p> <p><u>Statement of Purpose</u></p> <ol style="list-style-type: none"> 1 The Governance and Audit Committee is a key component of the Council’s corporate governance framework. It provides an independent and high-level focus on the audit, assurance and reporting arrangements that underpin good governance and financial standards. 2 The purpose of the Governance and Audit Committee is to provide independent assurance to full Council and management of the adequacy of the risk management framework and the internal control environment. It provides an independent review of the Council’s governance, risk management and control frameworks and oversees the financial reporting and annual governance processes. It oversees internal audit and external audit, helping to ensure efficient and effective assurance arrangements are in place. 3. On 26/10/23 Council resolved that meetings be held by remote-means only (18 Month pilot exercise) <p><u>Governance Risk and Control</u></p> <ol style="list-style-type: none"> 4 To maintain an overview of the Council’s Constitution in respect of: Contract Procedure Rules, Finance Regulations and Code of Conduct. 5 To review the Council's corporate governance arrangements against the governance framework, including the ethical framework and consider the Governance-Framework. 6 To review the Annual Governance Statement prior to approval and consider whether it properly reflects the risk environment and supporting assurances, taking into account internal audit's opinion on the overall adequacy and effectiveness of the Council's framework 	<p>None</p>

	<p>of governance, risk management and control. Also, monitor compliance with the CIPFA Code of Practice for the Governance of Internal Audit in UK Local Government.</p> <p>7 To consider the Council's arrangements to secure value for money and review assurances and assessments on the effectiveness of these arrangements.</p> <p>8 To consider the Council's framework of assurance and ensure that it adequately addresses the risks and priorities of the Council.</p> <p>9 To monitor the effective development and operation of risk management in the Council.</p> <p>10 To monitor progress in addressing risk-related issues reported to the Committee.</p> <p>11 To consider reports on the effectiveness of internal controls and the implementation of agreed actions.</p> <p>12 To review the assessment of fraud risks and potential harm to the Council from fraud and corruption.</p> <p>13 To monitor the counter-fraud strategy, actions and resources.</p> <p>14 To review the governance and assurance arrangements for significant partnerships or collaborations, where applicable.</p> <p>15 To consider the Corporate Risk Register.</p> <p>16 To consider the Council's Annual Improvement Report.</p> <p>17 To review and assess the performance assessment of the Council.</p> <p>18 To review and assess the Council's draft annual Self-Assessment Report and make any necessary recommendations to Council for changes to:</p> <p>(a) the conclusions; or</p> <p>(b) anything included in the report relating to what actions the Council intends to take, or actions it has already taken, with a view to increasing the extent to which the Council will meet the performance requirements in the financial year following the financial year to which the report relates.</p> <p>19 To consider the Panel Performance Assessment Report, review the Council's draft response to the report of the Panel, and make necessary recommendations</p>	
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	<p>for changes to the statements made in the draft response.</p> <p>20 To consider any Auditor General Report following a special inspection of the Council, review and assess the Council's draft response to any Auditor General Report and make any recommendations for changes to the statements made in the Council's draft response relating to what action, if any, the Council intends to take in response to the Auditor General's recommendations.</p> <p><u>Internal Audit</u></p> <p>21 To approve the Internal Audit Charter.</p> <p>22 To consider proposals made in relation to the appointment of any external providers of internal audit services.</p> <p>23 To approve the risk-based Internal Audit Plan, including Internal Audit's resource requirements, the approach to using other sources of assurance and any work required to place reliance upon those other sources.</p> <p>24 To approve significant interim changes to the risk-based Internal Audit Plan and resource requirements.</p> <p>25 To make appropriate enquiries of both management and the Head of Internal Audit ("Chief Internal Auditor") to determine if there are any inappropriate scope or resource limitations.</p> <p>26 To consider reports from the Head of Internal Audit on internal audit's performance during the year, including the performance of any external providers of internal audit services. These will include:</p> <ul style="list-style-type: none"> a. Updates on the work of Internal Audit including key findings, issues of concern and action in hand as a result of internal audit work. b. Regular reports on the results of the Quality Assurance and Improvement Programme. c. Reports on instances where the internal audit function does not conform to the Public Sector 	
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	<p>Internal Audit Standards and Local Government Application Note, considering whether the non-conformance is significant enough that it must be included in the Annual Governance Statement.</p> <p>27 To consider the Head of Internal Audit's annual report regarding:</p> <ul style="list-style-type: none"> d. The statement of the level of conformance with the Public Sector Internal Audit Standards and Local Government Application Note and the results of the Quality Assurance and Improvement Programme that support the statement - these will indicate the reliability of the conclusions of internal audit. e. The opinion on the overall adequacy and effectiveness of the Council's framework of governance, risk management and control together with the summary of the work supporting the opinion - these will assist the committee in reviewing the Annual Governance Statement. <p>28 To consider summaries of specific Internal Audit reports as requested.</p> <p>29 To receive reports outlining the action taken where the head of internal audit has concluded that management has accepted a level of risk that may be unacceptable to the authority or there are concerns about progress with the implementation of agreed actions.</p> <p>30 To contribute to the Quality Assurance and Improvement Programme and in particular, to the external quality assessment of internal audit that takes place at least once every five years.</p> <p>31 To consider a report on the effectiveness of Internal Audit to support the Annual Governance Statement, where required to do so by the Accounts and Audit (Wales) Regulations 2014</p> <p>32 To support effective communication with the head of audit.</p> <p>33 To commission work from Internal Audit</p> <p><u>External Audit & Regulators</u></p>	
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	<p>34 To consider the external auditor's annual letter, relevant reports and the report to those charged with governance.</p> <p>35 To consider specific reports as agreed with the external auditor.</p> <p>36 To comment on the scope and depth of external audit work and to ensure it gives value for money.</p> <p>37 To commission work from external audit.</p> <p>38 To advise and recommend on the effectiveness of relationships between external and internal audit and other inspection agencies or relevant bodies.</p> <p>39 To consider reports from external regulators (including but not exclusive to: WAO, PSOW, GRO, CSIW, Estyn).</p> <p>40 Consider any Report received from the Auditor General, and the Council's draft response.</p> <p><u>Financial Reporting</u></p> <p>41 To review the annual statement of accounts and related reports. Specifically, to consider whether appropriate accounting policies have been followed and whether there are concerns arising from the financial statements or from the audit that need to be brought to the attention of the Council.</p> <p>42 To consider the external auditor's report to those charged with governance on issues arising from the audit of the accounts.</p> <p><u>Accountability Arrangements</u></p> <p>43 To report to those charged with governance on the Audit Committee's findings, conclusions and recommendations concerning the adequacy and effectiveness of their governance, risk management and internal control frameworks, financial reporting arrangements, and internal and external audit functions.</p> <p>44 To report to full Council on the Audit Committee's performance in relation to the terms of reference and the</p>	
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	<p>effectiveness of the Committee in meeting its purpose.</p> <p>45 To publish an annual report on the work of the Committee.</p> <p><u>Performance Reporting</u></p> <p>46 To consider reports on compliments, complaints and Freedom of Information activity.</p> <p>47 To review and assess the Council's ability to handle complaints effectively.</p> <p>48 To make reports and recommendations in relation to the Council's ability to handle complaints effectively.</p>	
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Committee	Functions	Delegation of Functions
<p>Democratic Services Committee</p> <p>(6 members)</p>	<p>To carry out the local authority's function of designating the Head of Democratic Services (HDS).</p> <p>Keep under review the provision of staff, accommodation and other resources made available to the HDS, in order to ensure that it is adequate for the responsibilities of the post.</p> <p>Make reports, at least annually, to the full council in relation to these matters.</p> <p>To consider, and make recommendations to the Council, concerning the timing of meetings.</p> <p>To oversee the training and development of Members.</p> <p>On 26/10/23 Council resolved that meetings be held by remote-means only (18 Month pilot exercise)</p>	None
<p>Appeals Panel</p> <p>(3 Members out of a pool of 7 members)</p>	<p>To determine appeals by members of staff in accordance with the Council's policies and procedures save for those referred to in Part 4 Document H.</p>	
<p>Short-listing Committee</p> <p>(7 Members)</p>	<p>To produce a shortlist of qualified applicants for Chief Executive, Corporate Director and Corporate Lead Officer Posts, to include interviewing of such applicants if needs be, for recommending to Council.</p>	

Committee	Functions	Delegation of Functions
<p>Language Committee</p> <p>(7 Members)</p>	<p>To provide direction for the promotion and facilitation of the Welsh Language in Ceredigion. The Committee may require any member or officer of the Council to attend before it to answer questions and may invite other persons to attend meetings of the Committee.</p> <p>The committee is responsible for fulfilling the following functions:</p> <ul style="list-style-type: none"> • To set strategic direction in response to the Language Standards set by the Welsh Language Commissioner, • Monitor progress with the implementation of the Welsh Language Standards • Agree an annual report on progress with the Welsh Language Standards to the Welsh Language Commissioner • Play an active role in the development of other key areas of work relating to the Welsh Language - Welsh Language in Education Strategy; ‘More than Just Words’ Strategic Framework, Local Development Plan • To receive progress reports on the work of Cered (Menter Iaith Ceredigion) and Theatr Felinfach • To offer recommendations to promote and increase the use of the Welsh language in all aspects of the Council's work • To review the implementation of the Ceredigion Language Strategy, paying attention to the Council’s work and any partnership work or joint working • Receiving information / consultations on matters relating to the Welsh Language as required and respond as appropriate. <ul style="list-style-type: none"> • Make recommendations to Cabinet and/or Council as appropriate 	<p>None</p>

Committee	Functions	Delegation of Functions
<p>Charity Trustee Committee</p> <p>(10 members)</p>	<p><u>Terms of reference of the Charity Trustee Committee</u></p> <p>Role:</p> <ul style="list-style-type: none"> • To act as trustee in respect of all trusts that the Council is the trustee of. • To make decisions in relation to charitable assets in the best interests of the charity. • To receive reports on charitable issues and to ensure the requirements of the Charity Commission and charity law are adhered to in so far as they relate to the charitable assets held by the Council on trust. <p><u>Purpose:</u></p> <ul style="list-style-type: none"> • Charitable trustees are required to act in the best interests of the charity when making decisions in respect of it and must exercise reasonable skill and care in doing so. • The decisions of the Committee and responsibility for them will be collective. • Members of the Committee will benefit from the general indemnity granted by the Council to Members and Officers, provided that they act honestly, within their powers and that of the charity, and in good faith. <p>Membership:</p> <p>The 5 Chairs of the Council's Overview and Scrutiny Committees will be members of the Committee, with voting rights.</p> <p>The 5 Vice-Chairs of the Council's Overview and Scrutiny Committees will be members of the Committee, with voting rights.</p> <p>Quorum</p> <p>Charity Trustee Committee quorum is 3 (of all</p>	<p>See Art. 9.3 above</p>

	<p>voting members).</p> <p>Meetings:</p> <p>Meetings of the Charity Trustee Committee be provisionally scheduled to take place following each Overview and Scrutiny Co-ordinating Committee but not held if there is no trustee business to attend to.</p> <p>Delegation of trustee responsibilities:</p> <p>A power is delegated to the Chair of the Charity Trustee Committee (or the Vice-Chair in the Chair’s absence) to decide on any matters arising which require authorisation within a timeframe of 10 working days subject to the following conditions:</p> <ul style="list-style-type: none"> a) The relevant power is to be exercised exclusively by the Chair (or Vice-Chair during the Chair’s absence). b) No expenditure may be incurred on behalf of the charity unless it relates to emergency works on a trust asset to include, but not be limited to, making the same safe or avoiding harm to the public or neighbouring land. c) The Chair (or Vice-Chair, where they Chair was absent during the time when the decision was taken) must report back the decision at the next meeting of the Charity Trustee Committee; and d) The trustees should keep the decision to delegate under constant review. 	
<p>Overview and Scrutiny Committees</p>	<p>See Article 6 above</p>	

Part 3.4 (Table 4) RESPONSIBILITY FOR CABINET FUNCTIONS

Cabinet functions comprise all the functions of the Council, with the exception of.

- 3.4.1 Council functions set out in Table 1 above.
- 3.4.2 Those local choice functions allocated to the Council set out in Table 2 above.
- 3.4.3 Functions that cannot be the sole responsibility of the Cabinet as set out in Article 4 of Part 2 of the Constitution.
- 3.4.4 Potential decisions that conflict with.
 - the Council's budget or borrowing plans.
 - Financial Regulations or financial standing orders.
 - the Council's overall strategy or policy framework.

and in such cases the Cabinet must pass the decision to the Council for final determination.

- 3.4.5 Article 7.1 of the Constitution provides that all of the Council's functions which are not the responsibility of any other part of the Council whether by law or under the Constitution will be carried out by Cabinet. This section sets out:
 - the role of Cabinet Members within their respective portfolios,
 - the allocation of service responsibilities to individual Cabinet Members, and
 - those Cabinet Functions which have been delegated to individual Cabinet Members.

Portfolio	Roles, Service Responsibilities and Functions
<p>Leader of the Council</p>	<p>Roles and responsibilities of the Leader</p> <p>a) To provide political leadership to the Council, including:</p> <ul style="list-style-type: none"> • being the principal spokesperson for the Council • providing strong, clear leadership in the development and co-ordination of policies, strategies, plans and service delivery. • to recommend to Council the appointment of Member Champions <p>b) Appointing the Cabinet, including:</p> <ul style="list-style-type: none"> • choosing the number of Councillors to serve on the Cabinet and their respective portfolios. • designating a Deputy Leader • determining the executive functions delegated to the Cabinet, committees of the Cabinet, individual Cabinet Members, Officers and those undertaken via joint arrangements. <p>c) To provide community leadership, including.</p> <ul style="list-style-type: none"> • acting as a leader of the local community by demonstrating and promoting the Council’s Vision, aims and objectives. • providing leadership to local strategic partnerships in the pursuit of common aims and priorities, including the Ceredigion Public Service Board <p>d) Representing the Council on external organisations, including:</p> <ul style="list-style-type: none"> • representing the Council on the WLGA (including the Co-ordinating Committee) and LGA • representing the Council on the following local, regional and national organisations: <ul style="list-style-type: none"> - Central and Southwest Wales WLGA Regional Partnership Board - Joint Council for Wales • acting as the Council member of the Mid Wales Corporate Joint Committee. Where the Leader

