



14 May 2021

Dear Sir/Madam

I write to inform you that a Meeting of Democratic Services Committee will be held remotely by video-conference on Friday, 21 May 2021 at 10.00 am for the transaction of the following business:

1. **Apologies**
2. **Disclosure of personal / prejudicial interests**
3. **To confirm the Minutes of the Meeting of the Committee held on 15 October 2020 and to consider any matters arising (Pages 3 - 6)**
4. **To consider a report recommending a review of the size of all Committees (Pages 7 - 8)**
5. **To consider a report on the size of the Governance and Audit Committee (Pages 9 - 12)**
6. **To consider a Report on aspects of the Local Government and Elections (Wales) Act relevant to the Democratic Services Committee (Pages 13 - 16)**
7. **To consider a Report recommending amendments to the Council's Constitution (Pages 17 - 28)**
8. **To consider a forward work programme for the remainder of 2021/22**
9. **Any other matter which the Chairman decides is for the urgent attention of the Committee**

A Translation Service will be provided at this meeting and those present are welcome to speak in Welsh or English at the meeting.

Yours faithfully

**Miss Lowri Edwards**  
**Corporate Lead Officer: Democratic Services**

**To: The Leader of the Council and Members of the Democratic Services  
Committee**  
**The remaining Members of the Council for information**