



14 September 2023

Dear Sir / Madam

I write to inform you that a Meeting of the Democratic Services Committee will be held at NEUADD CYNGOR CEREDIGION, PENMORFA, ABERAERON AND REMOTELY VIA VIDEO CONFERENCE on Wednesday, 20 September 2023 at 10.00 am for the transaction of the following business:

1. **Apologies**
2. **Disclosure of personal / prejudicial interests**
3. **To consider the Minutes of the previous meeting and to consider any matters arising (Pages 3 - 6)**
4. **To consider a report on amendments to the Democratic Services Committee Terms of Reference (Pages 7 - 10)**
5. **To consider a report on proposals to conduct a survey of all Councillors in relation to research facilities (Pages 11 - 18)**
6. **To consider a report on amendments to the Ceredigion County Council Petition Scheme to include e-petitions (Pages 19 - 32)**
7. **To consider a report on the proposed WLGA Self-Assessment Framework (Pages 33 - 42)**
8. **Discussion upon a review of live-streaming additional meetings**
9. **To consider items for the forward work programme**
10. **Any other matter which the Chairperson decides is for the urgent attention of the Committee**

Members are reminded to sign the Attendance Register

A Translation Services will be provided at this meeting and those present are welcome to speak in Welsh or English at the meeting.

Yours faithfully

**Miss Lowri Edwards**  
**Corporate Lead Officer: Democratic Services**

**To: Chairman and Members of Democratic Services Committee**  
The remaining Members of the Council for information only.