	<p>is unable to discharge their functions in respect of the Mid Wales Corporate Joint Committee, the Council shall appoint another member of the Cabinet to discharge those functions on behalf of the Council.</p> <ul style="list-style-type: none"> • Acting as one of the Council's Representatives on the Ceredigion Public Services Board. <ul style="list-style-type: none"> ○ The Leader shall be one of the Council's two representatives at meetings of the Ceredigion Public Services Board. ○ The Leader may designate another member of the Cabinet to attend a meeting of the Ceredigion Public Services Board in their absence. The leader shall designate the Deputy Leader to attend in their absence unless the Deputy Leader is also not available in which case the Leader shall designate another Member of Cabinet. <p>e) Managing and leading the work of the Cabinet, including:</p> <ul style="list-style-type: none"> • chairing meetings • effectively managing the work of the Cabinet • ensuring that a Cabinet Forward Work Plan is in place. <p>f) Providing portfolio leadership for the following:</p> <ul style="list-style-type: none"> • Service delivery • Community leadership • Finance and budgetary control • Employee relations • Welsh Language Standards <p>g) Working with others, including:</p> <ul style="list-style-type: none"> • participating in the collective decision-making of the Cabinet • working with Cabinet Members, Non-executive Members and Officers in order to ensure Council policies, the budgetary framework and the continuous improvement agenda is carried out effectively in order to ensure the delivery of high-
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	quality services within existing resources to local people
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All Cabinet Members	Roles and responsibilities of the Cabinet members
	A - General
	<p>a) Providing portfolio leadership, including:</p> <ul style="list-style-type: none"> • reporting to the Cabinet, Leader, Council, Overview and Scrutiny Committees in respect of services within the portfolio • giving political direction to officers working within the portfolio • formulating and developing plans, policies and strategies in respect of services within the portfolio for adoption and revision by the Council • liaising with the Chairperson of the respective Overview and Scrutiny Committee in respect of services within the portfolio • having an overview of the performance management, efficiency and effectiveness of the services within the portfolio <p>b) Working with others, including:</p> <ul style="list-style-type: none"> • Participating in the collective decision-making of the Cabinet • Working with the Leader of the Council, Cabinet Members, Non-executive Members and Officers in order to ensure Council policies, the budgetary framework and the continuous improvement agenda is carried out effectively in order to ensure the delivery of high quality services within existing resources to local people <p>c) Contributing towards community leadership, including;</p> <ul style="list-style-type: none"> • promoting the Council’s Vision, aims and objectives within the community • representing the Council on local strategic partnerships and the promotion of common aims and priorities <p>d) Representing the Council on external organisations, as appointed.</p>

	B - Specific portfolio roles and responsibilities
<p>Leader of the Council and Cabinet Member for:</p> <p>Democratic Services,</p> <p>Policy, Performance and People and Organisation.</p>	<p>Services: Democratic Services, Policy, Performance and People and Organisation.</p> <p>Internal panels/working groups/fora: Asset Management Group, Development Group, Corporate Employee Forum, Housing Grants Panel, Equalities Group and Performance Management Board.</p> <p>Partnerships/Joint Committees/Agencies: Ceredigion Public Service Board, Mid-Wales Corporate Joint Committee, Mid Wales Joint Committee for Health and Care, and Growing Mid Wales Partnership, and Growing Mid Wales Joint Committee.</p> <p>External bodies: WLGA, WLGA Rural Forum, WLGA Association Executive Board, Aberystwyth University Court of Governors, Joint Council for Wales and Consortium Local Authorities Wales ('CLAW') (Cabinet Member for Economy & Regeneration to deputise in Leader's absence).</p>

	B - Specific portfolio roles and responsibilities
<p>Deputy Leader of the Council and Cabinet Member for:</p> <p>Through Age and Wellbeing</p>	<p>Services: Through Age and Wellbeing.</p> <p>Internal panels/working groups/fora: Corporate Employee Forum, Performance Management Board, Emergency and Business Continuity Management Group, Corporate Parenting Group, Housing Grants Panel and Development Group.</p> <p>Partnerships/Joint Committees/Agencies: Aberystwyth-Shrewsbury Railway Line Liaison Committee, Corporate Passenger and Transport Unit Reference Group, Cinch Caron Project Board, Carers Alliance, West Wales Partnership Board, Youth Justice Management Board and Mid Wales Adoption Panel.</p> <p>External bodies: WLGA, Ceredigion Sports Council</p>

	B - Specific portfolio roles and responsibilities
<p>Cabinet Member for: Schools, Lifelong Learning and Skills.</p>	<p>Services: Schools, Lifelong Learning and Skills.</p> <p>Internal panels/working groups/fora:</p> <p>Partnerships/Joint Committees/Agencies: Corporate Passenger and Transport Unit Reference Group.</p> <p>External bodies:</p>

	B - Specific portfolio roles and responsibilities
Cabinet Member for: Finance and Procurement Services.	<p>Services: Finance and Procurement Services.</p> <p>Internal panels/working groups/fora: Asset Management Group, Development Group, Housing Grants Panel, Community Grants Panel and Capital Monitoring Group.</p> <p>Partnerships/Joint Committees/Agencies:</p> <p>External bodies: Ceredigion Sports Council.</p>

	B - Specific portfolio roles and responsibilities
<p>Cabinet Member for:</p> <p>Culture, Leisure and Customer Services.</p>	<p>Services: Culture, Leisure and Customer Services.</p> <p>Internal panels/working groups/fora:</p> <p>Partnerships/Joint Committees/Agencies: Growing Mid Wales Joint Committee</p> <p>External bodies:</p>

	B - Specific portfolio roles and responsibilities
<p>Cabinet Member for:</p> <p>Partnerships, Housing, Legal & Governance and Public Protection</p>	<p>Services: Partnerships, Housing, Legal & Governance and Public Protection</p> <p>Internal panels/working groups/fora: Emergency and Business Continuity Management Group</p> <p>Partnerships/Joint Committees/Agencies: Cylch Caron Project Board (non-voting right), Strategic Housing Partnership, West Wales Care & Repair Board of Management and Growing Mid Wales Joint Committee.</p> <p>External bodies:</p>

	B - Specific portfolio roles and responsibilities
Cabinet Member for: Highways and Environmental Services and Carbon Management.	<p>Services: Highways and Environmental Services and Carbon Management.</p> <p>Internal panels/working groups/fora: Asset Management Group, Waste Strategy Group, Corporate Health and Safety Forum and Carbon Management Group.</p> <p>Partnerships/Joint Committees/Agencies: Trafnidiaeth Canolbarth Cymru (TraCC), Growing Mid Wales Partnership, Harbour Users Group, Traffic Management Consultative Group, Corporate Passenger and Transport Unit Reference Group, PATROL (Parking and Traffic Regulations Outside London Adjudication Joint Committee) and Growing Mid Wales Joint Committee.</p> <p>External bodies: North and Mid Wales Trunk Road Agency, Penllyn and Sarnau Special Area of Conservation and Dyfi Biosphere Partnership.</p>

	B - Specific portfolio roles and responsibilities
Cabinet Member for: Economy and Regeneration	<p>Services: Economy and Regeneration.</p> <p>Internal Panels/working groups/fora: Asset Management Group, Community Grants Panel, Housing Grants Panel and Development Group.</p> <p>Partnerships/ Joint Committees/Agencies: Enterprise & Innovation Project Group ('PSB'), Trafnidiaeth Canolbarth Cymru (TraCC), Local Access Forum, Growing Mid Wales Partnership and Growing Mid Wales Joint Committee.</p> <p>External bodies: Consortium Local Authorities Wales ('CLAW') (to deputise in Leader's absence) .</p>

Part 3.5 SCHEME OF DELEGATION TO OFFICERS

Responsibility for Council and Cabinet Functions – Onward limits on delegation

This scheme delegates certain functions of the Council and Cabinet to officers and should be interpreted widely rather than narrowly. It is divided into the following subsections:

- A – Delegation to Officers – General Conditions
- B – General Delegations to Chief Executive, Corporate Directors and Corporate Lead Officers
- C – Delegations to the Chief Executive
- D – Delegations to the Monitoring Officer
- E – Delegations to the Head of Democratic Services
- F – Delegations to the Corporate Lead Officer Highways & Environmental Services.
- G– Delegations To the Head of Policy, Performance and Public Protection
- H- Delegations to the Corporate Lead Officer Economy & Regeneration
- I. – Delegations to the Corporate Lead Officer Porth Cymorth Cynnar
- J – Delegations in respect of Corporate Lead Officer Porth Gofal Targeted Intervention (Deputy Director of Social Services) and Corporate Lead Officer Porth Cynnal Specialist Through Age Services (Statutory Director of Social Services)
- K – Delegations to the Corporate Lead Officer-Schools and Corporate Lead Officer – Lifelong Learning
- L– Delegations to the Corporate Lead Officer Finance & Procurement (Section 151 Officer / Chief Finance Officer)
- M – Delegations to the Corporate Lead Officer Customer Contact, ICT and Digital.
- N – Delegations to the Corporate Lead Officer People and Organisation

PROVIDED ALWAYS that the decision is:

- a) within the Council's budget or borrowing plans.
- b) within the Council's overall strategy or policy framework.
- c) Within Financial Regulations and Accompanying Financial Procedures; and
- d) Not a matter specifically reserved for Full Council, a Committee of the Council, Cabinet, a Statutory Officer, the Chief Executive, or Corporate Directors or Corporate Lead Officers.

H. DELEGATIONS TO CORPORATE LEAD OFFICER ECONOMY & REGENERATION

The following functions are to be delegated to the Corporate Lead Officer Economy & Regeneration and to any officers authorised by him/ her from time to time as appropriate subject to such officers being suitably qualified for the discharge of those duties and functions.

1. To negotiate and complete purchases and sales of land and property, granting of leases to and from the Council in accordance with the Asset Management Plan and Council's Capital Programme.
2. To negotiate and complete wayleave agreements, easements and licences.
3. To grant consents relating to the use of Council land and premises.
4. Certifying that valuations are acceptable for conveyancing, leasing and other relevant purposes in respect of any asset or interest to be disposed of, acquired or leased in accordance with the Asset Management Plan.
5. To accept and serve any notices required under the Agricultural Holdings Act 1986 (as amended) and the Agricultural Tenancies Act 1995.
6. To submit planning applications in respect of the Council's land, buildings or Engineering Works as required to assess the development potential prior to the sale of land or to carry out developments on behalf of the Council
7. In consultation with the Corporate Lead Officer, Legal & Governance Services to approve requests for the assignment of leases and the underletting and sub-letting of premises where consent for such requests cannot reasonably be withheld.
8. To take action on behalf of the Council as landowner and under the Criminal Justice and Public Order Act 1994 relating to unauthorised occupation of land and to utilise the services of process servers where appropriate.
9. With regard to the future management of farms and small-holdings the short listing of applicants for advertised farms, their letting and serving of Notices to Quit, in consultation with the appropriate Cabinet Member, and with the appropriate Local Member being kept informed.
10. To undertake rent reviews as is appropriate for those properties owned and managed by the Council.
11. To submit grant funding bids for regeneration projects and housing schemes,
12. To provide European support advisory services and monitoring support for County Council EU funded projects and to external projects

13. To determine, in consultation with the Cabinet Member for Economic and Community Development, applications for grant under the Community Grants and Business Grants schemes
14. To determine advertising and marketing programmes and expenditure to promote Ceredigion.
15. To accept articles and materials which are donations to the County Council Museum.
16. To exercise, in the absence of the Corporate Lead Officer – Porth Cymorth Cynnar, powers and duties, and to authorise Officers, under the provisions of:
 - a. the Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015; and
 - b. The Renting Homes (Fees etc.) (Wales) Act 2019 (including Regulations made thereunder)

17. **Coast and Countryside**

To authorise entry by officers consultants and contractors under:

- 16.1 To register Section 31 declarations under the Highways Act 1980 with regards to any legal deposits made by landowners to prevent new claims of public rights of way being made on their land under Sec 53 of the Wildlife & Countryside Act 1981 which include a map of their holding and declaration that they do not intend to dedicate any public rights of way to the public.
- 16.2 To make and confirm Tree Preservation Orders under the Town and Country Planning Act 1990
- 16.3 To determine applications for the cutting lopping or topping of any tree covered by a TPO.
- 16.4 To determine notifications for the removal of a hedgerow under the Hedgerow Regulations 1997.
- 16.5 To determine applications in respect of high hedges under the Anti-social Behaviour Act 1993 (Part 8).
- 16.6 To provide for the amendment of the registers maintained under the Commons Registration 1965 [Commons and Town and Village Green Registers] where;
 - I. any land registered under this Act ceases to be common land or a town or village green; or
 - II. any land becomes common land or a town or village green; or

- III. any rights registered under this Act are apportioned, extinguished or released, or are varied or transferred in such circumstances as may be prescribed in respect of Section 13 of the Commons Registration Act and Section 31 of the Highways Act 1980

16.7 To determine cases of presumed dedication under Section 31 of the Highways Act 1980.

16.8 To determine applications to modify the definitive map and statement under Section 53 of the Wildlife and Countryside Act 1981.

16.9 To make Public Path Orders Diversion Orders Extinguishment Orders and Creation orders under the relevant sections of the Town and Country Planning (Public Path Orders) Regulations 1993 Highways Act 1980 & Town & Country Planning Act 1990 and to confirm orders where no objections have been received, or where objections made are subsequently resolved²⁷. To make Definitive Map Modification Orders under various sub –section of Section 53 of the Wildlife & Countryside Act 1981 including:

- Additions under Section 53 (3) (c) (i) of the Wildlife and Countryside Act 1981
- Deletions under Section 53 (3) (c) (iii) of the Wildlife and Countryside Act 1981
- Alignment changes under both Section 53 (3) (c) (i) of the Wildlife and Countryside Act 1981 and Section 53 (3) (c) (iii) of the Wildlife and Countryside Act 1981
- Status changes under Section 53 (3) (c) (ii) of the Wildlife and Countryside Act 1981

16.10 To upgrade or downgrade the Map and/or Statement under changes under both Section 53 (3) (c) (i) of the Wildlife and Countryside Act 1981 and Section 53 (3) (c) (iii) of the Wildlife and Countryside Act 1981²⁸. To make Roads Used Public Paths (RUPP's) Reclassification Orders under Sec 54 of the Wildlife & Countryside Act 1981 and Countryside and Right Of Way Act 2000 and confirm orders where no objections or withdrawn objections.

16.11 The Duties and responsibilities set out in Section 40 of the Natural Environment and Rural Communities Act 2006 relating to conserving biodiversity

16.12 To make Legal Event Modification Orders (LEMO'S) in relation to Public Path Orders, Definitive Map Modification Orders or RUPP reclassification orders.

16.13 The powers to make Traffic Regulation Orders of the Road Traffic Regulation Act 1984 including:

- Emergency closures
- Temporary closures
- Permanent closures

16.14 The powers to take enforcement action as appropriate.

16.15 Powers in respect of Common Land & Village Greens, including management / enforcement action as appropriate under section 9 of the Commons Registration Act 1965, protection of unclaimed Common Land.

16.16 To undertake all duties and responsibilities under the following sections of the Highways Act 1980:-

- Section 41 - Duty to maintain highways maintainable at public expense
- Section 62 – General power of improvement
- Section 66 – Power to provide and maintain barriers, rails or fences for the purpose of safeguarding persons using the highway.
- Section 76 – Power to carry out works for levelling the highway
- Section 77 – Power to change the levels of the highway Alteration of levels
- Section 82 – Power to provide install cattle grids & by-passes
- Section 83 – Power to remove of cattle grids & by-passes
- Section 91 – Power to construct a bridge to carry existing highway maintainable at public expense.
- Section 92 – Power to reconstruction a bridge maintainable at public expense.
- Section 94 – Powers of highway authorities & bridge owners to enter into agreements¹
- Section 100 – Power to undertake drainage of the highway
- Section 101 – Power to fill in roadside ditches
- Section 102 – Power to carry out works to protect highways against hazards of nature
- Section 122 – Power to make temporary diversion where highway is about to be repaired or widened
- Section 130 – Powers in respect of the duty to assert and protect the rights of the public to the use and enjoyment of any highway for which the highway authority, including any roadside waste which forms part of it.
- Section 131 – Powers to issue penalties for damaging highways
- Section 134 – Power of ploughing and cropping of Public Rights Of Way (PROW)

- Section 135 – Power to temporary divert footpath or bridleway
- Section 137 – Power to issue penalty for wilful obstruction
- Section 143 – Power to remove obstructions from highways
- Section 145 – Powers as to gates across highways
- Section 146 – Duty to maintain stiles etc. on footpaths & bridleways
- Section 147 – Power to authorise new structures on PROW
- Section 149 – Power to remove nuisances on highways
- Section 150 – Duty to remove snow & soil from highways
- Section 154 – Power to remove dangerous trees
- Section 163 – Duty to prevent water falling on or flowing on to the highway
- Section 164 – Power to require removal of barbed wire
- Section 178 – Restriction on placing rails, beams etc. over highways
- Section 289 – Power of entry of highway authority for the purpose of survey
- Section 290 – Supplementary provisions as to power of entry for the purpose of survey
- Section 291 – Powers of entry of highway authority for purpose of maintenance
- Section 293 – Power of entry onto land for PROW works
- Section 296 – Power of council to execute works by agreement
- Section 197 – Power of highway authority to require ownership details
- Section 300 – Right to use vehicles and appliances on footpaths and bridleways for maintenance and improvements

16.17 To undertake all duties and responsibilities under the following section of the Countryside and Right Of Way Act 2000:-

16.18 Section 63 (6) – Duty of enforcement to prevent obstructions

16.19 Section 137ZA – Power to order offender to remove obstruction

16.20 To undertake the duty of signposting footpaths and bridleways under Section 27 of the Countryside Act 1968.

16.21 The power to obtain landownership details under Section 297 of the Highways Act 1981.

16.22 Duty to issue penalties and require the removal of misleading notices and signs under Section 57 of the National Parks and Access to the Countryside Act 1949

16.23 The power to order the removal of obstructions under Section 137ZA of the CROW Act 2000.

18 Proper Officer Responsibilities

The Corporate Lead Officer Economy & Regeneration is designated Proper Officer for Ceredigion County Council in relation to the following matters:

- Section 78 Building Act 1984: Exercise powers to deal with dangerous buildings, etc.

19 Specific powers and duties

- .1 To act on a day to day basis and within the scheme of delegation in the following areas
 - a) Development Management and Building Control (including Listed Buildings).
 - b) Dangerous buildings and unsafe structures
 - c).The determination of building regulations applications, serving of statutory notices, the enforcement of and implementation of measures relating to dangerous buildings and to administer statutory duties relating to Building Regulations.
 - d) To manage the Council's Local Land Charges Service.
- 20 To negotiate and enter an agreement on behalf of the local planning authority with the sustainable drainage systems approving body as to the undertaking of enforcement under s.32 and Schedule 3 of the Flood and Water Management Act 2010 and secondary legislation made thereunder.
- 21 To undertake all duties in relation to Coronavirus Act 2020 associated legislation, including but not limited to:
 - The Town and Country Planning (General Permitted Development) Order 1995 and the Town and Country Planning (General Permitted Development) (Amendment) (Wales) (No.2) Order 2020

DEVELOPMENT MANAGEMENT SERVICE

SCHEME OF DELEGATION

This Scheme of Delegation enables Officers within the Development Management Service to deal with a wide range of applications, notifications, consultations, pre-application advice requests, general enquiries and enforcement / compliance matters without formal authorisation from the Council's Development Management Committee.

The Scheme of Delegation seeks to strike an appropriate balance in ensuring an efficient planning service and a customer focused approach, whilst ensuring that the more sensitive planning applications are given the appropriate scrutiny by members of the Development Management Committee. The scheme aims to allow members to concentrate on those strategically important cases, major developments or

controversial cases and remove those cases which typically would not warrant member discussion and evaluation at committee.

PART 1 – OFFICER LEVEL DECISIONS

(Subject to the provisions of Part 2), Part 1 authorises the Corporate Lead Officer (CLO) for Economy & Regeneration, along with the Corporate Manager for Planning Services, the Service Manager Development Management and the Development Management Area Team Leaders (as so authorised by the CLO) to determine the range of applications, notifications, consultations, pre-application enquiries, general enquiries and enforcement / compliance actions as listed below:

The determination of planning or other applications (including for works which have already been carried out):

1. The determination of planning applications for householder and minor developments (incl. outline and full applications)).
2. The determination of planning applications for the winning and working of minerals.
3. The determination of planning applications for waste developments.
4. The determination of applications for the approval of reserved matters, following the grant of outline planning permission.
5. The imposition of conditions on planning permissions and other consents and approvals.
6. The determination of applications for the approval of details required by conditions attached to a planning permission other than “matters reserved”.
7. The determination of planning applications to develop land without compliance with a condition attached to a planning permission (S.73 TCPA 1990 – Removal of a condition)
8. The determination of planning applications which seek to vary a condition attached to a planning permission (S.73 TCPA 1990 – Variation of a condition).
9. The determination of planning applications for the removal of agricultural occupancy, rural enterprise or affordable housing conditions attached to a planning permission, where such an application is made by a bank or building society in possession.
10. The determination of planning applications whereby Officers are recommending **refusal** and such recommendation represents a significant departure from the adopted policies of the Development Plan.
11. The determination of applications for non-material amendments under S.96A of the Town and Country Planning Act 1990 **including for those applications subject to the provisions of Part 2 of this scheme.**
12. **The determination of applications made under the prior** notification provisions of the General Permitted Development Order (GPDO) 1995 (as amended) and any associated subsequent legislation (including agriculture, forestry, telecommunications and demolition determinations).

13. The determination of consultations by utility companies in relation to overhead lines and other utilities infrastructure.
14. The determination of applications for listed building consent. (In consultation with CADW where required).
15. The determination of applications for conservation area consent.
16. The determination of applications for Certificates of Lawfulness for an Existing Use or Development (CLEUD) (S.191 TCPA 1990)
17. The determination of applications for Certificates of Lawfulness for a Proposed Use or Development (CLOPUD) (S.192 TCPA 1990)
18. The determination of applications for Certificates of Appropriate Alternative Development (under the Land Compensation Act 1961)
19. The determination of applications for express consent for the display of advertisements. (S.220 TCPA 1990)
20. The determination of applications for Hazardous Substances Consent.
21. The power to decline to determine applications for planning permission under Section 32 (where an enforcement notice has been served prior to the submission of the application) and Section 70A of the Town and Country Planning Act 1990.
22. The power to make minor amendments to the wording of planning conditions / reasons for refusal on applications
23. To determined at the Development Management Committee, in order to give effect to the relevant decision of the Development Management Committee, where the substance of the suggested change(s) does not significantly depart from the Committee's decision.
24. To make all necessary decisions on procedural matters in connection with the processing of all applications.
25. To determine planning applications where the same decision has been made within the past 12 months from the valid date and no changes have occurred.
26. To respond to consultation requirements of Developments of National Significance (DNS).
27. To determine planning applications where Nutrients (pursuant to the Conservation of Habitats & Species Regulations 2017) are an issue (in consultation with the Cabinet Member).

Planning Obligations (S.106 of the Town and Country Planning Act 1990):

28. Power to enter into planning obligations regulating development or use of land.
29. The determination of applications for the modification and / or discharge of a planning obligation.
30. To negotiate and determine the heads of terms of planning obligations.
31. To make use of any commuted sums generated by planning obligations for the use of affordable housing or community benefit as set out in the agreement.

The determination of pre-application enquiries and general enquiries:

32. To provide all types of pre-application advice (including both statutory and non-statutory and including householder, minor, major and large major developments).

- 33.To respond to all general enquiries which require a response from the Service.
- 34.To respond to all formal consultations from neighbouring authorities in relation to planning applications.

Enforcement / Compliance Issues:

- 35.To investigate complaints of unauthorised development.
- 36.To determine the expediency (or not as the case may be) of taking formal planning enforcement action.
- 37.To authorise entry onto land without warrant. (Sections 196A, 214B and 324 of the TCPA 1990, under s.88 of the Planning (Listed Building and Conservation Areas) Act 1990 and section 36 of the Planning (Hazardous Substances) Act 1990)
- 38.To authorise the issuing of Rights of Entry Notices (S.196A TCPA 1990) (Right of entry to a dwellinghouse)
- 39.The serving of planning related enforcement notices including –
 - i. Planning Contravention Notices (PCN) (S.171 of the TCPA 1990) (Also to consider offers and representations made under Section 171C(4) of the Act (responses to Planning Contravention Notices)).
 - ii. Under S.330 of the Town and Country Planning Act 1990 to require information as to interests in land and any other relevant requisition for information.
 - iii. Enforcement Warning Notices (EWN) (under S.173ZA of the TCPA 1990)
 - iv. Planning Enforcement Notices (under S.172 of the TCPA 1990)
 - v. Temporary Stop Notices (under S.171E of the TCPA 1990 and under S.44B of the Planning (Listed Buildings and Conservation Areas) Act 1990)
 - vi. Stop Notices (under S.183 of the TCPA 1990)
 - vii. Breach of Condition Notices (under S.187A of the TCPA 1990)
 - viii. Power to require proper maintenance of land “Amenity Notices” (Under S.215 of the TCPA 1990)
 - ix. Completion Notices (Under S.95 of the TCPA 1990).
 - x. Hazardous Substances Contravention Notices (Under s.24 / 24A of Planning (Hazardous Substances) Act 1990)
 - xi. Advertisement Discontinuance Notices (Under s.224 / 225 of the TCPA 1990)
 - xii. Power to remove or obliterate unauthorised advertisements, placards and posters under Sections 224 and 225 of the TCPA 1990.
 - xiii. Power to require the discontinuance of a use of land (under S.102 of the TCPA 1990 (Discontinuance Orders))
 - xiv. Listed Building Enforcement Notices (under S.38 of the Listed Building and Conservation Areas Act 1990)
 - xv. Conservation Area Enforcement Notices (under S.X of the Listed Building and Conservation Areas Act 1990)
 - xvi. Urgent Works Notices (Listed Buildings) (Under s.54 / 55 of the Planning (Listed Buildings and Conservation Areas) Act 1990.)
 - xvii. Listed Building Repairs Notices (under s.48 of the Planning (Listed Building and Conservation Areas Act 1990)

- xviii. Building Preservation Notices (under Section 3A of the Planning (Listed Buildings and Conservation Areas) Act 1990)
- 40. The withdrawal of such notices where appropriate.
- 41. Power to apply for an injunction restraining a breach of planning control.
- 42. To take legal action in association with a planning related enforcement notice where there has been failure to comply with the notice (including direct action, the carrying out of works in default and the recovery of expenses in connection therewith and prosecution)
- 43. To issue proceedings under the Proceeds of Crime Act, in consultation with the **Corporate Lead Officer for Legal and Governance**.
- 44. Power to modify and revoke a planning permission (under S.97 of the TCPA 1990)
- 45. The closure of planning enforcement investigation files which have been investigated by the Service and which require no further action.

Planning related appeals:

- 46. To advise on the type of planning appeal process to be adopted.
- 47. To defend the Council's position at planning related appeals, having regard to the Royal Town Planning Institute's Code of Professional Conduct.
- 48. To negotiate on behalf of the Council at Planning Inquiries and Examinations.
- 49. To make all decisions relating to the conduct of appeals, including agreeing Statements of Common Ground, instructing expert witnesses, seeking awards of costs etc.
- 50. In the case of appeals against non-determination, determining the Council's case to be presented at appeal. (Subject to the provisions of Part 2 of this scheme of delegation).
- 51. **Validation appeals:** When a planning application is deemed invalid, to issue an Invalid Notice and defend the Council's position where there is an appeal made against such a Notice.

Environmental Impact Assessment (EIA):

- 52. The determination of all EIA screening and scoping requests under the EIA regulations.

PART 2 – DEVELOPMENT MANAGEMENT COMMITTEE LEVEL DECISIONS:

The scheme of delegations requires referral of the following matters to the Development Management Committee for formal determination.

This means that the following matters would not fall within Part 1 of this scheme:

- 53. Strategic & Major Developments:
The determination of planning applications for large major and major development, where the site does not already benefit from an extant consent (outline or detailed) for a similar type and scale of development.

(Excluding the determination of applications for the winning and working of minerals or the use of land for mineral-working deposits and the determination of applications for waste developments).

54. The determination of planning applications which are the subject of an Environmental Impact Assessment (EIA) / Environmental Statement (ES).
55. Any application submitted by, or on behalf of, or on land in the ownership of Ceredigion County Council for which the Council has a direct interest.
56. Any application submitted by, or on behalf of, the Corporate Lead Officer-Economy & Regeneration, Corporate Manager or Officers in the Planning Service, and any other officer supporting the Development Management Committee, or by a close personal associate.
57. Any application submitted by, or on behalf of, any serving Elected Member of the Council or by a close personal associate.
58. Any application in which a serving local ward member has declared a prejudicial interest.
59. The determination of planning applications whereby Officers are recommending **approval** and such recommendation represents a significant departure from the adopted Development Plan.
60. The determination of planning applications following a **written** request of **a** Local Ward Member, in **agreement** with the Corporate Lead Officer-Economy & Regeneration, **or the Corporate Manager for Planning Services, or has been accepted by the Planning Delegation Panel due to material planning reasons.**
61. Any other application, notification, consultation and compliance matter, which the Corporate Lead Officer considers necessary to report to the Development Management Committee due to interest, circumstance or strategic importance to the county.

Extensions of Time (EOT's):

Notwithstanding the provisions of Part 2, the Corporate Lead Officer for Economy & Regeneration is hereby authorised to refuse applications for planning permission (as specified above), where the applicant has not agreed to an extension of time and where one or more of the following scenarios apply:

- a) Additional or revised information / drawings are required to enable the determination of the application; and / or
- b) The application needs to be reported to the Development Management Committee for determination; and / or
- c) The completion of a S.106 planning obligation is required prior to the determination of the planning application.

PLANNING POLICY SERVICE

SCHEME OF DELEGATION

Local Development Plan (LDP) or any subsequent Plan

Minor Changes

Ceredigion County Council Constitution - Part 3 Responsibility for Council Functions
PART 3.5 H Delegations to the CLO Economy and Regeneration
Updated January 2025

Authority to the Corporate Lead Officer for Economy and Regeneration to agree minor changes to the Ceredigion Local Development Plan (LDP) or any subsequent plan which does not fundamentally alter the plan's basic strategy as agreed by County Council e.g., amend the policies where there are cartographical errors, typographical errors, omission of objections or amendments to reflect emerging policies and guidelines from Welsh Government (WG).

Consultations

Authority to Corporate Lead Officer for Economy and Regeneration to agree consultation documents for the Local Development Plan (LDP) or any subsequent Plan.

Annual Monitoring Report (AMR)

The AMR is factual in nature and therefore consultation is not necessary. Authority to the Corporate Lead Officer for Economy and Regeneration to submit to Welsh Government annually or as required.

Supplementary Planning Guidance (SPG), Interim Guidance Notes, Conservation Area Appraisals and Management Plans and Buildings of Local Interest

Consultations

Authority to the Corporate Lead Officer for Economy and Regeneration to agree consultation for Supplementary Planning Guidance (SPG), Interim Guidance Notes, Conservation Area Appraisals and Management Plans and Buildings of Local Interest.

Approve for final publication

Authority to Cabinet to approve for adoption and final publication of Supplementary Planning Guidance (SPG), Interim Guidance Notes, Conservation Area Appraisals and Management Plans and Buildings of Local Interest.

Neighbouring Authorities Planning Applications, Local Development Plans and Strategic Development Plans (SDP's) (or any subsequent plans)

Authority to the Corporate Lead Officer for Economy and Regeneration to provide observations to other authorities when the Council is consulted on planning applications, Local Development Plans and Strategic Development Plans (or any subsequent plans) in neighbouring areas in accordance with the requirements of national policy.

Strategic Development Plans (SDP's), Regional Minerals & Waste Policy (or any subsequent plans) and Nutrient management Boards

Authority to the Corporate Lead Officer for Economy and Regeneration to act on behalf of the Council on the development of Strategic Planning Guidance for Mid

DEFINITIONS:

“Large Major Development” – Large major development is defined as development exceeding 24 dwellings, a site area above 0.99 hectares, or 1999 square metres of gross floorspace.

“Major development” – Major development is defined as development involving any one or more of the following—

(a) The winning and working of minerals or the use of land for mineral-working deposits;

(b) Waste development;

(c) The provision of dwellinghouses where—

(i) The number of dwellinghouses to be provided is 10 or more; or

(ii) The development is to be carried out on a site having an area of 0.5 hectares or more and it is not known whether the development falls within sub-paragraph (c)(i);

(d) The provision of a building or buildings where the floor space to be created by the development is 1,000 square metres or more; or,

(e) Development carried out on a site having an area of 1 hectare or more.

“Planning application” – An application for outline or full planning permission, including those applications made under S.73 of the TCPA 1990.

All other types of applications (including applications for listed building consent, advertisement consent etc) are delegated to officers under Part 1 of the scheme of delegation, with the exception of those submitted by, or on behalf of, or on land in the ownership of Ceredigion County Council for which the Council has a direct interest or those applications which have been submitted by or on behalf of Council Officers who are employed within Planning Services or by any serving Elected Member of the Council.

“Significant Departure” – Any proposal, which would conflict with the fundamental intentions of the adopted Development Plan.

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Council Procedure Rules



Cyngor Sir
CEREDIGION
County Council

Author and service:

Date approved by Council: 19 March 2019

Publication date:

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1. ANNUAL MEETING OF THE COUNCIL

1.1 TIMING AND BUSINESS

In a year when there is an ordinary election of Councillors, the annual meeting will take place within 21 days of the retirement of the outgoing Councillors. In any other year, the annual meeting will take place on a date in May to be agreed by the Council.

The annual meeting will:

- 1.1.1 elect a person to preside if the Chairperson of Council is not present;
- 1.1.2 elect the Chairperson of Council;
- 1.1.3 receive any disclosures of personal and prejudicial interests;
- 1.1.4 elect the Vice Chairperson of Council;
- 1.1.5 approve the minutes of the last meeting;
- 1.1.6 receive any announcements from the Chairperson and/or Chief Executive;
- 1.1.7 to receive an address by the Leader of the Council;
- 1.1.8 to be told by the Leader of the names of Councillors they have chosen to be members of the Cabinet;
- 1.1.9 appoint at least one Overview and Scrutiny Committee, an Ethics and Standards Committee and such other Committees as the Council considers appropriate to deal with matters which are neither reserved to the Council nor are Cabinet functions (as set out in Part 3, Table 1 of this Constitution);
- 1.1.10 decide the size and terms of reference for those committees
- 1.1.11 decide which Committees to establish for the municipal year;
- 1.1.12 decide the allocation of seats to political groups in accordance with the political balance rules;
- 1.1.13 receive nominations of Councillors to serve on each Committee and outside body except where appointment to those bodies has been delegated by the Council or is only exercisable by the Cabinet;
- 1.1.14 appoint to those Committees and outside bodies; and
- 1.1.15 agree such parts of the scheme of delegation as the Constitution determines it is for the Council to agree (as set out in Part 3 Table 3 of this Constitution);
- 1.1.16 approve a programme of ordinary meetings of the Council for the year; and
- 1.1.17 consider any business set out in the notice convening the meeting.

2. ORDINARY MEETINGS

Ordinary meetings of the Council will take place in accordance with a programme decided at the Council's annual meeting. Ordinary meetings will:

- 2.1 elect a person to preside if the Chairperson and Vice Chairperson are not present (such person not being a member of the Cabinet);
- 2.2 receive any disclosures of personal and prejudicial interests from members in accordance with the members Code of Conduct;
- 2.3 confirm as a true record the minutes of the last meeting;
- 2.4 receive any announcements from the Chairperson, Chief Executive, Leader and/or Cabinet Members;
- 2.5 deal with any business from the last Council meeting;
- 2.6 receive reports from the Cabinet and the Council's Committees and receive questions, answers and any observations in relation to those reports;
- 2.7 receive reports about and receive questions and answers on the business of joint arrangements and external organisations;
- 2.8 consider motions of which notice has been given; and
- 2.9 any other business specified in the summons to the meeting, including consideration of proposals from the Cabinet in relation to the Council's budget and policy framework.
- 2.10 to elect Chairmen and Vice-Chairmen of Committees in the event of a vacancy arising mid-term
- 2.11 appoint members to fill vacancies on Committees

3. SPECIAL MEETINGS

3.1 CALLING SPECIAL MEETINGS

Those listed below may request the Proper Officer to call Council meetings in addition to ordinary meetings:

- 3.1.1 the Council by resolution;
- 3.1.2 the Chairperson of the Council;
- 3.1.3 the Leader;
- 3.1.4 the Chief Executive;
- 3.1.5 the Monitoring Officer; and
- 3.1.6 any five members of the Council if they have signed a requisition presented to the Chairperson of the Council.

3.2 BUSINESS

No business shall be considered at any Special Meeting save such as shall be specified in the notice convening the meeting and be accompanied by a copy of any report for the meeting.

4. TIME AND PLACE OF MEETINGS

- 4.1 The time and place of meetings will be determined by the Proper Officer and notified in the summons.
- 4.2 Where the meeting is to be conducted in accordance with the Council's arrangements for multi-location meetings (Protocol for Attendance at Local Authority Meetings and Electronic Broadcasts of Meetings- see Part 5 Doc R) the summons will also include details of how to access the meeting by remote means.
- 4.3 Members will be regarded as present at a meeting where they attend that meeting by remote means in accordance with the Council's arrangements for multi-location meetings (Protocol for Attendance at Local Authority Meetings and Electronic Broadcasts of Meetings- see Part 5 Doc R) providing that they can speak to, hear and be heard by, other attendees at the meeting.
- 4.4 For the purposes of section 4.3 above, attendance 'by remote means' means attendance in a different physical location to that of other participants and participating through an online meeting platform.

5. NOTICE OF AND SUMMONS TO MEETINGS

- 5.1 The Proper Officer will give notice to the public of the time and place of any meeting in accordance with the Access to Information Rules. At least three clear days before a meeting, the Proper Officer will send a summons signed by him or her by post or e-mail to every member of the Council or leave it at their usual place of residence.
- 5.2 The summons will give the date, time and place of each meeting and, where meetings are conducted in accordance with the Council's arrangements for multi-locations meetings (Protocol for Attendance at Local Authority Meetings and Electronic Broadcasts of Meetings- see Part 5 Doc R) details of how to access the meeting by remote means. The summons will also specify the business to be transacted, and will be accompanied by such reports as are available.

6. CHAIR OF MEETING

The person presiding at the meeting may exercise any power or duty of the Chairperson. Where these rules apply to Committee and Sub-Committee meetings, references to the Chairperson also include the Chairperson of Committees and Sub-Committees.

7. QUORUM

Save as set out in Article 8.2.1 (see Part 2 of the Constitution) in relation to the Development Management Committee, the quorum of a meeting will be one quarter of the membership for that meeting.

The quorum for the meeting will be one-quarter of the overall Council membership, namely 10 of 38 members (for quorum for the Development Management Committee, see Part 2, Article 8 para 8.2.1).

During any meeting if the Chairperson counts the number of members present and declares there is not a quorum present, then the meeting will adjourn immediately. Any remaining business will be considered at a time and date fixed by the Chairperson. If they do not fix a date, the remaining business will be considered at the next ordinary meeting."

8. DURATION OF ITEMS OF BUSINESS

If an item of business at the meeting has not been concluded within one hour of its commencement, the Chairperson may draw attention to that fact and may call for the vote immediately on the item under discussion. The vote will then be taken in the usual way without any further discussion.

9. QUESTIONS BY MEMBERS

9.1 ON REPORTS OF THE CABINET OR COMMITTEES

A member of the Council may ask the Leader or the Chairperson of a Committee any question without notice upon an item of the report of the Cabinet or a Committee when that item is being received or under consideration by the Council.

9.2 QUESTIONS ON NOTICE AT FULL COUNCIL

Subject to Rule 9.4, a member of the Council may ask:

- the Chairperson of the Council;
 - the Leader and/or a member of the Cabinet; or
 - the Chairperson of any Committee or Sub-Committee
- a question on any matter in relation to which the Council has powers or duties or which affects Ceredigion.

9.3 QUESTIONS ON NOTICE AT COMMITTEES AND SUB-COMMITTEES

Subject to Rule 9.4, a member of a Committee or Sub-Committee may ask the Chairperson a question on any matter in relation to which the Council has powers or duties or which affect Ceredigion and which falls within the terms of reference of that Committee or Sub-Committee.

9.4 NOTICE OF QUESTIONS

A member may only ask a question under Rule 9.2 or 9.3 if either:

- 9.4.1 they have given at least five working days notice in writing of the question to the Proper Officer; or
- 9.4.2 the question relates to an urgent matter and they have the consent of the Chairperson to whom the question is to be put and the content of the question is given to the Proper Officer by 1.00pm on the day prior to the meeting.

9.5 RESPONSE

An answer may take the form of:

- 9.5.1 a direct oral answer;
- 9.5.2 where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- 9.5.3 where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

9.6 SUPPLEMENTARY QUESTION

A member asking a question under Rule 9.2 or 9.3 may ask one supplementary question without notice of the member to whom the first question was asked. The supplemental question must arise directly out of the original question or the reply.

10. MOTIONS ON NOTICE

10.1 NOTICE

Except for motions which can be moved without notice under Rule 11, written notice of every motion, signed by at least 2 (proposer and seconder) members, must be delivered to the Proper Officer (which for these purposes shall be the Monitoring Officer) not later than 5.00pm 10 working days before the date of the meeting. These will be entered in a record open to public inspection. No motion moved by notice will be debated at the Annual meeting of the Council.

10.2 MOTION SET OUT IN AGENDA

Motions for which notice has been given will be listed on the agenda in the order in which notice was received, unless the member giving notice states, in writing, that they propose to move it to a later meeting or withdraw it.

Any members of the Council may give notice of not more than one motion for consideration at any meeting of the Council.

10.3 SCOPE

Motions must be about matters for which the Council has a responsibility and which substantially affect the administrative area of Ceredigion.

10.4 Amendments to Motions

Written amendments to Notices of Motion must be received by the Proper Officer not later than 5pm, 2 working days before the date of the Council meeting, signed by the Proposer and Secunder and will be circulated in written form to all members at the Council meeting. Verbal amendments will be allowed at the discretion of the Chairman. A motion under Rule 10 or notice of motion to amend must be formally moved and seconded at the relevant meeting. In the absence of the recorded proposer or seconder, another member may propose or second the motion or amendment to the motion. If the motion is not moved or is not seconded then it will be treated as withdrawn.

11 MOTIONS WITHOUT NOTICE

The following motions may be moved without notice:

- 11.1 to appoint a Chairperson of the meeting at which the motion is moved;
- 11.2 in relation to the accuracy of the minutes;
- 11.3 to change the order of business in the agenda;
- 11.4 to refer something to an appropriate body or individual;
- 11.5 to appoint a Committee or member arising from an item on the summons for the meeting;
- 11.6 to receive reports or adoption of recommendations of Committees or officers and any resolutions following from them;
- 11.7 to withdraw a motion;
- 11.8 to amend a motion;
- 11.9 to proceed to the next business;
- 11.10 that the question be now put;
- 11.11 to adjourn a debate;
- 11.12 to adjourn a meeting;
- 11.13 to suspend a particular Council procedure rule;
- 11.14 to exclude the public and press in accordance with the Access to Information Rules;
- 11.15 to not hear further a member named under Rule 18.3 or to exclude them from the meeting under Rule 18.4; and
- 11.16 to give the consent of the Council where its consent is required by this Constitution.

12 RULES OF DEBATE

12.1 NO SPEECHES UNTIL MOTION SECONDED

No speeches may be made after the mover has moved a motion and explained the purpose of it and until the motion has been seconded. The proposer of the motion shall have the right to make the first speech in relation to the motion.

12.2 RIGHT TO REQUIRE MOTION IN WRITING

Unless notice of the motion has already been given, the Chairperson may require it to be written down and handed to him/her before it is discussed.

12.3 SECONDER'S SPEECH

When seconding a motion or amendment, a member may reserve their speech until later in the debate.

12.4 CONTENT AND LENGTH OF SPEECHES

12.4.1 Speeches must be directed to the question under discussion or to a personal explanation or point of order.

12.4.2 No speech may exceed five minutes without the consent of the Chairperson.

12.5 WHEN A MEMBER MAY SPEAK AGAIN

A member who has spoken on a motion may not speak again whilst it is the subject of debate, except:

- 12.5.1 to speak once on an amendment moved by another member;
- 12.5.2 to move a further amendment if the motion has been amended since they last spoke;
- 12.5.3 if his/her first speech was on an amendment moved by another member, to speak on the main issue (whether or not the amendment on which they spoke was carried);
- 12.5.4 in exercise of a right of reply;
- 12.5.5 on a point of order; and
- 12.5.6 by way of personal explanation.

12.6 AMENDMENTS TO MOTIONS

12.6.1 An amendment to a motion must be relevant to the motion and will either be:

- 12.6.1.1 to refer the matter to an appropriate body or individual for consideration or reconsideration;
- 12.6.1.2 to leave out words;
- 12.6.1.3 leave out words and insert or add others;
- 12.6.1.4 to insert or add words; or
- 12.6.1.5 to substitute another proposition.

as long as the effect of 12.6.1.2 to 12.6.1.4 above is not to negate the motion

12.6.2 Any amendments to motions will be called by the Chairperson in an order determined by the Chairperson in consultation with the Monitoring Officer, to facilitate coherent debate and to, wherever possible, allow the opportunity for all amendments to be voted upon. Each amendment will be proposed and seconded and then put to the vote in the order determined by the Chairperson.

12.6.3 If an amendment is carried, the motion as amended takes the place of the original motion. This becomes the substantive motion to which any further amendments are moved.

12.7 ALTERATION OF MOTION

12.7.1 A member may alter a motion of which they have given notice with the consent of the meeting. The meeting's consent will be signified without discussion.

12.7.2 A member may alter a motion which they have moved without notice with the consent of both the meeting and the seconder.

12.7.3 Only alterations which could be made as an amendment in accordance with 12.6.1 may be made.

12.8 WITHDRAWAL OF MOTION

A member may withdraw a motion which they have moved with the consent of both the meeting and the seconder. The meeting's consent will be signified without discussion. No member may speak on the motion after the mover has asked permission to withdraw it unless permission is refused.

12.9 RIGHT TO REPLY

12.9.1 The mover of a motion has a right to reply at the end of the debate on the motion, immediately before it is put to the vote.

12.9.2 If an amendment is moved, the mover of the original motion has the right of reply at the close of the debate on the amendment, but may not otherwise speak on it.

12.9.3 The mover of the amendment has no right of reply to the debate on their amendment.

12.9.4 A member may not speak after a proposition has been voted on except on a point of order relating to it.

12.10 MOTIONS WHICH MAY BE MOVED DURING DEBATE

When a motion is under debate, no other motion may be moved except the following procedural motions:

- 12.10.1 to withdraw a motion;
- 12.10.2 to amend a without notice motion;
- 12.10.3 to proceed to the next business;
- 12.10.4 that the question be now put;
- 12.10.5 to adjourn a debate;
- 12.10.6 to adjourn a meeting;
- 12.10.7 to exclude the public and press in accordance with the Access to Information Rules; and
- 12.10.8 to not hear further a member named under Rule 18.3 or to exclude them from the meeting under Rule 18.4.

12.11 CLOSURE MOTIONS

12.11.1 A member may move, without comment, the following motions at the end of a speech of another member:

12.11.1.1 to proceed to the next business;

12.11.1.2 that the question be now put;

12.11.1.3 to adjourn a debate; or

12.11.1.4 to adjourn a meeting.

12.11.2 If a motion to proceed to next business is seconded and the Chairperson thinks the item has been sufficiently discussed, he or she will give the mover of the original motion a right of reply and then put the procedural motion to the vote.

12.11.3 If a motion that the question be now put is seconded and the Chairperson thinks the item has been sufficiently discussed, they will put the procedural motion to the vote. If it is passed they will give the mover of the original motion a right of reply before putting their motion to the vote.

12.11.4 If a motion to adjourn the debate or to adjourn the meeting is seconded and the Chairperson thinks the item has not been sufficiently discussed and cannot reasonably be so discussed on that occasion, they will put the procedural motion to the vote without giving the mover of the original motion the right of reply.

12.12 POINT OF ORDER

A member may raise a point of order at any time. The Chairperson will hear them immediately. A point of order may only relate to an alleged breach of these Council Rules of Procedure or the law. The member must indicate the rule of law and the way in which they consider it has been broken. The ruling of the Chairperson on the matter will be final.

12.13 PERSONAL EXPLANATION

A member may make a personal explanation at any time. A personal explanation may only relate to some material part of an earlier speech by the member which may appear to have been misunderstood in the present debate or to make an apology to the Council. The ruling of the Chairperson on the admissibility of a personal explanation will be final.

13. PREVIOUS DECISIONS AND MOTIONS

13.1 MOTION TO RESCIND A PREVIOUS DECISION

A motion or amendment to rescind a decision made at a meeting of Council within the past six months cannot be moved unless the notice of motion is signed by at least twenty members.

13.2 MOTION SIMILAR TO ONE PREVIOUSLY REJECTED

A motion or amendment in similar terms to one that has been rejected at a meeting of Council in the past six months cannot be moved unless the notice of motion or amendment is signed by at least twenty members. Once the motion or amendment is dealt with, no one can propose a similar motion or amendment for six months.

14. VOTING

14.1 MAJORITY

Unless this Constitution provides otherwise, any matter will be decided by a simple majority of those members voting and present in the meeting at the time the recommendation or proposal was presented.

14.2 CHAIRPERSON'S CASTING VOTE

If there are equal numbers of votes for and against, the Chairperson will have a second or casting vote. There will be no restriction on how the Chairperson chooses to exercise a casting vote.

14.3 SHOW OF HANDS

Unless a ballot or recorded vote is demanded under Rules 14.4 and 14.5, the Chairperson will take the vote by show of hands, or if there is no dissent, by the affirmation of the meeting.

14.4 BALLOTS

The vote will take place by ballot if a majority members present at the meeting demand it. The Chairperson will announce the numerical result of the ballot immediately the result is known.

14.5 RECORDED VOTE

If the Council so decides by resolution, the names for and against the motion or amendment or abstaining from voting will be taken down in writing and entered into the minutes. A demand for a recorded vote will override a demand for a ballot save in relation to the appointment of officers.

14.6 RIGHT TO REQUIRE INDIVIDUAL TO BE RECORDED

Where any member requests it immediately after the vote is taken, their vote will be so recorded in the minutes to show whether they voted for or against the motion or abstained from voting.

14.7 VOTING ON APPOINTMENTS OF ELECTED MEMBERS TO POSITIONS TO BE FILLED BY THE COUNCIL

Those entitled to vote shall each vote for only one person. If there are more than two people nominated for any position to be filled and there is not a clear majority of votes in favour of one person, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person.

15. MINUTES

15.1 SIGNING THE MINUTES

The Chairperson will sign the minutes of the proceedings at the next suitable meeting. The Chairperson will move that the minutes of the previous meeting be signed as a correct record. The only part of the minutes that can be discussed is their accuracy.

15.2 NO REQUIREMENT TO SIGN MINUTES OF PREVIOUS MEETING AT SPECIAL MEETING

Where in relation to any meeting, the next meeting for the purpose of signing the minutes is a meeting called under paragraph 3 of schedule 12 to the Local Government Act 1972 (a Special Meeting), then the next following meeting (being a meeting called otherwise than under that paragraph) will be treated as a suitable meeting for the purposes of paragraph 41(1) and (2) of schedule 12 relating to signing of minutes.

15.3 FORM OF MINUTES

15.3.1 Minutes will contain all motions and amendments in the exact form and order the Chairperson put them.

15.3.2 Where parts of the minutes are excluded because they refer to exempt information and the minutes available do not provide a reasonably fair and coherent record, a written summary will be provided which provides such a record without disclosing the exempt information.

16. RECORD OF ATTENDANCE

All members present during the whole or part of a meeting must sign their names on the attendance sheets before the conclusion of every meeting to assist with the record of attendance.

17. ELECTRONIC BROADCAST OF MEETINGS

Meetings of the full Council at the Council Chamber, Neuadd Ceredigion, Penmorfa, Aberaeron will be broadcast live electronically so that members of the public not in attendance at the meeting can see and hear the proceedings. Recordings of the meeting will be available for 6 years after the meeting such footage to be available for viewing on the Council's website at www.ceredigion.gov.uk. For details of multi-location meetings procedures see Part 5 Document R.

18. EXCLUSION OF PUBLIC

Members of the public and press may only be excluded either in accordance with the Access to Information Rules in Part 4 of this Constitution or Rule 19 (Disturbance by Public).

19. MEMBERS' CONDUCT

19.1 SPEAKING

When a member speaks at full Council they must address the meeting through the Chairperson.

19.2 CHAIRPERSON STANDING

When the Chairperson stands during a debate, any member speaking at the time must stop. The meeting must be silent.

19.3 MEMBER NOT TO BE HEARD FURTHER

If a member persistently disregards the ruling of the Chairperson by behaving improperly or offensively or deliberately obstructs business, the Chairperson may move that the member be not heard further. If seconded, the motion will be voted on without discussion.

19.4 MEMBER TO LEAVE THE MEETING

If the member continues to behave improperly after such a motion is carried, the Chairperson may move that either the member leaves the meeting forthwith or that the meeting is adjourned for a specified period. If seconded, the motion will be voted on without discussion.

19.5 GENERAL DISTURBANCE

If there is a general disturbance making orderly business impossible, the Chairperson may adjourn the meeting for as long as they think necessary.

20. DISTURBANCE BY PUBLIC

20.1 REMOVAL OF MEMBER OF THE PUBLIC

If a member of the public interrupts proceedings, the Chairperson will warn the person concerned. If they continue to interrupt, the Chairperson will order their removal from the meeting room or their removal from the online platform by which they are accessing the meeting from another location.

20.2 CLEARANCE OF PART OF MEETING ROOM

If there is a general disturbance in any part of the meeting room open to the public, the Chairperson may call for that part to be cleared. If there is a general disturbance on the online meeting platform, the Chairperson may call for the online meeting platform to be muted, temporarily suspended or closed.

21. SUSPENSION AND AMENDMENT OF COUNCIL PROCEDURE RULES

21.1 SUSPENSION

All of these Council Rules of Procedure except Rule 14.6 and 15.2 may be suspended by motion on notice or without notice if at least one half of the whole number of members of the Council are present. Suspension can only be for the duration of the meeting.

21.2 AMENDMENT

Any motion to add to, vary or revoke these Council Rules of Procedure will, when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council.

22. APPLICATION TO COMMITTEES AND SUB-COMMITTEES

Save as set out in paragraph 24 below, all of the Council Rules of Procedure apply to meetings of full Council. None of the rules apply to meetings of the Cabinet. Only Rules 4–22 apply to meetings of Committees and Sub-Committees.

23. OFFICER ADVICE

23.1 Any report placed for decision before Council should contain all necessary advice to enable Members to take a decision. Reports will be circulated in advance of the meeting and if a Member requires clarification on an issue related to the report, this should be sought prior to the meeting.

23.2 Further officer advice will only be available at the meeting of Council with the consent of the Chairperson, in consultation with the Chief Executive, Head of Finance or the Monitoring Officer. If there is a need for further detailed legal or financial advice to be provided, the meeting should be adjourned.

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The Development Management Committee

Operational Procedures



Author and service:

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1. Development Management Committee Decision Procedures

1.1.1 See Article 8 for the Development Management Committee's Terms of Reference in the Councils Constitution.

Planning Delegation Panel

If an application is requested to be heard at the DMC by a Local Member under the scheme of delegation, that request will be considered by the LPA, and may be referred to the PDP for deliberation of the material considerations proposed by the LM for being referred to DMC.

1.1.2 The Panel Delegation Panel (PDP) consists of 5 individuals:

- 2 senior officers (non-voting) from the Planning service (namely the Corporate Lead Officers for Economy and Regeneration and the Corporate Manager for Planning Services), and,
- 3 Members (namely Portfolio holder for Economy and Regeneration, and the Chair & Vice Chairs of the DMC (and in absence, one other appointed member from the DMC as available The PDP will consider the request and the material planning considerations outlined and vote on whether the application should be determined by the Development Management Committee. The PDP will meet on an 'as required' basis

1.1.3 Should the application called to the PDP be in the ward of any members on the PDP an alternate member pulled from the North or South region dependant on the ward of the LWM in question (i.e. if a South LWM then a North member) will be requested to sit on the PDP

1.1.4 The process of the Development Management Committee (DMC) is as follows:

- a. *The appropriate Officer introduces the report*
- b. *If required, a presentation by the applicant, their agent and/or the local member occurs*
- c. *A discussion takes place including questions to Officers*

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- d. *If Members are minded to approve the Officer recommendation, they move straight to a vote*
- e. *If members are considering rejecting an Officer recommendation, they should do so in the normal way with both the mover and seconder of any resolution to that effect recorded (subject to **the Deferral Process outlined in Section 2 below – Decisions Contrary to Officer Recommendation and Cooling off Process**).*
- f. *The proposer and/or the seconder should state explicit Material Planning Considerations as justifications for their wish to reject the officer recommendation.*
- g. *A further discussion may take place*
- h. *The legal representative and/or the Planning Officer concerned should have the opportunity to comment on the matters raised under f. above.*
- i. *The proposer of the resolution should sum up*
- j. *A vote should be taken*
- k. ***These reasons will form part of the resolution and must be recorded by the minute taker***
- l. *Additionally, if an amendment is moved to the initial resolution this should be dealt with in the normal way again, if appropriate, stating Material Planning Considerations.*

2. Deferral Process for Applications Presented to Development Management Committee

2.1.1 The Development Management Committee and planning officers may on occasion need to defer an application at the Development Management Committee.

2.1.2 There are 4 main options in which a deferral could be made:

2.2 Options

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1. **Site Inspection.**

In accordance with the Site Inspection protocol in the Development Management Committee Operational Procedures below.

2. **For information reasons**

i.e., to request new or further information of the applicant in accordance with queries not addressed to the sufficiency of the Development Management Committee.

3. **For ‘cooling off’ process**

This occurs where Members are minded to approve or refuse an application contrary to officer recommendation and would be deemed a significant departure to national and local policy as determined by the planning officer and further time is required to consider the material planning considerations that would support the decision. See below.

New planning information

New planning information brought to the attention of the members or planning officer post publication of the Development Management Committee agenda and papers (for example where an agent emails member of the Development Management Committee with additional information the day before the committee date)

2.3 Deferring the Application for ‘Cooling Off Process

2.3.1 The following protocol and process shall apply where Members are minded to make a decision which would represent a significant departure from national or local planning policies (i.e., scenario 3 above).

2.3.2 Where the Committee is minded to either approve or refuse a proposed development that would be contrary to officer recommendation and would be deemed a significant departure to planning policies as determined by planning officers;

2.3.3 The item shall be deferred by a vote of the Members or by direction of the Corporate Lead Officer for Economy and Regeneration until a subsequent meeting so as to:

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- allow further consideration of the matter **by the planning service, who will outline the risks of the decision** and
- for members to draw up detailed justified material planning reasons for the basis of the decision.

2.3.4 Where a decision to defer is taken in these circumstances, the Development Management Committee must set out the reasons for wishing to decide against the officer recommendation or local and national planning policy so that these can be taken into account for further consideration **by the planning service and additional information prepared.**

2.3.5 The case officer will prepare a further report that shall detail:

- the reasons put forward by the members, and indicate whether such reasons are, in their view, genuine,
- material planning reasons,
- **outline potential risks of the decision,**
- discuss the land use planning issues raised.

2.3.6 At the subsequent meeting, Members will then need to consider these **issues,** **and** all relevant documents in making their decision.

2.3.7 The decision must include detailed and justified material planning reasons for decisions contrary to officer recommendation and / or local and national planning policy.

2.3.8 The Planning Officer should be given the opportunity to explain the implications of the contrary decision.

2.4 Procedure

2.4.1 The following procedure will also apply **when the case deferred to 'cooling off' process is re-presented:**

- a. Where a proposal is put to a meeting, which if successful would result in the determination of a planning application contrary to **officer recommendation and**

would be deemed a significant departure to planning policy as determined by planning officers, the names of the Members voting for, against and abstaining in respect of that proposal shall be recorded in the minutes.

- b. Where material considerations are considered by the Development Management Committee to justify a decision contrary to recommendation or policy, t

he DMC must give clear and cogent reasons for coming to that conclusion. These reasons must be based on sound evidence or reasoning which supports the planning material considerations, and demonstrate the justification for making decisions that are contrary to policy.

- 2.4.2 Officer recommendations, and if relevant the view of the courts, and detailed reasons are necessary to ensure that the reason for the decision is completely clear to all interested parties, including the public, and to explain what otherwise might appear to be inconsistency.

- c.) The reasons given for decisions will be recorded in the minutes.

- 2.4.3 Where Members resolve to take a decision, contrary to an officer's recommendation, which the Corporate Lead Officer - Economy and Regeneration identifies as constituting a significant departure from an approved plan or policy of the Authority, or as otherwise having significant implications for the Authority, the Corporate Lead Officer - Economy and Regeneration may withdraw the application prior to decision in order to ensure its deferral under the Cooling off process outlined above in section 2.

2.5 Cooling Off Period.

- 2.5.1 The 'cooling off period' is in order to allow time to reconsider, manage the risk associated with the action, and ensure Officers/ can provide additional reports and Members can draft robust reasons for refusal/approval and/ or necessary conditions for approval can be considered by the planning service.

2.6 Cooling Off Period (COP)

2.6.1 During the cooling off period officers will meet to consider the application and consider the following:

- Points raised by Members who are minded to support/ reject the application
- The need for additional information
- The significance of the departure in terms of the LDP and national policies
- Whether material considerations are sufficiently evidenced so as to outweigh the existing policy
- The risks associated with the decision e.g. call in, judicial review, costs, reputational damage.

2.6.2 These further considerations will be reflected in the updated case officer's report to be re-presented to the Development Management Committee.

2.7 Applications which are Determined Contrary to Officer Recommendations

2.7.1 Applications which are determined contrary to officer recommendations must be supported by clear and convincing reasons based on material planning considerations.

2.7.2 If, the Committee's decision is contrary to the Officer recommendation and deemed a significant departure, there shall be taken a full minuted record of Members' reasons for rejecting the Officer recommendation, together with a recorded vote. This would be undertaken at the point of decision not for decisions to defer.

2.8 Determination

2.8.1 The Development Management Committee must set out the reasons for wishing to decide against the officer recommendation.

2.8.2 The Development Management Committee members should adhere to these rules when making planning decisions and take policy guidance from planning

officers into due regard and only vote against their recommendations where genuine and material planning reasons can be identified.

2.8.3 A detailed minute of the Committee's reason(s) shall be made and a copy placed on the application file.

2.8.4 Where deciding the matter contrary to the recommendation, officers may consider there is a risk to costs being awarded at appeal and will inform the committee there may a risk of costs on appeal, in such cases the Committee will take a recorded vote when deciding the application.

2.8.5 In the case where Members wish to add or amend conditions which are recommended by Officers, the Officers should be invited to draft such a condition and bring this back for approval at the subsequent meeting unless the drafting is straightforward and can be agreed at the initial meeting.

2.9 Appeals and Called in applications

2.9.1 Where decisions are taken contrary to officer recommendation, and officers are unable to defend such decisions on Appeal or if Call in by Welsh Ministers (due to requirements of the professional code of conduct of the Royal Town Planning Institute 'RTPI').. In such cases, the Development Management Committee, shall nominate (at least) two of its Members who voted contrary to the recommendation to appear at any subsequent appeal or similar tribunal and explain the Development Management Committee's decisions and the reasons for them. These should, normally, be the proposer and seconder of the proposal which was contrary to the Officer's recommendation.

2.9.2 If needed, independent support could be provided for proposer/seconder members

3. Code of Practice for Development Management Committee Site Visits (Site Inspection Sis)

3.1 Purpose of a Site Visit

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- 3.1.1 Site visits can be useful in identifying important site features relevant to a proposal that may be impossible to convey in a written report or by photographs, plans and drawings. However, site visits can cause delay in the planning process and should only be used where there is an expectation of clear potential benefit, the tests for a site inspection are that they should be 'essential and exceptional'.
- 3.1.2 The purpose of a site visit is a fact-finding exercise in order to understand the context for a proposed development. It is not to be viewed as an alternative forum/venue for debate on the merits of any application.
- 3.1.3 Given the tests for requiring a site inspection are that it is essential, it forms part of the formal consideration of the application. Therefore, members who are unable to attend the Site Inspection should satisfy themselves that they have all the information available to them to vote. Site visits should not be used as a forum for debating the application.
- 3.1.4 Members of the public have an opportunity to put forward their views through written representations and/or the Public Speaking Scheme at the Development Management Committee when all Members are present and where the matter will be determined.
- 3.1.5 All contributions at site visits should therefore be directed to matters of fact. Applicants / Agents and members of the public will not normally be in attendance.
- 3.1.6 All members will be invited on a set date and time to attend the called for Site Inspection. The Local Ward Member will also be invited to attend to observe.
- 3.1.7 Members who are unable to attend will need to satisfy themselves that they have all the information available to them to vote on the case, in light of the tests for calling for a Site Inspection being that they are 'essential and exceptional'.

3.2 Deciding Whether a Site Visit is Appropriate

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3.2.1 Site visits will generally only be considered necessary where:

1. the proposal is particularly complex or;
2. the impact or effects of the proposed development are difficult to visualise from the plans and any supporting material including slides or photographs which form a part of the Officer presentation.
3. Where the proposal is likely to have a major visual impact which could only be fully appreciated on site
4. Where the likely impact of the proposed development on adjoining development is such that it can only be fully appreciated on site
5. To gain a better understanding of the policy issues against which the proposed development is to be judged
6. Where the proposed development is likely to have a major impact over a wide area
7. Where there are significant objections to the proposed development which could only be fully taken into account by visiting the site (a large number of objections in itself is not sufficient justification).

3.2.2 When a site visit is proposed at a meeting of the Development Management Committee, the proposer will identify which of the criteria listed above or other good planning reason applies.

3.2.3 Members of the DMC will first vote on whether to see the visual presentation, before considering whether a site visit is necessary.

3.2.4 If it is decided to see the presentation, then it will be shown, with a factual commentary by Officers, but without the merits of the application being discussed.

3.2.5 In all cases a formal vote will be taken on whether to hold a site visit and if the vote is in favour of a site meeting the motion shall include the reasons for the visit.

3.2.6 The Authority through the Corporate Lead Officer - Economy and Regeneration, with the approval of the Chair of the Development Management Committee,

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may also authorise a site visit where s/he considers one of the criteria listed above applies and that to wait for the next available Committee meeting would unnecessarily delay the planning application.

3.2.7 The Authority through the Corporate Lead Officer - Economy and Regeneration, with the approval of the Chair of the Development Management Committee, may also authorise a site visit where s/he considers it would be beneficial that all members of the DMC should attend.

3.2.8 In such instances as those above Members will be provided with a draft report which sets out the key issues to be considered on site and will record the reasons why a site visit is considered necessary.

3.3 Procedure at a Site Visit

- a. The Authority's Planning Services will send a written invitation to every Member of the Development Management Committee, and the Local Ward Member enclosing a copy of the relevant Committee report.
- b. The Planning Officer will obtain the owner's permission to enter the site, if necessary, and will invite consultees whose comments are pertinent to the planning issues under consideration (e.g., Highways, Natural Resources Wales).
- c. The Planning Officer will describe the application and outline the relevant policies and planning considerations.
- d. Invited consultees will advise on relevant matters of fact.
- e. It will not usually be expected that the applicant and/or agent will be asked to attend; if there is a specific need to do so then they will be asked to only answer any questions raised by Members at the meeting.
- f. The Site Inspection is not a forum for debate of the application and serves only to view the site in person.
- g. The **Site Inspection** must be conducted in accordance with principles of natural justice.

- h. Anything stated or seen must be heard and seen by all present.
- i. The Chair will bring the site inspection to a close.
- j. Immediately before or after the formal site inspection it may also be appropriate for Members to view the site from other vantage points.
- k. The Authority's Standing Orders will apply generally over such matters as rule of debate.
- l. The Chair may adjourn the inspection at any time, in the event of disturbance to orderly conduct.

4. Operational Procedures for Members of the Public Addressing the Development Management Committee

- 4.1.1 The Council has decided to give third parties the right to speak at Development Management Committee ("the Committee").
- 4.1.2 This document explains the procedures which the Development Management Committee will adopt when a member of the public makes a written request to address the Committee

4.2 Which Matters Can Be Drawn to the Committee's Attention?

- 4.2.1 A wide range of issues may be drawn to the Committee's attention, however under the relevant Planning Acts, decisions regarding planning applications must be in accordance with:
 - the law,
 - development plans and
 - national guidelines,
- 4.2.2 unless other planning considerations are important enough to justify a decision which is to the contrary.
- 4.2.3 The Council cannot refuse planning permission for the sole reason that objections have been presented, and cannot approve an application for the

sole reason that a number of people support it or because there are no objections.

4.3 Material Planning Considerations

4.3.1 The matters you raise must pertain to relevant planning considerations, e.g.

- Relevant legislation and the policies in the relevant development plans and national planning guidelines
- Relevant case-law and decisions on previous planning appeals before an Inspector
- The impact on the character and appearance of the area, e.g. site, scale, size, height and design
- The impact on the amenities of neighbouring residents, e.g. hours of use, overlooking, excessive impairment and traffic noise
- The impact on highway safety, e.g. poor visibility, the safety of pedestrians, parking, density of use.
- Land stability issues, drainage issues and fire precautions

4.4 Non-Material Planning Considerations

4.4.1 No attention may be given to matters which are not material planning considerations and which are private matters, e.g.

- Impact on land values, hygiene and the layout internal areas (these are mainly dealt with under legislation which is separate from Planning, e.g. Building Regulations)
- The applicant's personal characteristics, including age, race and language
- Disagreement regarding the ownership of the affected land
- Private rights of way and drainage and private easements and covenants
- The impact of the proposal on property value
- Commercial competition, e.g. between shops, restaurants, garages etc.

- Loss of views

4.5 New Planning Information

4.5.1 Should applicants / agents or any other person acting on their behalf draw attention to new information (such as by emailing/ lobbying in person/ written correspondence) after the publication of the Development Management Committee agenda and papers, the planning application will be deferred to a subsequent meeting. In accordance with Option 4 above.

4.5.2 It is unacceptable and inappropriate to bring to light new information at the eleventh hour that has not had the formal scrutiny procedures as is applied to a planning case file, and thus any such correspondence/ communication will result in an automatic deferral of the application.

4.6 How to Make a Request to Speak at the Committee?

4.6.1 The procedure to be followed in making a request is the same for everyone who wishes to speak at Committee.

4.6.2 Persons who can speak include:

- Applicant or agent, there is no allowance for other nominated third party supporters
- Objector who has filed an objection with the planning service during the consultation period of the application,
- Town and Community Councils

4.6.3 It is the responsibility of the individual who wishes to speak to find out whether the particular application on which they wish to speak is to be submitted to the Committee or considered under delegated powers.

4.6.4 Information can be obtained by contacting the Planning Service on 01545 572135 or through the Council's website planning@ceredigion.gov.uk;

- 4.6.5 **Persons wishing to speak must submit a written request to speak to the Clerk to the Committee as soon as possible and no later than midday on the Tuesday before the Committee (which usually meets on a Wednesday).**
- 4.6.6 The contact details for the Clerk are Democratic Services, Neuadd Cyngor Ceredigion, Penmorfa, Aberaeron, Ceredigion, SA46 0PA (e-mail address: democracy@ceredigion.gov.uk)
- 4.6.7 The following information must be provided:
- name
 - contact details, including a daytime telephone number,
 - e-mail if available,
 - details of the planning application
 - Planning reference number
 - Your interest i.e. applicant/agent; objector or Town / Community Council.
- 4.6.8 You will only be permitted to speak if the application is on the Committee's agenda.
- 4.6.9 An individual who wishes to speak will be informed by telephone, in writing or e-mail of the details of the meeting.
- 4.6.10 Reports on the Committee agenda may be found on the Council's website www.ceredigion.gov.uk
- 4.6.11 [Ceredigion County Council Browse meetings - Development Control Committee](#)
- 4.6.12 Or inspected at the meeting.
- 4.6.13 The applicant/agent will be informed, if s/he has not asked to speak at the Committee, should a notice be received from an objector expressing the desire to speak, so that s/he may also exercise his/her right to respond at the Committee.

4.6.14 It is only the applicant, his agent, or those who have already submitted written objections or observations within the 21-day consultation period who may make a request to address the committee.

4.6.15 Items will not be deferred simply because a person who has requested to speak cannot attend Committee on a particular date.

4.7 The Procedure at the Committee

4.7.1 Those who do speak will be allowed a maximum period of 5 minutes each to speak.

4.7.2 This includes:

- Applicant/ agent,
- Objector,
- Town and Community Council representatives
- Local ward Member

4.7.3 Each will be entitled to speak for 5 minutes maximum.

4.7.4 If more than one objector wants to speak, objectors will be either encouraged to appoint one spokesperson or split the 5 minutes available.

4.7.5 The Chair of the Committee will have the absolute discretion to rule in such matters.

4.7.6 The appropriate order for speaking is as follows:

- case introduced by officer,
- objector,
- applicant or agent,
- Town and Community Councils,
- Local Ward Member,
- The matter is then opened up for discussion,
- Committee Members then make comments.

- 4.7.7 Unless the Chairperson of the Committee states otherwise, the planning applications will be considered in the order in which they appear on the agenda, and it will not be possible to defer an application because you cannot attend or because you are not ready to speak when the Chairperson presents the application. Information regarding the order on the agenda is available from the Planning Section.
- 4.7.8 Persons wishing to speak must be present at the Committee meeting between 9.45 and 10am and introduce themselves to the Clerk of the Committee. The Committee usually commences at 10.00 am. The Clerk will explain the arrangements and where person wishing to address the DMC will be seated when they speak.
- 4.7.9 When invited by the Chair of the Committee, persons wishing to address the Committee may speak once, **for up to five minutes.**
- 4.7.10 The importance of adhering to the time limit is emphasised.
- 4.7.11 In accordance with the Council's Welsh Language Standards, persons wishing to speak are entitled to speak in Welsh or English. There is no need to repeat all the points made in any letters, as these will have already been sent to members before the Committee. The focus should be on the main points of concern, or the points supported.
- 4.7.12 The circulation of any written material or photographs will not be permitted.
- 4.7.13 After speaking, the Committee will discuss the matter.
- 4.7.14 Persons addressing the DMC should not join in this discussion.
- 4.7.15 No message should be left in the remote Chat facility.
- 4.7.16 The committee may seek clarity from the Local Ward Member (LWM) on issues arising and thus the LWM may address the DCC further if invited by the Chair.
- 4.7.17 The Chair may ask a question/s if further explanation of the points raised will be required.

4.7.18 There will be no opportunity for members of the public (including the objector, applicant and agent) and Town and Community Councils) on a deferred item to speak at a second or subsequent meeting of the Development Management Committee.

5. Membership of the Development Management Committee:

5.1.1 The Development Management Committee shall be composed of 15 members of the Council in accordance with its Terms of reference as set out in the Constitution. These may include Cabinet Members.

6. Quorum

6.1.1 No business is to be transacted at a meeting of a Development Management Committee unless **at least half** of the total number of members of the committee, rounded up to the nearest whole number, is present. Substitute members will not be permitted.

7. Simple Majority

7.1.1 Applications will be determined by a simple majority of those Members voting and present in the meeting at the time the recommendation or proposal was made.

7.1.2 Members must be present throughout the discussion in order to vote on a matter.

8. Chair' Casting Vote

8.1.1 If there are equal numbers of votes for and against, the Chair will have a second or casting vote. There will be no restriction on how the Chair chooses to exercise a casting vote.

9. Outcome – Communication

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9.1.1 The Planning Service will inform the applicant/agent of the decision after the date of the Committee meeting and will inform everyone who has written to the Council of the outcome of the application.

10. The Role of the Local Ward Member (LWM)

10.1.1 The role of the Local / Ward member in Development Management Committee is dependent on whether they are a member of the committee or not.

10.1.2 If they are not, they are welcome to speak on the application in accordance with the procedure set out above representing the wider views of their constituents affected by the application.

10.1.3 LWMs cannot vote on the application and must observe the specified time limits, however they may remain as a panellist should the chair wish to ask further questions during the course of the debate.

10.1.4 When an application is presented that involves **the Local Ward Member(s)**, who is/are also a member of the Development Management Committee, the said member cannot vote on an application and should 'step down' from the committee 'table' and join the **member benches** from where they may wish to address the committee on their constituents' behalf.

10.1.5 This is so that it is clear that the LWM is not part of the Committee.

10.1.6 Local Ward Members under the scheme of delegation can request an application is called to committee. This request must be made in writing using the prepared template. The request must include material planning considerations.

10.1.7 The request will be considered by the Corporate Lead Officer for Economy and Regeneration and / or the Corporate Manager for Planning Services, who may either accept the request or refer the request to the Planning Delegation Panel (PDP).

11. Useful Documentation

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- Welsh Government Development management manual:
<https://gov.wales/development-management-manual>
- Planning Policy Wales
[Planning policy Wales | GOV.WALES](#)

Llawlyfr Aelodau

Members Handbook



Member's Protocol of Good Practice in Planning

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Introduction

Planning is not an exact science. Rather, it relies on informed judgement within a firm policy context. It is also highly contentious because its decisions affect the daily lives of everyone and the private interests of individuals, landowners and developers. This is heightened by the openness of the system (it actively invites public opinion before taking decision) and the legal nature of development plans and decision notices. It is important, therefore, that the process is characterised by open and transparent decision making.

One of the key purposes of the planning system is to manage development in the public interest. In performing this role, planning necessarily affects land and property interests, particularly the financial value of landholdings and the quality of their settings. It is important, therefore, that planning authorities should make planning decisions affecting these interests openly, impartially, with sound judgement and for justifiable reasons. The process should leave no grounds for suggesting with any justification that a decision has been partial, biased or not well-founded in any way.

The purpose of this protocol is to set out clearly the way in which the Council will expect Members to behave and act in their dealings with planning applications. The protocol sets standards of probity and conduct which the residents of Ceredigion can expect of Members.

Members are expected to take account of and adhere to this protocol

1. Relationship to Code of Conduct

It is fundamental to the adoption of a Member Protocol of Good Practice in Planning, that Members recognise the relationship between the Members Code of Conduct (the Code) and Member Protocol of Good Practice in planning.

The Code of Conduct sets out general provisions and obligations for Members; addresses the issue of personal and prejudicial interests and registration and declaration of Members' interests and of gifts and hospitality.

Within the planning process, the following principles of the Code are particularly relevant:

a) **Selflessness**

Members must act solely in the public interest. They must never use their position as Members to improperly confer an advantage on themselves or to improperly confer an advantage or disadvantage on others.

b) **Honesty**

Members must declare any private interests relevant to their public duties and take steps to resolve any conflict in a way that protects the public interest.

c) **Integrity and Propriety**

Members must not put themselves in a position where their integrity is called into question by any financial or other obligation to individuals or organisations that might seek to influence them in the performance of their duties. Members must on all occasions avoid the appearance of such behaviour.

d) **Objectivity in Decision-making**

In carrying out their responsibilities including making appointments, awarding contracts, or recommending individuals for rewards and benefits, Members must make decisions on merit. Whilst Members must have regard to the professional advice of officers and may properly take account of the views of others, including their political groups, it is their responsibility to decide what view to take and, if appropriate, how to vote on any issue.

e) Accountability

Members are accountable to the electorate and the public generally for their actions and for the way they carry out their responsibilities as a Member. They must be prepared to submit themselves to such scrutiny as is appropriate to their responsibilities.

In addition, the following paragraphs of the Code are particularly relevant:

You must

carry out your duties with due regard to the principle that there should be equality of opportunity for all people regardless of their gender, race, disability, sexual orientation, age or religion

not do anything which compromises, or which is likely to compromise, the impartiality of those who work for, or on behalf of, your authority.

when participating in meetings or reaching decisions regarding the business of your authority, do so on the basis of the merits of the circumstances involved and in the public interest having regard to any relevant advice provided by your authority's officers,

give reasons for all decisions in accordance with any statutory requirements and any reasonable additional requirements imposed by your authority.

You must not

disclose confidential information or information which should reasonably be regarded as being of a confidential nature, without the express consent of a person authorised to give such consent, or unless required by law to do so;

in your official capacity or otherwise, use or attempt to use your position improperly to confer on or secure for yourself, or any other person, an advantage or create or avoid for yourself, or any other person, a disadvantage;

This Member Protocol of Good practice in planning is not intended to replace the Members Code of Conduct but to supplement it and assist in giving guidance on the roles and expected behaviour of Members, including dealing with applications from relatives and associates where they have a personal interest, lobbying and negotiations with applicants and their agents, site visit procedure, and decisions contrary to Officers' recommendations, amongst other things.

The protocol is intended to show how the Council deals with planning matters, and sets standards of probity and conduct which residents expects of Members.

Do apply the rules in the Members' Code of Conduct first, which must always be complied with.

Do then apply the rules in this Member Protocol of Good practice in planning, which seeks to explain and supplement the Members' Code of Conduct for the purposes of planning control. If you do not abide by this Protocol of Good Practice, you may put:

- The Authority at risk of proceedings on the legality or maladministration of the related decision, and
- Yourself at risk of either being named in a report made to the Ethics and Standards Committee or if the failure is also likely to be a breach of the Code of Conduct, a complaint being made to the Public Services Ombudsman for Wales and ultimately to the Adjudication Panel for Wales.

2. The Planning Protocol

One of the key purposes of the planning system is to regulate the development and use of land in the public interest. Planning necessarily affects land and property interests and as such is often highly contentious. It is important therefore that planning decisions are made openly, impartially, with sound judgment and for justifiable reasons. This includes not just the making of the final planning decisions themselves but also applies to the developmental phases and development of the Authority's longer-term planning e.g., the Local Development Plan and its successors.

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The aim of this **Member** Protocol of Good Practice is to ensure that there is a framework in place so that Members can work with the overall objective of ensuring that in the entire planning process there are no grounds for suggesting that a decision has been biased, partial or not well founded in any way and that such decisions have been taken openly, transparently and fairly in accordance with established procedures that have been and are scrutinized periodically.

This **Member** Protocol of Good Practice applies to Members at all times when they are involved in the entire planning process. This includes both Development Management Committee meetings, meetings of the Authority when exercising the functions of the Planning Authority, and less formal occasions, such as meetings with Officers or the public and consultative meetings. It applies to planning enforcement matters or site-specific policy issues as well as to planning applications. It also applies to the development of the Local Development Plans which are periodically reviewed and then adopted.

3. Development Proposals and Interests under the Members' Code

Members must always declare personal and prejudicial interests in accordance with the Members' Code of Conduct

Do disclose the existence and nature of your interest at any relevant meeting, including informal meetings or discussions with Officers and other Members. Disclose your interest at the commencement of the meeting, and at start of the discussion on that particular matter.

Where your interest is personal and prejudicial, unless you have a dispensation:

X Don't participate, or give the appearance of trying to participate, in the making of any decision on the matter by the Local Planning Authority and/or the Development Management Committee

X Don't get involved in the processing of the application or any proposal for the possible amendment of the Local Development Plan

X Don't use your position to discuss the proposal with Officers or Members when other members of the public would not have the same opportunity to do so. You should never seek or accept any preferential treatment or place yourself in a position that could lead the public to think you are receiving preferential treatment, because of your position as a Member.

Whilst you are not prevented from seeking to explain and justify a proposal in which you have a personal and prejudicial interest to an appropriate Officer, in person or in writing, the Code and protocol places greater limitations on you in representing that proposal than would apply to a normal member of the public. You may address the Committee but only to make a presentation in the same manner that would apply to a member of the public. You must then withdraw from further conduct on the matter.

4. When to make your decision

4 a) Committee members decision making

To protect the rights of planning applicants or objectors, and to preserve the integrity of Committee decisions, it is vital that Members do not make up their minds before they have all relevant material and arguments before them at the Development Management Committee meeting. This also applies to Local Development Plan proposals and their consideration at Cabinet and Council meetings. Members will be aware that they are entitled to feel pre-disposed towards a particular decision, but must still be able to consider and weigh relevant factors before reaching the final decision.

This should not be confused with the issue of "Pre-determination" which arises when Members' minds are closed (or reasonably perceived to be closed) to the consideration and weighing of the relevant factors. That risks making the whole decision vulnerable to legal challenge.

X Don't make up your mind, or appear to have made up your mind, on how you will vote on any planning matter until you have heard the Officer's presentation and evidence at the Development Management Committee or the Cabinet or Council meeting if the development proposal is considered there. This is particularly important if you are

contacted by an external interest or lobby group. If you have made up your mind prior to the meeting, then you will not be able to participate in the determination of the matter by the Authority because if you did take part in the discussion or vote it would put the Authority at risk in a number of ways.

Firstly, it may, in the view of the Public Services Ombudsman for Wales, constitute maladministration.

Secondly, the Authority could be at risk of legal proceedings on a number of possible grounds:

- that there was a danger of bias on your part; and/or
- pre-determination; and/or
- failing to take into account all of the factors enabling the proposal to be considered on its merits.

The consequence of any of the above could be that a planning permission that you wished to support or a decision you were party to could end up being quashed by the courts.

You may take part in the debate on a proposal when acting as part of a consultee body such as a Community Council or Town Council provided:

- the proposal does not significantly affect the financial standing of the consultee body; and
- you make it clear during the discussion at the consultee body that;
 - i. your views are expressed on the limited information before you only; and
 - ii. you will reserve judgment and the independence to make up your own mind on each separate proposal when it comes before the Authority and you hear all of the relevant information; and
 - iii. you will not in any way commit yourself as to how you or others may vote when the proposal comes before the Authority; and
- you disclose the personal interest regarding your membership of the consultee body when the Authority comes to consider the proposal.

Where you have given the clear impression that you have already made up your mind (in legal terminology “fettered your discretion”), and therefore decline to speak or vote on a proposal on the issue before the Development Management Committee or Cabinet or Council, you do not also have to withdraw (unless you also have a prejudicial interest), but you may prefer to do so for the sake of appearances and public perception.

If you decide to stay in the meeting, explain that you do not intend to speak and vote because you have previously given (or you could reasonably be perceived as having given) the impression that you have already made up your mind or judged the matter elsewhere, so that this may be recorded in the minutes and use the disclosure form for disclosing interests.

Where you are a Chair or a person who is perceived as being in control of another body, which is itself submitting an application for consideration, you should refer to the Members Code of Conduct and respond accordingly.

4 b) Role of Local Ward Member (LWM) in planning matters and in determining applications

Please also see DMC Operational procedures document within the Constitution

The role of the Local Ward Member (LWM) in Development Management Committee is dependent on whether they are a member of the committee or not. If they are not, they are able to speak on the application in accordance with the operational procedures representing the wider views of their constituents affected by the application. However, they cannot vote on the application and must observe the specified time limits.

When an application is presented that involves one of the **Members** of the Development Management Committee **who is also the LWM of that application**, the said member should ‘step down’ from the committee ‘table’ and join the **member benches** as they are not permitted to vote on applications impacting upon their ward.

X Don’t act or be perceived to act as agent for the applicant. The LWM must consider the application in context of the whole Community.

If you are a member of both a Community Council and a County Council, you are not prevented from discussing the same matters at both. You may, for example, take

part in a discussion about a planning application about which your Town/Community Council has been consulted and still go on to participate in a decision about the application if you sit on the Development Management Committee of your County Council.

Do at the Development Management Committee, make it clear that you are not bound by the views of the Community Council.

Do If the planning application was one submitted by a Town/Community Council, declare both a personal and a prejudicial interest, and withdraw from the chamber or meeting room.

5. Contact with Applicants, Developers and Objectors

It is the role of a Local Member to listen to their constituents' issues and you will have not breached any part of this code by being available to listen to people. However special considerations apply when a planning application is being considered that mean it is imperative Members are not seen to have fettered their discretion.

Do be careful about social contact with agents. They should be regarded and treated with the same approach as that adopted in relation to social contact with developers.

Do seek to minimise social contacts with known developers particularly when the developer is known to be contemplating development within Ceredigion or has submitted a planning application which has yet to be determined. Within the small communities of Ceredigion, local Members who have long standing social contacts with known developers may have difficulty avoiding such contacts. Nevertheless, Members should avoid social contact with those who are known to have submitted a "live" planning application or a development proposal for consideration in any form, either directly or indirectly, or objected to another's proposal in case this gives the impression that their contact with the developer would affect their judgment of the public interest. If this impression could have been given, Members should declare a personal and prejudicial interest and not participate in determination of the proposals.

Do refer an applicant, developer or objector who approaches you about a planning application or development proposal to Officers, if they need planning, procedural or technical advice.

X Don't agree to any meeting with applicants, developers or groups of objectors where it could give rise to the perception that you are taking sides. Be careful you do not give the impression that you are acting as agent. Where you feel that a formal meeting would be useful in clarifying the issues, you should never seek to arrange that meeting yourself as this may be perceived that you are promoting one point of view or the other. Request the Authority to organise it. The Officers will then ensure that those present at the meeting are advised from the start that the discussions will not bind the Authority to any particular course of action; that the meeting is properly recorded on the application file and Authority records; and the record of the meeting is disclosed when the application or development proposal is considered by the Development Management Committee or Cabinet or Council, or any other relevant Committee.

Do remember to:

- follow the rules on lobbying (referred to below);
- consider whether or not it would be prudent in the circumstances to make notes when contacted; and
- report to the Authority any significant contact with the applicant and other parties, explaining the nature and purpose of the contacts and your involvement in them, and ensure that this is recorded on the planning file.

In addition, in respect of presentations by applicants/developers:

X Don't attend a planning presentation unless an Officer is present and/or it has been organised by Officers.

Do ask relevant questions for the purposes of clarifying your understanding of the proposals.

Do remember that the presentation is not part of the formal process of debate and determination of any subsequent application. This will be carried out by the appropriate Committee of the planning authority.

Do be aware that a presentation is a form of lobbying and you must not express any strong view or state how you or other Members might vote.

6. Lobbying

For the purposes of this protocol, lobbying is defined as the following:

“Approaches or representations to a Member with the intention, or which may appear to have the intention, of influencing the way the Member deals with the planning matter.”

6 a) Lobbying from agents / applicants

Applicants, supporters or those who may be affected by a proposal will often seek to influence the decision by an approach to a Member of the Development Management Committee or Local Planning Authority. It is a fundamental principle that members of the public are free to make their views known to Members and lobbying is a legitimate form of public representation. In order for the planning system to work effectively public concerns must be adequately aired.

However, if such lobbying of Members of the Development Management Committee or Local Planning Authority oversteps the mark it can lead, unless care is taken, to the impartiality and integrity of Members being called into question. The information provided by lobbyists is unlikely to represent a complete picture of the relevant considerations in respect of a planning matter. The views of consultees, neighbours and the assessment of the case by the Planning Officer all need to be considered before a Member is in a position to form a balanced judgment on the case. The time for individual Members to make a decision on a proposal is when all available information is to hand and has been duly considered and a request for delegated authority has been made or at the relevant Ceredigion County Council meeting or Development Management Committee meeting. Members may of course form preliminary views, but if they commit themselves to supporting or opposing a particular proposal outside of the meeting at which it is being considered they should take no part in determining the matter.

Discretion is always advisable, and the furthest a Member should ever go would be to say *“From what I know at the moment I support (or have reservations about) this*

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application, but I won't make a final decision until I have all the facts before me at Development Management Committee".

☑ Do note that, unless you have a personal and prejudicial interest, you will not have fettered your discretion or breached this **Member** Protocol of Good Practice **in Planning** through:

- listening or receiving viewpoints from residents or other interested parties;
- making comments to residents, interested parties, other Members or appropriate Officers, provided they do not consist of or amount to pre-judging the issue and you make clear you are keeping an open mind;
- seeking information through appropriate channels.

If you are lobbied:

☑ Do explain to those attempting to lobby you that, whilst you can listen to what is said you are not in a position to express an intention to vote one way or another or to express such a firm point of view that it amounts to the same thing because this will mean you cannot participate in the Authority's decision-making process.

☑ Do pass on any representations you receive and copy or pass on any lobbying correspondence you receive to the Authority at the earliest opportunity. It will be placed on the relevant file and taken into account in determining the application.

☑ Do report lobbying at the start of the Development Management Committee meeting or any other relevant Committee meeting of the Local Planning Authority so that it may be minuted.

☑ Do refer any offers made to you of planning gain or to restrict the development through a proposed Section 106 Planning Obligation or otherwise to the Authority.

X Don't accept gifts or hospitality from any person involved in or affected by a planning proposal. If a degree of hospitality is entirely unavoidable, ensure it is of a minimum

amount and, if over £21 in value, its acceptance is registered in the Register of Gifts and Hospitality in accordance with the Authority's Code of Conduct as soon as possible.

Do indicate that you will pass on that person's views to the Local Planning Authority and if necessary, the Development Management Committee when it considers the matter but that you cannot commit yourself to vote in any particular way. If you intend to speak at the Committee meeting in this way, make it clear at the start of your speech on the item that this is what you are doing.

X Don't take part in negotiations with applicants or potential applicants regarding their proposals for development except where such negotiations are part of a structured arrangement with Officers. To do so risks public perception of pre determination. Factual information on adopted policies can be provided, but if applicants want more detailed discussions on a scheme, then they should be referred to the relevant Planning Officer.

Do inform the Monitoring Officer if you feel you have been exposed to undue or excessive lobbying or approaches (including inappropriate offers of gifts or hospitality).

Unless you have a personal and prejudicial interest in the matter, if you follow this and the other advice in this protocol, you will be able to speak and vote at the Committee meeting.

6 b) Lobbying by Members

X Don't lead or act as spokesperson of an organisation whose primary purpose is to lobby or promote or oppose a planning application. If you do, you will have fettered your discretion and are likely to have a personal and prejudicial interest.

This does not preclude you from joining general interest groups which reflect your areas of interest and which concentrate on issues beyond particular planning applications. You should disclose a personal interest where that organisation has made representations on a particular proposal and you should make it clear to the Authority that you have reserved judgment and retained your independence to make up your own mind on each separate proposal.

You should, however, make sure that if the group to which you belong has adopted a view on the matter, then you declare a personal (but not necessarily prejudicial) interest when the matter is discussed.

X Don't excessively lobby fellow Members regarding your concerns or views nor attempt to persuade them on how they should decide how to vote in advance of the meeting at which any planning decision is to be taken.

X Don't decide or discuss how to vote on any application at any sort of political group meeting, or lobby any other Member to do so. Political Group Meetings should never dictate how Members should vote on a planning issue.

7. Site Visits

These rules apply to formal site visits.

See also operational procedures of the Development Management Committee.

Site visits can play an important role in ensuring that Members make decisions on a sound understanding of the relevant issues. However, care must be taken to ensure that site visits are not misused as a lobbying device to help ensure a particular outcome in respect of controversial applications or as a delaying tactic to defer consideration of an application to a subsequent meeting. It is also important that there is a clear understanding by members of the public as to why certain applications require a site visit and others do not. **Be mindful that the tests for site visits are that it is 'essential and exceptional'.** For these reasons:

Do comply with the operational procedures in deciding whether a site visit is required and if so, the procedure to be followed.

Do attend. **Given the tests required to call for a Site Inspection, Members should consider if they did not attend whether they have all the necessary information on which to vote.**

Please note members of the public including applicants and agents and objectors will not normally be invited to attend and if required to do so should not be allowed to make representations at the **Site Inspection**.

Do ensure that you treat the site visit only as an opportunity to seek information and to observe the site.

Do ask the Officers at the site visit questions or seek clarification from them on factual matters which are relevant to the site inspection.

Don't express opinions or views on the proposal to anyone.

Don't enter a site which is subject to a planning application other than as part of an official site visit, even in response to an invitation, as this may give the impression of bias unless:

- you feel it is essential for you to visit the site other than through attending the official site visit, and
- you have first spoken to the Authority about your intention to do so and why (which will be recorded on the file), and
- you can ensure you will comply with these good practice rules on site visits, and
- you have the permission of the owner of the land.

As a principle you should remember the above where there is unlikely to be formal Member visits but where Members feel they need to access a site to become familiar with it, in respect of sites currently being considered or already within the Development Plan process.

You may of course view a site from a public highway at any time, but guard against becoming drawn into discussions of the merits of any proposal.

8. Speaking to the Public during Meetings

Don't encourage members of the public to communicate with you during the Committee proceedings (orally, electronically or in writing) other than through the Members' Planning protocol of Good Practice: – January 2025

scheme for public speaking, as this may give the appearance of predetermination or bias. If you receive such a communication, you should not reply.

Do ensure that you comply with the Authority's procedures in respect of public speaking.

9. Discussions with Officers

X Don't put pressure on any Officer to put forward a particular recommendation as this may be seen as prejudicing his/her professional integrity and impartiality and may be a breach of the Code of Conduct. This does not prevent you from asking questions or submitting views to the Corporate Lead Officer for Economy and Regeneration which may be incorporated into any Committee report.

Do recognise that Officers are part of a management structure and only discuss a proposal, outside of any arranged meeting, with a Head of Service/Team Leader or those Officers who are authorised by the Corporate Lead Officer for Economy and Regeneration to deal with the proposal at a Member level.

Do recognise and respect that Officers involved in the processing and determination of planning matters must act in accordance with any appropriate Officer and professional codes of conduct, primarily the Royal Town Planning Institute's Code of Professional Conduct. As a result, Planning Officers' opinions and recommendations will be presented on the basis of their overriding obligation of professional independence, which may on occasion, be at odds with the views, opinions or decisions of Members. Officers in their role of advising and assisting Members in their determination of planning applications and Development Plan matters will provide:

- impartial and professional advice;
- consistency of interpretation of the planning policies;
- complete written reports which will include:
 - a clear and accurate analysis of the issues in the context of the relevant Development Plan policies and all other material considerations;

- the substance of the representations, objections, and views of all those who have been consulted;
- a clear written recommendation of action and where that recommendation is contrary to the Development Plan, the material considerations which justify the departure;
- all necessary information for the decision to be made.

10. Decision Making

10 a) Importance of approved policies in decision making on planning applications

In making decisions on planning applications and Development Plans, the law requires the application to be determined in accordance with the current Development Plan where relevant unless material considerations indicate otherwise. The development plan comprises the Development Plan for the time being in force and any successor Plan adopted in its place and such policies should not be set aside in a particular case without sound planning reasons for doing so.

Do come to meetings with an open mind and demonstrate that you are open-minded.

Do comply with Section 38(6) of the Planning and Compulsory Purchase Act 2004 and make decisions in accordance with the current Development Plan unless material considerations indicate otherwise.

Do come to your decision only after due consideration of all of the information reasonably required upon which to base a decision. If you feel there is insufficient time to digest new material or information or that there is simply insufficient information before you, request that further information. If necessary, propose deferral of the application.

X Don't vote or take part in the decision on a proposal unless you **have** been present to hear everything that has been said at that meeting, including the Officers' introduction to

the matter. If an SI was included and you were unable to attend you need to satisfy yourself you have all the information necessary to make a decision.

Do make sure that if you are proposing, seconding or supporting a decision (especially one contrary to Officer recommendations or the current Development Plan) that you clearly identify and understand the planning reasons leading to the conclusion/decision and can identify the supporting evidence. These reasons must be given prior to the vote and be recorded. Be aware that you may have to justify the resulting decision by giving evidence in the event of any challenge (for example at a Public inquiry or Judicial Review proceedings).

Do make your decision based on cogent sound and material planning considerations

X Don't make your decision based on personal circumstances unless there are exceptional planning reasons to do so

X Don't refer to personal details of any person (e.g., health, age, home address, employment status or business) they are not relevant in coming to a planning decision and raise concerns regarding **Data Protection** even with the applicant's consent.

10 b) Reports to Committee on planning applications

Officers' written reports to Committee aim to be accurate and concise and provide all relevant information. They describe the proposal, and have a reasoned planning assessment of the proposal including an analysis of all relevant planning policies and other material planning considerations. They contain a written recommendation justified on the basis of relevant development policies and other material planning considerations. They cover consultations and other representations but may not include copies of all letters of objection or support received. They will, however, summarise any material planning considerations contained in such representations. Complete copies of all such correspondence are placed on the planning file and are available to Members.

Do advise the Case Officer as soon as is practicable if you become aware of information relevant to the determination of a case which is on the Development Management Committee agenda. Failure to do so may result in deferment of the case causing unnecessary delay.

Do contact the Authority as soon as possible if you wish to discuss the interpretation of information in a Development Management Committee report, or a Local Planning Authority report on a development proposal.

10 c) Decision's contrary to policy and/or recommendation

Section 38(6) of the Planning and Compulsory Purchase Act 2004 requires that decisions must be taken in accordance with the current Development Plan unless material considerations indicate otherwise.

Officers will advise in their report what arguments put forward by an applicant/objector or supporter to an application are considered capable of constituting material considerations. Often arguments of a personal kind relating to the circumstances of the applicant are put forward to support a proposal.

Personal circumstances cannot outweigh other planning considerations except in the most exceptional circumstances; an example could be in the cases of temporary Gypsy Traveller Accommodation whilst permanent sites are being developed.

Where for example a personal permission for a temporary structure may be acceptable it would be subject to specific conditions limiting the occupation to a particular individual for a specified period i.e., 3 years - however the authority will need to be assured it is not running the risk of contravening its duties under the Equality Act 2010.

The grant of a permanent structure due to the needs of the intended occupiers does not constitute a material planning consideration as planning consent runs with the land.

It is important for **M**embers to be mindful that National Planning Policy and Guidance has been developed in accordance with the Well Being and Future Generations (Wales) Act 2015 (WBFG Act) and therefore the inherent principle of sustainable development as enacted in the WBFG Act has been incorporated in planning policy at a national and local level. It is not the case that developments which support an individual's wellbeing outweigh the tenets of national policy – as indeed the WBFG Act has been enacted through national planning policy. The central premise of the WBFG Act is to require

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public bodies to think about the long-term impact of their decisions. To consider an individual's circumstances and support a development on that **basis**, if not sustainable development, is in direct conflict with the **WBFG** Act which requires public bodies to consider sustainable development for the wellbeing of future generations and ensure resources are not wasted, in effect to make decisions for the greater good, even if that does not support an individual's personal needs at a given time.

Applications which are determined contrary to officer recommendation must be supported by clear robust and convincing reasons based on material planning considerations.

Making decision against offers advice may expose the Council to legal or other challenge, including complaint to PSOW, or call-in by Welsh Ministers.

Do ensure that **M**embers remember and keep in mind that the Authority has adopted a protocol in relation to making decisions contrary to officer recommendation, and / or local and national polices which is set out in the Development Management Committee's operational procedures.

Do ensure that if Members are minded to approve or refuse an application contrary to policy or to the recommendation of the Officer, then such consideration shall follow and be deferred until the Development Management Committee meeting where, on reconsideration of the matter, **M**embers must identify clear and substantiated reasons capable of constituting material planning considerations.

11. Member Training

The planning system is a quasi-judicial process involving complex legal and technical issues which require the application of sound judgment in the assessment of planning proposals. A failure to follow proper practice and procedures can lead to serious consequences for the planning authority and to the Council in general. Therefore, Members will be unable to participate in decision making involving planning matters if they have not attended the mandatory planning training prescribed by the Authority.

Do endeavor to attend any specialised training sessions provided, since these will be designed to extend your knowledge of planning law, regulations, procedures, Guidance and Codes of Practice and the Development Plans and thus assist you in carrying out your role properly and effectively.

12. Planning applications by Members and Officers of the Authority

When a planning application is submitted by:

A serving Elected Member or close personal associate,

Chief officers (Chief Executive, Corporate Directors and Corporate Lead Officers),

All staff employed by the planning service(s) including Development management and Planning Policy

Any other staff closely linked to the planning service or a particular planning application,

Or a close personal associate;

The Member or Officer concerned will:

- i. take no part in the processing and determination of the application/Development Plan matter;
- ii. not communicate with any development management or planning officers or with any member of the Development Management Committee on the matter
- iii. advise the Chief Executive, Monitoring Officer and the Corporate Lead Officer for Economy and Regeneration and relevant Head of Service/Team Leader.
- iv. make appropriate declarations of interest

All planning applications submitted by a Member, or an officer or their close personal associates will be reported to and determined by the Development Management Committee.

This is to ensure that such planning applications are dealt with independently, to safeguard against any perceived conflicts of interest, and to promote fairness and transparency.

13. Planning applications by the Council as landowner

Any application submitted by, or on behalf of, or on land in the ownership of Ceredigion County Council for which the Council has a direct interest will be reported to and determined by the Development Management Committee.

Cabinet Members who are also Members of the Development Management Committee will be expected to declare a prejudicial interest, and to stand down from the application. This is in order to ensure that council-led projects can be determined by the Development Management Committee, and that Cabinet Members have not fettered their discretion or predetermined (or appeared to have made up their mind) and predetermined their position by being part of decision making on the suitability of projects at earlier stages.

14. Major Developments

All major developments will be reported to and determined by the Development Management Committee.

“Major” developments are defined as:

The determination of planning applications for major development, as defined in Article 2 of the Town and Country Planning (Development Management Procedure) (Wales) Order 2012 (as amended or modified by subsequent legislation) and where the site does not already benefit from an extant consent (outline or detailed) for a similar type and scale of development.

(Excluding the determination of applications for the winning and working of minerals or the use of land for mineral-working deposits and the determination of applications for waste developments).

15. Cabinet Members

Cabinet Members will be permitted to sit on the Development Management Committee in accordance with the group leaders' allocations.

16. Data Protection and GDPR

In relation to determination of planning applications by the Development Management Committee allowing the discussion of personal information risks the Development Management Committee breaching the Data Protection Act 2018 and the UK General Data Protection Regulation 2018.

As an Elected Councillor, you are a 'Data Controller' when representing residents of your ward, and when canvassing. You are accountable for the processing of personal information such as taking forward complaints made by local residents, or using personal information to timetable surgery appointments. If you represent a political party, particularly at election time, the political party will be the data controller. As a Data Controller you will need to ensure that you comply with the GDPR and Data Protection Act 2018.

X Don't disclose Sensitive and confidential personal information during discussion at the Development Management Committee this could include their marital status, employment history, number of dependants, caring responsibilities, disabilities etc. Even where consent has been granted by the individual concerned, Members need to be mindful that this data is being made publicly available and thus the requirements of GDPR remain.

The Development Management Committee needs to be assured that when dealing with members of the public/agents or objectors (and their personal data), that they are safeguarding these individuals and themselves as decision-makers. And decisions are taken in line with proper arrangements not personal circumstances, opinions or feelings. This will guard against Members making decisions which could impact on and expose someone's personal life.

Do remember when Members are acting as Local **Ward Members**, they will be deemed to be data controllers, and will become personally liable for any data breaches resulting from the disclosure.

Do follow the **Council's** advice for **LWM's** in relation to GDPR and sample privacy notices for use when dealing with constituents.

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